

AGENDA

- I. CALL TO ORDER AND ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. TIME FOR MEDITATION
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- V. ADDITIONS TO THE AGENDA
- VI. PETITIONS AND COMMUNICATIONS
- VII. LIMITED PUBLIC COMMENT
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- XI. SPECIAL ORDERS OF THE DAY
- XII. PUBLIC COMMENT
- XIII. COMMISSIONER ANNOUNCEMENTS

XIV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XV. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

MAY 24, 2011 REGULAR MEETING

Board of Commissioners Room - Courthouse
Mason, Michigan - 6:30 p.m.
May 24, 2011

CALL TO ORDER:

Chairperson Grebner called the May 24, 2011, regular meeting of the Ingham County Board of Commissioners to order at 6:30 p.m. Roll was called and all Commissioners were present, except Commissioner McGrain.

PLEDGE OF ALLEGIANCE:

Chairperson Grebner led the Board in the Pledge of Allegiance and a few moments of silence were observed for meditation.

APPROVAL OF THE MINUTES:

Moved by Commissioner Vickers, supported by Commissioner De Leon, to approve the minutes of the May 10, 2011, meeting as amended. Motion carried unanimously. Absent: Commissioner McGrain.

ADDITIONS TO THE AGENDA:

None

PETITIONS AND COMMUNICATIONS:

Letter with Attachments from Enbridge (U.S) Inc. Updating Public Officials Regarding Ongoing System-Wide Pipeline Integrity Program. Accepted and placed on file.

Letter from State of Michigan Department of Environmental Quality Division (With Attachment) of Pending New Source Review Application Report. Accepted and placed on file.

Resolution from Gratiot County Board of Commissioners In Support Of House Bill 4148, 4149 & 4150. Referred to finance.

Mid South Substance Abuse Commission Annual Report FY 2009/2010 (To be distributed at the meeting). Accepted and placed on file.

Capital Area District Library Annual Report (To be distributed at the meeting). Accepted and placed on file.

LIMITED PUBLIC COMMENT:

Willis Bennett presented to the Board the new edition of the Potter Park Zoo Tales magazine.

Maureen Hirten presented to the Board the 2010 Capital Area District Library Annual Report.

Commissioner Schor thanked Maureen and the Capital Area District Library for the Lego Builder Club put on by the Library.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR:

None

CONSIDERATION OF CONSENT AGENDA:

Moved by Commissioner Vickers, supported by Commissioner Schafer, to adopt a consent agenda consisting of all items, except agenda items 9 and 15. Motion to adopt a consent agenda carried unanimously. Items on the consent agenda were adopted by a unanimous roll call vote. Items voted on separately are so noted in the minutes. Absent: Commissioner Mc Grain.

COMMITTEE REPORTS AND RESOLUTIONS:

The following resolution was introduced by the County Services and Finance Committees of the:

RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS FROM THE TREASURER'S OFFICE TO THE REGISTER OF DEEDS AND TO AUTHORIZE A TEMPORARY EMPLOYEE

RESOLUTION #11-156

WHEREAS, some title search work is contracted to external entities at considerable cost (\$47,500 annually); and

WHEREAS, the title search tasks can be accomplished more effectively at a reduced cost by use of 2 temporary employees at a salary rate of \$13.00 per hour; and

WHEREAS, funds are available in the Treasurer's Office; and

WHEREAS, the Treasurer's Office is receptive to the transfer of funds and continuing a cooperative work relationship to save money and accomplish the tasks; and

WHEREAS, the temporary employee will be used no longer than six (6) months and not exceed 1,560 hours which is consistent with the provisions of UAW Article 5, Section 1 E.; and

WHEREAS, the affected collective bargaining unit, being the UAW, and the Treasurer's Office has been consulted and supports the request contained in this resolution; and

WHEREAS, no additional funds are required to implement the proposed changes.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the transfer of \$27,676 from 52825500 804000 (title search contractor) to 52825500 705000, 715000, 722000, 915050 (temporary salaries and fringes).

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the Controller/Administrator make the appropriate budget adjustments.

BE IT FURTHER RESOLVED, that the transfer be effective upon resolution approval by the Full Board of Commissioners.

COUNTY SERVICES: Yeas: De Leon, Copedge, Schor, Vickers, Dragonetti

Nays: None **Absent:** Celentino **Approved 5/17/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 5/18/11**

The following resolution was introduced by County Services and Finance Committees of the:

Adopted as part of the consent agenda.

RESOLUTION AUTHORIZING CONTRACTS WITH YANKEE APPRAISAL ASSOCIATES AND WILLIAMS & ASSOCIATES TO CONDUCT APPRAISALS ON PROPERTIES APPROVED FOR

**PURCHASE THROUGH THE INGHAM COUNTY FARMLAND AND OPEN SPACE
PRESERVATION PROGRAM**

RESOLUTION #11-157

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland Preservation Program; and

WHEREAS, the voters of Ingham County approved a special millage for Farmland and Open Space Preservation in August 2008; and

WHEREAS, the Federal Farm and Ranch Land Protection Program requires appraisals to be conducted on approved farms; and

WHEREAS, the Purchasing Department sought proposals from experienced State Certified Real Property Appraisers, and after review and evaluation, the Evaluation Team is recommending that two (2) three-year contracts be awarded to Yankee Appraisal Associates and Williams & Associates, who were determined to be the most qualified candidates; and

WHEREAS, the appraisals completed under these contracts will comply with the Uniform Standards of Professional Appraisal Practice, Uniform Appraisal Standards for Federal Land Acquisitions and appraisal instructions as issued from Natural Resources Conservative Services.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes two (2) three-year contracts, one with Yankee Appraisal Associates and one with Williams & Associates, for the purpose of conducting appraisals on properties approved for purchase through the Ingham County Farmland and Open Space Preservation Program.

BE IT FURTHER RESOLVED, that the cost per appraisal conducted by Yankee Appraisal will be \$2,500 for all three years; and the cost per appraisal conducted by Williams & Associates will be \$2,500 for year 1, \$2,600 for year 2, and \$2,700 for year 3.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: De Leon, Copedge, Schor, Vickers, Dragonetti

Nays: None **Absent:** Celentino **Approved 5/17/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 5/18/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees of the:

MAY 24, 2011 REGULAR MEETING

RESOLUTION AUTHORIZING A RETURN TO THE GENERAL FUND OF PREVIOUSLY APPROVED TRAIL BUDGET FUNDING AND A BUDGET ADJUSTMENT TO THE 2010 LAKE LANSING PARK–NORTH LAND ACQUISITION PROJECT

RESOLUTION #11-158

WHEREAS, in the 2006 and 2007 Capital Improvement Budgets a total of \$300,000 was approved for a segment of the Heart of Michigan Trail between Park Lake Road and Michigan State Michigan University; and

WHEREAS, the balance of these funds is \$292,230; and

WHEREAS, easements along this trail segment have proven difficult to procure and it is anticipated project expenses will exceed the 2006 proposed budget; and

WHEREAS, additional County funding for the Park Lake Road trail segment is unlikely in the foreseeable future; and

WHEREAS, Department staff is recommending these funds be returned to the General Fund; and

WHEREAS, in October of 2010 the Lake Lansing Park–North land purchase was completed with a \$11,830.77 budget shortfall due to errors and omissions, and additional appropriation needs; and

WHEREAS, following the property closing the County received unanticipated tax bills in the amount of an additional \$9,732.35; and

WHEREAS, these tax bills were paid by the Friends of Ingham County Parks in an effort to avoid late payment penalties; and

WHEREAS, the Parks & Recreation Commission showed their support for this resolution with the passage of a resolution at their April meeting.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes \$21,563.12 of the lapsed trail funds be transferred to line item 450-75250-973900-57000 to cover the Lake Lansing Park-North Acquisition project shortage and reimburse the Friends of Ingham County Parks for payment of the tax bills.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the remaining balance of these budget requests for trail funding approved in the 2006 and 2007 Capital Improvement Budgets for the Heart of Michigan Trail in the amount of \$270,667 be returned to the General Fund.

COUNTY SERVICES: Yeas: De Leon, Copedge, Schor, Vickers, Dragonetti
Nays: None **Absent:** Celentino **Approved 5/17/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None **Absent:** None **Approved 5/18/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees of the:

RESOLUTION AUTHORIZING A RETURN TO THE GENERAL FUND OF PREVIOUSLY APPROVED TRAIL BUDGET FUNDING AND REQUEST FOR FUNDS TO CONSTRUCT A SNOW BOARD HILL AT HAWK ISLAND PARK

RESOLUTION #11-159

WHEREAS, in the 2008 Capital Improvement Budget \$62,500 was approved for a segment of the Heart of Michigan Trail between Jolly Road and Hope Soccer Complex; and

WHEREAS, Delhi Township opted to become the project leader on Jolly Road to the Hope Soccer Complex trail segment and an alternative route was plotted for this segment of the Heart of Michigan Trail which did not include the use of Ingham County funds as part of the alternative route project budget; and

WHEREAS, Department staff is recommending these funds be returned to the General Fund; and

WHEREAS, the Ingham County Parks & Recreation Commission was approached by Landscape Architects and Planners with the concept of a snowboard hill that could be incorporated into the side of the Snow Tube Hill currently being constructed for an approximate cost of \$35,000; and

WHEREAS, a snow board hill in this urban area would provide a unique revenue generating recreational activity that could be accessed by the public via the CATA bus system; and

WHEREAS, the Parks & Recreation Commission supported this concept with the passage of a resolution at their April meeting.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the transfer of \$35,000 from the Heart of Michigan Trail for the construction of a Snow Board Hill at Hawk Island, and direct the Controller to recoup the cost.

BE IT FURTHER RESOLVED, that the remaining \$27,500 from the Heart of Michigan Trail Project be returned to the General Fund.

COUNTY SERVICES: Yeas: De Leon, Copedge, Schor, Dragonetti

Nays: Vickers **Absent:** Celentino **Approved 5/17/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 5/18/11**

Moved by Commissioner De Leon, supported by Commissioner Celentino to adopt the resolution.

Moved by Commissioner De Leon, to amend the resolution as follows: "THEREFORE BE IT RESOLVED the Ingham County Board of Commissioners authorizes the transfer of \$35,000 from the Heart of Michigan Trail for the construction of a Snow Board Hill at Hawk Island, **and direct the Controller to recoup the cost.**"

This was considered a friendly amendment.

Moved by Commissioner De Leon, supported by Commissioner Vickers to adopt the resolution. Motion carried with Commissioner Tennis voting no and all others voting yes. Absent: Commissioner Mc Grain.

MAY 24, 2011 REGULAR MEETING

The following resolution was introduced by the County Services and Finance Committees of the:

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF USER FEES FOR THE DISC GOLF COURSE AT BURCHFIELD PARK FOR 2011

RESOLUTION #11-160

WHEREAS, a Disc Golf Course has been developed and built at Burchfield County Park utilizing funds from the approved Capital Improvement Budget of the Parks Department enterprise fund; and

WHEREAS, this facility is scheduled to open in June of 2011 and disc golf user fees will offset operational costs.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the establishment of a 2011 Disc Golf user fee of \$4.00 per day for adults over 12 and an annual pass in the amount of \$40.00 per year.

COUNTY SERVICES: Yeas: De Leon, Copedge, Schor, Vickers, Dragonetti
Nays: None **Absent:** Celentino **Approved 5/17/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None **Absent:** None **Approved 5/18/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees of the:

RESOLUTION FOR AN AMENDMENT AND RESTATEMENT OF INGHAM COUNTY'S DEFERRED COMPENSATION PLAN

RESOLUTION #11-161

WHEREAS, the County Administration has determined that the County's Deferred Compensation Plan needs to be revised and updated.

THEREFORE BE IT RESOLVED, that the attached Amended and Restated Ingham County Deferred Compensation Plan, an eligible plan under Code Section 457(b), is adopted in the form presented, effective as of the dates set forth therein.

BE IT FURTHER RESOLVED, that the action of the Controller/Administrator necessary for the adoption of the Plan on behalf of Ingham County is hereby affirmed and ratified.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to take further action on behalf of Ingham County that are necessary to execute any future amendments to or restatement of the Plan and that such amendment or restatement will be adopted by Ingham County without need for further Resolution or Board of Commissioners approval. This delegation of authority is limited to technical amendments to the Plan to keep it in compliance with applicable laws and other minor amendments that do not affect the substantive rights of current Plan participants.

COUNTY SERVICES: Yeas: De Leon, Copedge, Schor, Vickers, Dragonetti

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Nays: None Absent: Celentino Approved 5/17/11

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None Absent: None Approved 5/18/11

Adopted as part of the consent agenda.

ATTACHMENT

Amended and Restated Ingham County
DEFERRED COMPENSATION PLAN

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Article 1

Establishment of the Plan

1.1 Establishment of the Plan. The eligible deferred compensation Plan established by the Employer for the Participants pursuant to Code section 457(b) is hereby restated.

1.2 Purpose of the Plan. The purpose of this Plan is to attract and retain Eligible Employees by allowing them to designate a portion of their respective Compensation to be deferred each month and invested by the Employer in a manner which each Employee shall determine for himself or herself in accordance with the investment options made available by the Administrator. A Participant's Account shall not be paid (or otherwise made available) to the Participant except as a Retirement Distribution (including a transfer described in Section 7.14) or a Death Benefit Distribution, or as a Hardship Distribution (all as defined and provided below).

1.3 No Right Other Than Provided by Plan. The establishment of the Plan and the purchase or retention of any Investment Contract(s) or other investments under the Plan shall not be construed as giving to any Participant or Beneficiary or any other person any legal or equitable right against the Employer or its representatives, except as expressly provided by the Plan.

1.4 Plan is Binding. This Plan, and all acts and decisions taken under it, shall be binding and conclusive, for all purposes, upon all interested persons, and upon the heirs, executors, administrators, and successors of any and all such persons.

1.5 Effective Date. This amendment and restatement of the Plan shall be effective as of January 1, 2011, except as otherwise specifically provided.

Article 2

Definitions

Whenever used in the Plan, the following terms shall have the respective meanings as set forth below:

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2.1 **"Account"** means the bookkeeping account maintained under the Plan for each Participant. A Participant's Account shall at all times reflect the amount of the Participant's Deferred Compensation, any income or loss attributable to the investment of the Participant's Account, any amounts transferred or accepted as a transfer under Section 7.14, any distributions to the Participant, and any fees or expenses charged against the Participant's Account. The value of the Participant's Account is the value of the applicable sub-account(s) under the Investment Contract(s). The Participant shall receive periodic Account reports in the form prescribed by the Administrator. A Participant is at all times 100 percent vested in his or her Account.

2.2 **"Administrator"** means the Ingham County Deferred Compensation Plan Committee (the "Committee") or another person, people or corporation designated by the Board to administer the Plan in accordance with Article 3. The Committee shall consist of the Ingham County Human Resources Director, the Ingham County Controller and the Ingham County Financial Services Director. The Committee shall elect a Chairperson and a Vice-Chairperson at the first meeting of each calendar year.

2.3 **"Beneficiary"** means the natural person(s) or legal entity(ies) designated by the Participant to receive any undistributed portion of the Participant's Account payable upon or after the Participant's death (the "primary" Beneficiary(ies)), or upon or after the Beneficiary's death (the "contingent" Beneficiary(ies)). If the Participant designates more than one Beneficiary for either a "primary" or "contingent" status, all Beneficiaries of that status shall have equal shares, unless the Participant specifies otherwise.

If no valid Beneficiary designation has been made or the designee has predeceased the Participant, the Participant is deemed to have designated the following as the Participant's Beneficiary(ies) and contingent Beneficiary(ies), with priority in the order named:

- (a) The Participant's spouse.
- (b) The Participant's descendants by right of representation.
- (c) The Participant's estate.

2.4 **"Board"** means Ingham County's governing body according to law and its governing documents.

2.5 **"Code"** means the Internal Revenue Code of 1986, as amended. Any reference to Regulations is a reference to Treasury department regulations under the Code, unless otherwise specified. Any reference to a Section of the Code or Regulations shall be construed to include a reference to the corresponding provision of any successor law.

2.6 **"Compensation"** means the Employee's total wages from the Employer for services performed that would otherwise be payable to the Employee in the absence of any agreement to defer compensation under the Plan, or under any other deferred compensation plan or arrangement of any kind.

2.7 **"Contributions"** means voluntary Participant contributions to the Plan made pursuant to a Participant's Participation Agreement. Contributions under the Plan shall not be reduced on account of a Participant's attainment of any age.

2.8 **"Death Benefit Distribution"** means any distribution that does not begin before the death of the Participant.

2.9 **"Deferred Compensation"** means the amount of Contributions made to the Plan with respect to a Participant.

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- 2.10 **"Eligible Employee"** means an Employee of Employer.
- 2.11 **"Eligible Retirement Plan"** means an eligible retirement plan, as defined in Code section 402(c)(8)(B).
- 2.12 **"Eligible Rollover Distribution"** means an eligible rollover distribution, as defined in Code section 402(c)(4), including an eligible rollover distribution to a surviving spouse under Code section 402(c)(9).
- 2.13 **"Employee"** means any common law employee of the Employer.
- 2.14 **"Employer"** means Ingham County, which is an "eligible employer" within the meaning of Code section 457(e)(1)(A). Employer also includes Ingham County Medical Care Facility.
- 2.15 **"Excess Deferral"** means any Deferred Compensation with respect to a Participant for a taxable year that exceeds the limitations on contributions set forth in Article 5.
- 2.16 **"Hardship Distribution"** means a distribution under Section 7.7 below.
- 2.17 **"Includible Compensation"** means compensation for service performed for the Employer, and it shall have the meaning given to the term "participant's compensation" by Code section 415(c)(3). Includible Compensation shall include elective contributions made by the Employer on behalf of a Participant that are not includible in gross income under Code sections 125, 132(f), 402(g)(3), and 457.
- 2.18 **"Investment Contract"** means any annuity contract, trust, or custodial account holding regulated investment company stock, established in accordance with Code section 457(g), in which the assets of the Plan are held for investment purposes. The provisions of the Investment Contracts are set forth in contracts and described in prospectuses provided by the issuers of the Investment Contracts, and those provisions (to the extent not inconsistent with the provisions of the Plan) are incorporated by reference (only to the extent necessary to apply the provisions of the Plan).
- 2.19 **"Normal Retirement Age"** means the age at which the Participant has the right to retire without the consent of the Employer and to immediately receive unreduced normal retirement benefits under the Employer's basic retirement plan and that is not later than age 70½.
- 2.20 **"Participant"** means an Eligible Employee or former Eligible Employee who has Deferred Compensation under the Plan and who has not yet received all of the payments to which he or she is entitled under the Plan. An Eligible Employee becomes a Participant by entering into a Participation Agreement.
- 2.21 **"Participation Agreement"** means the agreement (in the form prescribed by the Administrator), as amended from time to time, entered into between the Employer and the Participant under which the Participant elects to participate in the Plan. If the Participant elects to make voluntary Participant Contributions, the Participation Agreement shall reflect the agreement of the Participant and the Employer to defer amounts of the Participant's Compensation according to the provisions of the Plan. A Participation Agreement shall indicate the amount or percentage of the Participant's Compensation that is to be deferred.
- 2.22 **"Payout Option"** means, except as limited below, any of the annuity options or income options or settlement options or other options for payment that are available under the applicable Investment Contract(s) held under the Plan, or that may otherwise be made available by the Administrator on a non-discriminatory basis. The Administrator shall not permit the use of any payout option that is based on gender-distinct actuarial tables or that otherwise unlawfully discriminates against any person. The Administrator shall

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not permit the Participant or Beneficiary to elect any Payout Option that (at the time the distribution begins) does not satisfy the provisions of the Plan, including the applicable requirements of Code section 401(a)(9).

2.23 "Plan" means this Plan, the Ingham County Deferred Compensation Plan.

2.24 "Regulation" means the Income Tax Regulations as promulgated by the Secretary of the Treasury or a delegate of the Secretary of the Treasury, as amended from time to time.

2.25 "Retirement Distribution" means any distribution other than a Hardship Distribution that begins before the death of the Participant.

2.26 "Spouse" or "surviving Spouse" means the Spouse or surviving Spouse of the Participant.

2.27 "Year" means the calendar year. For the purposes of administering the Plan, the Administrator shall be entitled to rely on the assumption that a Participant's taxable year is the calendar year, unless the Participant gives written notice specifying his or her taxable year.

Article 3

Administration

3.1 **Discretionary Powers and Authority of Administrator.** The Administrator shall interpret and construe the provisions of the Plan, decide any disputes which may arise relative to the rights of Employees, past and present, and their Beneficiaries, under the terms of the Plan, give instructions and directions with respect to the Investment Contract(s), as necessary, prescribe procedures to be followed by Participants or Beneficiaries filing applications for benefits and, in general, direct the administration of the Plan. Any person affected by the Plan may consult with the Administrator on any matters relating to the Plan. The Administrator shall have any and all power and authority (including discretion with respect to the exercise of that power and authority) which are necessary or convenient to enable it to carry out its duties under the Plan. By way of illustration and not limitation, the Administrator has the power and authority to

(a) make rules and regulations with respect to the administration of the Plan that are not inconsistent with the Plan, the Code and, if applicable, ERISA;

(b) determine all questions that may arise as to the eligibility, benefits, status and rights of any person claiming benefits under the Plan; and

(c) subject to and consistent with the Code and, if applicable, ERISA, construe and interpret the Plan and correct any defect, supply any omissions or reconcile any inconsistencies in the Plan.

3.2 **Records.** The Administrator shall keep records containing all relevant data pertaining to the administration of the Plan.

3.3 **Assurance of Receipt of Benefits.** The Administrator shall take all necessary action to ensure that Participants receive the benefits to which they are entitled under the Plan.

3.4 **Conflict of Interest.** The Administrator may not decide any matter relating solely to the Administrator's rights or benefits under the Plan; these decisions shall be made by an individual appointed by the Board.

3.5 **Exercise of Discretion on Uniform Basis.** In those instances where the Administrator is granted discretion in making its determinations, and the decision of the Administrator affects the benefits, rights

or privileges of Participants, such discretion shall be exercised uniformly so that all Participants similarly situated are similarly treated.

3.6 **Employment of Agents.** The Administrator has the right to employ agents and advisors to assist the Administrator in the performance of its duties, and it has the right to delegate administrative duties to such agents.

3.7 **Reliance Upon Information and Advice.** The Administrator may rely upon the written information, opinions or certificates supplied by any agent, counsel, actuary, investment manager, physician or fiduciary.

3.8 **Compensation of Administrator.** The Administrator, if it is not an Employee of Employer, shall be paid a reasonable compensation for its services on behalf of the Plan, as may be agreed upon from time to time by the Employer and the Administrator.

3.9 **Reimbursement for Expenses.** Any expense properly incurred by the Administrator shall be reimbursed or otherwise paid in full from the Plan to the extent such expense is not reimbursed or otherwise paid by the Employer.

3.10 **Liability Limitations.** The Administrator is not liable or responsible for the acts of commission or omission of another fiduciary, unless:

(a) the Administrator knowingly participated or knowingly attempted to conceal the act or omission of another fiduciary and the Administrator knew the act or omission was a breach of fiduciary responsibility by the other fiduciary,

(b) the Administrator had knowledge of a breach by the other fiduciary and did not make reasonable efforts to remedy the breach, or

(c) the Administrator's breach of the Administrator's fiduciary responsibility permitted the other fiduciary to commit a breach.

3.11 **Resignation of Administrator.** The Administrator may resign by giving written notice to the Employer not less than 30 days before the effective date of the resignation.

3.12 **Removal of Administrator; Filling Vacancy.** The Administrator may be removed at any time, without cause, by the Board. In such case, the Board shall fill the vacancy as soon as reasonably possible after the vacancy occurs. Until a new Administrator is appointed, the Board has full authority to act as the Administrator.

3.13 **Allocation and Delegation of Responsibilities.** If more than one person is appointed as Administrator, the responsibilities of each Administrator may be specified by the Board and accepted in writing by each Administrator. In the event that no such delegation is made by the Board, the Administrators may allocate the responsibilities among themselves, in which event the Administrators shall notify the Board and the issuer of an Investment Contract in writing of such action and specify the responsibilities of each Administrator. The issuer of an Investment Contract thereafter may accept and rely upon any documents executed by the appropriate Administrator until such time as the Board or the Administrators file with the issuer of an Investment Contract a written revocation of such designation.

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3.14 **Majority Actions.** Except where there has been an allocation and delegation of administrative authority pursuant to Section 3.13, if there is more than one Administrator, they shall act by a majority of their number, but they may authorize one or more of them to sign all papers on their behalf.

Article 4

Voluntary Participant Contributions

4.1 **Enrollment for Voluntary Participant Contributions.** An Employee may elect to make voluntary Participant Contributions to the Plan by entering into a Participation Agreement. The amount of voluntary Participant Contributions provided for under a Participation Agreement may not be less than the minimum amount, if any, required under the Investment Contract(s) in which the Participant's Account is invested, and they may not exceed the limits on Contributions set forth in Article 5 below.

4.2 **Deferral Date.** Voluntary Participant Contributions may be made to the Plan for any calendar month only if a Participation Agreement providing for the Contributions has been entered into before the first day of the month. In the case of a new Employee, voluntary Participant Contributions may be made for the calendar month during which the Employee was hired if a Participation Agreement providing for the Contributions is entered into before the date on which the Employee becomes an Employee.

4.3 **Amendment of Participation Agreement.** A Participant Agreement shall remain in effect until modified in writing by the Participant. Subject to the requirements of Section 4.2 and this Section, a Participant may at any time amend his or her Participation Agreement to change the amount of his or her voluntary Participant Contributions, his or her investment designation, and his or her designated Beneficiary. An amendment to a Participation Agreement shall not become effective prior to the date on which it is received by the Administrator. A change in the amount of voluntary Participant Contributions shall take effect as of the next month. A change in investment designation shall take effect at the times uniformly applied by the Administrator and according to the provisions of the Investment Contract(s). A change in a Beneficiary designation shall become effective upon receipt by the Administrator.

4.4 **Leave of Absence.** Unless a Participant's Participation Agreement is otherwise amended, if the Participant is absent from work due to a leave of absence, voluntary Participant Contributions shall continue under the Plan with respect to the Participant to the extent that his or her Compensation continues. If the Participant does not have Compensation during the leave of absence, his or her voluntary Participant Contributions shall resume when the Participant returns to work.

Article 5

Limitations on Contributions

5.1 **Maximum Amount of Contributions.** Except as provided in Sections 5.2 and 5.3 below, the maximum amount of Contributions with respect to a Participant for any taxable year shall not exceed the lesser of:

- (a) the Applicable Dollar Amount, as defined in Code section 457(e)(15)(A) and as adjusted for cost-of-living in accordance with Code section 457(e)(15)(B) (the "Applicable Dollar Amount"); or
- (b) 100% of the Participant's Includible Compensation.

5.2 **Special Catch-Up.** Notwithstanding Section 5.1, for one or more of the Participant's last three taxable years of employment with the Employer ending before the Participant attains Normal Retirement Age, the ceiling set forth in Section 5.1 shall be the lesser of:

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(a) twice the Applicable Dollar Amount in effect under Section 5.1(a) above; or

(b) the sum of the Plan ceiling established for purposes of Section 5.1 for the taxable year (determined without regard to this Section), plus so much of the Plan ceiling established for purposes of Section 5.1 for taxable years before the taxable year in question as has not previously been used under Section 5.1 (the "Underutilized Amount"). A prior taxable year shall be taken into account under this subsection (b) only if:

(1) it begins after December 31, 1978,

(2) the Participant was eligible to participate in the Plan during all or any portion of the taxable year, and

(3) compensation deferred (if any) under the Plan during the taxable year was subject to a plan ceiling established under Regulation section 1.457-2(e)(1).

The provisions of this Section 5.2 may not be utilized by the same Participant more than once, whether or not they are used in less than all of the three taxable years ending before the Participant attains Normal Retirement Age and whether or not the Participant rejoins the Plan or participates in another eligible plan after retirement.

In determining a Participant's Underutilized Amount, the Plan shall take into consideration:

(i) Prior to 2002, if a Participant made deferrals to the Plan and deferrals to any other Code section 457(b) plan, salary reduction contributions made to Code section 401(k) plans, Code section 403(b) plans, Code section 402(h)(1) simplified employee pension (SARSEP) plans, Code section 408(p) simple retirement accounts, and amounts deferred under any plan for which a deduction is allowed because of a contribution to an organization described in Code section 501(c)(18), such deferrals to the other plans will be taken into account in determining a Participant's Underutilized Amount under Code Section 457(b)(2). In addition, Includible Compensation shall be limited to the limitation in effect in the calendar year in which the deferrals were made. If such deferrals cumulatively exceed the then-applicable dollar amount in Code section 457(b)(2) in the year that such amounts were deferred, then there will be no Underutilized Amount for that year.

(ii) To the extent that the Employer did not maintain a Code section 457(b) plan, no underutilized limitation is available to a Participant for that prior year.

(iii) After 2001, only deferrals to Code section 457(b) plans will be taken into account for the purposes of determining the Underutilized Amount.

5.3 Age 50 Catch-Up Contributions. The Applicable Dollar Amount described in Section 5.1 (a) is increased for a Participant who has attained age 50 or more by the end of the taxable year. The additional amount permitted by this Section is the applicable dollar amount set forth in Code section 414(v)(2)(B). This Section shall not be applicable for any taxable year in which Section 5.2 applies.

5.4 Relationship to Other Plans. An individual may participate in more than one Code section 457(b) plan. If an individual participates in two or more plans, any amount deferred under one plan reduces the amount that may be deferred under another, so that the total amount deferred under all such plans does not exceed the amount which could be deferred under a single plan. If an individual participates in two or more Code section 457(b) plans maintained by different employers, the maximum amount excludable from the gross income of the participant for a taxable year on account of amounts deferred under each plan cannot exceed the Applicable Dollar Amount, except to the extent that the catch-up limitation permitted under Section 5.2 or

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Section 5.3 applies. Determinations under this Article 5 involving multiple eligible plans will be made in accordance with the Regulations under Code section 457.

5.5 **Distribution of Excess Deferrals.** Any Excess Deferral with respect to a Participant for a taxable year resulting from this Plan's failure to apply the limitations of this Article 5 will be distributed to the Participant, with allocable net income, as soon as practicable after the Plan determines that the amount is an Excess Deferral.

Article 6

Investments

6.1 **Investment of Plan Assets.** Deferred Compensation and Eligible Rollover Distribution amounts shall be deposited in the Investment Contract(s) and shall be invested thereunder in such manner as directed by the Participant or Beneficiary to whose account such amount is credited. The Administrator or its designee shall furnish to Participants and Beneficiaries a written description of the investment choices made available under the Investment Contract(s) and instructions concerning how they may direct the investment of their Accounts among the investment choices provided. Participants and Beneficiaries may change their investment directions in such manner and at such times as announced by the Administrator or its designee. If a Participant or Beneficiary fails to provide proper investment directions for his or her Account, the Administrator may, but shall not be required to, direct the investment of such Account.

6.2 **Adjustments to Accounts.** All interest, dividends, charges for premiums and administrative expenses, and changes in value due to market fluctuations applicable to each Account shall be credited or debited to the Account as they occur or such other reasonable times determined by the Administrator.

6.3 **Plan Assets Held for Exclusive Benefit of Participants.** All assets of the Plan, including all Deferred Compensation and Eligible Rollover Distribution Amounts, property and rights purchased with such amounts, and all income attributable to such amounts, property or rights, shall (until made available to the Participant or Beneficiary) be held in a trust, custodial account or annuity contract described in Code section 457(g) for the exclusive benefit of Participants and their Beneficiaries.

Article 7

Distribution of Accounts

7.1 **Payment of Deferred Compensation.** Upon a Participant's severance from employment with Employer or death, the Participant's Account shall be payable as a Retirement Distribution (Sections 7.2 through 7.4, below) or as a Death Benefit Distribution (Sections 7.5 through 7.6, below), subject to the provisions of the Plan. In addition to any other provisions of the Plan, any Retirement Distribution or Death Benefit Distribution shall conform to the applicable requirements of Code sections 457(d)(2) and 401(a)(9) and the Regulations issued thereunder.

7.2 **Retirement Distribution.** Upon a Participant's severance from employment with Employer, the Participant shall be entitled to receive his or her Account under any Payout Option, including a single sum distribution, that satisfies the provisions of the Plan. Subject to Section 7.3 below, a Retirement Distribution shall commence as of the date elected by the Participant. Any irrevocable election of a benefit commencement date made by a Participant or Beneficiary prior to January 1, 2002 and defaulted distributions (other than a defaulted distribution to an annuity option) may be voided at the election of the Participant or Beneficiary.

7.3 **Required Beginning Date.** Consistent with the requirements of Code section 401(a)(9)(C), a Retirement Distribution shall begin not later than April 1 of the Year following the Year during which the

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Participant attains age 70½, or following the Year during which the Participant has a severance from employment with Employer, whichever occurs later (or the other date required or any other date permitted by Regulations under Code section 401(a)(9)).

7.4 **Required Distribution Amounts.** Any Retirement Distribution shall be made according to a Payout Option that provides, according to Regulations under Code section 401(a)(9) that:

(a) the entire Account will be distributed over the lives or over a period not extending beyond the life expectancy of the Participant and his or her designated Beneficiary, and

(b) the amounts payable with respect to the Participant will be paid at times which are not later than the times required by Code section 401(a)(9)(G) (relating to incidental death benefits).

7.5 **Death Benefit Distribution.** Upon the Participant's death before a distribution has begun under Section 7.2 above (or upon the "primary" Beneficiary's death before a distribution to him or her has begun), each Beneficiary shall be entitled to receive his or her separate account under the Participant's Account under any Payout Option that satisfies the provisions of the Plan. Subject to Section 7.6 below, a Death Benefit Distribution shall commence as of the date elected by the Beneficiary.

7.6 **Required Beginning Date and Distribution Amounts.** Any Death Benefit Distribution shall satisfy the applicable requirements provided below:

(a) *If the Beneficiary is the surviving Spouse*, the distribution shall begin not later than the last day of the Year after the Year in which the Participant would have attained age 70½ (or any later date that may be permitted by Regulations under Code section 401(a)(9)), and the entire Account shall be distributed, in accordance with Regulations under Code section 401(a)(9), over the life or over a period not extending beyond the life expectancy of the Spouse.

(b) *If the Beneficiary is not the surviving Spouse*, the distribution shall begin not later than the last day of the Year after the Year in which the Participant's death occurs (or any later date that is permitted by Regulations under Code section 401(a)(9)), and the entire Account shall be distributed, in accordance with Regulations under Code section 401(a)(9), over a period not extending beyond the life expectancy of the Beneficiary.

7.7 **Hardship Distribution.** If the Participant is faced before his or her severance from employment with Employer with an unforeseeable emergency that is approved by the Administrator as meeting the requirements of Section 7.8 below, the Participant shall be entitled to receive a distribution (as a cash lump sum) of the amount determined by the Administrator to be the amount that is reasonably needed to satisfy the emergency need.

7.8 **Definition of Unforeseeable Emergency.** An unforeseeable emergency means a severe financial hardship to the Participant resulting from a sudden and unexpected illness or accident of the Participant or of a dependent of the Participant (as defined by Code section 152(a)), loss of the Participant's property due to casualty, or other similar extraordinary and unforeseeable circumstances arising as a result of events beyond the control of the Participant. The need to send the Participant's child to college or the desire to purchase a home shall not be considered an unforeseeable emergency. The determination as to whether an unforeseeable emergency exists shall be based on the facts of each individual case.

A Hardship Distribution shall not be paid to the extent that the financial hardship is or may be relieved through reimbursement or compensation by insurance or otherwise, by borrowing from commercial sources on reasonable commercial terms to the extent that this borrowing would not itself cause a severe

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financial hardship, by cessation of deferrals under the Plan, or by liquidation of the Participant's other assets (including the assets of the Participant's Spouse and minor children that are reasonably available to the Participant) to the extent that this liquidation would not itself cause severe financial hardship.

7.9 **Life Expectancy.** Any determination of life expectancy for the purposes of the Plan shall be made by using the unisex tables specified in Regulations under Code sections 401(a)(9).

7.10 **Distribution to Minor or Incompetent Beneficiary.** If a distribution is to be made to a minor Beneficiary or to a Beneficiary that the Administrator finds to be unable to care for his or her affairs, the Administrator, in its sole discretion, may direct (if no claim has been made by a duly appointed representative) that any payment(s) be made to the legal guardian of the Beneficiary, or if none, to a parent of the Beneficiary or a responsible adult with whom the Beneficiary maintains his or her residence, or to the custodian for the Beneficiary under the State Gift to Minors Act, or to any person determined by the Administrator to be a proper recipient for the Beneficiary. This payment(s) shall be in full satisfaction of all claims.

7.11 **Inability to Locate Payee.** If a distribution under the Plan cannot be paid because the payee cannot be located, the Administrator shall delay payment for the time provided by the State Unclaimed Property Law and upon the expiration of that time shall pay over any amount as directed by the law.

7.12 **Dispute as to Proper Payee.** If a dispute arises as to the proper payee of any payment(s), the Administrator, in its sole discretion, may withhold or cause to be withheld any payment(s) until the dispute is finally determined by a court of competent jurisdiction or is settled by all the parties concerned.

7.13 **Small Balance Distributions.** Upon proper written request to the Administrator, a Participant may elect to receive a small balance distribution, payable in a lump sum, if the value of the Participant's Account is \$5,000.00 or less, and the Participant has not deferred any amount to the Plan for a period of two years prior to the distribution. A Participant may take a small balance distribution under this Section only once while a Participant in the Plan.

7.14 **Plans Transfers and Eligible Rollover Distributions.**

(a) If a Participant terminates employment with Employer and accepts employment with another employer which maintains an eligible deferred compensation plan (as defined in Code Section 457(b)) and the new employer's plan accepts transfers, the Participant may transfer his or her Account from the Plan to the plan maintained by the new employer.

(b) If Employer offers an eligible deferred compensation plan (as defined in Code Section 457(b)) other than this Plan and such other plan accepts transfers, the Participant may transfer his or her Account from this Plan to the other Plan. The Participant's election to make such a transfer shall be filed with the Administrator.

(c) Transfers from other eligible deferred compensation plans (as defined in Code Section 457(b)) to this Plan will be accepted at the Participant's request, if such transfers are in cash or non-annuity products currently offered under the Plan. Any such transferred amount shall not be subject to the limitations of Article 5, provided however, that the actual amount deferred during the calendar year under both plans shall be taken into account in calculating the deferral limitation for that taxable year. For purposes of determining the limitations set forth in Section 5.2, years of eligibility to participate in the prior plan and deferrals under that plan shall be taken into account.

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(d) The Plan may receive an Eligible Rollover Distribution on behalf of a Participant from an Eligible Retirement Plan provided the Participant demonstrates to the Administrator's satisfaction that the amount is a qualifying Eligible Rollover Distribution under Code Sections 402(c)(4), 403(a)(4), or 408(d)(3).

(e) Subject to Section 7.3 above, a Participant may elect at the time and in the manner prescribed the Administrator, to have any portion of an Eligible Rollover Distribution paid directly to an Eligible Retirement Plan specified by the Participant, provided the Participant presents to the satisfaction of the Administrator a letter of acceptance or other written acknowledgment from the accepting plan that it is an Eligible Retirement Plan qualified to accept the Eligible Rollover Distribution. For distributions made on or after January 1, 2008, a Participant may elect to roll over directly an Eligible Rollover Distribution to a Roth IRA described in Code Section 408A(b).

(f) A Participant may use all or any portion of his or her Account as a direct trustee-to-trustee transfer to a Retirement System to purchase permissive service credit or for the repayment of service credits, provided that (1) the Retirement System permits such a transfer, and (2) the Participant demonstrates to the Administrator's satisfaction that the transfer is to a defined benefit governmental plan (as defined in Code Section 414(d)) and the transfer is permissible for the purchase of service credit (as defined in Code Section 415(n)(3)(a)) or for the repayment of service credits permissible by Code Section 415(k)(3).

(g) For distributions on or after January 1, 2010, a non-spouse beneficiary who is a "designated beneficiary" under Code Section 401(a)(9)(E) and the Regulations thereunder, by a direct trustee-to-trustee transfer ("direct rollover"), may roll over all or any portion of his or her distribution to an individual retirement account the beneficiary establishes for purposes of receiving the distribution. In order to be able to roll over the distribution, the distribution must otherwise satisfy the definition of an Eligible Rollover Distribution. If a non-spouse beneficiary receives a distribution from the Plan, the distribution is not eligible for a "60-day" rollover. If the Participant's named beneficiary is a trust, the Plan may make a direct rollover to an individual retirement account on behalf of the trust, provided the trust satisfies the requirements to be a designated beneficiary within the meaning of Code Section 401(a)(9)(E). A non-spouse beneficiary may not roll over an amount which is a required minimum distribution, as determined under applicable Regulations and other IRS guidance. If the Participant dies before his or her required beginning date and the non-spouse beneficiary rolls over to an IRA the maximum amount eligible for rollover, the beneficiary may elect to use either the 5-year rule or the life expectancy rule, pursuant to Regulation Section 1.401(a)(9)-3, A-4(c), in determining the required minimum distributions from the IRA that receives the non-spouse beneficiary's distribution.

7.15 Loans to Participants.

(a) The trustee, custodian or issuer of an annuity contract holding legal title to the assets of the Plan may make loans to Participants and Beneficiaries under the following circumstances: (1) loans shall be made available to all Participants and Beneficiaries on a reasonably equivalent basis; (2) loans shall bear a reasonable rate of interest; (3) loans shall be adequately secured; (4) loans shall provide for periodic repayment over a reasonable period of time; (5) the minimum loan amount, if any, shall be specified in the participant loan program referenced in Subsection (d) below; and (6) no loan shall be made to a Participant or Beneficiary who has an outstanding loan from the Plan at the time.

(b) Loans made pursuant to this Section (when added to the outstanding balance of all other loans made by the Plan to the Participant) may, in accordance with a uniform and nondiscriminatory policy established by the Administrator, be limited to the lesser of:

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(1) \$50,000 reduced by the excess (if any) of the highest outstanding balance of loans from the Plan to the Participant during the one year period ending on the day before the date on which such loan is made, over the outstanding balance of loans from the Plan to the Participant on the date on which such loan was made, or

(2) one-half (1/2) of the present value of the non-forfeitable accrued benefit of the Participant under the Plan. For purposes of this limit, all plans of the Employer shall be considered one plan.

(c) Loans shall provide for level amortization with payments to be made not less frequently than quarterly over a period not to exceed five (5) years. However, loans used to acquire any dwelling unit which, within a reasonable time, is to be used (determined at the time the loan is made) as a "principal residence" of the Participant shall provide for periodic repayment over a reasonable period of time that may exceed five (5) years. For this purpose, a "principal residence" has the same meaning as a "principal residence" under Code Section 1034. Loan repayments may be suspended under this Plan as permitted under Code Section 414(u)(4).

(d) Any loans granted or renewed shall be made pursuant to a Participant loan program. Such loan program shall be established in writing and must include, but need not be limited to, the following:

- (1) the identity of the person or positions authorized to administer the Participant loan program;
- (2) a procedure for applying for loans;
- (3) the basis on which loans will be approved or denied;
- (4) limitations, if any, on the types and amounts of loans offered;
- (5) the procedure under the program for determining a reasonable rate of interest;
- (6) the types of collateral which may secure a Participant loan; and
- (7) the events constituting default and the steps that will be taken to preserve Plan assets.

Such Participant loan program shall be contained in a separate written document which, when properly executed, is hereby incorporated by reference and made a part of the Plan. Furthermore, such Participant loan program may be modified or amended in writing from time to time without the necessity of amending this Section.

(e) Notwithstanding anything in this Plan to the contrary, if a Participant or Beneficiary defaults on a loan made pursuant to this Section, then the loan default will be a distributable event to the extent permitted by the Code and Regulations.

Article 8

Miscellaneous Provisions

8.1 **Amendment of Plan.** Ingham County may at any time amend the Plan. Any amendment shall not reduce the amount credited to any Account as of the date of the amendment, and shall not impair the

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rights of any person to any Account, except to the extent required by law. The Administrator shall give Participants notice of any Plan amendment.

8.2 **Termination of Plan.** Ingham County reserves the right to terminate the Plan at any time by action of its Board, subject to any collective bargaining obligations. Upon termination of the Plan, all Accounts shall be paid out to Participants and Beneficiaries as soon as administratively practicable.

8.3 **Anti-alienation.** Except as provided in Sections 7.15 and 8.4, Accounts shall not be subject to assignment or alienation, garnishment, attachment, transfer or anticipation, execution or levy, or other encumbrance of any kind, or transfer by operation of law in the event of a divorce or marital separation or of a bankruptcy or insolvency, except to the extent otherwise required by law. Except as provided in Sections 7.15 and 8.4, a Participant or Beneficiary shall not have any right to commute, sell, assign, pledge, transfer, or otherwise convey, use, or encumber any right to receive any payments under the Plan, which payments and rights are expressly declared to be non-assignable and non-transferable.

8.4 **Recognition of Approved Domestic Relations Orders.** In accordance with Code section 414(p)(1), as modified by Code section 414(p)(11), a Participant's benefit may be the subject of a domestic relations order between the Participant and an alternate payee (as defined in Code section 414(p)(8)) if the order is determined to be a Qualified Domestic Relations Order. The Administrator shall adopt reasonable procedures to determine the qualified status of domestic relations orders and to administer the distributions thereunder. Distributions may be made immediately to an alternate payee pursuant to a qualified domestic relations order before the date on which the Participant attains the earliest retirement age, as defined in Code section 414(p)(4)(B). Effective April 6, 2007, a domestic relations order that otherwise satisfies the requirements for a Qualified Domestic Relations Order ("QDRO") will not fail to be a QDRO: (i) solely because the order is issued after, or revises, another domestic relations order or QDRO; or (ii) solely because of the time at which the order is issued, including issuance after the annuity starting date or after the Participant's death.

8.5 **Governing Law.** This Plan is established with the intent that the Plan shall satisfy the requirements of an "eligible deferred compensation plan" under Code section 457(b) maintained by an eligible employer, as defined in Code section 457(e)(1)(A). The provisions of the Plan shall be interpreted whenever possible in conformity with the requirements of applicable provisions of the Code. Where the applicable law (including but not limited to, the Code) governing the Plan is amended, modified, or interpreted through subsequent legislation or rulings or decisions, the Plan's provisions shall be construed as incorporating any such amendment or modification or interpretation of the applicable law.

This Plan shall satisfy the requirements of any applicable laws of the State of Michigan. This Plan shall be construed and enforced under the laws of the State of Michigan.

8.6 **Headings.** The headings and subheadings and captions and numbering of provisions of the Plan have been inserted merely for convenience of reference, and in no way define or limit the scope or intent of any provisions of the Plan, and are to be ignored in any construction of the provisions of the Plan.

8.7 **Information to be Provided by Participants and Beneficiaries.** Participants and Beneficiaries shall provide the Administrator with any information reasonably required by the Administrator. A Participant or Beneficiary or other person shall not have any rights to or otherwise be entitled to the payment of any Account under the Plan unless such information has been provided to the Administrator.

8.8 **Receipt and Release.** Any payment(s) or any agreement to make payment(s) shall, to the extent of the payment(s) or agreement, be in full satisfaction of all claims. The Administrator may (in its sole

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discretion), as a condition precedent to making or causing to be made any payment(s), or agreement to make payment(s), or transfer (under Section 7.14 above), require any person or entity to execute a receipt and release.

8.9 **Separability.** If any provision of the Plan is held invalid for any reason, the remaining provisions of the Plan shall be construed and enforced as if the invalid provision had not been included in the Plan, unless such a construction of the Plan would be clearly contrary to the intent of the Plan.

8.10 **Military Service.** Notwithstanding any provision of the Plan to the contrary, contributions, benefits, and service credit with respect to qualified military service shall be provided in accordance with Code section 414(u), effective as of December 12, 1994. For Years beginning on or after January 1, 2009, (i) an individual receiving a differential wage payment, as defined in Code Section 3401(h)(2), shall be treated as an Employee of the Employer making the payment, and (ii) the differential wage payment shall be treated as Includible Compensation. Notwithstanding the preceding sentence, for purposes of the distribution provisions of Article 7 of the Plan, a Participant is treated as having a severance from employment with the Employer during any period the Participant is performing service in the uniform services described in Code Section 3401(h)(2)(A). Effective for Years beginning on or after January 1, 2009, if a Participant elects to receive a distribution by reason of severance from employment, death or disability, the Participant may not make a Contribution to the Plan during the six-month period beginning on the date of the distribution. In the case of a death occurring on or after January 1, 2007, if a Participant dies while performing qualified military service (as defined in Code Section 414(u)), the survivors of the Participant are entitled to any additional benefits (other than benefit accruals related to the period of qualified military service) provided under the Plan as if the Participant had resumed and then terminated employment on account of death.

Executed this _____ day of _____, 2011.

INGHAM COUNTY

By: _____

Its: _____

INGHAM COUNTY MEDICAL CARE FACILITY

By: _____

Its: _____

The following resolution was introduced by County Services and Finance Committees of the:

RESOLUTION TO APPROVE THE PURCHASE OF A FIBER OPTIC CONNECTION TO HEALTHY SMILES CLINIC FROM ARIALINK

RESOLUTION #11-162

MAY 24, 2011 REGULAR MEETING

WHEREAS, the Healthy Smiles Clinic currently has a T-1 connection to the Ingham County network that has expired and needs to be renewed; and

WHEREAS, the Board of Commissioners approved to replace this T-1 connection with a 2MB AT&T OPT-E-MAN solution under Resolution #10-254 at a cost of \$540.00 per month for a 3-year period; and

WHEREAS, due to unanticipated implementation issues an additional implementation cost of \$6,000.00 would need to occur to install the AT&T solution; and

WHEREAS, MIS originally sought 3 proposals (one being Arialink) and recommended purchasing a replacement 10MB connection from Arialink for the Healthy Smiles Clinic in lieu of the AT&T OPT-E-MAN solution at a cost of \$600.00 per month for a 3-year period plus a \$2,500 one-time installation fee for a total cost of \$24,100; and

WHEREAS, the total cost savings for the Arialink solution will be \$1,340.00 less over the 3-year period.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the purchase of a 10MB fiber connection to the Healthy Smiles Clinic from Arialink in the amount of \$24,100.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Telephone Communications Fund (636-26600921050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: De Leon, Copedge, Schor, Vickers, Dragonetti

Nays: None **Absent:** Celentino **Approved 5/17/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 5/18/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees of the:

**RESOLUTION TO APPROVE THE RENEWAL OF THE ANNUAL MAINTENANCE
FOR THE TRACK-IT CALL MANAGEMENT APPLICATION FROM
NUMARA SOFTWARE INCORPORATED**

RESOLUTION #11-163

WHEREAS, Ingham County MIS utilizes the Numara Track-IT application for Help Desk services, IT problem call tracking management, and inventory management of all IT assets in Ingham County; and

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WHEREAS, in order to maintain the Track-IT software and receive technical support an annual maintenance agreement is required; and

WHEREAS, the 2010 annual maintenance cost was \$5,286.25; and

WHEREAS, MIS is recommending we purchase a 3-year maintenance agreement at an annual cost of \$4,513.50 for a total cost of \$13,540.50; and

WHEREAS, the annual cost savings is \$772.75 and \$2,318.25 over a 3-year period.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a 3-year maintenance agreement with Numara Software Incorporated at total annual cost of \$13,540.50 to be paid from the Network Fund (Acct #245-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: De Leon, Copedge, Schor, Vickers, Dragonetti
Nays: None **Absent:** Celentino **Approved 5/17/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None **Absent:** None **Approved 5/18/11**

Adopted as part of the consent agenda.

The following resolution was introduced by County Services and Finance Committees of the:

RESOLUTION TO APPROVE THE RENEWAL OF THE MUNIS SOFTWARE ANNUAL SUPPORT AGREEMENT FROM TYLER TECHNOLOGIES

RESOLUTION #11-164

WHEREAS, Ingham County currently utilizes Tyler Technologies MUNIS Software as our county-wide Financial, Budget, Human Resource, and Purchasing application; and

WHEREAS, annual maintenance is required to maintain the system and had been purchased every year since Ingham County purchased the software; and

WHEREAS, the payment totaling \$133,776.63 for annual support is due for the 2011/2012 time period; and

WHEREAS, Resolution #10-357 adopted by the Board of Commissioners regarding our policy on cost increases for service contracts was presented to Tyler Technologies; and

WHEREAS, the annual contract amount proposed by Tyler for 2011/2012 was reduced from a 12% increase to 5%; and

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WHEREAS, this annual payment has been planned for and budgeted and will provide the needed application support and upgrades needed to maintain our current applications.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the renewal of the MUNIS software annual support agreement from Tyler Technologies for the time period of June 23, 2011 through June 22, 2012.

BE IT FURTHER RESOLVED, the total cost of \$133,776.63 will be paid from the Equipment/Maintenance Fund (636-95800-932020).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: De Leon, Copedge, Schor, Vickers, Dragonetti

Nays: None **Absent:** Celentino **Approved 5/17/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 5/18/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Finance Committee of the:

RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES

RESOLUTION #11-165

WHEREAS, the Board of Commissioners set various fees for county services in Resolution #02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners also established the percent of the cost of providing the services which should be recovered by such fees, referred to in this process as a "target percent"; and

WHEREAS, the Board of Commissioners has directed the Controller/Administrator's Office to establish a process for the annual review of these fees and target percents; and

WHEREAS, this process begins with the calculation of a cost increase factor, which is equal to the previous three year average increase in general fund adopted budget for the appropriate departments; and

WHEREAS, this cost increase factor is applied to the previous year's calculated cost and multiplied by the target percent and in most cases rounded to the lower full dollar amount in order to arrive at a preliminary recommended fee for the upcoming year; and

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WHEREAS, in cases where the calculated cost multiplied by target percent is much higher than the current fee, the fee will be recommended to increase gradually each year until the full cost multiplied by target percent is reached, in order to avoid any drastic increases in fees; and

WHEREAS, in cases where the calculated cost multiplied by target percent is lower than the current fee, no fee increase will be recommended for that year; and

WHEREAS, after initial recommendations are made by the Controller/Administrator, these recommendations are distributed to the affected offices and departments, in order to receive their input; and

WHEREAS, after reviewing the input from the affected offices and departments, the Controller/Administrator makes final recommendations to the Board of Commissioners; and

WHEREAS, the Controller/Administrator's Office has finished its annual review of these fees and recommended increases where appropriate based on increased costs of providing services supported by these fees and the percent of the cost of providing the services which should be covered by such fees as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the Controller/Administrator's recommendations including the target percentages, along with recommendations of the various county offices, departments, and staff.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee increases in Attachments A and B at the rates established effective January 1, 2012 with the exception of the Health Department and Friend of the Court, where new rates will be effective October 1, 2011.

BE IT FURTHER RESOLVED, that the fees within major Health Department services are not included on the attachments and were not set by the policy above, but rather through policy established in Resolutions #05-166 and #05-242.

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 5/18/11**

Comm. Dougan voted no on the Point of Sale Fees

Moved by Commissioner Schor, supported by Commissioner De Leon to adopt the resolution.

Commissioner Vickers requested a consideration of a separate vote on the Point of Sale and Demand Program items.

Motion to adopt the resolution excluding Point of Sale and Demand Program items carried unanimously.
Absent: Commissioner Mc Grain.

Point of Sale and Demand Program fees adopted on a roll call vote with Commissioners Dougan, Dragonetti, Holman, Schafer and Vickers voting no, all others voting yes. Absent: Commissioner Mc Grain.

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ATTACHMENT A: FEES WHICH ARE ADJUSTED

Loc of Svc	Fee Description	2011 Fee	2012 Fee	Target Percent
Drain Comm.	Plat Drain Administration Fee	\$2,000.00	\$2,100.00	75%
Drain Comm.	Soil Erosion Permit-Residential-9 mo.	\$220.00	\$230.00	75%
Parks	Administrative-Returned Check Fee	\$15.00	\$30.00	100%
Parks	Memorials Service - Bench	\$400.00	\$500.00	100%
Parks	Shelters - 40 Person Capacity			
Parks	Baldwin Riverview	\$45.00	\$50.00	100%
Parks	Shelters - 60 Person Capacity			
Parks	Lake Lansing South Lakeview	\$50.00	\$75.00	100%
Parks	Lake Lansing North Oak Knoll	\$50.00	\$75.00	100%
Parks	Lake Lansing North Sandhill	\$50.00	\$75.00	100%
Parks	Hawk Island Kestrel	\$50.00	\$75.00	100%
Parks	Hawk Island 1/2 of Peregrine	\$50.00	\$75.00	100%
Parks	Burchfield Deer Run	\$50.00	\$60.00	100%
Parks	Burchfield Pine Knoll	\$50.00	\$60.00	100%
Parks	Burchfield Southridge	\$50.00	\$75.00	100%
Parks	Potter Park Penquin Cove	\$50.00	\$75.00	100%
Parks	Shelters - 80 Person Capacity			
Parks	Potter Park Eagle Landing	\$75.00	\$100.00	100%
Parks	Shelters - 120 Person Capacity			
Parks	Lake Lansing - North - 1/2 of Main	\$80.00	\$100.00	100%
Parks	Hawk Island Peregrine	\$100.00	\$125.00	100%
Parks	Burchfield 1/2 of North Bluff	\$80.00	\$100.00	100%
Parks	Burchfield 1/2 of Woodsong	\$80.00	\$100.00	100%
Parks	Shelters - 150 Person Capacity			
Parks	Lake Lansing - South - 1/2 of Main	\$80.00	\$100.00	100%
Parks	Potter Park 1/2 of Tiger Den	\$80.00	\$100.00	100%
Parks	Shelters - 240 Person Capacity			
Parks	Lake Lansing - North - Main	\$150.00	\$175.00	100%
Parks	Burchfield - North Bluff	\$150.00	\$175.00	100%
Parks	Burchfield - Woodsong	\$150.00	\$175.00	100%
Parks	Shelters - 300 Person Capacity			
Parks	Lake Lansing - South - Main	\$150.00	\$175.00	100%
Parks	Burchfield - Overlook	\$150.00	\$175.00	100%
Parks	Potter Park - Tiger Den	\$150.00	\$175.00	100%
Parks	Shelters - 375 Person Capacity			
Parks	Hawk Island - Red Tail	\$200.00	\$250.00	100%

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Loc of Svc	Fee Description	2011 Fee	2012 Fee	Target Percent
Parks	Boating Fees			
Parks	In-Park Canoe/Kayak - 1st hr	\$4.00	\$5.00	100%
Parks	In-Park Canoe/Kayak - 2nd hr	\$4.00	\$5.00	100%
Parks	Canoe/Kayak Trips - McNamara	\$10.00	\$12.00	100%
Parks	Canoe/Kayak Trips - Bunker Rd	\$12.00	\$18.00	100%
Parks	Canoe/Kayak Trips - Eaton Rapids	\$15.00	\$25.00	100%
Parks	Pedal Boat - Weekdays - per 1/2 hr	\$4.50	\$5.00	100%
Parks	Pedal Boat - Wkds/Holidays - per 1/2 hr	\$5.50	\$6.00	100%
Parks	Row Boat - 1st hour- fee per hour	\$4.00	\$5.00	100%
Parks	Row Boat - 2nd hour - fee per hour	\$4.00	\$5.00	100%
Parks	Ski Rental (Burchfield only)			
Parks	Moonlight Ski - Adult	\$6.00	\$10.00	100%
PARKS	NEW FEES			
Parks	Boating Fees (1)			
	Abandonment Recovery Fee	N/A	\$40.00	100%
	Late Fee (arriving 1/2 hour or later after boathouse closing)	N/A	\$20.00	100%
Parks	Disc Golf (2)			
Parks	12 & Under	N/A	\$0.00	100%
Parks	Day Pass	N/A	\$4.00	100%
Parks	Season Pass	N/A	\$40.00	100%
Parks	Tournament *	N/A	*	100%
Parks	Dog Park (3)			
Parks	Regular Pass	N/A	\$30.00	100%
Parks	Student (college ID)	N/A	\$15.00	100%
Parks	Senior (+60)	N/A	\$15.00	100%
Parks	Veteran	N/A	\$15.00	100%
Parks	Replacement FOB	N/A	\$5.00	100%
Parks	Special Event Fees (4)			
Parks	Non-Profit Youth Groups	N/A	\$0.00	100%
Parks	1-100 Participants	N/A	\$200.00	100%
Parks	101-200 Participants	N/A	\$300.00	100%
Parks	201-300 Participants	N/A	\$400.00	100%
Parks	301-400 Participants	N/A	\$500.00	100%
	401-500 Participants	N/A	\$600.00	100%
Parks	500+ Participants	N/A	\$700.00	100%
Parks	Parking (5)			
Parks	2nd Vehicle Annual Pass	N/A	\$15.00	100%
Parks	Snow Tube Rental - Burchfield (6)			
Parks	Burchfield - Tube Rental (2 hours)	N/A	\$1.00	100%

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Loc of Svc	Fee Description	2011 Fee	2012 Fee	Target Percent
Parks	Hawk Island Tubing Hill (7)			
Parks	<i>Operational Rates (Mon-Fri 4-9 pm. Sat-Sun 10am-9pm)</i>			
Parks	Adult Pass (all day)	N/A	\$7.00	100%
Parks	Child Pass (12&under)	N/A	\$5.00	100%
Parks	Family Pass (2adults, 2 children)	N/A	\$20.00	100%
Parks	Group Rate (20-100 people)	N/A	\$5/person	100%
Parks	<i>Non-Operational Rates (Reservation Only)</i>			
Parks	Group Rate (1-50 people) 2 hours	N/A	\$250.00	100%
Parks	Group Rate (50+ people) 2 hours	N/A	\$350.00	100%
Parks	Per additional hours	N/A	\$100.00	100%
Treasurer	Tax service fee	\$3.00	\$4.00	100%
Animal Control	Boarding Fee for Dangerous Animals	\$25.00	\$30.00	75%
Animal Control	Boarding Fee per day-others	\$15.00	\$20.00	75%
Animal Control	Euthanasia Fee	\$75.00	\$100.00	100%
Animal Control	Bordatella Vaccination on redeemed dogs	\$5.00	\$6.00	100%
Pros Atty	Diversion - Service Fee- Felony Offender	\$750.00	\$760.00	50%
Pros Atty	Costs for eligible convictions - Trial	\$150.00	\$200.00	10%
Comm. Health	Conting Ed. Fee Diseased Control/Imm.	\$13.00	\$14.00	100%
Comm. Health	INS Vaccination Verif Form I-693	\$33.00	\$35.00	100%
Imm. Clinic	Internat'l Travel Consult	\$55.00	\$57.00	100%
Imm. Clinic	Influenza - Mass Vacc. Clinic	market price	market price	75%
Med Examiner	Cremation Permits	\$23.00	\$26.00	100%
Med Examiner	Autopsy Report Copies (family)	\$15.00	\$17.00	100%
Med Examiner	Autopsy Report Copies (others)	\$39.00	\$44.00	100%
OYC	Consultation Request (per hr.)	\$61.00	\$67.00	100%
OYC	Agency Train. Request- Base, 1.5 hr.	\$180.00	\$200.00	100%
OYC	Agency Train. Request- Base, 2.5 hr.	\$300.00	\$330.00	100%
OYC	Agency Train. Request- Base, 3.0 hr.	\$370.00	\$400.00	100%
OYC	Agency Train. Request- Base, 5.0 hr.	\$620.00	\$650.00	100%
OYC	Agency Train. Request- Base, 1.5 hr, each add.	\$13.00	\$14.00	100%
OYC	Agency Train. Request- Base, 2.5 hr, each add.	\$18.00	\$20.00	100%
OYC	OYC-Advertised Train.- 1.0-2.0 hr./per person (min. 15 attending)	\$24.00	\$22.00	100%
OYC	OYC-Advertised Train.- 2.5 - 4.5 hrs./per person (min. 15 attending)	\$30.00	\$28.00	100%
OYC	OYC-Advertised Train.- 5.0 - 7.0 hrs./per person (min. 15 attending).	\$61.00	\$60.00	100%
OYC	person	\$93.00	\$100.00	100%
OYC	OYC - Admin Train. - 16 hrs./per person	\$170.00	\$130.00	100%

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Loc of Svc	Fee Description	2011 Fee	2012 Fee	Target Percent
Env. Health	FIXED FOOD SERVICE ESTAB			
Env. Health	FSE Initial License incl.2 hrs Plan Rev	\$1,200.00	\$1,300.00	50%
Env. Health	FSE Initial Restricted License	\$620.00	\$650.00	50%
Env. Health	FSE Initial License (Mobile)	\$430.00	\$460.00	50%
Env. Health	FSE Renewal Lic -At least \$750,000	\$1,000.00	\$1,050.00	50%
Env. Health	FSE Renewal Lic-\$500,000 to less than \$750,000	\$840.00	\$880.00	50%
Env. Health	FSE Renewal Lic-\$250,000 to less than \$500,000	\$650.00	\$685.00	50%
Env. Health	FSE Renewal Lic-Less than \$250,000	\$450.00	\$480.00	50%
Env. Health	FSE Non-profit License Renewal	\$230.00	\$240.00	25%
Env. Health	Fixed Food Svc Estab Nonprofit - INITIAL License incl. 2 hr plan rev	\$440.00	\$650.00	25%
Env. Health	Reinstatement of Susp FSE	\$560.00	\$580.00	100%
Env. Health	Surcharge-Fail submit plans/chg own	\$540.00	\$575.00	100%
Env. Health	Critical Follow-up Inspection fee	\$130.00	\$135.00	100%
Env. Health	* Special food svc estab surchrg 2nd step of formal hearing	\$231.00	\$500.00	100%
Env. Health	* Special food svc estab surchrg 3rd step of formal hearing	\$473.00	\$1,000.00	100%
Env. Health	FSE Seasonal Renewal -Gross sales exc. \$750,000	\$600.00	\$650.00	50%
Env. Health	FSE Seasonal renewal - at least \$500,000,less \$750,000	\$500.00	\$530.00	50%
Env. Health	FSE Seasonal Renewal -at least \$250,000,less \$500,000	\$390.00	\$410.00	50%
Env. Health	FSE Seasonal renewal -less than \$250,000	\$275.00	\$290.00	50%
Env. Health	FSE - DOE Schools Program - Production Kitchen	\$490.00	\$520.00	50%
Env. Health	FSE - DOE Schools Program - Satellite Kitchen	\$310.00	\$330.00	50%
Env. Health	Change of Ownership of FSE	\$360.00	\$385.00	50%
Env. Health	Initl Lic Fee Exmpt(plan revw only) Govt hrly rate for 2 hrs.	\$105.00	\$220.00	50%
Env. Health	FSE - late renewal - additional	\$125.00	\$130.00	100%

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Loc of Svc	Fee Description	2011 Fee	2012 Fee	Target Percent
Env. Health	STFU			
Env. Health	Initial STFU license Incl. Plan Rev	\$330.00	\$321.00	50%
Env. Health	STFU late inspection request (150% of cost is the penalty)	\$210.00	\$150.00	150%
Env. Health	* STFU in season inspection	\$90.00	\$101.00	50%
Env. Health	* STFU Renewal	\$110.00	\$101.00	50%
Env. Health	TEMPORARY LICENSE			
Env. Health	Temp FSE - Non-Profit	\$105.00	\$110.00	25%
Env. Health	Temp Nonprf FSE-Ops Beg Bef Licg (double)	\$200.00	\$220.00	25%
Env. Health	Temp FSE- Preparation Type -For Profit	\$215.00	\$225.00	50%
Env. Health	Temp FSE-Ops Began Before Licg (double)	\$420.00	\$450.00	50%
Env. Health	Temp FSE-each add'l lic.after 2 at 1 loc	\$69.00	\$73.00	50%
Env. Health	Temp Event Inspection Request-Late Fee profit	\$400.00	\$430.00	100%
Env. Health	VENDING			
Env. Health	Vending:1-3 Licensable Mach. in Same Loc.	\$78.00	\$80.00	50%
Env. Health	Vending: 4-6 Licensable Mach. in Same Loc.	\$100.00	\$105.00	50%
Env. Health	Vending: 7-10 Licensable Mach. in Same Loc.	\$135.00	\$140.00	50%
Env. Health	Larger Loc (Add'l Machine > 10)	\$6.00	\$7.00	50%
Env. Health	Surcharge-Failure to apply-vending lic	\$180.00	\$190.00	100%
Env. Health	POOL			
Env. Health	Public Pool Inspection	\$210.00	\$220.00	100%
Env. Health	Each add'l pool at same location	\$105.00	\$110.00	100%
Env. Health	Pool Reinspection (after violation)	\$105.00	\$110.00	100%
Env. Health	DHS LICENSING			
Env. Health	DHS Licensing Inspection - municipal	\$200.00	\$205.00	100%
Env. Health	DHS Licensing Inspection - well & septic	\$330.00	\$345.00	100%
Env. Health	DHS Licensing - well & septic only	\$130.00	\$135.00	100%
Env. Health	DHS Licensing re-inspection hrly	\$105.00	\$110.00	100%
Env. Health	DHS Initial Licensing Plan Review	\$380.00	\$395.00	100%
Env. Health	BODY ART (TATTOO)			
Env. Health	Body Art Business Initial License	\$780.00	\$550.00	100%
Env. Health	Body Art License Renewal	\$400.00	\$175.00	100%
Env. Health	Body Art w/o initial license/reinstatement of revoked	\$525.00	\$550.00	100%
Env. Health	Body Art non-compl w/ inspection-hrly	\$105.00	\$110.00	100%
Env. Health	Reinstmt of Susp Body Art License (fine)	\$195.00	\$210.00	100%
Env. Health	Body Art Initial License after July 1	N/A	\$275.00	100%
Env. Health	Body Art Temp License (1-14 days)	N/A	\$100.00	100%

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Loc of Svc	Fee Description	2011 Fee	2012 Fee	Target Percent
Env. Health	DEMAND PROGRAM			
Env. Health	Sewage Only	\$540.00	\$770.00	100%
Env. Health	Well Only	\$540.00	\$575.00	100%
Env. Health	Vacant Land Evaluation	\$520.00	\$555.00	100%
Env. Health	On-Site Sewage repair/replace	\$520.00	\$770.00	100%
Env. Health	Repair - Well	\$190.00	\$200.00	100%
Env. Health	Altern On-site Sewage Syst Plan Revw	\$400.00	\$420.00	100%
Env. Health	Subdivision Evaluation of Preliminary Plat	\$210.00	\$340.00	100%
Env. Health	Munic Requ Eval. of Well/Septic	\$105.00	\$110.00	100%
Env. Health	Septic or Well ownershp trsfr, not installed at time of transfer	\$175.00	\$185.00	100%
Env. Health	Septic tank repair/replacemt inspection	\$265.00	\$285.00	100%
Env. Health	BATHING BEACHES			
Env. Health	Bathing Area Operational Permit	\$210.00	\$225.00	100%
Env. Health	Reinstmt of bathing area permit	\$105.00	\$110.00	100%
Env. Health	Sanitary Surv for Prop. Bathg Beach	\$420.00	\$450.00	100%
Env. Health	CAMPGROUNDS			
Env. Health	Campground Inspection 0-99 Sites	\$140.00	\$150.00	100%
Env. Health	Campground Inspection 100-199 Sites	\$215.00	\$225.00	100%
Env. Health	Campground Inspection 200+ Sites	\$280.00	\$300.00	100%
Env. Health	Campground 0-99 sites -after July 1 fine for late inspection -150%	\$210.00	\$225.00	100%
Env. Health	Campground 100-199 Sites after July 1 fine for late inspection 150%	\$322.00	\$340.00	100%
Env. Health	Campground 200+ Sites after July 1 fine for late inspection 150%	\$420.00	\$450.00	100%
Env. Health	Campground 0-99 Sites after Sept 1 fine for late inspection 200%	\$280.00	\$300.00	100%
Env. Health	Campground 100-199 Sites after Sept 1 fine for late inspection 200%	\$430.00	\$450.00	100%
Env. Health	Campground 200+ Sites fine for late inspection after Sept 1 -200%	\$560.00	\$600.00	100%
Env. Health	MISC EH PROGRAMS			
Env. Health	Collection of water samples for Type II Non-Community Water Sampling per hr	\$105.00	\$110.00	100%
Env. Health	Type II Non Community - Sanitary Survey	\$420.00	\$440.00	100%
Env. Health	Board of Health appeal fee	\$119.00	\$125.00	100%

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Loc of Svc	Fee Description	2011 Fee	2012 Fee	Target Percent
Env. Health	POINT OF SALE PROGRAM			
Env. Health	Point of Sale- appl processing fee	\$180.00	\$195.00	100%
Env. Health	Point of Sale- on site evaluation well & waste treatment system by ICHD	\$360.00	\$395.00	100%
Env. Health	Point of Sale - Waste Treatment Inspection by ICHD (excludes pumping fees) (Municipal water system)	\$210.00	\$230.00	100%
Env. Health	Point of Sale - Well Inspection by ICHD (incl water samples for bacteria and partial chemicals)	\$150.00	\$165.00	100%
Env. Health	Point of Sale- Extension Evaluations	\$105.00	\$110.00	100%
Env. Health	Point of Sale- Annl Inspector renwl fee	\$120.00	\$130.00	100%
Env. Health	TOBACCO			
Env. Health	License- Tobacco Sales- 1yr.- Retailer-East Lansing	\$251.00	\$260.00	100%
Env. Health	License- Tobacco Sales- 1yr.- Retailer-Non-East Lansing	\$290.00	\$300.00	100%
Env. Health	License- Tobacco Sales-1yr-Vend. Mach	\$290.00	\$310.00	100%
Env. Health	Tobacco -Temporary Sampling Permit	\$115.00	\$125.00	100%
Env. Health	Tobacco -Temporary Sampling Permit Fee - Late Notice Fee (Less than 30 days before event)	N/A	\$185.00	100%
Env. Health	License- Tobacco Sales- 1yr.- Retailer-East Lansing -Late Fee(9)	N/A	\$390.00	100%
Env. Health	License- Tobacco Sales- 1yr.- Retailer-Non-East Lansing -Late Fee	N/A	\$470.00	100%
Env. Health	Tobacco Change of Ownership Fee - Non East Lansing	N/A	\$145.00	100%
Env. Health	Tobacco Change of Ownership Fee-E.Lansing	N/A	\$125.00	100%
Env. Health	Tobacco Failure to change ownership	N/A	\$180.00	100%
Vet. Affairs	County User Fee	\$22.06	\$24.34	100%

* respective to "Special Event" fees per number of people

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ATTACHMENT B: FEES FOR WHICH AN ADJUSTMENT IS RECOMMENDED

Loc of Svc	Fee Description	2011 Fee	2012 Fee	Target Percent
All Courts	Work Release	\$24.00	\$25.00	100%
Circuit Court	Felony Case Costs	\$575.00	\$600.00	100%
Circuit Court	Show Cause - Probation	\$75.00	\$100.00	100%
Family Division	Delinquency Costs	\$175.00	\$200.00	100%

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The following resolution was introduced by the Human Services and Finance Committees of the:

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS TO THE MID-SOUTH SUBSTANCE ABUSE COMMISSION AND A 2011 CONTRACT FOR ACCOUNTING WITH RESPECT THERETO

RESOLUTION #11-166

WHEREAS, MCL 211.24(e), commonly known as the State Liquor Tax Law, allowed Ingham County the option of retaining the entire amount of liquor tax revenue provided that these monies be used to offset property tax revenues by an equal amount, or the option of retaining one-half of the revenues and distributing the other half to the County's designated coordinating agency for substance abuse prevention and treatment; and

WHEREAS, the Ingham County Board of Commissioners, during the 2011 budget process, chose to retain one-half of these liquor tax revenues for the General Fund and is now required to distribute the other one-half of these revenues to the designated coordinating agency, the Mid-South Substance Abuse Commission, to use said funds for substance abuse prevention and treatment programs in Ingham County; and

WHEREAS, the Statute requires the Mid-South Substance Abuse Commission to use said funds for substance abuse prevention and treatment programs in Ingham County; and

WHEREAS, the Department of Treasury has recommended certain accounting and/or auditing procedures to be used with respect thereto.

THEREFORE BE IT RESOLVED, that a contract be entered into with the Mid-South Substance Abuse Commission in an amount not to exceed \$780,538, for the time period of January 1, 2011 through December 31, 2011, which provides that the Mid-South Substance Abuse Commission will provide Ingham County with substance abuse services and accounting and audit reports consistent with the requirements of the Michigan Department of Treasury, demonstrating its use of funds received from Ingham County from liquor tax revenues, which use shall be in accordance with the requirements of MCL 211.24(e).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Nolan, Vickers, Dougan

Nays: None **Absent:** Koenig **Approved 5/16/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 5/18/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees of the:

RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE MENTAL HEALTH MINI-GRANT – CHILD & ADOLESCENT HEALTH CENTERS

MAY 24, 2011 REGULAR MEETING

FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH AND THE
MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT

RESOLUTION #11-167

WHEREAS, the Ingham County Health Department applied for and received a \$60,000 grant through the Michigan Department of Community Health; and

WHEREAS, this grant is funded to provide anti-bullying and violence prevention education at Otto Community Health Center and at Gardner Middle School and to provide suicide prevention classes at Willow Health Center; and

WHEREAS, in order to carry out the grant required functions the ICHD must purchase two computers, not to exceed \$5,000, provide overnight travel accommodations for staff who will attend a four day training in Ann Arbor, not to exceed \$3,000, and bring in outside consultants to provide professional development, not to exceed \$2,000; and

WHEREAS, the Muskegon Area Intermediate School District, on behalf of the Michigan Department of Community Health, has provided a contract in the amount of \$60,000 for the project; and

WHEREAS, the Ingham County Community Health Center Board, as the Board of Commissioners FQHC Co-applicant Board, has reviewed and recommends the acceptance of this Mental Health Mini-Grant award; and

WHEREAS the Health Officer recommends that the Board of Commissioners authorizes and accepts this award in the amount of \$60,000 for the grant period of April 1, 2011 through September 30, 2011.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners accepts the \$60,000 award and authorizes an agreement with the Muskegon Area Intermediate School District for the period of April 1, 2011 through September 30, 2011.

BE IT FURTHER RESOLVED, that two computers, are authorized for purchase in an amount not to exceed \$5,000, utilizing grant funds.

BE IT FURTHER RESOLVED, grant funded contracts with consultants to provide professional development are authorized, not to exceed \$2,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments, and the Purchasing Department is authorized to issue any necessary purchase orders or purchase items needed.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan

Nays: None **Absent:** None **Approved 5/16/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 5/18/11**

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Adopted as part of the consent agenda.

The following resolution was introduced by the Judiciary and Finance Committees of the:

**RESOLUTION TO APPROVE THE PURCHASE OF COURTROOM TECHNOLOGY FROM
TEL SYSTEMS FOR THE CIRCUIT COURT**

RESOLUTION #11-168

WHEREAS, the Circuit Court has a need to add new video conferencing equipment in Judge Draganchuk’s and Judge Canady’s Courtrooms; and

WHEREAS, these upgrades will allow the Court to provide better customer service by utilizing state-of-the-art technology; and

WHEREAS, the Circuit Court along with other Ingham County Courts, in conjunction with Purchasing and Management Information Services (MIS) sought proposals for similar technology for other Courtrooms and Hearing Rooms; and

WHEREAS, an Evaluation Committee comprised of Circuit Court, District Court, Probate Court, Friend of the Court, Family Court, Purchasing and MIS reviewed proposals for the technology for the other Courtrooms and Hearing Rooms; and

WHEREAS, the same technology would be used for these two Courtrooms; and

WHEREAS, the total costs will be paid out of the Circuit Court budgeted CIP funds (\$40,000) and the equipment revolving fund (\$641.50).

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a contract with TeL Systems, at a cost of \$40,641.50 for the purpose of supplying and installing video conferencing equipment courtroom technology.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract / purchase documents consistent with this resolution and approved as to form by the County Attorney.

JUDICIARY: Yeas: Bahar-Cook, Koenig, Holman, Tennis, Tsernoglou
Nays: None **Absent:** Schafer **Approved 5/12/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None **Absent:** None **Approved 5/18/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Judiciary Committee of the:

**RESOLUTION HONORING KEVIN THOMPSON
RESOLUTION #11-169**

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WHEREAS, Kevin Thompson is a senior at Lansing's Everett High School where he has taken Advanced Placement World Literature, European History and Government, he is a member of the School Quiz Bowl team and has appeared on Quizbusters; and

WHEREAS, Kevin is a 3rd year student of Tae Qwon Do and has a Senior Red Belt, he is also a member of Everett High School's JV Baseball team; and

WHEREAS, Kevin has been accepted in the Lyman Briggs Residential College, and plans to study to be a veterinarian; and

WHEREAS, Kevin was an active member of Pack 430 from Attwood Elementary School where he earned his Arrow of Light in 2004, he then moved up to Troop 411 in the spring of 2004, where he is still active, holding the positions of Assistant Patrol Leader, Patrol Leader, Assistant Senior Patrol Leader, Senior Patrol Leader and most recently Instructor; and

WHEREAS, as a member of Boy Scout Troop 411, chartered to Christ United Methodist Church, with the help of Ingham County Parks/Potter Park Zoo, family and friends Kevin completed an eagle project consisting of designing and building an Interactive Scale Model Eagles Nest at Potter Park Zoo; and

WHEREAS, Kevin has earned the highest rank attainable in Scouting, the Eagle Scout; and

WHEREAS, to achieve the Eagle rank, a scout must demonstrate leadership and citizenship while earning 21 merit badges before reaching the age of 18.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners congratulates Kevin Thompson for earning the rank of Eagle Scout and extends its sincere appreciation to Kevin for serving as a positive role model for the youth in our community.

JUDICIARY: Yeas: Bahar-Cook, Koenig, Holman, Tennis, Tsernoglou

Nays: None **Absent:** Schafer **Approved 5/12/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Judiciary and Finance Committees of the:

**RESOLUTION TO AMEND THE STATE COURT ADMINISTRATIVE OFFICE
ACCESS AND VISITATION GRANT AGREEMENT**

RESOLUTION #11-170

WHEREAS, Resolution #10-371 authorized the Ingham County Board of Commission to accept a one year agreement effective October 1, 2010 ending September 30, 2011, in the amount of \$7675.00, from the State Court Administrative Office for purposes of facilitating noncustodial parents' access to visitation with their children through supervised parenting time and neutral drop-off and pick up services.

WHEREAS, the State Court Administrative Office has increased the Access and Visitation Contract by \$5,000 resulting in a total contract amount of \$12,675.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes amending the original contract with The State Court Administrative Office by increasing it from \$7675.00 to \$12,675, and to

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promote facilitating noncustodial parents' access to visitation with their children through supervised parenting time and neutral drop-off and pick up services for the time period of October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the 2010/2011 Circuit Court Family Division, Friend of the Court Budgets in accordance with this Resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

JUDICIARY: Yeas: Bahar-Cook, Koenig, Holman, Tennis, Tsernoglou
Nays: None **Absent:** Schafer **Approved 5/12/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None **Absent:** None **Approved 5/18/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement, Judiciary and Finance Committees of the:

RESOLUTION TO AUTHORIZE ENTERING INTO A MEMORANDUM OF UNDERSTANDING WITH THE MICHIGAN ASSOCIATION OF COMMUNITY CORRECTION ADVISORY BOARDS (MACCAB) FOR IMPLEMENTATION OF THE PRETRIAL RISK ASSESSMENT PROJECT TO BE PROVIDED BY LUMINOSITY, INC.

RESOLUTION #11-171

WHEREAS, the Jail Utilization Coordinating Committee (JUCC) and the Community Corrections Advisory Board (CCAB) have consistently recommended Pretrial Services enhancements as an important strategy to address the complex problems associated with managing the jail population, including implementation of an objective risk assessment process to be conducted by Pretrial Services to assist in assessing risk to help target appropriate defendants for pretrial supervision and treatment resources; and

WHEREAS, MACCAB entered into discussions with Luminosity, Inc. regarding assisting Michigan counties with the improvement of local risk assessment policies and procedures; and

WHEREAS, Luminosity, Inc., submitted a proposal to MACCAB for the Pretrial Risk Assessment Project as set forth in the proposed contract between MACCAB and Luminosity, Inc. for a cost of \$6,599 per county based on participation of at least eight counties; and

WHEREAS, MACCAB has agreed to act as fiduciary for the project for all participating counties in order to expedite the process and assist with reducing the cost per county by eliminating the need for Luminosity to contract with each individual county; and

WHEREAS, the CCAB and the State of Michigan – Office of Community Alternatives have approved using \$6,599 of the Ingham County Community Corrections FY2010 – 2011 budget for this project; and

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WHEREAS, the Circuit Court has advised that it will fully participate in the Project as set forth in the Luminosity contract; and

WHEREAS, upon receiving a signed Memorandum of Understanding (MOU), County Resolution or other authorizing documentation to enter the MOU from each participating county, including Ingham County, MACCAB will enter the main contract with Luminosity, Inc. and the MOU with each participating county and the Project will proceed pursuant to the terms and conditions of the contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Ingham County to enter into the MOU with MACCAB in agreement with all terms and conditions of the MOU and the contract with Luminosity with the cost of services not to exceed \$6,599 to be covered by Community Corrections State grant funding.

BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator's Office is authorized to amend the Community Corrections 2010/2011 budget to increase revenues and expenses by an additional \$6,599.

BE IT FURTHER RESOLVED, that execution of the MOU is contingent upon the County receiving a fully executed copy of the contract between Luminosity, Inc. and MACCAB as authorized by this Resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Celentino, Holman, De Leon, Copedge, Dragonetti
Nays: None **Absent:** Schafer **Approved 5/12/11**

JUDICIARY: Yeas: Bahar-Cook, Holman, Tennis, Tsernoglou
Nays: None **Absent:** Koenig, Schafer **Approved 5/12/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None **Absent:** None **Approved 5/18/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement, Judiciary and Finance Committees of the:

RESOLUTION AUTHORIZING APPROVALS FOR REIMBURSEMENT REQUESTS AND CONTRACT SUBMISSIONS WITHIN THE ELECTRONIC GRANT ADMINISTRATION MANAGEMENT SYSTEM (EGrAMS) BY THE FRIEND OF THE COURT AND PROSECUTING ATTORNEY

RESOLUTION #11-172

WHEREAS, the State of Michigan has recently begun requiring IV-D (child support) agencies to submit their monthly reimbursement requests, and their annual Cooperative Reimbursement Program (CRP) contract requests, within the Electronic Grant Administration Management System (EGrAMS); and

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WHEREAS, submission of these items will be necessary for Ingham County to continue to receive 66% reimbursement for all IV-D activities within the Friend of the Court and Prosecuting Attorney's offices; and

WHEREAS, monthly reimbursement requests are currently signed in hard copy (paper) format by the Friend of the Court Director, the Prosecuting Attorney, and the Financial Services Director; and

WHEREAS, annual CRP contract requests are currently signed in hard copy (paper) format, upon approval as to form by the County Attorney, by the Friend of the Court Director, the Prosecuting Attorney, the Financial Services Director, and the Chair of the Board of Commissioners; and

WHEREAS, EGRaMS will require monthly approvals for reimbursement requests by users of the system in the roles of "Project Manager" and "Financial Officer"; and

WHEREAS, EGRaMS will require annual approvals of CRP contract requests by users of the system in the roles of "Project Manager", "Financial Officer" and "Authorized Official".

THEREFORE BE IT RESOLVED, that the Friend of the Court Director and the Prosecuting Attorney are hereby authorized to act in the capacity of separate "Project Managers" within EGRaMS for purposes of approving their respective monthly IV-D reimbursement requests that are consistent with approved Ingham County budgets.

BE IT FURTHER RESOLVED, that the Financial Services Director is hereby authorized to act in the capacity of "Financial Officer" within EGRaMS for purposes of approving monthly IV-D reimbursement requests that are consistent with approved Ingham County budgets.

BE IT FURTHER RESOLVED, that the Friend of the Court Director and the Prosecuting Attorney are hereby authorized to act in the capacity of separate "Project Managers" within EGRaMS for purposes of approving their respective annual CRP contract requests, that are consistent with approved Ingham County budgets, upon approval as to form by the County Attorney of the final contract documents.

BE IT FURTHER RESOLVED, that the Financial Services Director is hereby authorized to act in the capacity of "Financial Officer" within EGRaMS for purposes of approving annual CRP contract requests that are consistent with approved Ingham County budgets, upon approval as to form by the County Attorney of the final contract documents.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners will continue to sign a hard copy (paper) form of the annual CRP contract requests that are consistent with approved Ingham County budgets, as submitted in EGRaMS, upon approval as to form by the County Attorney of the final contract documents.

BE IT FURTHER RESOLVED, that the Financial Services Director, upon receipt of a hard copy form of the CRP contract requests signed by the Chairperson of the Board of Commissioners, is hereby authorized to act in the capacity of "Authorized Official" within EGRaMS for purposes of approving the annual CRP contract requests that are consistent with approved Ingham County budgets.

LAW ENFORCEMENT: Yeas: Celentino, Holman, De Leon, Copedge, Dragonetti

Nays: None **Absent:** Schafer **Approved 5/12/11**

JUDICIARY: Yeas: Bahar-Cook, Koenig, Holman, Tennis, Tsernoglou

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Nays: None **Absent:** Schafer **Approved 5/12/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 5/18/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement Committee of the:

**RESOLUTION HONORING DEPUTY LARRY RAMIREZ OF THE
INGHAM COUNTY SHERIFF'S OFFICE**

RESOLUTION #11-173

WHEREAS, Deputy Larry Ramirez started his career with the Ingham County Sheriff's Office on March 6, 1989; and

WHEREAS, Deputy Ramirez's first assignment at the Sheriff's Office was in Corrections where he worked in the Housing Units; and

WHEREAS, throughout Deputy Ramirez's career assigned to the Corrections Division, he worked with distinction in the Medical Unit, Lobby Control, and Receiving Unit; and

WHEREAS, Deputy Ramirez was a proud member of the Ingham County Sheriff's Office Honor Guard Team, working many details with the unit; and

WHEREAS, Deputy Ramirez was well liked and looked at, as a "go to person" within the Corrections Division due to his experience and knowledge; and

WHEREAS, throughout Deputy Ramirez's career he distinguished himself as a true professional corrections officer; and

WHEREAS, Deputy Ramirez received numerous letters of appreciation, honors, recognition and awards for his professionalism and dedication to his job; and

WHEREAS, after 22 years of dedicated service to the citizens of Ingham County, Deputy Ramirez is retiring on March 14, 2011.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Deputy Larry Ramirez for his 22 years of dedicated service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.

LAW ENFORCEMENT: Yeas: Celentino, Holman, De Leon, Copedge, Dragonetti

Nays: None **Absent:** Schafer **Approved 5/12/11**

Adopted as part of the consent agenda.

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The following resolution was introduced by the Law Enforcement Committee of the:

**RESOLUTION TO HONOR LIEUTENANT ROY HOLLIDAY OF THE
INGHAM COUNTY SHERIFF'S OFFICE**

RESOLUTION #11-174

WHEREAS, Lieutenant Roy Holliday started his career with the Ingham County Sheriff's Office on June 14, 1986; and

WHEREAS, Lieutenant Holliday's first assignment at the Sheriff's Office as a Deputy was in Corrections where he worked in Housing and Receiving Units; and

WHEREAS, Lieutenant Holliday then attended Lansing Community College's EMT School in 1991 and Paramedic School in 1992 graduating with honors; and

WHEREAS, in 1992 Lieutenant Holliday attended the 51st Mid Michigan Police Academy where he MCOLES certified; and

WHEREAS, Lieutenant Holliday was transferred from Corrections in May of 1993 to the Road Patrol Paramedic Unit, where he served with distinction for 5 years, saving numerous lives and tending to hundreds of citizens in need of medical assistance; and

WHEREAS, Lieutenant Holliday was transferred to the Tri-County Metro Narcotics Team, where he was quickly assigned to the Conspiracy Team in January 1998. There, he worked dozens of high profile cases resulting in the seizure of thousands of dollars of narcotics and the arrest of numerous drug kingpins in Mid-Michigan; and

WHEREAS, after Lieutenant Holliday's successful assignment to Tri-County Metro Narcotics Unit, the Sheriff's Office promoted him to the rank of Sergeant in February 2000, where he was assigned as the Supervisor of the Paramedic Unit; and

WHEREAS, in 2001, Lieutenant Holliday was transferred to the Detective Bureau where he worked several high profile investigative cases and in July of 2006 he was promoted to the rank of Lieutenant, and assigned to run the Detective Bureau; and

WHEREAS, in November 2007, Lieutenant Holliday was transferred back to the Corrections Division as the Receiving Lieutenant; and

WHEREAS, throughout Lieutenant Holliday's career he distinguished himself as a true professional police officer, working long hours and always being tenacious in his quest to solve crimes and bring suspects to justice, including leading the Ricky Holland homicide investigation to a successful conclusion; and

WHEREAS, Lieutenant Holliday received countless letters of appreciation, honors, recognition and awards from not only the Ingham County Sheriff's Office but from area Law Enforcement agencies, Prosecutors, both state and federal and other Criminal Justice authorities in Michigan; and

WHEREAS, as a result of 25 outstanding years of service to the Ingham County Sheriff's Office, Lieutenant Holliday was selected unanimously as the 2010 Ingham County Sheriff's Office Employee of the Year; and

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WHEREAS, after 25 years of dedicated service to the citizens of Ingham County, Lieutenant Roy Holliday is retiring on May 19, 2011 to spend more time with his wonderful wife Debra and their children Douglas and Rochelle.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Lieutenant Roy Holliday for his 25 years of dedicated service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.

LAW ENFORCEMENT: Yeas: Celentino, Holman, De Leon, Copedge, Dragonetti
Nays: None **Absent:** Schafer **Approved 5/12/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement Committee of the:

RESOLUTION HONORING JERRY SWARTZ ON THE EVENT OF HIS RETIREMENT

RESOLUTION #11-175

WHEREAS, Jerry Swartz began his teaching career as a Special Education Teacher in 1983 and has taught in three states throughout his career - Kansas, Massachusetts and Michigan; and

WHEREAS, in August of 1987 he began working for the Lansing School District as a Special Education Teacher at Eastern High School; and

WHEREAS, as a member of the Michigan Education Association Board, Jerry has over 23 years of leadership experience; and

WHEREAS, since August of 2002 he has served as the President of the Lansing School Education Association (LSEA), representing the teachers of the Lansing School District, he previously served as Vice-President under the Presidency of Betty Brown, and as the Contract Maintenance Department Chairman under the leadership of LSEA President Harry Moore; and

WHEREAS, Jerry has also chaired the LSEA Negotiations Committee and served on the Grievance Committee, other service includes Region 8 Executive Committee member, Region 8 Council delegate, Co-chair of the 8-A Coordinating Council, the MEA Crisis Assistance Program, the MEA Distinguished Service Committee, Capital Area PAC Committee and the MEA PR Academy; and

WHEREAS, Jerry is also a member of the Capital Area United Way Board and began serving as a Commissioner on the Michigan Community Service Commission in 2010; and

WHEREAS, Jerry is retiring from his position with the Lansing School District in June, 2011.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates Jerry Swartz on the event of his retirement and extends its sincere appreciation to Jerry for his dedication and commitment to improving the quality of life for the citizens of Ingham County, particularly the students, parents and staff of the Lansing School District.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

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LAW ENFORCEMENT: Yeas: Celentino, Holman, De Leon, Copedge, Dragonetti
Nays: None **Absent:** Schafer **Approved 5/12/11**

Adopted as part of the consent agenda.

SPECIAL ORDERS OF THE DAY:

Moved by Commissioner Tsernoglou, with the recommendation from the Parks Department to appoint Bradley Merritt to the Zoo Board.

PUBLIC COMMENT:

Willis Bennett thanked the Board for their support with the Parks and Snow Boarding Hill.

COMMISSIONER ANNOUNCEMENTS:

Commissioner Bahar-Cook congratulated Register of Deeds, Curtis Hertel, Jr. and his wife Elizabeth, on the birth of their son Jack.

Commissioner Dougan announced that the American Cancer Society Relay for Life has 6 events around Ingham County, and encouraged all to get out and participate.

Commissioner Celentino announced Law Enforcement Meeting scheduled for June 2, 2011, has a time change to 5:30 p.m.

Commissioner Schafer encouraged others to support Commissioner Tsernoglou with her walk for the Animal Control Cruelty Fund.

Commissioner Tsernoglou encouraged participation at the Ingham County Animal Shelter, Animal Cruelty Dog Walk on June 4, 2011, 9 a.m. at Jackson National Life in Okemos.

Commissioner De Leon reminded the Commissioners about the Cristo Rey Fiesta this weekend, and that the groups Steel Magnolia and Sick Puppies will be performing at the Ingham County Fair this year.

Commissioner Holman announced the Wednesday, May, 25, 2011, Lake Lansing North Property Acquisition at 5:30 p.m.

CONSIDERATION AND ALLOWANCE OF CLAIMS:

Moved by Commissioner Tsernoglou, supported by Commissioner Schafer, to approve payment of the claims submitted by the County Clerk and Financial Services Department in the amount of \$15,585,098.41. Motion carried unanimously.

ADJOURNMENT:

The meeting was adjourned at 6:56 p.m.

MARK GREBNER, CHAIRPERSON

MIKE BRYANTON, INGHAM COUNTY CLERK

Cathy Smith Clerical Services Supervisor

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING LINDA SJOLUND

RESOLUTION #11-

WHEREAS, Linda Sjolund began her career with Ingham County as a temporary employee in August 2002; and

WHEREAS, on September 25, 2002 Linda accepted a permanent position with the County Controller's Office as the Secretary to the Deputy Controller; and

WHEREAS, on December 19, 2009 Linda was promoted to the Administrative Assistant to the Controller; and

WHEREAS, Linda has graciously served the Controller's Office and has demonstrated her dedication and professionalism for more than eight years; and

WHEREAS, Linda has worked with five different Controller/Administrators; and

WHEREAS, Linda's contributions to the Controller's Office have been greatly appreciated; and

WHEREAS, Linda will retire on June 24, 2011.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Linda Sjolund for her many years of dedicated service to the County of Ingham.

BE IT FURTHER RESOLVED, that the Board of Commissioners wishes her continued success in all of her future endeavors.

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti

Nays: None **Absent:** None **Approved 6/7/11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PLEDGING FULL FAITH AND CREDIT FOR THE PROMPT
PAYMENT OF PRINCIPAL AND INTEREST ON THE KALAMINK CONSOLIDATED DRAIN
DRAINAGE DISTRICT BONDS, SERIES 2011**

RESOLUTION #11-

At a regular meeting of the Board of Commissioners, Ingham County, Michigan, held on the 14th day of June, 2011 at _____ o'clock, __.m., in the _____, Mason, Michigan.

The meeting was called to order by Chairperson _____.

Present: Commissioners _____

Absent: Commissioners _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, pursuant to the provisions of the Michigan Drain Code, Act 40 of the Public Acts of 1956, as amended ("Drain Code"), proceedings have been taken by the Ingham County Drain Commissioner for the construction, maintenance and improvement of the Kalamink Consolidated Drain ("Project") in the Kalamink Consolidated Drain Drainage District (the "Drainage District"); and

WHEREAS, the Drain Code authorizes the Board of Commissioners to adopt a resolution pledging the full faith and credit of the County for the prompt payment of the principal of and interest on bonds to be issued in respect to an intracounty drain pursuant to the Drain Code; and

WHEREAS, the Ingham County Drain Commissioner is expected to issue an order authorizing the issuance of such bonds (the "Bonds") to finance the costs of the Project, in anticipation of the collection of

RESOLUTION #11-

special assessments against property and public corporations in the Drainage District, such special assessments to be duly confirmed by the Ingham County Drain Commissioner, and which special assessments and interest and investment income thereon shall be sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the Bonds will be designated “KALAMINK CONSOLIDATED DRAIN DRAINAGE DISTRICT BONDS, SERIES 2011” in the aggregate principal amount not to exceed Two Million Four Hundred Thousand Dollars (\$2,400,000), to bear interest at a rate or rates to be hereafter determined but, in any event, not exceeding seven percent (7%) per annum maturing serially as hereafter determined; and

WHEREAS, the Project has been determined necessary for the public health of the County and it is in the best interest of the County that the Bonds be sold; and

WHEREAS, all proceedings for the construction and financing of the Project have been taken under the provisions of the Drain Code and in order to effect the sale of the Bonds at the lowest and most favorable interest cost possible, it is necessary that payment of principal and interest on the Bonds be secured by the full faith and credit pledge of the County, pursuant to and as authorized by the provisions of Section 276 of the Drain Code; and

THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF INGHAM:

1. That pursuant to the authorization contained in the Drain Code, in consideration of the public health of the County of Ingham and in order to finance successfully the construction, maintenance and improvement of the KALAMINK CONSOLIDATED DRAIN, the Board of Commissioners of the County of Ingham hereby irrevocably pledges the full faith and credit of the County of Ingham for the prompt payment of the principal of and interest on the KALAMINK CONSOLIDATED DRAIN DRAINAGE DISTRICT BONDS, SERIES 2011, when due, and agrees that in the event and to the extent that monies required to pay the principal of or interest on the Bonds when due are not collected from such special assessments, then the amount thereof

RESOLUTION #11-

shall be immediately advanced from County general funds as a first budget obligation and the County Treasurer is directed to immediately advance such payment to the extent necessary.

2. That in the event that, pursuant to such pledge of full faith and credit, the County of Ingham advances out of County funds all or any part of such principal of and interest on the Bonds, it shall be the duty of the County Treasurer, for and on behalf of the County of Ingham, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid, including without limitation the reassessment by the Drain Commissioner of the special assessment roll as provided in Section 276 of the Drain Code.

3. That all resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same are hereby rescinded.

Ayes: Commissioners _____

Nays: Commissioners _____

Absent: Commissioners _____

Resolution declared adopted.

Clerk, County Board of Commissioners
Ingham County, Michigan

STATE OF MICHIGAN)
COUNTY OF INGHAM)

I, Mike Bryanton, Clerk of the County of Ingham, do hereby certify that the foregoing is a true and complete copy of Resolution No. _____ adopted by the Ingham County Board of Commissioners at a regular meeting held on the 14th day of June, 2011, the original of which is on file in my office.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

RESOLUTION #11-

IN WITNESS WHEREOF, I have hereunto affixed my signature and seal of the County of Ingham this ___ day of June, 2011.

Ingham County Clerk

By: _____
Mike Bryanton

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti
Nays: None **Absent:** None **Approved 6/7/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None **Absent:** None **Approved 6/8/11**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTRACT WITH LEGAL AID OF CENTRAL MICHIGAN TO TAKE CLIENT REFERRALS FROM INGHAM COUNTY REGISTER OF DEEDS AND INGHAM COUNTY TREASURER

RESOLUTION #11-

WHEREAS, Ingham County and its residents have been hit especially hard by the foreclosure crisis; and

WHEREAS, Ingham County Register of Deeds Curtis Hertel Jr. has uncovered potential fraudulent documents in his office that call into question over 100 foreclosures in his office; and

WHEREAS, the Michigan Court of Appeals has declared that MERS (Mortgage Electronic Registration Systems) has been wrongfully foreclosing by advertisement in Michigan; and

WHEREAS, these illegal foreclosure by MERS have resulted in over 400 people wrongfully losing their home in Ingham County over the Last 2 years; and

WHEREAS, MERS was specifically created to avoid Register of Deeds filing fees, and has cost the County hundreds of thousands of dollars; and

WHEREAS, the foreclosure crisis has directly impacted the county budget by lowering property values across the county and increased the counties tax foreclosure costs; and

WHEREAS, Legal Aid of South Central Michigan has the ability to help these citizens stay in their home longer and fight these illegal foreclosures.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Register of Deeds and the County Treasurer to contract with Legal Aid of South Central Michigan to refer clients who have been affected by this crisis in an amount not to exceed \$60,000 for the time period July 1, 2011 through June 30, 2012.

BE IT FURTHER RESOLVED, that the Register of Deeds and the County Treasurer shall monitor the number of cases actually referred to Legal Aid of South Central Michigan and adjust the contract award accordingly, but in no case shall the contract award exceed \$60,000.

BE IT FURTHER RESOLVED, that the contract award shall be charged against the Delinquent Tax Revolving Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION #11-

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti

Nays: None **Absent:** None **Approved 6/7/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 6/8/11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF A NEW RECORD MANAGEMENT SOFTWARE SYSTEM FOR THE REGISTER OF DEEDS OFFICE

RESOLUTION #11-

WHEREAS, the current software vendor has failed to meet the standards of the Register of Deeds' Office; and

WHEREAS, the Register of Deeds needs a new system to improve accuracy and speed of work flow in his office; and

WHEREAS, the Register of Deeds requires a new system to comply with State of Michigan laws, particularly dealing with the order in which documents are put on record; and

WHEREAS, the Register of Deeds is interested in capturing more data on each document to help protect citizens from fraud; and

WHEREAS, the Register of Deeds has determined a new system is needed to insure the protection of our online data; and

WHEREAS, an RFP was submitted and after review from Purchasing, MIS, and the Register of Deeds; Office it was determined that Fidlar Technologies was far ahead of all vendors in both technology and support services; and

WHEREAS, Fidlar Technologies met all of the above goals as well as provided the ability to increase efficiency and information sharing with the Treasurer and Equalization Department; and

WHEREAS, the Register of Deeds believes the new system will maximize General Fund revenue to the County by protecting the County's record online and marketing County against overseas title mills; and

WHEREAS, the estimated increase in General Fund revenues from a new system is \$99,977.00; and

WHEREAS, there is no General Fund expenditure in this request and the Automation Fund had a 2010 year end balance of \$959,241.00, and in 2011 the Register of Deeds is currently budgeted to use \$19,208.00 of that fund balance, with the 2011 projected year end balance of \$940,033.00; and

WHEREAS, there will be a maintenance cost of \$91,000.00 for four years thereafter; and

WHEREAS, there will be no need to request further funds to update this system for the length of the contract as Ingham County is signing a life cycle contract that ensures all new system updates and new products are included in this cost structure.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes an expense of \$191,000 to Fidlar Technologies from the Register of Deeds Automation Fund for the purchase of a new record management system and a maintenance cost of \$91,000.00 (\$364,000) for four years, for a total cost of \$555,000.

RESOLUTION #11-

BE IT FURTHER RESOLVED, that Board of Commissioners authorizes an expense of \$25,188.84 from the Register of Deeds Automation Fund for the purchase of additional hardware to implement the new system.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti
Nays: None **Absent:** None **Approved 6/7/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None **Absent:** None **Approved 6/8/11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SERVICE CONTRACTS FOR THE PURPOSE OF
CONDUCTING TITLE SEARCHES**

RESOLUTION #11-

WHEREAS, under Public Act 123 of 1999, the Ingham County Treasurer opted-in as foreclosing governmental unit (FGU) when the Board of Commissioners approved Resolution #04-371; and

WHEREAS, MCL Section 211.78i (1) provides that, “The foreclosing governmental unit may enter into a contract with 1 or more authorized representatives to perform a title search or may request from 1 or more authorized representatives another title search product to identify the owners of a property interest in the property as required under this subsection or to perform other functions required for the collection of delinquent taxes under this act.”; and

WHEREAS, the Ingham County Purchasing Department solicited and received sealed proposals for the title search contracts from licensed vendors; and

WHEREAS, the County Treasurer recommends awarding contracts to two vendors: 1) Freedom Abstract Company and 2) Bell Title Company, LLC; and

WHEREAS, the contracts will be funded exclusively by fees generated by Public Act 123, of 1999, Section 211.78g (1).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract be entered into with Freedom Abstract Company and Bell Title Company, LLC for the purpose of conducting title searches on tax delinquent properties for the Ingham County Treasurer’s Office.

BE IT FURTHER RESOLVED, under “Contract Terms” of the RFP, “the title company or companies selected shall be designated as the County Treasurer’s official title search vendor for an initial one (1) year period with a provisional annual renewal clause – at the County’s sole discretion- providing up to five (5) years of title search and title policy commitment services.”

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson and County Clerk are authorized to sign any contract documents consistent with this resolution after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti

Nays: None **Absent:** None **Approved 6/7/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 6/8/11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO REORGANIZE SELECTED CENTRAL SERVICES POSITIONS AND
WAIVE THE HIRING FREEZE**

RESOLUTION #11-

WHEREAS, the Administrative Assistant for the Deputy Controller has recently become vacant; and

WHEREAS, based on the current budget situation, duties of various positions were analyzed to determine if any cost savings could be realized; and

WHEREAS, through the reorganization of duties and sharing of personnel resources, a .5 FTE can be eliminated from Central Services Departments.

THEREFORE BE IT RESOLVED, that upon passage of this resolution, the following staffing changes shall take place and a hiring freeze be waived:

- Eliminate the Administrative Assistant for the Deputy Controller - #223003 (MCF04, \$36,246 - \$43,504).
- Establish a part-time Facilities Assistant - #233014 (UAWF, \$34,540 - \$41,162).

BE IT FURTHER RESOLVED, that the estimated 2012 General Fund savings from this reorganization will be approximately \$34,231.

BE IT FURTHER RESOLVED, that the Controller/Administrator's Office is authorized to make any necessary budget adjustments, including the transfer of \$2,500 from the Controller's Office Salary & Wages Permanent account 10122300704000 to the Temporary Wages account 10122300705000.

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti
Nays: None **Absent:** None **Approved 6/7/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None **Absent:** None **Approved 6/8/11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING RESOLUTION #11-067 TO INCREASE A PART-TIME TEMPORARY POSITION AT THE INGHAM COUNTY FAIRGROUNDS TO FULL-TIME TEMPORARY

RESOLUTION #11-

WHEREAS, the Ingham County Fair Manager retired effective March 2011; and

WHEREAS, through Resolution #11-067, the Ingham County Board of Commissioners authorized a part-time temporary employee to fulfill management duties at the Ingham County Fairgrounds during the transition to a permanent solution; and

WHEREAS, this action was necessary to maintain day-to-day operations at the Fair and ensure a smooth and orderly transition; and

WHEREAS, it has been determined that a permanent Fair Manager will not be in place until after the 2011 Ingham County Fair; and

WHEREAS, due to workload requirements in the period before and during the Fair, it is necessary to increase the allowable hours worked by the individual in the temporary position.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners amends Resolution #11-067 to allow the temporary employee fulfilling management duties at the Ingham County Fairgrounds to work up to 40 hours per week.

BE IT FURTHER RESOLVED, that all other terms and conditions set forth in Resolution #11-067 remain unchanged.

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti

Nays: None **Absent:** None **Approved 6/7/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 6/8/11**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CREATE A COMBINED WELL AND SEPTIC INSPECTION FEE

RESOLUTION #11-

WHEREAS, the Board of Commissioners establishes fees for services provided by the Health Department under the authority of the Public Health Code; and

WHEREAS, the Board of Commissioners established the schedule of fees for County services, including those provided by the Health Department, in Resolution #11-165; and

WHEREAS, the schedule established separate fees for well and septic system inspections at \$575 and \$770 respectively; and

WHEREAS, the Board of Commissioners requested that a single fee for combined well and septic inspections be created which would be lower than the sum of the two fees; and

WHEREAS, the Health Officer has recommended that a fee for combined well and septic inspections be established at \$1,125.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby establishes a combined well and septic inspection fee at \$1,125.

BE IT FURTHER RESOLVED, that the 2012 Ingham County Fee Schedule is hereby amended to establish this fee effective the date of the passage of this resolution.

HUMAN SERVICES: Yeas: Tennis, Koenig, Vickers, Dougan
Nays: None **Absent:** McGrain, Nolan **Approved 6/6/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None **Absent:** None **Approved 6/8/11**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2010-2011 COMPREHENSIVE
PLANNING, BUDGETING AND CONTRACTING AGREEMENT WITH
THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

RESOLUTION #11-

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Community Health (MDCH) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDCH and Ingham County have entered into a 2010-2011 Agreement for the delivery of public health services under the Comprehensive Planning, Budgeting and Contracting (CPBC) process as authorized by Resolution #10-334 and amended in Resolution #11-115; and

WHEREAS, the MDCH has proposed an amendment to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #2 to the 2010-2011 Comprehensive Planning, Budgeting, and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH).

BE IT FURTHER RESOLVED, that the total amount of CPBC funding shall decrease from \$5,208,361 to \$5,185,280 for a net decrease of \$23,081.

BE IT FURTHER RESOLVED, that the net increase consists of the following specific changes to program budgets:

1. Immunizations - Reaching More Children and Adults, an increase of \$2,577 to \$23,477.
2. Public Health Emergency Response H1N1, a decrease of \$75,658 to \$49,828.
3. Funding for Dr. Sienko to act as Chief Medical Officer, \$30,000.
4. Funding to Support a Health Impact Assessment, \$12,000.
5. New Funding for a Home Visiting Program, \$8,000.

BE IT FURTHER RESOLVED, that this amendment shall implement Public Act 149 which regulates body art facilities. Under this Public Act, the State shall return a portion of the fees paid by persons applying for licenses to operate body art facilities to the local health department to conduct required inspections and enforcement actions.

BE IT FURTHER RESOLVED, that the Health Officer, Dean Sienko, MD, and John Jacobs, Chief Financial Officer of the Health Department, are authorized to submit Amendment #2 of the 2010-2011 CPBC grant documents electronically through the Mi-E Grants system.

RESOLUTION #11-

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2011 Budget in order to implement this resolution.

HUMAN SERVICES: Yeas: Tennis, Koenig, Vickers, Dougan
Nays: None **Absent:** McGrain, Nolan **Approved 6/6/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None **Absent:** None **Approved 6/8/11**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO AND THE CONSOLIDATION OF THE BEHAVIORAL HEALTH SERVICES AGREEMENTS BETWEEN THE INGHAM COUNTY HEALTH DEPARTMENT AND THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES

RESOLUTION #11-

WHEREAS, the Ingham County Health Department (ICHHD) is a Michigan local public health department and a Federally Qualified Health Center (FQHC) that receives federal grant funds pursuant to Section 330 of the Public Health Service Act, 42 U.S.C. § 254b, administered by the Health Resources and Services Administration (HRSA) within the United States Department of Health and Human Services and is required to provide comprehensive primary care, preventive care and related services to residents of the community, regardless of the individual's or the family's ability to pay; and

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham (CMH-CEI) Counties is a Michigan not-for-profit behavioral healthcare organization that receives funding in part from the Michigan Department of Community Health and provides comprehensive public mental health services to adolescents and adults who meet established criteria (Serious and Persistently Mentally Ill); and

WHEREAS, access to mental health and substance abuse services is critical to ensuring the health and overall well-being of underserved and vulnerable populations served by FQHCs; and

WHEREAS, the ICHHD and CMH-CEI recognize the need for, and desire to, aid in the development of an integrated healthcare system whereby primary care and outpatient mental health treatment are co-located; and

WHEREAS, CMH-CEI is capable of providing the ICHHD with the services of licensed social workers, which it requires for its Community Health Centers and programs; and

WHEREAS, the Ingham County Health Department has had two existing agreements with CMH-CEI in place since July 6, 2009 (per Resolutions #09-101 and #09-103).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the execution of an amendment to the Agreements for Behavioral Health Services between Ingham County, on behalf of the ICHHD, and CMH-CEI.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the consolidation of the two separate Behavioral Health Services agreements into one agreement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the addition of psychiatric consultation services to the agreement for no more than \$30,000 per year.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners establishes that the contractual amount for the entire agreement will not exceed \$270,000 per year.

RESOLUTION #11-

BE IT FURTHER RESOLVED, that the term of the agreement will be from March 27, 2011, and shall continue from year to year unless terminated as set forth in the agreement.

BE IT FURTHER RESOLVED, CMH-CEI shall provide the agreed upon number of FTE licensed social workers and psychiatrists to implement the required behavioral health services as set forth in the contract.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Koenig, Vickers, Dougan

Nays: None **Absent:** McGrain, Nolan **Approved 6/6/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 6/8/11**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING ANN MARIE HICKEY

RESOLUTION #11-

WHEREAS, Ann Marie Hickey began her career with Ingham County in May 1995, as a Nurse Assessor in the Ingham County Health Department's Child Health Clinic; and

WHEREAS, in November 2002, she was promoted to a Charge Nurse position at the Sparrow Health Center; and

WHEREAS, as a key member of our medical treatment team, she has been a valued nurse professional and her dedication to patient care is exemplary; and

WHEREAS, she is recognized as a kind, caring and great advocate for our patients.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Ann Marie Hickey for her 16 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: Tennis, Koenig, Vickers, Dougan

Nays: None **Absent:** McGrain, Nolan **Approved 6/6/11**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DENISE FANDRICK

RESOLUTION #11-

WHEREAS, Denise Fandrck began her career with Ingham County in May 1988, as a Public Health Field Representative in the Ingham County Health Department's Project/Health Unit; and

WHEREAS, in July 1991, she transferred to a Child Health Clerical/Technician position at the Child Health Center and in 1997 was reclassified as a Community Health Representative II; and

WHEREAS, Denise was well known in the Child Health Clinic for her respect for all our families, she has been willing to go the extra mile to see that our patients receive the quality care.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Denise Fandrck for her 23 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: Tennis, Koenig, Vickers, Dougan
Nays: None **Absent:** McGrain, Nolan **Approved 6/6/11**

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN EXTENDED POLICE SERVICES AGREEMENT
WITH THE VILLAGE OF WEBBERVILLE COVERING THE PERIOD OF
JULY 1, 2011 THROUGH JUNE 30, 2012**

RESOLUTION #11-

WHEREAS, the Ingham County Sheriff's Office and the Village of Webberville are interested in extending the current agreement for law enforcement services; and

WHEREAS, the Village of Webberville, Sheriff's Office and Controller/Administrator's Office have negotiated a draft agreement which covers a one year period, beginning July 1, 2011 and ending June 30, 2012; and

WHEREAS, the Village of Webberville has contracted with Ingham County for Police Services through the Sheriff's Office since 1994; and

WHEREAS, the Village of Webberville wishes to continue their contract which is 80 hours of guaranteed service per week for the upcoming fiscal year.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves a one year extension of the contract with the Village of Webberville for the period covering July 1, 2011 through June 30, 2012, for the sum of \$231,681.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary budget adjustment in the Ingham County Sheriff's Office 2011 and 2012 Budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and County Clerk and the Sheriff to sign all necessary contract documents consistent with this resolution upon review and approval as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Celentino, Holman, Copedge, Schafer, Dragonetti

Nays: None **Absent:** De Leon **Approved 6/2/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 6/8/11**

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A FEE TO ISSUE A CERTIFICATE OF REGISTRATION FOR A PRECIOUS METAL AND GEM DEALER LICENSE

RESOLUTION #11-

WHEREAS, under the Precious Metal and Gem Dealer Act, MCL 445.481 et seq., a dealer may not conduct business in a city, village or township without first obtaining a valid certificate of registration from that local governmental unit or local police agency; and

WHEREAS, for purposes of this statute, the Ingham County Sheriff's Office is the local Ingham County police agency for those townships that lack their own police department; and

WHEREAS, State law allows for the Ingham County Sheriff's Office to take applications and issue a certificate of registration for a precious metal and gem dealer license; and

WHEREAS, State law allows for the Ingham County Sheriff's Office to charge a fee for this purpose to offset the costs of the Sheriff's Office to conduct the background checks, obtaining thumbprints, and contacting Township officials.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the establishment of a fee to issue a certificate of registration for a precious metal and gem dealer license at a cost of \$50 as authorized by the Precious Metal and Gem Dealer Act, MCL 445.481 et seq.

BE IT FURTHER RESOLVED, that the Ingham County Fee Schedule is hereby amended to establish this fee effective the date of the passage of this resolution.

LAW ENFORCEMENT: Yeas: Celentino, Holman, Copedge, Schafer, Dragonetti
Nays: None **Absent:** De Leon **Approved 6/2/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None **Absent:** None **Approved 6/8/11**