

CHAIRPERSON
MARK GREBNER

VICE-CHAIRPERSON
DEB NOLAN

VICE-CHAIRPERSON PRO-TEM
DON VICKERS

COUNTY SERVICES COMMITTEE
DEBBIE DE LEON, CHAIR
DALE COPELGE
VICTOR CELENTINO
ANDY SCHOR
DON VICKERS
VINCE DRAGONETTI

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, JUNE 7, 2011 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [May 17, 2011 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Interviews - Equal Opportunity Committee
2. Drain Commissioner - Resolution Pledging Full Faith and Credit for the Prompt Repayment of Principal and Interest on the [Kalamink](#) Consolidated Drain Drainage District Bonds, Series 2011
3. Register of Deeds
 - a. Resolution to Contract with [Legal Aid](#) of Central Michigan to Take Client Referrals from the Ingham County Register of Deeds and the Ingham County Treasurer
 - b. Resolution to Authorize the Purchase of a New [Record Management](#) Software System for the Register of Deeds Office
4. Treasurer - Resolution to Authorize Service Contracts for the Purpose of Conducting [Title Searches](#)
5. Fair Board - Resolution Amending Resolution #11-067 to Increase a Part-Time Temporary Position at the Ingham County [Fairgrounds](#) to Full-Time Temporary
6. Ingham County Farmland and Open Space Preservation Board - 2010 [Annual Report](#) - *Information Only*
7. Controller/Administrator's Office
 - a. Resolution to [Reorganize](#) Selected Central Services Positions and Waive the Hiring Freeze
 - b. Request to Waive the Hiring Freeze for the [Human Resources](#) Director Position
 - c. Resolution Honoring [Linda Sjolund](#)

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

COUNTY SERVICES COMMITTEE
May 17, 2011
Minutes

Members Present: Debbie De Leon, Dale Copedge, Andy Schor, Don Vickers, Vince Dragonetti and Board Chairperson Grebner

Members Absent: Victor Celentino

Others Present: Becky Bennett, Mary Lannoye, Rich Estill, Tom Shewchuk, Stacy Byers, Mark Ferguson, Jim Hudgins, Michelle Rutkowski, Curtis Hertel, Willis Bennett, Chuck Gray and others.

The meeting was called to order by Chairperson De Leon at 7:07 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the May 3, 2011 Minutes and Closed Session Minutes

The May 3, 2011 Minutes were approved as amended.

Page 4, last paragraph, 4TH sentence to read as follows: Dr. Sienko explained he was unsure of the total number of applicants because those interviewed were forwarded from the Human Resources Department.

The May 3, 2011 "Closed Session" Minutes were approved as submitted.

Additions to the Agenda

1. Late - Memo from Stacy Byers, Director FOSP Board, regarding Resolution Authorizing Contracts with Yankee Appraisal Associates and Williams & Associates to Conduct Appraisals on Properties approved for purchase through the Ingham County Farmland and Open Space Preservation Program

6. Late - Resolution to Authorize the Transfer of Funds from the Treasurer's Office to the Register of Deeds and To Authorize a Temporary Employee

Limited Public Comment

Ms. Leslie Kuhn, Friend of Ingham County Parks, expressed her concern that it was the intent of the donors that their donations be used for the acquisition of land at Lake Lansing Park North or subsequent stewardship. Speaking on behalf of the donors she stated that taxes should be paid by the County Parks Budget or the General Fund.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. COPELGE, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Farmland and Open Space Preservation Board - Resolution Authorizing Contracts with Yankee Appraisal Associates and Williams & Associates to Conduct Appraisals on Properties Approved for Purchase Through the Ingham County Farmland and Open Space Preservation Program
2. Parks & Recreation Commission
 - a. Resolution Authorizing a Return to the General Fund of Previously Approved Trail Budget Funding and a Budget Adjustment to the 2010 Lake Lansing Park–North Land Acquisition Project
 - c. Resolution Authorizing the Establishment of User Fees for the Disc Golf Course at Burchfield Park for 2011
3. Financial Services - Resolution for an Amendment and Restatement of Ingham County’s Deferred Compensation Plan
4. Management Information Services
 - b. Resolution to Approve the Renewal of the Annual Maintenance for the Track-It Call Management Application from Numara Software Incorporated
5. Controller/Administrator
 - a. Request to Waive the Hiring Freeze and Hiring Delay for the Controller/Administrator’s Office
6. Register of Deeds - Resolution to Authorize the Transfer of Funds from the Treasurer’s Office to the Register of Deeds and To Authorize a Temporary Employee

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Celentino

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. COPEEDGE, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Celentino

2. Parks & Recreation Commission
 - b. Resolution Authorizing a Return to the General Fund of Previously Approved Trail Budget Funding and Request for Funds to Construct a Snow Board Hill at Hawk Island Park

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. DRAGONETTI, TO APPROVE THE RESOLUTION AUTHORIZING A RETURN TO THE GENERAL FUND OF PREVIOUSLY APPROVED TRAIL BUDGET FUNDING AND REQUEST FOR FUNDS TO CONSTRUCT A SNOW BOARD HILL AT HAWK ISLAND PARK.

Comm. Vickers expressed his concern that he would have liked more details and pictures since the process began in March. Mr. Bennett explained that it was not certain until recently that the snow boarding hill would be feasible.

Mr. Bennett explained that the snowboarding hill would be smaller than the tubing hill, and it would have features similar to a skate board park. This would be the first hill located in this part of the country and the second located in a public park; creating positive press. Additionally, this summer CATA will begin bus service to Hawk Island.

Mr. Bennett explained that there would be a cost savings because the snow boarding hill could be built in conjunction with the tubing hill, and companies have volunteered to donate or sell (at or below cost) various pieces of equipment and apprentices. The dirt will be donated with no cost for trucking. Mr. Bennett further explained that the snowboarding hill will generate revenues from user fees to pay for the utilities, support additional staff members plus generate revenues from parking fees.

Comm. Vickers asked if the money will be paid back to the General Fund. Ms. Lannoye and Mr. Bennett stated that this is a return on investment. Mr. Bennett stated that he was willing to consider all options including paying back the General Fund. There was a discussion of various funds, parking and user fees, and expenditure approvals.

Comm. De Leon stated that Ms. Davis who serves on the Parks Commission informed her that the projected return on investment is about 3 years, but, could be less. Mr. Bennett said the projections return was based on similar facilities, and considering user fee money only. Comm. Copedge asked if the snowboard hill would be staffed. Mr. Bennett stated there would be a full time staff to handle mechanical equipment, collect fees, cleaning, etc. Comm. Copedge asked if there would be additional liability. Mr. Bennett replied no.

Comm. Vickers stated he would like the \$35,000 recouped back to the General Fund.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. DRAGONETTI, TO AMEND THE RESOLUTION BY ADDING: WHEREAS, THE INGHAM COUNTY PARKS & RECREATION COMMISSION WILL PAYBACK THE \$35,000 TO THE GENERAL FUND, OVER THE NEXT 7 YEARS FROM THE PARKS 508 REVENUE FUND (USER FEES).

MOTION FAILED with Comms. De Leon, Copedge, and Schor voting “no”. Absent: Comm. Celentino

Comm. Schor stated he would like more time to think about this and would like it presented on the Board Floor.

MOTION CARRIED with Comm. Vickers voting “no”. Absent: Comm. Celentino

4. Management Information Services
 - a. Resolution to Approve the Purchase of a Fiber Optic Connection to Healthy Smiles Clinic from Arialink

MOVED BY COMM. COPELGE, SUPPORTED BY COMM. DRAGONETTI, TO APPROVE THE RESOLUTION TO APPROVE THE PURCHASE OF A FIBER OPTIC CONNECTION TO HEALTHY SMILES CLINIC FROM ARIALINK.

Comm. Schor asked if any money had been spent with AT & T. Mr. Schewchuk replied no.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Celentino

- c. Resolution to Approve the Renewal of the MUNIS Software Annual Support Agreement from Tyler Technologies

MOVED BY COMM. COPELGE, SUPPORTED BY COMM. DRAGONETTI, TO APPROVE THE RESOLUTION TO APPROVE THE RENEWAL OF THE MUNIS SOFTWARE ANNUAL SUPPORT AGREEMENT FROM TYLER TECHNOLOGIES.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Celentino

5. Controller/Administrator
 - b. Resolution Updating Various Fees for County Services

MOVED BY COMM. COPELGE, SUPPORTED BY COMM. SCHOR, TO APPROVE THE RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES.

Comm. Vickers stated that the annual fee for a second vehicle pass had increased and asked what the fee for the first car is. Mr. Bennett stated that the cost of the vehicle pass for the first car is \$30.00 for County residents and did not change from last year.

Comm. Dragonetti stated it is his opinion that these fees should be adjusted and rounded annually. Comm. Grebner explained there are two numbers, one that represents the percentage to recapture and the other is a rounded number used for the fee depending on the amount of the fee. He expressed his concern of changing fees that would involve pennies, nickels, dimes and quarters. Therefore, the fees should be reviewed and rounded every year but not necessarily adjusted every year. Comm. Schor asked if there was a different fee for resident/non-resident for the tubing hill. Mr. Bennett replied no.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Celentino

Announcements

Comm. Dragonetti shared labor costs (benefits excluded) in the State of Michigan presenting an ethical, financial or political question. Do the elected look at this for all or some of our taxpayers, or do we look at this through the eyes of some of those employees and/or employers.

-State of Michigan Employees compensation has risen 46 percent over the past decade.
(source: 1-31-11 Mackinac Center *COLA (BLS) +26%)

-MEA, Head of State's largest teachers union is being paid nearly \$300,000

-Construction wages 2010: Full-time workers \$735, Members of unions \$1,051, Represented by unions \$1,046, and non-union \$692. (Source: Current population survey, Construction NAICS 23 BLS, <http://www.bls.gov/iag/tgs/iag23.htm#earnings>)

-Michigan teachers, May 2009 State Occupational Employment Wages, Education, Training, and Library occupations wage estimates: Median \$234,720, Hourly \$21.09, Mean Hourly \$23.90, Mean Annual 449,720; weekly based on 52 weeks \$956 per week with a college degree. (Source: BLS Michigan Teachers http://www.bls.gov./oes/current/oes_mi.htm#25-0000.)

-Labor Union Executives salaries:

-President, AFL-CIO \$283,340 (annual),

-President, Service Employees International Union President \$253,660 (annual),

-President, American Federation of State, County and Municipal Employees \$555,367, in total compensation in 2010,

-Secretary/Treasurer, AFSCME \$847,810, and

-President, American Federation of Teachers more than \$600,000.

(Source: Bloomberg News)

Comm. Vickers complimented Mr. Bennett on Hawk Island Park, and invited the Commissioners to attend the Safety Patrol Picnic tomorrow from 9:00 a.m. to 1:00 p.m.

Mr. Bennett invited the Commissioners to the Potter Park Zoo, Wine & Stein event on May 19, 2011 from 6:00 p.m. to 9:00 p.m.

Public Comment

None.

The meeting adjourned at approximately 7:47 p.m.

Respectfully submitted,

Julie Buckmaster

JUNE 7, 2011 COUNTY SERVICES AGENDA STAFF REVIEW SUMMARY

HIRING FREEZE

The Controller/Administrator is recommending approval of the following hiring freeze request:

7(b). Controller/Administrator — Request to waive the Hiring Freeze for Human Resources Director Position.

ACTION ITEMS

The Controller/Administrator is recommending approval of the following action items:

2. Drain Commissioner—*Resolution Pledging the Full Faith and Credit for the Prompt Repayment of Principal and Interest on the Kalamink Consolidated Drainage District Bonds, 2011.*

The resolution would pledge the County's full faith and credit for \$2.4 million in bonds for the Kalamink Consolidated Drain Drainage District.

3(b). Register of Deeds—*Resolution to Authorize the Purchase of a New Record Management Software System for the Register of Deeds Office.*

This resolution would authorize a contract with Fidlar Acquisition to provide hardware, software, and related services for a new Land Records Management System for the Register of Deeds Office. Total cost of the contract is \$555,000, and includes \$191,000 in initial implementation costs as well as 4 years of maintenance costs at \$91,000 per year. The resolution also authorizes the purchase of \$25,189 of additional hardware to implement the system. Costs will be charged against the Register of Deeds Automation Fund. Fidlar Acquisition was not the low bid but the evaluation committee found that they offered the best value for money. Curtis Hertel has indicated that the new system will bring in approximately \$100,000 per year in additional general fund revenues.

4. Treasurer—*Resolution to Authorize Service Contracts for the Purpose of Conducting Title Searches.*

This resolution would authorize contracts with two vendors for title searches. Approximately 1500 title searches will be performed by Freedom Abstract Company (700 searches @ \$80 per title), Escrow & Title (300 searches @ \$90 per title), and Register of Deeds temporary help (500 searches).

5. Fair—*Resolution Amending Resolution #11-067 to Increase a Part-Time Temporary Position at the Ingham County Fairgrounds to Full-Time Temporary.*

The Fair Manager Job was posted and applications were received and reviewed by the Fair Board Executive Committee. The Committee chose seven candidates for an initial interview. A larger committee consisting of representatives of the Fair Board and the County Board of Commissioners interviewed the seven candidates. Three were given second interviews. At the conclusion of the interview process, it was the decision of the interview panel to postpone the hiring of a new Fair Manager until after the Fair in early August. Therefore, it is necessary to increase the hours of the current part-time temporary Fair Manger to 40 hours per week, in order to be fully prepared for the fair.

7(a). Controller/Administrator's Office—*Resolution to Reorganize Selected Central Services Positions.*

The resolution would eliminate the Administrative Assistant for the Deputy Controller and replace it with a part-time Facilities Assistant. This will save approximately \$33,600 in 2012.

OTHER ACTION ITEMS

3(a). Register of Deeds—*Resolution to Contract with Legal Aid of Central Michigan to Take Client Referrals from Ingham County Register of Deeds and the Ingham County Treasurer.*

This resolution would authorize a \$60,000 contract with Legal Aid of South Central Michigan to provide services to individuals in the County that may have illegally had their homes foreclosed by Mortgage Electronic Registration. The \$60,000 would be taken from the Delinquent Tax Revolving Fund (DTRF). I would like to take this opportunity to remind the Committee that the unreserved balance in the DTFR is always available to be transferred to the general fund.

7(c). Controller/Administrator's Office—*Resolution Honoring Linda Sjolund*

Memo to County Services Committee and Finance Committee

From: Patrick E. Lindemann, Ingham County Drain Commissioner

Re: Kalamink Consolidated Drain Maintenance and Improvement Project

May 23, 2011

I am requesting that the Board of Commissioners grant full faith and credit of the County for the bonds that will finance the Kalamink Consolidated Drain Maintenance and Improvement Project. Such action by the Board is customary because it helps to obtain a lower interest rate on the bonds, resulting in lower costs for the municipalities and property owners of the drainage district who are liable to pay for benefit of the project. For your information, the municipalities with benefit at-large for this Project include the Village of Webberville, the Townships of Leroy and White Oak, the Michigan Department of Transportation, and the County of Ingham. There are 993 properties within the Kalamink Consolidated Drain Maintenance and Improvement Project Special Assessment District.

The Kalamink Consolidated Drain Maintenance and Improvement Project results from a petition submitted by Leroy Township in October, 2010 to maintain and improve the Kalamink and Holland Drains, and to consolidate their two drainage districts into the Kalamink Consolidated Drain Drainage District. In November, 2010, the petition was found necessary by a statutory Board of Determination. The Project includes removal of sediment, removal of debris and vegetation, repair of pipe, replacement of four farm crossings, removal and resetting of a 72-inch culvert, and replacement of two other culverts with a box culvert.

The Project design engineering is complete, and the Project bids will be opened June 14, 2011. While I will not have a cost for the Project until the bids are opened and the total computation of cost is prepared, my consulting engineers and financial advisors are comfortable with the amount of \$2.4 million as a "not-to-exceed" figure. Project construction is expected to commence in August, 2011 and to be completed by June, 2012.

The Project bid documents contain contract requirements for nondiscrimination, prevailing wage, and a project labor agreement, all pursuant to my adopted policies and consistent with the Board of Commissioners' resolutions.

I plan on attending your Committee meetings on June 7th and June 8th, and the Board meeting on June 14th to answer questions. Thank you for consideration of my request.

It is an honor and privilege to serve the citizens of Ingham County.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PLEDGING FULL FAITH AND CREDIT FOR THE PROMPT
PAYMENT OF PRINCIPAL AND INTEREST ON THE KALAMINK CONSOLIDATED DRAIN
DRAINAGE DISTRICT BONDS, SERIES 2011**

RESOLUTION NO. _____

At a regular meeting of the Board of Commissioners, Ingham County, Michigan, held on the 14th day of June, 2011 at _____ o'clock, __.m., in the _____, Mason, Michigan.

The meeting was called to order by Chairperson _____.

Present: Commissioners _____

Absent: Commissioners _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, pursuant to the provisions of the Michigan Drain Code, Act 40 of the Public Acts of 1956, as amended ("Drain Code"), proceedings have been taken by the Ingham County Drain Commissioner for the construction, maintenance and improvement of the Kalamink Consolidated Drain ("Project") in the Kalamink Consolidated Drain Drainage District (the "Drainage District"); and

WHEREAS, the Drain Code authorizes the Board of Commissioners to adopt a resolution pledging the full faith and credit of the County for the prompt payment of the principal of and interest on bonds to be issued in respect to an intracounty drain pursuant to the Drain Code; and

WHEREAS, the Ingham County Drain Commissioner is expected to issue an order authorizing the issuance of such bonds (the "Bonds") to finance the costs of the Project, in anticipation of the collection of special assessments against property and public corporations in the Drainage District, such special assessments

to be duly confirmed by the Ingham County Drain Commissioner, and which special assessments and interest and investment income thereon shall be sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the Bonds will be designated “KALAMINK CONSOLIDATED DRAIN DRAINAGE DISTRICT BONDS, SERIES 2011” in the aggregate principal amount not to exceed Two Million Four Hundred Thousand Dollars (\$2,400,000), to bear interest at a rate or rates to be hereafter determined but, in any event, not exceeding seven percent (7%) per annum maturing serially as hereafter determined; and

WHEREAS, the Project has been determined necessary for the public health of the County and it is in the best interest of the County that the Bonds be sold; and

WHEREAS, all proceedings for the construction and financing of the Project have been taken under the provisions of the Drain Code and in order to effect the sale of the Bonds at the lowest and most favorable interest cost possible, it is necessary that payment of principal and interest on the Bonds be secured by the full faith and credit pledge of the County, pursuant to and as authorized by the provisions of Section 276 of the Drain Code; and

THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF INGHAM:

1. That pursuant to the authorization contained in the Drain Code, in consideration of the public health of the County of Ingham and in order to finance successfully the construction, maintenance and improvement of the KALAMINK CONSOLIDATED DRAIN, the Board of Commissioners of the County of Ingham hereby irrevocably pledges the full faith and credit of the County of Ingham for the prompt payment of the principal of and interest on the KALAMINK CONSOLIDATED DRAIN DRAINAGE DISTRICT BONDS, SERIES 2011, when due, and agrees that in the event and to the extent that monies required to pay the principal of or interest on the Bonds when due are not collected from such special assessments, then the amount thereof shall be immediately advanced from County general funds as a first budget obligation and the County Treasurer is directed to immediately advance such payment to the extent necessary.

2. That in the event that, pursuant to such pledge of full faith and credit, the County of Ingham advances out of County funds all or any part of such principal of and interest on the Bonds, it shall be the duty of the County Treasurer, for and on behalf of the County of Ingham, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid, including without limitation the reassessment by the Drain Commissioner of the special assessment roll as provided in Section 276 of the Drain Code.

3. That all resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same are hereby rescinded.

Ayes: Commissioners _____

Nays: Commissioners _____

Absent: Commissioners _____

Resolution declared adopted.

Clerk, County Board of Commissioners
Ingham County, Michigan

STATE OF MICHIGAN)
COUNTY OF INGHAM)

I, Mike Bryanton, Clerk of the County of Ingham, do hereby certify that the foregoing is a true and complete copy of Resolution No. _____ adopted by the Ingham County Board of Commissioners at a regular meeting held on the 14th day of June, 2011, the original of which is on file in my office.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature and seal of the County of Ingham this ____ day of June, 2011.

Ingham County Clerk

By: _____
Mike Bryanton

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTRACT WITH LEGAL AID OF CENTRAL MICHIGAN TO TAKE CLIENT REFERRALS FROM THE INGHAM COUNTY REGISTER OF DEEDS AND THE INGHAM COUNTY TREASURER

WHEREAS, Ingham County and its residents have been hit especially hard by the foreclosure crisis; and

WHEREAS, Ingham County Register of Deeds Curtis Hertel Jr. has uncovered potential fraudulent documents that call into question over 100 foreclosures in his office; and

WHEREAS, the Michigan Court of Appeals has declared that MERS (Mortgage Electronic Registration Systems) has been wrongfully foreclosing by advertisement in Michigan; and

WHEREAS, these illegal foreclosures by MERS have resulted in over 400 people wrongfully losing their homes in Ingham County over the last two years; and

WHEREAS, MERS was specifically created to avoid Register of Deeds filing fees, and has cost the County hundreds of thousands of dollars; and

WHEREAS, the foreclosure crisis has directly impacted the county budget by lowering property values across the county and increased the county's tax foreclosure costs; and

WHEREAS, Legal Aid of South Central Michigan has the ability to help these citizens stay in their home longer and fight these illegal foreclosures.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Register of Deeds Office and the County Treasurer to contract with Legal Aid of South Central Michigan to refer clients who have been effected by this crisis in the amount of \$60,000 to be taken from the Delinquent Tax Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: County Service and Finance Committees
 FROM: Jim Hudgins, Director, Purchasing Department
 DATE: May 24, 2011
 SUBJECT: Land Records Management System Proposal Summary

Project Description:

Proposals were sought for the purpose of contracting with a provider of hardware, software and related services for a new Land Records Management System for the Register of Deeds Office.

The primary goal of this project is to implement a state-of-the-art automated and fully-integrated recording system for the review, receipt, indexing, validation, imaging, return, archiving and retrieval of land records including those filed electronically. Features of the new system include electronic document filing, automated document indexing and validation, automated rejection logging, an automated reception/entry book, facilities for workflow reporting and management, and facilities for the selection of statistical performance data. This new system will be more efficient, protect against potential fraud, and be more compatible with current state statute than the existing system.

Proposal Summary:

Vendors contacted: 26 Local: 0
 Vendors responding: 8 Local: 0

Company	Cost ¹	Maint. Cost for Years 2-5	Total Cost	Local
Document Technology Systems	\$153,000	\$86,000	\$239,000	N – Cuyahoga Falls, OH
TriMin Government Solutions	\$205,900	\$97,740	\$303,640	N – Roseville, MN
Tyler Technologies	\$235,633	\$233,392	\$469,025	N – Lubbock, TX
Aptitude Solutions, Inc.	\$320,057	\$188,000	\$508,057	N – Maitland, FL
PropertyInfo Corp.	\$320,553	\$221,952	\$542,505	N – San Antonio, TX
Fidlar Acquisition	\$191,000	\$364,000	\$555,000	N – Rock Island, IL
Manatron, Inc.	\$297,390	\$288,262	\$585,652	N – Portage, MI
ACS Enterprise Solutions	\$496,826	\$216,384	\$713,210	N – East Syracuse, NY

¹ Includes costs for software, new product updates, support, data management, system license fee, training service, equipment, first year of maintenance, and implementation.

Recommendation:

The Evaluation Committee –comprised of staff from the Register of Deeds Office, Purchasing and MIS – recommend awarding a contract to Fidlar Acquisition for a not to exceed amount of \$555,000 for a new land records management system including five years of support and maintenance.

Fidlar has a high degree of knowledge of the various aspects of recording land and vital documents in the State of Michigan – currently 15 other County Register of Deeds clients in Michigan are using Fidlar. In total, Fidlar has 218 county clients throughout 14 states and has been providing technology solutions to Recorder’s offices since 1987. Fidlar has a well-qualified staff consisting of 52 people, 7 of which were added in the past 18 months. Fidlar has agreed to meet all the County’s contractual terms and conditions and procurement policies. In summary, the Evaluation Committee finds that Fidlar offers the best value to the County.

MIS will purchase the required computer hardware for the new system from registered County vendors at a not to exceed cost of \$25,189.

Advertisement:

The RFP was advertised in the Lansing State Journal, El Central and posted on the Purchasing Department Web Page.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF A NEW RECORD MANAGEMENT SOFTWARE SYSTEM FOR THE REGISTER OF DEEDS OFFICE

WHEREAS, the current software vendor has failed to meet the standards of the Register of Deeds' Office; and

WHEREAS, the Register of Deeds needs a new system to improve accuracy and speed of work flow in his office; and

WHEREAS, the Register of Deeds requires a new system to comply with State of Michigan laws, particularly dealing with the order in which documents are put on record; and

WHEREAS, the Register of Deeds is interested in capturing more data on each document to help protect citizens from fraud; and

WHEREAS, the Register of Deeds has determined a new system is needed to insure the protection of our online data; and

WHEREAS, an RFP was submitted and after review from Purchasing, MIS, and the Register of Deeds; Office it was determined that Fidlar Technologies was far ahead of all vendors in both technology and support services; and

WHEREAS, Fidlar Technologies met all of the above goals as well as provided the ability to increase efficiency and information sharing with the Treasurer and Equalization Department; and

WHEREAS, the Register of Deeds believes the new system will maximize General Fund revenue to the county by protecting our record online and marketing ourselves against overseas title mills; and

WHEREAS, the estimated increase in General Fund revenues from a new system is \$99,977.00; and

WHEREAS, there is no General Fund expenditure in this request and the Automation Fund had a 2010 year end balance of \$959,241.00, and in 2011 we are currently budgeted to use \$19,208.00 of that fund balance, with the 2011 projected year end balance of \$940,033.00; and

WHEREAS, there will be a maintenance cost of \$91,000.00 for four years thereafter; and

WHEREAS, there will be no need to request further funds to update this system for the length of the contract as Ingham County is signing a life cycle contract that ensures all new system updates and new products are included in this cost structure.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes an expense of \$191,000 to Fidlar Technologies from the Register of Deeds Automation Fund for the purchase of a new record management system and be a maintenance cost of \$91,000.00 (\$364,000) for four years, for a total cost of \$555,000.

BE IT FURTHER RESOLVED, that Board of Commissioners authorizes an expense of \$25,188.84 from the Register of Deeds Automation Fund for the purchase of additional hardware to implement the new system.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 4

May 25, 2011

TO: Finance and County Services Liaison Committees

FROM: Eric Schertzing

RE: Resolution to Authorize Service Contracts

Attached for your consideration is a proposed resolution to authorize service contracts for the purpose of conducting title searches on tax delinquent properties in Ingham County. In December 2004, the Ingham County Board of Commissioners with the consent of the Ingham County Treasurer, elected to have the County Treasurer act as foreclosing governmental unit (FGU) and assume responsibility of the delinquent property tax foreclosure process.

Under Public Act 123 of 1999, section 211.78i (1), the FGU "...may enter into a contract with 1 or more authorized representatives to perform a title search...to identify the owners of a property interest in the property as required under this subsection." The Purchasing Department solicited and received proposals. After reviewing the proposals, the County Treasurer decided to contract with two vendors to best handle the volume of title searches. The contracts will be funded exclusively by fees generated by Public Act 123, Section 211.78g (1).

Thank you for your consideration of this resolution. Please contact me if you have any questions.

MEMORANDUM

TO: County Service and Finance Committees
 FROM: Jim Hudgins, Director, Purchasing Department
 DATE: May 25, 2011
 SUBJECT: Title Search Proposal Summary

Project Description:

RFPs were sent to qualified and licensed title firms and individuals to submit proposals for entering into a one-year agreement, with an option for a provisional annual renewal clause, for the purpose of completing title searches on parcels in accordance with the General Property Tax Act 206 of 1893 on tax delinquent property forfeited to the Ingham County Treasurer. It is estimated that 1,500 title searches will need to be performed.

Proposal Summary:

Vendors contacted: 51 Local: 16
 Vendors responding: 6 Local: 2

Company	Total Cost per Title	Local
Freedom Abstract Company	\$80	N – Perry
Escrow & Title Company d.b.a. Bell Title	\$95	Y – Okemos
Midstate Title Agency	\$225	N – St. Johns
Transaction Title Agency of Michigan	\$275	N – Grand Rapids
Carteret Title, LLC	\$345	N – Harrisburg, VA
Parks Title	\$450	Y – East Lansing

Recommendation:

Given the volume of title searches needing to be completed, the Evaluation Committee recommends awarding two contracts: one to Escrow & Title Company (d.b.a. Bell Title) and one to Freedom Abstract Company.

Escrow & Title, a local vendor, possess the required license, is insured, has been in business for 41 years performing this type of work, has ample staff and can complete the required title searches within the timeframe stipulated. Escrow will perform approximately 300 searches.

Freedom Abstract is licensed with the SOM, has a qualified and experienced staff having worked for the Ingham County Treasurer for the past three years and carries the appropriate level of insurance required for this contract. Freedom will perform approximately 700 searches.

The Register of Deeds Office will also be assisting in performing approximately 500 title searches for the Treasurer.

Advertisement:

The RFP was advertised in the Lansing State Journal, The New Citizens Press and posted on the Purchasing Department Web Page.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SERVICE CONTRACTS FOR THE PURPOSE OF
CONDUCTING TITLE SEARCHES**

WHEREAS, under Public Act 123 of 1999, the Ingham County Treasurer opted-in as foreclosing governmental unit (FGU) when the Board of Commissioners approved Resolution #04-371; and

WHEREAS, MCL Section 211.78i (1) provides that, “The foreclosing governmental unit may enter into a contract with 1 or more authorized representatives to perform a title search or may request from 1 or more authorized representatives another title search product to identify the owners of a property interest in the property as required under this subsection or to perform other functions required for the collection of delinquent taxes under this act.”; and

WHEREAS, the Ingham County Purchasing Department solicited and received sealed proposals for the title search contracts from licensed vendors; and

WHEREAS, the County Treasurer recommends awarding contracts to two vendors: 1) Freedom Abstract Company and 2) Bell Title Company, LLC; and

WHEREAS, the contracts will be funded exclusively by fees generated by Public Act 123, of 1999, Section 211.78g (1).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract be entered into with Freedom Abstract Company and Bell Title Company, LLC for the purpose of conducting title searches on tax delinquent properties for the Ingham County Treasurer’s Office.

BE IT FURTHER RESOLVED, under “Contract Terms” of the RFP, “the title company or companies selected shall be designated as the County Treasurer’s official title search vendor for an initial one (1) year period with a provisional annual renewal clause – at the County’s sole discretion- providing up to five (5) years of title search and title policy commitment services.”

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson and County Clerk are authorized to sign any contract documents consistent with this resolution after approval as to form by the County Attorney.

MEMORANDUM

TO: County Services and Finance Committees
FROM: Jared Cypher, Assistant Deputy Controller
DATE: May 26, 2011
RE: Management Coverage at the Ingham County Fairgrounds

Since the retirement of the Ingham County Fair Manager in March 2011, a part-time temporary employee (authorized by Resolution #11-067) has provided managerial coverage for the Ingham County Fairgrounds.

The Fair Manager job was posted and applications were received and reviewed by the Fair Board Executive Committee. Seven candidates were interviewed by an interview panel that included Fair Board members and County Commissioners. Three were given second interviews. At the conclusion of the interview process, it was the decision of the interview panel to postpone the hiring of a new Fair Manager until after the Ingham County Fair in early August.

With the additional activity and workload at the Fairgrounds leading up to, and during the Ingham County Fair, it is necessary to increase the number of hours the temporary employee can work weekly, from a maximum of 25 as authorized in Resolution #11-067, to a maximum of 40 to ensure proper management coverage.

All other terms and conditions authorized in Resolution #11-067 remain unchanged, including the rate of pay, which will continue to be \$25 per hour.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING RESOLUTION #11-067 TO INCREASE A PART-TIME TEMPORARY POSITION AT THE INGHAM COUNTY FAIRGROUNDS TO FULL-TIME TEMPORARY

WHEREAS, the Ingham County Fair Manager retired effective March 2011; and

WHEREAS, through Resolution #11-067, the Ingham County Board of Commissioners authorized a part-time temporary employee to fulfill management duties at the Ingham County Fairgrounds during the transition to a permanent solution; and

WHEREAS, this action was necessary to maintain day-to-day operations at the Fair and ensure a smooth and orderly transition; and

WHEREAS, it has been determined that a permanent Fair Manager will not be in place until after the 2011 Ingham County Fair; and

WHEREAS, due to workload requirements in the period before and during the Fair, it is necessary to increase the allowable hours worked by the individual in the temporary position.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners amends Resolution #11-067 to allow the temporary employee fulfilling management duties at the Ingham County Fairgrounds to work up to 40 hours per week.

BE IT FURTHER RESOLVED, that all other terms and conditions set forth in Resolution #11-067 remain unchanged.

**INGHAM COUNTY FARMLAND AND OPEN SPACE PRESERVATION BOARD
ANNUAL REPORT – 2010
FROM THE INGHAM COUNTY FARMLAND AND OPEN SPACE PRESERVATION BOARD,
MAY 17, 2011**

The Ingham County Farmland and Open Space Preservation (FOSP) Board is pleased to report that the purchase of the development rights of the first two farms for the FOSP Program was completed in December 2010. The farms are in Aurelius Township. In total 520 acres are protected at a cost to the county of \$243,388, or \$468/acre. A summary of the cost contributions for the two farms follows:

Farm #1

Ingham County Funding (FOSP Program)	\$ 51,508 (36%)
Farm and Ranch Land Protection Program (FRPP)(federal)	\$ 55,800 (39%)
Landowner contribution	\$ 35,769 (25%)

Farm #2

Ingham County Funding (FOSP Program)	\$191,880 (36%)
Farm and Ranch Land Protection Program (FRPP)(federal)	\$207,870 (39%)
Landowner contribution	\$133,250 (25%)

2009 County Application Cycle

As stated in our 2009 Annual Report, five (5) farms from this cycle were selected for protection. We submitted three (3) farms to the 2010 federal FRPP (application deadline was February, 2010) and were awarded matching funds for all three. Two of the farms were closed in December 2010 and one is slated to close early in 2011. Of the two remaining farms one was submitted to FRPP in May of 2011 (see below) and the other is still in progress. The total amount awarded by the FRPP for the three farms was \$462,308. Taking into consideration the FRPP matching funds and the funds donated by the landowners, Ingham County will pay approximately 36% of the total cost of the easements. For the Clark farm, Ingham County contributed \$51,508 (36%), FRPP contributed \$55,800 (39%) and the Clarks contributed \$35,769 (25%). For the Haynes farm, Ingham County contributed \$191,880 (36%), FRPP contributed \$207,870 (39%), and the Haynes contributed \$133,250 (25%).

The year 2010 was the first where the FOSP Board was able to apply to the FRPP for matching funds. Purchasing these initial three conservation easements took a considerable time and effort, mostly due to federal requirements. Future easement closings should go faster now that we have gone through the process.

The FRPP received additional funds in 2010 and accepted applications a second time with an application deadline of May, 2010. The FOSP Board submitted six farms and was awarded matching funds of \$502,667 for four farms. Matching funds for the fifth farm were awarded in January of 2011. The sixth farm was not accepted because it did not meet the soil requirements of the FRPP. The conservation easements for these five farms are in progress and the final amounts for each farm will be reported in Annual Report - 2011.

In 2010 Ingham County secured \$964,975 in federal matching funds. For the seven farms protected in 2010, the approximate percentages contributed by the FRPP, Ingham County, and the landowners were 39%, 38% and 23%, respectively. The exact percentages will be reported in Annual Report - 2011.

The FRPP Program is a voluntary federal conservation program that provides matching funds to eligible entities to buy permanent conservation easements on farm and ranch lands. The USDA Natural Resources

Conservation Service manages the program. Qualifying state and local programs, such as the Ingham County FOSP Program, compete for the FRPP funds.

Landowners from the 2009 application cycle whose farms were not selected for protection had the option of submitting them in the 2010 application cycle and all did.

2010 County Application Cycle

The FOSP Board hosted an application cycle in 2010 with applications due September 10, 2010. The 2009 ranking criteria document was revised based on the Consultant's and board members' experience with the 2009 cycle. The emphasis on protecting land on the perimeter of greater Lansing continued in the revised document. The Board received 34 applications, 7 new and 27 standing. These farms covered over 6000 acres! These applications are currently being processed.

Ingham County Open Space Purchase of Development Rights Program

The Ingham County Farmland and Open Space Millage Proposal passed by the voters on August 5, 2008 stated that both farmland and natural land in Ingham County would be protected. Accordingly the FOSP Board developed an Open Space Purchase of Development Rights Ordinance. The Ordinance was adopted by the Board of Commissioners and became effective in November 2009. An application cycle for the Program was held with a submission deadline of September 10, 2010. Five applications were received. The total acreage submitted was 372 acres. The applications are currently being processed.

State Agriculture Preservation Fund Program

The State Agriculture Preservation Fund Program currently has no matching funds for farmland protection available, including no matching funds for local programs, and therefore did not have an application cycle in 2010. The Board Consultant will continue to meet with state staff to keep informed of changes in this and related state programs.

Urban and Rural Service District/Urban Service Boundary (USRD/USB) Committee – Tri-County Regional Planning Commission

The USRD/USB Committee is a coalition of local governments committed to promoting the creation of an urban service boundary in the counties of Clinton, Ingham and Eaton and to promoting cooperation between local and county governmental units. The urban service boundary is expected to enhance the redevelopment of existing urban areas, protect rural resources, and encourage joint efforts, shared services and costs between community and governable entities in the three counties. The FOSP Board Consultant actively participated in a planning assistance program that is assisting the tri-county area in preparing a *Tri-County Urban Service Management Study*. The assistance program is offered by the Land Information Access Association and is called *Partnerships for Change, Sustainable Communities Program*. The *Tri-County Urban Service Management Study* will identify a "best practice" policy for an urban service boundary. The policy will offer urban, suburban and rural jurisdictions a feasible tool for implementing a service management strategy that addresses water and sewer service in the region. The study is expected to be completed in 2011. The FOSP Board Consultant attended the meetings of the Committee.

Greening Mid-Michigan Project (GMMP) – Tri-County Regional Planning Commission

The Tri-County Regional Planning Commission is currently partnering with Michigan Natural Features Inventory to complete the GMMP. The FOSP Board Consultant attended the meetings of the GMMP and actively participated in the planning and outreach components. Once complete, the GMMP will provide detailed maps and written information about natural resources and green infrastructure in Ingham, Eaton, and Clinton Counties. This information was not previously available.

The GMMP has three phases. In Phase 1 Potential Conservation Areas (PCA) were identified and a PCA Plan was developed. In Phase 2 specific natural resources were identified more comprehensively. Phases 1 and 2 are completed. In Phase 3 local governmental units and the public are being made aware of the information available from Phases 1 and 2. Two reports have resulted from the GMMP: (i) *Clinton, Eaton and*

Ingham Counties Potential Conservation Areas Report (September 2008) (ii) *Significant Natural Features in the Tri-County Region (Clinton, Eaton and Ingham Counties): Providing Ecological Information for a Green Infrastructure Plan* (June, 2009). The reports and GMMP are designed to serve a variety of stakeholders in the tri-county area.

Tri-County Agriculture Economic Development– Ingham, Clinton and Eaton Counties

The FOSP Board began developing a county agriculture economic development plan in 2006 since it was needed for our applications to the State Agriculture Preservation Fund Program. However, it soon became apparent that such a plan was far more important than simply improving our applications for funding. We decided to work with other people and develop a plan for Ingham, Clinton and Eaton counties and include business. This was in contrast to previous plans. It was also a good time to develop such a plan because with the economic downturn Michigan had a high priority for federal funding.

A small group of individuals interested in such a plan was assembled from the three counties, including County Economic Development Coordinators, Tri-County Regional Planning personnel, MSU Land Policy Institute staff, and the FOSP Board Consultant. In 2010 the group secured funding from Michigan State University Project GREEN to pursue the initial phases of the plan. The funded proposal included the following elements: (i) an inventory of current conditions in the region related to land use, zoning, and local governance; (ii) an assessment of the contribution of the agricultural sector to the local economy and the state economy; and (iii) goals for investment in the agricultural sector developed from public input through multiple methods (e.g., mail surveys, online surveys, public meetings, and focus groups for both the farming community and the broader community.). This proposal will include a description of challenges identified that may hinder achieving the stated goals and an implementation plan for achieving the stated goals and a list of “best practices”.

Final Comments:

In 2010 the FOSP Board successfully laid the ground work for operating the Ingham County Farmland Program with the use of federal funds. The protection of two farms was completed. In 2010 the Board also ran its first Open Space Program application cycle. Board members are Paul Kindel, Chair, Dallas Henney, Vice-chair, Christina Jordan-Foreman (Secretary), Laurie Koelling (Treasurer), Commissioner Don Vickers, Dan Hudson (resigned in July, took a position in Vermont), Fred Pallottini and Jake Wamhoff. Ms. Stacy Byers is the Consultant to the Board. The Board met monthly.

Agenda Item 7a

May 27, 2011

TO: County Services and Finance Committees

FROM: Mary A. Lannoye, Controller/Administrator

SUBJECT: Resolution to Reorganize Selected Central Services Positions and Waive the Hiring Freeze

A few weeks ago I requested Committee approval to fill my Administrative Assistant position. The position will be vacant as a result of Linda Sjolund's retirement at the end of June. The Committee approved the request and I have appointed Jill Bauer as Linda's replacement.

Ms. Bauer currently serves as the Administrative Assistant for the Deputy Controller, where she split her time between the Controller's Office and the Facilities Department. I am recommending that her old position be eliminated and replaced with a part-time Facilities Assistant. This will save approximately \$33,644 in 2012. Attached is a spread sheet detailing the savings.

Also attached is a resolution authorizing the position changes. The new part-time position would belong to the UAW union and they are supportive. If you should have any questions I will be available at the Committee meeting.

**PROPOSED REORGANIZATION
CONTROLLER/FACILITIES ADMINISTRATIVE SUPPORT**

<u>Current</u>	<u>2012 Budget</u>	<u>Controller Allocation</u>	<u>Facilities Allocation</u>	<u>GF</u>	<u>HSB</u>
Administrative Asst/Controller (MCF05)	75,833	1.00	0.00	75,833	0
Admin Asst/Deputy Controller (MCF04)	63,477	0.70	0.30	44,434	19,043
Total	139,310	1.70	0.30	120,267	19,043

Proposal - HSB pays for 0.3 FTE Facilities Position

Administrative Asst/Controller (MCF05)	67,285	1.00	0.00	67,285	0
Secretary/Facilities (UAWG) PT	35,844	0.00	0.50	14,338	21,506
Temporary Clerical Budget	5,000			5,000	0
Total	108,129	1.00	0.50	86,623	21,506
Savings	31,181			33,644	(2,463)

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO REORGANIZE SELECTED CENTRAL SERVICES POSITIONS AND
WAIVE THE HIRING FREEZE**

WHEREAS, the Administrative Assistant for the Deputy Controller has recently become vacant; and

WHEREAS, based on the current budget situation, duties of various positions were analyzed to determine if any cost savings could be realized; and

WHEREAS, through the reorganization of duties and sharing of personnel resources, a .5 FTE can be eliminated from Central Services Departments.

THEREFORE BE IT RESOLVED, that upon passage of this resolution, the following staffing changes shall take place and a hiring freeze be waived:

- Eliminate the Administrative Assistant for the Deputy Controller - #223003 (MCF04, \$36,246 - \$43,504).
- Establish a part-time Facilities Assistant - #233014 (UAWF, \$34,540 - \$41,162).

BE IT FURTHER RESOLVED, that the estimated 2012 General Fund savings from this reorganization will be approximately \$33,644.

BE IT FURTHER RESOLVED, that the Controller/Administrator's Office is authorized to make any necessary budget adjustments, including the transfer of \$2,500 from the Controller's Office Salary & Wages Permanent account 10122300704000 to the Temporary Wages account 10122300705000.

Agenda Item 7b

DATE: June 1, 2011
TO: County Services Committee
FROM: Mary A. Lannoye, Controller/Administrator
SUBJECT: Hiring Freeze Waiver—Human Resources Director

I am hereby requesting Committee approval to waive the hiring freeze for the Human Resources Director. I have been splitting my work time between the Controller's Office and the Human Resources Department for the last six weeks. I believe the Human Resources Department needs a full-time permanent Director and I need to focus on the Controller's responsibilities.

I will be available at the Committee to answer any questions.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING LINDA SJOLUND

WHEREAS, Linda Sjolund began her career with Ingham County as a temporary employee in August 2002; and

WHEREAS, on September 25, 2002 Linda accepted a permanent position with the County Controller's Office as the Secretary to the Deputy Controller; and

WHEREAS, on December 19, 2009 Linda was promoted to the Administrative Assistant to the Controller; and

WHEREAS, Linda has graciously served the Controller's Office and has demonstrated her dedication and professionalism for more than eight years; and

WHEREAS, Linda has worked with five different Controller/Administrators; and

WHEREAS, Linda's contributions to the Controller's Office have been greatly appreciated, and

WHEREAS, Linda will retire on June 24, 2011.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Linda Sjolund for her many years of dedicated service to the County of Ingham.

BE IT FURTHER RESOLVED, that the Board of Commissioners wishes her continued success in all of her future endeavors.