

CHAIRPERSON
DEBBIE DE LEON

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
STEVE DOUGAN

COUNTY SERVICES COMMITTEE
DALE COPELGE, CHAIR
ANDY SCHOR
VICTOR CELENTINO
MARK GREBNER
BRIAN McGRAIN
DONALD VICKERS

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, NOVEMBER 16, 2010 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [November 8, 2010 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Interviews - Economic Development Corporation
2. Circuit Court
 - a. Request to Waive Hiring Freeze for [Vacant Deputy Clerk I Position](#)
 - b. Request for a [90 Day Special Leave of Absence](#)
 - c. Request to Waive Hiring Freeze / Hiring Delay for [Judge Collette's Court Officer / Research Clerk](#)
 - d. Request to Waive Hiring Freeze / Hiring Delay for [Judge Elect Canady's Judicial Assistant and Court Officer / Research Clerk](#)
3. Drain Commissioner - Request to Waive [Hiring Freeze](#) and Hiring Delay for Account Clerk for the Drain Office
4. Ingham County Parks & Recreation Commission - Resolution Authorizing Entering into a Contract with [Landscape Architects & Planners, Inc.](#) for the Engineering of the Hawk Island Tubing Hill
5. Equalization Department - Resolution to Contract for Commercial and Industrial Appraisals for the Ingham County [Equalization Department](#)
6. Historical Commission - 150th Anniversary of the [American Civil War](#) Ingham County Memorial Tribute Installation
7. Health Department - Request to Start a [Dentist at Step 5](#)
8. Facilities Department - Resolution Authorizing a Contract with Michigan Supply Company for the Purchase of [Programmable Water Technology](#)

9. Controller/Administrator's Office - Resolution Approving [Various Contracts](#) for the 2011 Budget Year
10. Board of Commissioners - Resolution Authorizing the Ingham County Board of Commissioners to Continue as a Member of the [Lansing Area Economic Partnership \(LEAP\)](#)

Public Comment
Announcements
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

COUNTY SERVICES COMMITTEE
November 8, 2010
Minutes

Members Present: Dale Copedge, Andy Schor, Victor Celentino, Mark Grebner, Brian McGrain, Donald Vickers and Board Chairperson Debbie De Leon

Members Absent: None

Others Present: Becky Bennett, Mary Lannoye, Sally Auer, Paul Mack, Patrick Lindemann, Jacob Horner, Mike Bryanton, Barb Mastin, Lynn Koster, Joseph Guenther, Shirley Rodgers, James Dravenstatt-Moceri, Thomas Mitchell, Norman Gear and others

The meeting was called to order by Commissioner Grebner at 7:01 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the October 19, 2010 Minutes

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE OCTOBER 19, 2010 MINUTES AS SUBMITTED.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Copedge and Comm. Schor

Additions to the Agenda

9c. Late - Discussion Item: LEAP Membership

Limited Public Comment

Ms. Auer, UAW represents a membership of approximately 397 people and stated her support for waiving the hiring freeze on Items 6b and 6c on the agenda.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. MCGRAIN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

3. Ingham County Clerk - Request to Waive the Hiring Freeze for a Deputy Clerk II Position
4. Ingham County Treasurer - Resolution to Transfer All Unsold Tax Reverted Properties Rejected by Local Units to the Ingham County Land Bank Fast Track Authority
6. Health Department
 - a. Resolution to Contract with ClaimRemedi, Inc. for Claims Clearinghouse and Eligibility Services
7. Financial Services Department - Resolution Authorizing a Contract with Rehmann Robson for Consulting and Software Development to Assist the Ingham County Financial Services Department

8. Management Information Services Department - Resolution to Approve the Purchase of a 1GB Fiber Network Connection from Arialink to the Ingham County Family Center

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Copedge and Comm. Schor

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Copedge and Comm. Schor

1. Interviews - Economic Development Corporation

Interviews are being split between two meetings. The Committee interviewed Connie Zheng, Paul Mack, Jacob Horner, Thomas Morgan, and Amanda Stitt for the Economic Development Corporation Board of Directors (2 vacancies). Bethany Lumbert and Allie Muchmore withdrew their applications.

(Chairperson Copedge arrived 7:10 pm)

(Commissioner Schor arrived 7:10 pm)

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. MCGRAIN, TO SUSPEND THE BOARD RULES TO ALLOW COMM. SCHOR AND COMM. COPELGE TO VOTE ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

2. Road Commission – Update

Commissioner Copedge overviewed the reason for the Road Commission update is because of the two re-appointments and an update of services.

Mr. Guenther discussed the declining budget over the past two years and stated key issues are staffing, resurfacing the roads, rising salt prices, and rising health care expenses.

Commissioner Celentino complimented the Road Commission for their communication and making the Waverly Road project go as smooth as possible. Commissioner Celentino also complimented the Road Commission for its efforts last year in letting the public know through the local news channels when the roads would be cleared of snow. Commissioner Celentino asked if the service will be similar to last year. Mr. Guenther answered no, there will also be night shift workers working on secondary roads, but noted it is dependant on the severity of the winter. Mr. Guenther explained that the County works with the townships on what roads need repair and snow removal. Ms. Rodgers noted that the townships advise the County on their needs, the Road Commission makes a list of their needs and when funds are available the township needs are met. Commissioner Celentino wanted to thank Bob Peterson, Dan Troy and the employees of the Road Commission for all their efforts.

Board Chairperson De Leon stated she agrees communication is a priority, but another priority is to change the culture of the Road Commission, and asked how the business of advertising for employment is done. Commissioner Nolan furthers the question including; how is the diversity in hiring done? Board Chairperson De Leon also expressed her concern of nepotism and cronyism and how it is measured.

Mr. Guenther stated since Ms. Rodgers has been on the Board she has established new areas of advertising. He also noted that there is a new Managing Director with a different leadership style and has not heard from any employees that there is a problem with nepotism or cronyism. Board Chairperson De Leon asked what type of HR department the Road Commission has. Mr. Guenther replied that they have used the County's HR Department and would like to continue speaking with Mr. Lindsey to further the relationship so that they would not have to hire a full time person. Mr. Lindsey noted he would welcome the opportunity to provide the Road Commission with HR services. Board Chairperson De Leon asked if Mr. Lindsey was involved in the hiring the Director of Operations, Mr. Guenther indicated that Mr. Lindsey was involved in the hiring of the Finance Director. Ms. Rodgers noted that they have not been hiring, they have had people retire and the laid-off workers return to work plus one position is not filled. She also noted if hiring internally there is not the staff for diversity, mentioning that this is a concern and she has been working through the policies. Chairperson Copedge asked how many people worked at the Road Commission. The Road Commission members believed there are 71 employees total.

Commissioner Schor stated he has received one unpleasant phone call regarding hiring procedures and asked what the Road Commission's involvement in hiring was. Mr. Guenther responded that the Road Commission hires the Managing Director, and each department director hires for its department. He noted that the County assisted in hiring the Finance Director. Ms. Rodgers explained that the board approves all new hires, but the process has not been perfect.

Commissioner Grebner suggested reading through the Ingham County Ethics Policy and possibly implement a general policy of asking about relationship (business, friend, and/or relative, etc.) to any potential employees.

Commissioner Vickers stated that approximately eight of the township supervisors meet quarterly and each has commented that Road Commission was doing a great job, and appreciate the carry-over of funds. Mr. Guenther noted that the carry-over has allowed townships to do larger projects.

Commissioner Nolan stated her desire for culture change in the Road Commission, and would like to see a relationship between the Road Commissioner and Mr. Lindsey. She also suggested coming together with the County and agreeing on the same health insurance company. Mr. Guenther stated they stepped out two years ago. Commissioner Nolan asked about the use of personal cars. Ms. Rodgers stated the use is for emergency responders checking the road conditions to make decisions on the road conditions. Chairperson Copedge asked if the employees drive the car home. Mr. Guenther stated "yes" sometimes it is required to leave at night and make an inspection of the conditions. Chairperson Copedge asked if the Road

Commission has anyone being supervised by a relative. Mr. Guenther stated “no” it is against policy. Chairperson Copedge asked if there are key people in place for quality assurance. As an example if a voucher needs to be paid does a person with a personal relationship provide the payment? Mr. Guenther replied that there are no personal relationships causing a conflict.

Board Chairperson De Leon sited a copy of the minutes from August 2nd where it talks about a denied grievance and asked why the decision was reversed. Mr. Guenther answered that he would provide a letter in response to the question.

Mr. Mitchell also wanted the committee to know that the majority of Road Commission employees do need a CDL license which makes it a hurdle when attempting to hire, this has been a real problem.

5. Animal Control - Request to Waive the Hiring Freeze for a Vacant Shelter Operator Position

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE REQUEST TO WAIVE THE HIRING FREEZE FOR A VACANT SHELTER OPERATOR POSITION.

Ms. McAloon Lampman explained to the committee that a road officer has been pulled off the road to help in the kennels. She also noted that complaints are up. She indicated it could take hours before animals can be picked up and in one case it was 72 hours. Ms. Lannoye recommends approval. Commissioner Schor indicated there are many requests to lift the hiring freeze, we have a certain budget built on the hiring freeze and capturing a certain amount of money, are we capturing the amount of dollars budgeted. Ms. Lannoye explained we are right on in the current year, next year the amount of savings from the hiring freeze/delay has been reduced. Ms. Lannoye indicated there may be a different way to handle filling necessary vacancies.

Commissioner Vickers asked what the projected hire date would be. Ms. McAloon Lampman stated it needs to be posted and has been vacant for 30 days. Chairperson Copedge asked about fines from the Department of Agricultural. Ms. McAloon Lampman replied there have been fines because of the lack of help and inability to get the animals water on a timely basis.

6. Health Department
b. Ingham County Food Bank Staffing Adjustment

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE INGHAM COUNTY FOOD BANK STAFFING ADJUSTMENT.

Ms. Canady explained that the position would not change the FTE whereby they are only re-adjusting staff time. Commissioner Vickers was concerned about duplication of efforts and asked if there were some way to bring some of the many agencies together rather than having several small ones. Ms. Canady would like to discuss their consolidation efforts with the committee in the near future.

MOTION CARRIED UNANIMOUSLY.

- c. Request to Waive Hiring Freeze and Hiring Delay for Jail Medical Jail Nurse and Clinic Assistant

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN, TO REQUEST TO WAIVE HIRING FREEZE AND HIRING DELAY FOR JAIL MEDICAL JAIL NURSE AND CLINIC ASSISTANT.

Commissioner Grebner believes it is good to have a full staff in the jail. Commissioner Vickers asked, once a post is closed will these employees still be needed. Ms. Canady answered “yes”.

MOTION CARRIED UNANIMOUSLY.

- 9. Controller/Administrator
 - a. Resolution Amending the Ingham County Local Purchasing Preference Policy

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION AMENDING THE INGHAM COUNTY LOCAL PURCHASING PREFERENCE POLICY.

Commissioner McGrain would like to look into the definition of a local vendor at a later date.

MOTION CARRIED UNANIMOUSLY.

- b. Resolution to Adopt a Policy on Cost Increases for Service Related Contracts in Ingham County

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION TO ADOPT A POLICY ON COST INCREASES FOR SERVICE RELATED CONTRACTS IN INGHAM COUNTY.

Ms. Lannoye noted that the Finance Committee has approved this resolution and stated that any renewing contract that increases more than 1% or the rate of inflation it will receive great scrutiny.

MOTION CARRIED UNANIMOUSLY.

- c. Late - Discussion Item: LEAP Membership

Commissioner Schor asked if there was a reason someone from LEAP is not present to talk about the membership. Ms. Lannoye noted she spoke to the Executive Director and she would be willing to come in and address the committee. Chairperson Copedge would like to schedule this item for November 16. Ms. Lannoye made note that this is to come out of this year’s contingency fund.

Public Comment

Ms. Auer congratulated the commissioners on winning their elections. Ms. Zheng thanked the committee for the opportunity to interview.

Announcements

Commissioner McGrain was pleased with the response of the applicants.

Commissioner Grebner suggested a sub-committee to listen to the interviews without a full committee meeting. Commissioner McGrain offered to chair the committee.

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN, TO APPROVE A SUB-COMMITTEE FOR INTERVIEWING ADVISORY BOARD APPLICANTS.

The Subcommittee will interview applicants for the Historical Commission, Equal Opportunity Committee and Women's Commission November 16, 2010 at 6 p.m.

MOTION CARRIED UNANIMOUSLY.

The meeting adjourned at approximately 9:05 p.m.

Respectfully submitted,

Julie Buckmaster

MEMORANDUM

TO: COUNTY SERVICES COMMITTEE

FROM: KAY L. TAYLOR, CIRCUIT COURT CLERK'S OFFICE

**RE: REQUEST TO WAIVE HIRING FREEZE FOR VACANT
DEPUTY CLERK I POSITION**

DATE: NOVEMBER 2, 2010

Due to the internal promotion for the Deputy Clerk III position I am requesting an exception to the hiring freeze and requesting the Circuit Court Clerk's office be granted permission to post and hire for the resulting vacant Deputy Clerk I position.

The Deputy Clerk I (file clerk) position performs the duties of placing documents in court files, pulling files for the judicial offices and the public, responds to copy requests from the public and other departments (both within and outside) of Ingham County. In addition this position assists with switchboard duties, incoming mail, and responds to telephone inquiries received from the public.

The Circuit Court Clerk's office has consistently attempted to absorb duties lost through budgetary cuts but complying with the hiring freeze will severely limit our ability to provide adequate and timely service to the judicial offices, other departments, and the constituents of Ingham County.

I respectfully request a waiver of the hiring freeze for the vacant position of Deputy Clerk I and request the Circuit Court Clerk's office be authorized to post and fill the position on an expedited basis.

Thank you.

MEMORANDUM

TO: County Services

FROM: Maureen Winslow

DATE: November 5, 2010

RE: **Special Leave of Absence 90 Day**

Daniel Dumenev has been employed with Ingham County since October 21, 1989. Since that time, Mr. Dumenev has been employee in good standing, working at the Ingham County Youth Center.

Mr. Dumenev has been unable to work since June 11, 2010 due to medical reasons resulting from a work injury, leading to a workman's compensation situation. He has exhausted his FMLA, as well as his ten day leave approved by the Department Head and on November 17, 2010, will have exhausted the sixty day leave approved by Mr. Tony Lindsey, Human Resource Director.

Dan continues to receive medical care as his physical health is still compromised. He will not be able to return to work on November 17, 2010. Therefore, I am respectfully requesting the County Services Committee grant an additional ninety day extended leave of absence for Daniel Dumenev as allowed in the UAW contract under Article 25, Section 14.

MEMORANDUM

To: County Services Committee
From: David Easterday, Circuit Court Administrator
Date: November 5, 2010
Subject: Request To Waive Hiring freeze / Hiring Delay for Judge Collette's Court Officer / Research Clerk

Judge Collette's Court Officer / Research Clerk, Bridget Smith, has submitted her letter of resignation effective November 12, 2010. His current office staff consists of a Judicial Assistant, Court Reporter and Court Officer / Research Clerk. Not having all three staff members would create a significant hardship for the remaining two.

The Court Officer / Research Clerk is the only staff member with the accreditation to assist the Judge with the analysis of the law.

The Court Officer / Research Clerk helps on a daily basis in the legal review of orders, motions and other legal documents. She also provides assistance to attorneys and persons appearing in pro per. She helps in the preparation of daily cases, acts as back up to the Judicial Assistant, retrieves documents and filings from the Clerk's Office and assists the Judge with analyzing and identifying new statutes and court rules. The Court Officer is the first person to create order and security for the Judge, his staff, jurors and the general public. She is the only judicial staff member deputized by the Sheriff's Office and has the ability to arrest and escort prisoners in the absence of Sheriff's Office Deputies. She escorts jurors to and from the Courtroom and Jury Room and acts as a liaison between the jury and the judge.

Judge Collette is requesting an exemption from the current hiring freeze and delay in order that the position may be posted immediately and someone hired as soon as possible.

Thank you.

MEMORANDUM

To: County Services Committee

From: David Easterday, Circuit Court Administrator

Date: November 8, 2010

Subject: Request To Waive Hiring Freeze / Hiring Delay For Judge Elect Canady's Judicial Assistant and Court Officer / Research Clerk

Clinton Canady III was elected as the next Circuit Court Judge to replace Judge Giddings on Tuesday, November 2nd. The effective date for his new term is January 1, 2011.

The judicial staff for a Circuit Court Judge includes a Judicial Assistant, Court Officer / Research Clerk and Court Recorder or Reporter. The Court Recorder / Reporter is considered to be a Circuit Court employee hired by the Chief Judge. The Judicial Assistant and Court Officer / Research Clerk are considered to be personal judicial staff hired by each Judge.

Judge Giddings' current Recorder will start working for Judge Draganchuk effective January 1, 2011. Judge Draganchuk's Court Reporter will start working for Judge Canady on the same date. Judge Canady will be hiring his own Judicial Assistant and Court Officer / Research Clerk.

The purpose of this memo is to ask for an exemption from the current hiring freeze and delay in order that both positions may be filled by employees of Judge Canady's choosing effective January 1, 2011.

Memo

DATE: November 3, 2010
TO: County Services Committee
FROM: Patrick E. Lindemann, Ingham County Drain Commissioner
RE: Request to Waive Hiring Freeze and Hiring Delay for Account Clerk-Drain Office

I am requesting a waiver of both the hiring freeze and the hiring delay for the Account Clerk-Drain Office position (a permanent 1.0 FTE included in the 2010/2011 General Fund budget for my Office) so that this position can immediately be posted. The incumbent employee, Patricia Fearer, is taking a well-earned retirement to Florida, with her last day in the Drain Office on December 10, 2010.

This position is critical to Drain Office functions, supporting the entire office by processing payables and receivables for nearly one thousand Drain and other accounts. Included in this position's scope, are the receipt and processing of revenue outside of the normal special assessment collection, including but not limited to such receivables as County permit fees & escrow accounts for the regulated public and revenue from pay-offs when land is transferred. The amounts involved are substantial. On average in 2010, over \$58,000 in Drain Office receivables were processed monthly through this position. Moreover, in a typical month, such as September 2010, over \$1.2 million in Drain Office payables were processed through this position ensuring the timely payment of vendors, contractors and others entitled to payment, including the County. Not filling this position, or imposing a delay in filling this position, could jeopardize these timely payments, some of which are contractually required payments for active Drain Office construction projects with bonded costs exceeding \$14 million currently. In addition, given the time of the year, a vacancy in this position could detrimentally affect my Department's ability to prepare a correct accounting of the Drain Office's portion of the County's audit.

While my Department does have two accountants (1.5 FTE) who are cross-trained in many of the functions of this position, the accountants are not able to perform this function to any significant degree given the position's volume of work, proper accounting procedure, and the importance as well of the accountants' work administering the many Drain and other accounts. This is especially true currently, as the accountants are working with Financial Services to properly integrate the Drain accounts with the MUNIS system (creating new Drain funds and moving the 2010 end balances). This project, an urgent one for Financial Services, is planned to go online at the beginning of 2011, and therefore, this vacancy occurs at a very critical time in the Drain Office.

The Drain Office's approved 2010 budget as well as the 2011 budget includes funding for the Account Clerk-Drain Office for the entire year, so filling the position immediately will not adversely impact or alter what has been approved. Therefore, I am requesting these waivers so that the Drain Office can continue to provide the essential functions for the public and meet its statutory and contractual responsibilities without detrimentally impacting other necessary functions and projects within the Drain Office.

RESOLUTION STAFF REVIEW

DATE November 2, 2010

Agenda Item Title: Resolution Authorizing Entering into a Contract with Landscape Architects & Planners, Inc. for the Engineering of the Hawk Island Tubing Hill

Submitted by: Ingham County Parks & Recreation Commission

Committees: LE___, JD___, HS___, CS_ X_, Finance X_

Summary of Proposed Action:

This resolution authorizes a contract with Landscape Architects & Planners, Inc. for the engineering of the Hawk Island Tubing Hill. The Board of Commissioners authorized the acceptance of a Land and Water Conservation Fund Grant with Resolution #08-063. A requirement of that grant is that an engineer or landscape architect registered with the State of Michigan serve as the “prime professional” to assist with plan preparation, bid documentation, and construction.

Bids were reviewed by the Ingham County Purchasing Department and it was determined that Landscape Architects & Planners, Inc. met all specifications and requirements and has extensive experience in park amenities design. This resolution will run concurrent with the November 22, 2010 Parks and Recreation Commission meeting.

Financial Implications:

Board of Commissioner Resolution #06-149 authorized the application to the Michigan Department of Natural Resources for a Land and Water Conservation Fund Grant to develop the snow tubing hill at Hawk Island County Park and set aside \$75,000 in matching funds for a total project cost of \$150,000. The contract for engineering services with Landscape Architects & Planners, Inc. is in an amount not to exceed \$6,650.

Other Implications:

Landscape Architects & Planners, Inc. is a local vendor.

Staff Recommendation: MAL X JLN ___ TL ___ TM___ JC ___

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

MEMORANDUM

TO: County Service and Finance Committees

FROM: Jim Hudgins, Director, Purchasing Department

DATE: November 2, 2010

SUBJECT: Proposal Summary for Prime Professional Services for the Construction of a Snow Tubing Hill at Hawk Island Park

Project Description:

In 2007, the County was awarded a Land and Water Conservation Fund grant from the Michigan Department of Natural Resources and Environment (MDNRE) for the construction of a snow tubing hill at Hawk Island County Park. One of the requirements of the grant is that the County utilizes a Prime Professional to complete various aspects of the project.

As such, the Purchasing Department solicited proposals from professional firms qualified and experienced in engineering, architectural and/or surveying for the purpose of entering into a contract to provide surveying, permitting, and site design services for the construction of the hill in compliance with the grant.

The Ingham County Parks Department will serve as its own construction manager for the proposed project.

Proposal Summary:

Vendors contacted: 6 Local: 5
 Vendors responding: 5 Local: 4

Company Name	Base	Reimbursables	Total	Local
Landscape Architects & Planners, Inc.	\$6,650	None	\$6,650	Y – Lansing
Enger Surveying & Engineering Co.	\$6,500	None	\$6,500	Y – Mason
Kebs, Inc.	\$8,680	\$500	\$9,180	Y – Lansing
Fitzgerald Henne & Associates, Inc.	\$14,170	\$660	\$14,830	Y – Lansing
Ziemwick Foster Engineering, LLC	\$18,210	\$1,250	\$19,460	N – Grand Ledge

Recommendation:

The Evaluation Committee recommends awarding a contract to Landscape Architects & Planners, Inc. in an amount not to exceed \$6,650.00 to provide prime professional services for the construction of a snow tubing hill at Hawk Island Park.

The Evaluation Committee’s recommendation of Landscape Architects & Planners, Inc. is based on the following factors:

1. experience with projects of similar size and scope;
2. knowledge of Ingham County parks;
3. qualifications of staff to be assigned to this contract;
4. references; and,
5. cost of services.

Advertisement:

The RFP was advertised in the Lansing State Journal, The New Citizens Press and posted on the Purchasing Department Web Page.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT
WITH LANDSCAPE ARCHITECTS & PLANNERS, INC. FOR THE ENGINEERING OF THE
HAWK ISLAND TUBING HILL**

WHEREAS, the development of Hawk Island County Park was listed as a top priority in the Ingham County Parks Master Plan; and

WHEREAS, it was determined that the location of Hawk Island County Park was ideal for the development of a snow tubing hill due to the proximity of the park to the majority of the population of Ingham County; and

WHEREAS, the Board of Commissioners' Resolution #06-149 authorized an application to the Michigan Department of Natural Resources for a Land and Water Conservation Fund Grant to develop a snow tubing hill at Hawk Island County Park and set aside \$75,000 in matching funds for a total project cost of \$150,000; and

WHEREAS, the Board of Commissioners' Resolution #08-063 authorized the acceptance of a Land and Water Conservation Fund Grant to fund a snow tubing hill at Hawk Island County Park; and

WHEREAS, a requirement of the grant is that an engineer or landscape architect registered with the State of Michigan serve as the "prime professional" to assist with plan preparation, bid documentation, and construction; and

WHEREAS, bids were reviewed by the Ingham County Purchasing Department and it was determined that Landscape Architects & Planners, Inc. met all specifications and requirements and has extensive experience in park amenities design; and

WHEREAS, the Purchasing Department recommends the proposal submitted by Landscape Architects & Planners, Inc. of Lansing, Michigan; and

WHEREAS, the Ingham County Parks & Recreation Commission supported entering into a contract with Landscape Architects & Planners, Inc. with the passage of a resolution at their November 22, 2010 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Landscape Architects & Planners, Inc. of Lansing, Michigan for engineering services relating to the construction of the Hawk Island Tubing Hill in an amount not to exceed \$6,650.00.

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson and County Clerk are authorized to sign any contract documents consistent with this resolution after approval as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE November 3, 2010

Agenda Item Title: Resolution to Contract for Commercial and Industrial Appraisals for the Ingham County Equalization Department

Submitted by: Equalization Department

Committees: LE____, JD____, HS____, CS X, Finance X

Summary of Proposed Action:

This resolution authorizes entering into a contract for commercial and industrial appraisals for 2011 with Assessment and Valuation Services, Haslett, Michigan.

Financial Implications:

The contract with Assessment Valuation Services is for an amount not to exceed \$80,000. The cost is provided for in the 2011 Equalization Department Budget.

Other Implications:

Assessment and Valuation Services submitted an acceptable proposal in accordance with the qualifications required by the Equalization Department. It is the recommendation of the Ingham County Equalization Department in concurrence with the Purchasing Department to award this contract to Assessment and Valuation Services.

Staff Recommendation: MAL X JLN ____ TL ____ TM____ JC ____

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

Agenda Item 5

To: County Services and Finance Committees

From: Douglas A. Stover, Director
Ingham County Equalization/Tax Mapping Department

Date: November 3, 2010

Subject: Contract for Commercial/Industrial Appraisals

Attached please find the Resolution to Contract with Assessment Valuation and Services of Haslett, Michigan for commercial and industrial appraisals for 2011.

The cost is provided for in the department's 2011 budget.

Any questions, please feel free to contact me.

MEMORANDUM

TO: County Service and Finance Committees
 FROM: Jim Hudgins, Director, Purchasing Department
 DATE: November 5, 2010
 SUBJECT: Proposal Summary for Commercial and Industrial Appraisals

Project Description:

This project sought proposals for performing a number of commercial and/or industrial real property appraisals for equalization purposes by an existing company with an established and active business record in the valuation of real estate for general property tax purposes in the State of Michigan.

Proposal Summary:

Vendors contacted: 18 Local: 9
 Vendors responding: 1 Local: 1

<u>Company Name</u>	<u>Commercial Appraisals</u>	<u>Industrial Appraisals</u>	<u>Local</u>
Assessment and Valuation Services	\$275 - \$280 per appraisal	\$285 - \$295 per appraisal	Y – Haslett

Vendors not responding:

Professional Appraisal Services, Lansing – Currently is very busy with other projects and commitments.

Keystone Appraisal, Lansing – Area of expertise is in appraising apartment buildings, HUD homes, etc.; doesn't do commercial building appraisals.

Parmenter Group, Lansing – Specializes in Section 8 Rent Comparability Studies, before and after acquisition rehab appraisals, vacant land appraisals, and commercial appraisal services. Parmenter does not hold the requisite Level IV Certification in Assessment Administration from the Michigan State Tax Commission.

Recommendation:

The Evaluation Committee recommends awarding a 5-year contract to Assessment and Valuation Services in an amount not to exceed \$80,000 for the first year of the contract.

The Evaluation Committee's recommendation of Assessment and Valuation Services is based on the following factors:

1. Level IV Certification in Assessment Administration from the Michigan State Tax Commission;
2. experience with other municipal clients;
3. references; and,
4. cost of services.

Advertisement:

The RFP was advertised in the Lansing State Journal, El Central and posted on the Purchasing Department Web Page.

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CONTRACT FOR COMMERCIAL AND INDUSTRIAL APPRAISALS FOR THE
INGHAM COUNTY EQUALIZATION DEPARTMENT**

WHEREAS, the contracting for commercial and/or industrial appraisals has been approved for the 2011 Equalization Department Budget; and

WHEREAS, the Purchasing Department has advertised and requested proposals for the necessary contractual service; and

WHEREAS, Assessment and Valuation Services of Haslett, Michigan has submitted an acceptable proposal in accordance with the qualifications required by the Equalization Department; and

WHEREAS, it is the recommendation of the Ingham County Equalization Department in concurrence with the Purchasing Department to award this contract to Assessment and Valuation Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, through the Equalization Department, authorizes entering into a contract with Assessment and Valuation Services in an amount not to exceed \$80,000. The cost is provided for in the 2011 Equalization Department budget.

BE IT FURTHER RESOLVED, that a five-year contract be approved with the stipulation that the second, third, fourth and fifth years renewal shall be at the option of the County.

BE IT FURTHER RESOLVED, that the County Attorney is requested to draft the appropriate contract documents to implement this resolution.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County attorney.

MEMO

Date: November 8, 2010

To: County Services Committee
Ingham County Board of Commissioners

From: Craig A. Whitford, Chairperson
Ingham County Historical Commission

RE: 150th Anniversary of the American Civil War
Ingham County Memorial Tribute Installation

The members of the Ingham County Historical Commission would appreciate the opportunity to share with you the design of a Civil War Veterans Memorial scroll that honors those Ingham County veterans that died in the service of their country during 1861 to 1865.

The memorial would be installed within the Courthouse and serve as a springboard for a more permanent memorial to those that made the ultimate sacrifice during the American Civil War.

More than 400 names of Ingham County veterans have been collected for this project.

MEMORANDUM

TO: County Services Committee
FROM: Dean Sienko, M.D., M.S., Health Officer
DATE: November 2, 2010
Re: Recommendation to Start a Dentist at Step 5

The Health Department currently has a vacant dentist position that was created as a result of securing funding through the New Access Point (NAP) grant. Previously open dentist positions have proven difficult to fill. The Department's lag in filling dental positions is not unique as many other Health Departments and Community Health Centers find it difficult to recruit dentists. Additionally, there is national recognition that the marketplace for dentists is very competitive and that there is a shortage of dentists available to serve the needs of the medically underserved.

In order for the Department to maintain high quality dental care for its adult dental population and to maintain revenue projections resulting from dental services it is critical to recruit and retain a dentist. With the restoration of adult dental Medicaid benefits it is more imperative than ever that we have providers on board. Competitively recruiting a dentist today requires salary considerations beyond Step 1 of the M14 salary grade as stipulated within the County's Managerial and Confidential Agreement.

Dr. Maxwell has worked with underserved populations in the Detroit area for the past two years providing dental services through the Wayne County Health Department. She also served four years in the United States Army as a dentist. She has experience in general dentistry and has also worked in an orthodontic practice for several years. She was the recipient of several dental scholarships as well as the Army Achievement Medal.

Dr. Maxwell has indicated that she is willing to accept the full time position contingent on step 5 in the Dentist salary range, (\$93,594). Consequently, I am recommending that the County Services Committee authorize a starting salary for Dr. Maxwell at the M14 - 5 level.

c: Debra Brinson, MPA, Deputy Health Officer
John Jacobs, CPA, Chief Financial Officer
Barb Mastin, Chief Deputy Health Officer
Cheryl Gildner, Community Health Center Supervisor
Tony Lindsey, Director, Human Resources

RESOLUTION STAFF REVIEW

DATE November 3, 2010

Agenda Item Title: Resolution Authorizing a Contract with Michigan Supply Company for the Purchase of Programmable Water Technology

Submitted by: Facilities Department

Committees: LE____, JD____, HS____, CS__X__, Finance__X__

Summary of Proposed Action: (See the attached communication.)

This resolution will authorize awarding a contract with Michigan Supply Company to provide water programmable technology product and consultative installation assistance.

Financial Implications:

The project cost is not to exceed \$217,578.18.

Approximate savings will reduce the water usage by 50%; saving approximately 14 million gallons of water and \$100,000 annually.

Other Implications:

There is a \$90,000 difference between the two quotes due to the fact that Michigan Supply quoted using Sloane parts, which are currently in use in the Jail. The use of Sloane components will allow the Facilities Department staff to retrofit existing toilets with PWT rather than having to completely replace the valves as would be the case with the other company.

Michigan Supply Co. is a local vendor.

Staff Recommendation: MAL X JLN ____ TL ____ TM____ JC ____

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

November 2, 2010

TO: County Services and Finance Committees
FROM: Richard Terrill, Facilities Director
SUBJECT: Programmable Water Technology (PWT)

Attached you will find the Facilities Department request and resolution for the purchase of Programmable Water Technology (PWT) components and installation supplies for the inmate areas at the Ingham County Jail. Ingham County Jail uses, on average, 2.3 million gallons of water per month, largely due to inmate use. This equates to an average monthly water bill, including sewer, of \$20,000 or \$240,000 annually. It is anticipated that PWT will reduce our water usage by 50% saving approximately 14 million gallons of water and \$100,000 annually.

Installed by Facilities Staff, every toilet, sink and shower used by inmates would be equipped with PWT which will limit the amount of water used. Further, low flow shower heads will be installed on every inmate shower reducing the amount of water delivered from 4.5 gallons per minute to 2.5 GPM.

PWT is being used successfully in correctional institutions throughout the Country, including Michigan however, to the best of my knowledge, Ingham would be the first to implement it at the County level.

You will notice that there is a \$90,000 difference between the two quotes. This is mainly due to the fact that Michigan Supply quoted using Sloane parts, which are currently in use in the Jail. The use of Sloane components will allow us to retrofit existing toilets with PWT rather than having to completely replace the valves as would be the case with the other company.

MEMORANDUM

TO: County Service and Finance Committees
 FROM: Jim Hudgins, Director, Purchasing Department
 DATE: November 3, 2010
 SUBJECT: Proposal Summary for Water Management Solution at the Jail

Project Description:

This project sought proposals from plumbing suppliers, distributors and manufacturers for providing a solution for retrofitting inmate showers, sinks and toilets with stand-alone programmable technology at the Ingham County Jail for the purpose of reducing water consumption, inmate abuse, and energy and sewage costs.

This contract is for product and technical support only including programming and consultative installation assistance; actual installation will be performed by County staff.

Proposal Summary:

Vendors contacted: 13 Local: 5
 Vendors responding: 2 Local: 2

<u>Company Name</u>	<u>Base</u>	<u>Alternate**</u>	<u>Total</u>	<u>Local</u>
Michigan Supply Co.	\$190,800.18*	\$8,778.00	\$199,578.18	Y – Lansing
J.O. Galloup Co.	\$280,199.00*	\$4,227.30	\$284,426.30	Y – Lansing

* J.O. Galloup’s proposal was based on removing the existing toilet flush valves and replacing with all new programmable technology; Michigan Supply’s proposal, contrarily, retrofits the existing Sloan toilet valves with new programmable technology.

** Alternate is for providing low-flow shower heads.

Vendors not responding:

Edwards Industrial Sales, Lansing – Doesn’t sell the requisite items sought in the RFP.
 Michigan Plumbing, Lansing – Not a plumbing parts distributor.
 Builders Plumbing, Lansing – Doesn’t sell commercial-grade plumbing supplies anymore.

Recommendation:

The Evaluation Committee recommends awarding a contract to Michigan Supply Co. in an amount not to exceed \$199,578.18 for providing a water management solution for the Jail as described in its proposal.

Advertisement:

The RFP was advertised in the Lansing State Journal, El Central and posted on the Purchasing Department Web Page.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH MICHIGAN SUPPLY COMPANY FOR THE PURCHASE OF PROGRAMMABLE WATER TECHNOLOGY

WHEREAS, the Ingham County Jail uses on average 27.6 million gallons of water annually costing the County \$240,000 a year; and

WHEREAS, the Facilities Department has identified a cost savings measure that will significantly reduce inmate water consumption abuse, and energy and sewage costs; and

WHEREAS, it is anticipated that by implementing this programmable water technology, the County will realize savings up to 50% over current water usage which equates up to a \$100,000 annual water savings; and

WHEREAS, the Facilities Department anticipates that the return on investment for this project will be two years; and

WHEREAS, the Purchasing Department solicited proposals for this project, and after careful review, is jointly recommending with the Facilities Department to purchase the Programmable Water Technology from Michigan Supply Company, who provided the lowest most responsible proposal; and

WHEREAS, the Facilities Department has estimated an additional \$18,000 for electrical and plumbing parts and supplies and other secure fittings required for installation which will be performed by the department.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Michigan Supply Company, 631 Park Place, Lansing MI 48912, to provide water programmable technology product and consultative installation assistance, at a cost not to exceed \$199,578.18, plus an additional \$18,000 for electrical and plumbing supplies, for a total project cost of a not to exceed amount of \$217,578.18.

BE IT FURTHER RESOLVED, that funding for this project will come from the fund balance of the Public Improvements Fund (Fund 245).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Facilities Department to expend up to \$217,578.18 from fund 245-31199-931000-0FC22 for materials and supplies for installation by following County Purchasing Policies.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Purchasing Department to issue any purchasing orders consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE November 8, 2010

Agenda Item Title: Resolution Approving Various Contracts for the 2011 Budget Year

Submitted by: Controller/Administrator's Office

Committees: LE X JD X , HS X , CS X , Finance X

Summary of Proposed Action: This resolution will approve the attached list of contracts for the 2011 budget year. The list consists only of contracts that are included in the 2011 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

Financial Implications: All listed contracts are included in the 2011 Adopted Budget.

Other Implications: In the past, a limited amount of contract renewals have been included in the annual appropriations resolution. With the amendment of the county contract approval process authorized by Resolution 09-095, which reduced the maximum amount allowed for short form authorizations from \$25,000 to \$5,000, it was decided last year to expand this list and have the Board of Commissioners consider these contracts as a separate resolution. The liaison committees may decide that there are some contracts included on this list that would better be considered as separate resolutions. Those contracts will be removed from this resolution before passage by the Board of Commissioners, and will be brought back before the Board as separate resolutions at a later date.

Based on the new policy on cost increases for service related contracts as passed by the Finance Committee (and to be considered by the County Services Committee and the full Board during the week of November 8), expenditure contracts with a 2011 increase of 1% or less are the only ones included in this resolution.

Staff Recommendation: MAL ___ JLN ___ TL ___ TM X JC ___
Staff recommends approval of this resolution.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2011 BUDGET YEAR

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2011 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the Adopted Budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller/Administrator that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the Adopted Budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part for in the Adopted Budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents approved as to form by the County Attorney.

COUNTY SERVICES COMMITTEE

NOTE: PMA designates contract as a Preventative Maintenance Agreement.

Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT (See NOTE)	BEGIN DATE	END DATE	2010 COST	2011 PROJECTED	Proj. Increase over 2010	% Increase over 2010	Funding Source
1	Clerk	Granicus	Maintenance and Webcasting of BOC meetings	Oct-10	Sep-11	\$6,000	\$6,060	\$60	1%	General Fund
2	Equalization	AVS	Appraisal Service	Jan-11	Dec-11	\$40,000	\$40,000	\$0	0%	General Fund
3	Fair	Moss Professional Cleaning	Cleaning Community Hall & Office	Jan-11	Dec-11	\$10,000	\$10,100	\$100	1%	Fair Fund
4	MIS	Munis OSDBA	PMA - OSDBA (Operating System Database Administrator) contract, database	Jun-11	Jun-12	\$16,500	\$16,500	\$0	0%	MIS Fund (2)
5	MIS	ImageSoft	PMA - Imaging Application Maintenance	Dec-10	Nov-11	\$22,000	\$22,000	\$0	0%	Network Fund (1)/LOFT Fund (3)
6	MIS-LOFT	APS (E-Citation)	PMA - E-Citation Annual Support	Feb-11	Jan-12	\$9,000	\$9,000	\$0	0%	LOFT Fund (3)
7	MIS-LOFT	ACS (Omni)	PMA - Jury Systems Maintenance	Sep-11	Aug-11	\$13,125	\$13,125	\$0	0%	LOFT Fund (3)
8	MIS-LOFT	Webtechs	PMA - Annual Maintenance	Jan-11	Dec-11	\$6,000	\$6,000	\$0	0%	LOFT Fund (3)
9	Parks	State of Michigan	Water tests	Jan-11	Dec-11	\$10,800	\$10,800	\$0	0%	General Fund
10	Potter Park Zoo	Ayles	Tree Trimming	Jan-11	Dec-11	\$20,000	\$20,000	\$0	0%	Zoo Millage
TOTALS:						\$153,425	\$153,585	\$160	0%	

REVENUE CONTRACTS

	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2010 COST	2011 PROJECTED	Proj. Increase over 2010	% Increase over 2010
1	Equalization	State of Michigan	Annual Grant for Remonumentation Program	Jan-11	Dec-11	\$85,000	\$85,000	\$0	0%
2	Human Resources	Tri-County Office on Aging	For HR consulting services Annual renewal since 2006	Jan-10	Dec-10	\$38,686	\$38,686	\$0	0%
TOTALS:						\$123,686	\$123,686	\$0	0%

Notes on Funding Sources:

- (1) The Network Fund is funded by chargebacks to user departments.
- (2) The MIS Fund is funded by chargebacks to user departments.
- (3) The LOFT Fund is funded by chargebacks to user departments.

Agenda Item 10

DATE: November 8, 2010

TO: County Services and Finance Committees

FROM: Becky Bennett
Board Coordinator

RE: LEAP Membership

The Ingham County Board of Commissioners became a member of the Lansing Area Economic Partnership (LEAP) in 2008 as a way to expand the County's efforts at business attraction. Through LEAP Ingham County would have a voice with other local municipalities and private businesses in attracting new business to the area.

The membership fee of \$35,000 has not been paid yet for 2010. This membership allows the Board to appoint one person as a voting member. If the Board wishes to continue as a member, the membership fee would have to be taken from the 2010 contingency fund. The 2011 membership fees have been reduced to \$15,000.

If you have any questions, please feel free to contact me.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY BOARD OF COMMISSIONERS TO CONTINUE AS A MEMBER OF THE LANSING AREA ECONOMIC PARTNERSHIP (LEAP)

WHEREAS, Resolution #07-316 authorized the Ingham County Board of Commissioners to join the Lansing Area Economic Partnership (LEAP); and

WHEREAS, the Ingham County Board of Commissioners recognizes the value of being a member of LEAP as a way to expand the County's efforts at business attraction; and

WHEREAS, the Ingham County Board of Commissioners recognizes, through LEAP, Ingham County has a voice with other local municipalities and private businesses in attracting new business; and

WHEREAS, through LEAP, Ingham County is able to participate in the opportunity to spur economic development in the region; and

WHEREAS, continued membership for LEAP is \$35,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the expenditure of \$35,000 from the 2010 Contingency Fund to continue as a member of the Lansing Area Economic Partnership (LEAP).

BE IT FURTHER RESOLVED, that efforts to expand the governance and funding structure of the Capital Region Airport Authority and the Potter Park Zoo shall continue, with strong leadership from the Lansing Economic Area Partnership (LEAP).

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners recognizes that continued membership in LEAP allows the Board to maintain one person as a voting member of LEAP.