AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. TIME FOR MEDITATION

IV. APPROVAL OF THE MINUTES OF JUNE 14, 2011

V. ADDITIONS TO THE AGENDA

VI. PETITIONS AND COMMUNICATIONS

1. LETTER FROM CHRISTINA E. JORDAN-FOREMAN RESIGNING FROM THE FARMLAND AND OPEN SPACE PRESERVATION BOARD

2. LETTER FROM TRI-COUNTY OFFICE ON AGING'S AREA PLAN FISCAL YEAR 2012

VII. LIMITED PUBLIC COMMENT

VIII. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

IX. CONSIDERATION OF CONSENT AGENDA

X. COMMITTEE REPORTS AND RESOLUTIONS

3. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING AN APPOINTMENT TO THE EQUAL OPPORTUNITY COMMITTEE

4. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO UTILIZE THE COUNTY’S OPTION TO ACQUIRE TAX FORECLOSED PROPERTY

5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING REGISTER OF DEEDS TO ENTER INTO A CONTRACT FOR LEGAL SERVICES WITH THE HOME DEFENSE LEAGUE TO RECOVER LOST TRANSFER TAX
6. COUNTY SERVICES COMMITTEES – RESOLUTION TO DONATE FOUNDATION FROM CIVIL WAR CANNON TO MAPLE GROVE CEMETERY

7. COUNTY SERVICES COMMITTEES – RESOLUTION IN SUPPORT OF THE DRAFT CLEAN WATER GUIDANCE ISSUED BY THE ENVIRONMENTAL PROTECTION AGENCY AND CORPS OF ENGINEERS

8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO REBUILD THE TWO SOUTH END HORSE SHOW ARENAS AT THE INGHAM COUNTY FAIRGROUNDS

9. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING A CONTRACT WITH Sc ENVIRONMENTAL SERVICES FOR THE DEMOLITION OF THE ROCKY MOUNTAIN BIG HORN SHEEP EXHIBIT

10. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN AGREEMENT FOR CHILDBIRTH EDUCATION AND TRAINING WITH THE EXPECTANT PARENT ORGANIZATION

11. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE LEASE AGREEMENT WITH SPARROW HEALTH SYSTEM

12. HUMAN SERVICES COMMITTEES – RESOLUTION AMENDING RESOLUTION #10-264 TO AUTHORIZE AN AGREEMENT WITH THE LANSING SCHOOL DISTRICT TO Operate SCHOOL-BASED HEALTH CENTERS

13. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING THE 2012 COMMUNITY AGENCY FUNDING PROCESS AND APPROVING CRITERIA FOR RANKING APPLICATIONS FOR COMMUNITY AGENCY FUNDING

14. JUDICIARY AND FINANCE COMMITTEES- RESOLUTION TO ACCEPT A STATE COURT ADMINISTRATIVE OFFICE VIDEO EQUIPMENT GRANT FOR THE CIRCUIT COURT

15. JUDICIARY AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE FAMILY DIVISION OF THE CIRCUIT COURT’S INGHAM ACADEMY PROGRAM CONTRACTS AND TO PURCHASE ADDITIONAL TECHNOLOGICAL RESOURCES AT THE INGHAM ACADEMY

16. JUDICIARY AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF FURNITURE AND A MINIVAN FOR THE INGHAM ACADEMY
17. JUDICIARY AND FINANCE COMMITTEES – RESOLUTION TO ADOPT THE 2012 JUVENILE JUSTICE COMMUNITY AGENCY PROCESS CALENDAR

18. LAW ENFORCEMENT AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND ENTERING INTO A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND AUTHORIZING ENTERING INTO A SUBCONTRACTS FOR COMMUNITY CORRECTIONS PROGRAMS FOR FY 2011-2012

19. LAW ENFORCEMENT COMMITTEE – RESOLUTION AUTHORIZING THE APPOINTMENT OF THE ADULT PROBATION REPRESENTATIVE TO THE INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS ADVISORY BOARD

XI. SPECIAL ORDERS OF THE DAY

XII. PUBLIC COMMENT

XIII. COMMISSIONER ANNOUNCEMENTS

XIV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XV. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
JUNE 14, 2011 REGULAR MEETING

Board of Commissioners Room - Courthouse
Mason, Michigan - 6:30 p.m.
June 14, 2011

CALL TO ORDER:
Chairperson Grebner called the June 14, 2011, regular meeting of the Ingham County Board of Commissioners to order at 6:32 p.m. Roll was called and all Commissioners were present, except Commissioner Tennis.

PLEDGE OF ALLEGIANCE:
Chairperson Grebner led the Board in the Pledge of Allegiance and a few moments of silence were observed for meditation.

APPROVAL OF THE MINUTES:
Moved by Commissioner Mc Grain, supported by Commissioner Celentino, to approve the minutes of the May 24, 2011, meeting as amended. Motion carried unanimously. Absent: Commissioner Tennis.

ADDITIONS TO THE AGENDA:
Agenda Item No. 5 – Resolution to Authorize Service Contracts for the Purpose of Conducting Title Searches

Agenda Item No. 9 – Resolution to Authorize Amendment #2 to the 2010-2011 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health

Agenda Item No. 10 – Resolution to Authorize an Amendment to and the Consolidation of the Behavioral Health Services Agreements between the Ingham County Health Department and the Community Mental Health Authority of Clinton, Eaton and Ingham Counties

PETITIONS AND COMMUNICATIONS:
Letter from the State of Michigan Department of Agriculture and Rural Development regarding receipt of request for verification of conformance with the Generally Accepted Agricultural and Management Practices for site selection and Odor Control for New and Expanding Livestock Production Facilities. Received and placed on file.

Letter from State of Michigan Department of Environmental Quality with attached Air Quality Division’s Pending New Source Review Application Report. Received and placed on file.

Letter from McCartney & Company, P.C. with attached Annual Accounting for the Ingham County 9-1-1 Service District. Referred to Law Enforcement.

LIMITED PUBLIC COMMENT:
Curtis Hertel Jr., Ingham County Register of Deeds, addressed the Board regarding helping citizens in the foreclosure process receive legal services, and informed the Board about a new Foreclosure Fraud Hotline in the treasurer’s office to assist citizens who think they may be a victim of foreclosure fraud.

Commissioner Vickers felt that the hotline was a great idea.

Michelle Rahl with Wolverine Pipeline Co. presented handouts to the Board regarding the Right-of-Way Clearing for 2011 in Ingham County.
Fred Hipshear, Wolverine Right-of-Way Agent, addressed the Board regarding placement of the pipelines and how the Right-A-Way program works.

**CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR:**
None

**CONSIDERATION OF CONSENT AGENDA:**
Moved by Commissioner Vickers, supported by Commissioner Schafer, to adopt a consent agenda consisting of all items, except agenda items 1 and 2. Motion to adopt a consent agenda carried unanimously. Items on the consent agenda were adopted by a unanimous roll call vote. Items voted on separately are so noted in the minutes. Absent: Commissioner Tennis.

**COMMITTEE REPORTS AND RESOLUTIONS:**
The following resolution was introduced by the County Services Committee:

**RESOLUTION HONORING LINDA SJOLUND**

**RESOLUTION #11-176**

WHEREAS, Linda Sjolund began her career with Ingham County as a temporary employee in August 2002; and

WHEREAS, on September 25, 2002 Linda accepted a permanent position with the County Controller’s Office as the Secretary to the Deputy Controller; and

WHEREAS, on December 19, 2009 Linda was promoted to the Administrative Assistant to the Controller; and

WHEREAS, Linda has graciously served the Controller’s Office and has demonstrated her dedication and professionalism for more than eight years; and

WHEREAS, Linda has worked with five different Controller/Administrators; and

WHEREAS, Linda’s contributions to the Controller’s Office have been greatly appreciated; and

WHEREAS, Linda will retire on June 24, 2011.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Linda Sjolund for her many years of dedicated service to the County of Ingham.

BE IT FURTHER RESOLVED, that the Board of Commissioners wishes her continued success in all of her future endeavors.

**COUNTY SERVICES:** **Yeas:** De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti  
**Nays:** None  
**Absent:** None  
**Approved 6/7/11**

Moved by Commissioner De Leon, supported by Commissioner Vickers, to adopt the resolution. Motion carried unanimously.

The following resolution was introduced by the County Services and Finance Committees:
RESOLUTION PLEDGING FULL FAITH AND CREDIT FOR THE PROMPT PAYMENT OF PRINCIPAL AND INTEREST ON THE KALAMINK CONSOLIDATED DRAIN DRAINAGE DISTRICT BONDS, SERIES 2011

RESOLUTION #11-177

At a regular meeting of the Board of Commissioners, Ingham County, Michigan, held on the 14th day of June, 2011 at ____________ o'clock, __.m., in the ____________________________, Mason, Michigan.

The meeting was called to order by Chairperson ________________________.

Present: Commissioners _____________________________________________

___________________________________________________________

Absent: Commissioners _____________________________________________

___________________________________________________________

The following preamble and resolution were offered by Commissioner _____________ and supported by Commissioner ____________________________.

WHEREAS, pursuant to the provisions of the Michigan Drain Code, Act 40 of the Public Acts of 1956, as amended ("Drain Code"), proceedings have been taken by the Ingham County Drain Commissioner for the construction, maintenance and improvement of the Kalamink Consolidated Drain ("Project") in the Kalamink Consolidated Drain Drainage District (the "Drainage District"); and

WHEREAS, the Drain Code authorizes the Board of Commissioners to adopt a resolution pledging the full faith and credit of the County for the prompt payment of the principal of and interest on bonds to be issued in respect to an intracounty drain pursuant to the Drain Code; and

WHEREAS, the Ingham County Drain Commissioner is expected to issue an order authorizing the issuance of such bonds (the "Bonds") to finance the costs of the Project, in anticipation of the collection of special assessments against property and public corporations in the Drainage District, such special assessments to be duly confirmed by the Ingham County Drain Commissioner, and which special assessments and interest and investment income thereon shall be sufficient to pay the principal of and interest on the Bonds; and
WHEREAS, the Bonds will be designated “KALAMINK CONSOLIDATED DRAIN DRAINAGE DISTRICT BONDS, SERIES 2011” in the aggregate principal amount not to exceed Two Million Four Hundred Thousand Dollars ($2,400,000), to bear interest at a rate or rates to be hereafter determined but, in any event, not exceeding seven percent (7%) per annum maturing serially as hereafter determined; and

WHEREAS, the Project has been determined necessary for the public health of the County and it is in the best interest of the County that the Bonds be sold; and

WHEREAS, all proceedings for the construction and financing of the Project have been taken under the provisions of the Drain Code and in order to effect the sale of the Bonds at the lowest and most favorable interest cost possible, it is necessary that payment of principal and interest on the Bonds be secured by the full faith and credit pledge of the County, pursuant to and as authorized by the provisions of Section 276 of the Drain Code; and

THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF INGHAM:

1. That pursuant to the authorization contained in the Drain Code, in consideration of the public health of the County of Ingham and in order to finance successfully the construction, maintenance and improvement of the KALAMINK CONSOLIDATED DRAIN, the Board of Commissioners of the County of Ingham hereby irrevocably pledges the full faith and credit of the County of Ingham for the prompt payment of the principal of and interest on the KALAMINK CONSOLIDATED DRAIN DRAINAGE DISTRICT BONDS, SERIES 2011, when due, and agrees that in the event and to the extent that monies required to pay the principal of or interest on the Bonds when due are not collected from such special assessments, then the amount thereof shall be immediately advanced from County general funds as a first budget obligation and the County Treasurer is directed to immediately advance such payment to the extent necessary.

2. That in the event that, pursuant to such pledge of full faith and credit, the County of Ingham advances out of County funds all or any part of such principal of and interest on the Bonds, it shall be the duty
of the County Treasurer, for and on behalf of the County of Ingham, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid, including without limitation the reassessment by the Drain Commissioner of the special assessment roll as provided in Section 276 of the Drain Code.

3. That all resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same are hereby rescinded.

Ayes: Commissioners ______________________________

___________________________________________________________

Nayes: Commissioners ______________________________

___________________________________________________________

Absent: Commissioners ______________________________

___________________________________________________________

Resolution declared adopted.

____________________________________
Clerk, County Board of Commissioners
Ingham County, Michigan

STATE OF MICHIGAN )
COUNTY OF INGHAM )

I, Mike Bryanton, Clerk of the County of Ingham, do hereby certify that the foregoing is a true and complete copy of Resolution No. ____________ adopted by the Ingham County Board of Commissioners at a regular meeting held on the 14th day of June, 2011, the original of which is on file in my office.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature and seal of the County of Ingham this ___ day of June, 2011.

Ingham County Clerk

By: ______________________________
Mike Bryanton
COUNTY SERVICES:  Yeas:  De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti
                  Nays: None       Absent: None    Approved 6/7/11

FINANCE:  Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
              Nays: None       Absent: None    Approved 6/8/11

Moved by Commissioner De Leon, supported by Commissioner Vickers, to adopt the resolution. Motion carried on a unanimous roll call vote. Absent: Commissioner Tennis.

The following resolution was introduced by County Services and Finance Committees:

RESOLUTION TO CONTRACT WITH LEGAL AID OF CENTRAL MICHIGAN TO TAKE CLIENT REFERRALS FROM INGHAM COUNTY REGISTER OF DEEDS AND INGHAM COUNTY TREASURER

RESOLUTION #11-178

WHEREAS, Ingham County and its residents have been hit especially hard by the foreclosure crisis; and

WHEREAS, Ingham County Register of Deeds Curtis Hertel Jr. has uncovered potential fraudulent documents in his office that call into question over 100 foreclosures in his office; and

WHEREAS, the Michigan Court of Appeals has declared that MERS (Mortgage Electronic Registration Systems) has been wrongfully foreclosing by advertisement in Michigan; and

WHEREAS, these illegal foreclosure by MERS have resulted in over 400 people wrongfully losing their home in Ingham County over the Last 2 years; and

WHEREAS, MERS was specifically created to avoid Register of Deeds filing fees, and has cost the County hundreds of thousands of dollars; and

WHEREAS, the foreclosure crisis has directly impacted the county budget by lowering property values across the county and increased the counties tax foreclosure costs; and

WHEREAS, Legal Aid of South Central Michigan has the ability to help these citizens stay in their home longer and fight these illegal foreclosures.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Register of Deeds and the County Treasurer to contract with Legal Aid of South Central Michigan to refer clients who have been affected by this crisis in an amount not to exceed $60,000 for the time period July 1, 2011 through June 30, 2012.

BE IT FURTHER RESOLVED, that the Register of Deeds and the County Treasurer shall monitor the number of cases actually referred to Legal Aid of South Central Michigan and adjust the contract award accordingly, but in no case shall the contract award exceed $60,000.

BE IT FURTHER RESOLVED, that the contract award shall be charged against the Delinquent Tax Revolving Fund.
BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti

Nays: None Absent: None Approved 6/7/11

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None Absent: None Approved 6/8/11

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO AUTHORIZE THE PURCHASE OF A NEW RECORD MANAGEMENT SOFTWARE SYSTEM FOR THE REGISTER OF DEEDS OFFICE

RESOLUTION #11-179

WHEREAS, the current software vendor has failed to meet the standards of the Register of Deeds’ Office; and

WHEREAS, the Register of Deeds needs a new system to improve accuracy and speed of work flow in his office; and

WHEREAS, the Register of Deeds requires a new system to comply with State of Michigan laws, particularly dealing with the order in which documents are put on record; and

WHEREAS, the Register of Deeds is interested in capturing more data on each document to help protect citizens from fraud; and

WHEREAS, the Register of Deeds has determined a new system is needed to insure the protection of our online data; and

WHEREAS, an RFP was submitted and after review from Purchasing, MIS, and the Register of Deeds; Office it was determined that Fidlar Technologies was far ahead of all vendors in both technology and support services; and

WHEREAS, Fidlar Technologies met all of the above goals as well as provided the ability to increase efficiency and information sharing with the Treasurer and Equalization Department; and

WHEREAS, the Register of Deeds believes the new system will maximize General Fund revenue to the County by protecting the County’s record online and marketing County against overseas title mills; and

WHEREAS, the estimated increase in General Fund revenues from a new system is $99,977.00; and
WHEREAS, there is no General Fund expenditure in this request and the Automation Fund had a 2010 year end balance of $959,241.00, and in 2011 the Register of Deeds is currently budgeted to use $19,208.00 of that fund balance, with the 2011 projected year end balance of $940,033.00; and

WHEREAS, there will be a maintenance cost of $91,000.00 for four years thereafter; and

WHEREAS, there will be no need to request further funds to update this system for the length of the contract as Ingham County is signing a life cycle contract that ensures all new system updates and new products are included in this cost structure.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes an expense of $191,000 to Fidlar Technologies from the Register of Deeds Automation Fund for the purchase of a new record management system and a maintenance cost of $91,000.00 ($364,000) for four years, for a total cost of $555,000.

BE IT FURTHER RESOLVED, that Board of Commissioners authorizes an expense of $25,188.84 from the Register of Deeds Automation Fund for the purchase of additional hardware to implement the new system.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti
Nays: None Absent: None Approved 6/7/11

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None Absent: None Approved 6/8/11

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO AUTHORIZE SERVICE CONTRACTS FOR THE PURPOSE OF CONDUCTING TITLE SEARCHES

RESOLUTION #11-180

WHEREAS, under Public Act 123 of 1999, the Ingham County Treasurer opted-in as foreclosing governmental unit (FGU) when the Board of Commissioners approved Resolution #04-371; and

WHEREAS, MCL Section 211.78i (1) provides that, “The foreclosing governmental unit may enter into a contract with 1 or more authorized representatives to perform a title search or may request from 1 or more authorized representatives another title search product to identify the owners of a property interest in the property as required under this subsection or to perform other functions required for the collection of delinquent taxes under this act.”; and
WHEREAS, the Ingham County Purchasing Department solicited and received sealed proposals for the title search contracts from licensed vendors; and

WHEREAS, the County Treasurer recommends awarding contracts to two vendors: 1) Freedom Abstract Company and 2) Bell Title Company, LLC; and

WHEREAS, the contracts will be funded exclusively by fees generated by Public Act 123, of 1999, Section 211.78g (1).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract be entered into with Freedom Abstract Company at a cost of $80 per title and Bell Title Company, LLC at a cost of $95 per title for the purpose of conducting title searches on tax delinquent properties for the Ingham County Treasurer’s Office.

BE IT FURTHER RESOLVED, under “Contract Terms” of the RFP, “the title company or companies selected shall be designated as the County Treasurer’s official title search vendor for an initial one (1) year period with a provisional annual renewal clause – at the County’s sole discretion- providing up to five (5) years of title search and title policy commitment services.”

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson and County Clerk are authorized to sign any contract documents consistent with this resolution after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti
                Nays:  None  Absent:  None  Approved 6/7/11

FINANCE:  Yeas:  Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
                Nays:  None  Absent:  None  Approved 6/8/11

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO REORGANIZE SELECTED CENTRAL SERVICES POSITIONS AND WAIVE THE HIRING FREEZE

RESOLUTION #11-181

WHEREAS, the Administrative Assistant for the Deputy Controller has recently become vacant; and

WHEREAS, based on the current budget situation, duties of various positions were analyzed to determine if any cost savings could be realized; and

WHEREAS, through the reorganization of duties and sharing of personnel resources, a .5 FTE can be eliminated from Central Services Departments.

THEREFORE BE IT RESOLVED, that upon passage of this resolution, the following staffing changes shall take place and a hiring freeze be waived:
**JUNE 14, 2011 REGULAR MEETING**

- Eliminate the Administrative Assistant for the Deputy Controller - #223003 (MCF04, $36,246 - $43,504).

- Establish a part-time Facilities Assistant - #233014 (UAWF, $34,540 - $41,162).

BE IT FURTHER RESOLVED, that the estimated 2012 General Fund savings from this reorganization will be approximately $34,231.

BE IT FURTHER RESOLVED, that the Controller/Administrator’s Office is authorized to make any necessary budget adjustments, including the transfer of $2,500 from the Controller’s Office Salary & Wages Permanent account 10122300704000 to the Temporary Wages account 10122300705000.

**COUNTY SERVICES:**  **Yea:** De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti  
  **Nay:** None  
  **Absent:** None  
  **Approved 6/7/11**

**FINANCE:**  **Yea:** Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan  
  **Nay:** None  
  **Absent:** None  
  **Approved 6/8/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION AMENDING RESOLUTION #11-067 TO INCREASE A PART-TIME TEMPORARY POSITION AT THE INGHAM COUNTY FAIRGROUNDS TO FULL-TIME TEMPORARY RESOLUTION #11-182**

WHEREAS, the Ingham County Fair Manager retired effective March 2011; and

WHEREAS, through Resolution #11-067, the Ingham County Board of Commissioners authorized a part-time temporary employee to fulfill management duties at the Ingham County Fairgrounds during the transition to a permanent solution; and

WHEREAS, this action was necessary to maintain day-to-day operations at the Fair and ensure a smooth and orderly transition; and

WHEREAS, it has been determined that a permanent Fair Manager will not be in place until after the 2011 Ingham County Fair; and

WHEREAS, due to workload requirements in the period before and during the Fair, it is necessary to increase the allowable hours worked by the individual in the temporary position.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners amends Resolution #11-067 to allow the temporary employee fulfilling management duties at the Ingham County Fairgrounds to work up to 40 hours per week.

BE IT FURTHER RESOLVED, that all other terms and conditions set forth in Resolution #11-067 remain unchanged.
The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO CREATE A COMBINED WELL AND SEPTIC INSPECTION FEE

RESOLUTION #11-183

WHEREAS, the Board of Commissioners establishes fees for services provided by the Health Department under the authority of the Public Health Code; and

WHEREAS, the Board of Commissioners established the schedule of fees for County services, including those provided by the Health Department, in Resolution #11-165; and

WHEREAS, the schedule established separate fees for well and septic system inspections at $575 and $770 respectively; and

WHEREAS, the Board of Commissioners requested that a single fee for combined well and septic inspections be created which would be lower than the sum of the two fees; and

WHEREAS, the Health Officer has recommended that a fee for combined well and septic inspections be established at $1,125.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby establishes a combined well and septic inspection fee at $1,125.

BE IT FURTHER RESOLVED, that the 2012 Ingham County Fee Schedule is hereby amended to establish this fee effective the date of the passage of this resolution.

FINANCE:  Yeas:  Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan  
Nays:  None  Absent:  None  Approved 6/8/11
WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Community Health (MDCH) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDCH and Ingham County have entered into a 2010-2011 Agreement for the delivery of public health services under the Comprehensive Planning, Budgeting and Contracting (CPBC) process as authorized by Resolution #10-334 and amended in Resolution #11-115; and

WHEREAS, the MDCH has proposed an amendment to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #2 to the 2010-2011 Comprehensive Planning, Budgeting, and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH).

BE IT FURTHER RESOLVED, that the total amount of CPBC funding shall decrease from $5,208,361 to $5,185,280 for a net decrease of $23,081.

BE IT FURTHER RESOLVED, that the net decrease consists of the following specific changes to program budgets:

1. Immunizations - Reaching More Children and Adults, an increase of $2,577 to $23,477.
2. Public Health Emergency Response H1N1, a decrease of $75,658 to $49,828.
3. Funding for Dr. Sienko to act as Chief Medical Officer, $30,000.
4. Funding to Support a Health Impact Assessment, $12,000.
5. New Funding for a Home Visiting Program, $8,000.

BE IT FURTHER RESOLVED, that this amendment shall implement Public Act 149 which regulates body art facilities. Under this Public Act, the State shall return a portion of the fees paid by persons applying for licenses to operate body art facilities to the local health department to conduct required inspections and enforcement actions.

BE IT FURTHER RESOLVED, that the Health Officer, Dean Sienko, MD, and John Jacobs, Chief Financial Officer of the Health Department, are authorized to submit Amendment #2 of the 2010-2011 CPBC grant documents electronically through the Mi-E Grants system.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department’s 2011 Budget in order to implement this resolution after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Koenig, Vickers, Dougan
    Nays:  None  Absent:  McGrain, Nolan  Approved 6/6/11
JUNE 14, 2011 REGULAR MEETING

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan  
Nays: None Absent: None Approved 6/8/11

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO AUTHORIZE AN AMENDMENT TO AND THE CONSOLIDATION OF THE
BEHAVIORAL HEALTH SERVICES AGREEMENTS BETWEEN THE INGHAM COUNTY
HEALTH DEPARTMENT AND THE COMMUNITY MENTAL HEALTH AUTHORITY OF
CLINTON, EATON AND INGHAM COUNTIES

RESOLUTION #11-185

WHEREAS, the Ingham County Health Department (ICHD) is a Michigan local public health department and a
Federally Qualified Health Center (FQHC) that receives federal grant funds pursuant to Section 330 of the
Public Health Service Act, 42 U.S.C. § 254b, administered by the Health Resources and Services
Administration (HRSA) within the United States Department of Health and Human Services and is required to
provide comprehensive primary care, preventive care and related services to residents of the community,
regardless of the individual’s or the family’s ability to pay; and

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham (CMH-CEI) Counties is a
Michigan not-for-profit behavioral healthcare organization that receives funding in part from the Michigan
Department of Community Health and provides comprehensive public mental health services to adolescents and
adults who meet established criteria (Serious and Persistently Mentally Ill); and

WHEREAS, access to mental health and substance abuse services is critical to ensuring the health and overall
well-being of underserved and vulnerable populations served by FQHCs; and

WHEREAS, the ICHD and CMH-CEI recognize the need for, and desire to, aid in the development of an
integrated healthcare system whereby primary care and outpatient mental health treatment are co-located; and

WHEREAS, CMH-CEI is capable of providing the ICHD with the services of licensed social workers, which it
requires for its Community Health Centers and programs; and

WHEREAS, the Ingham County Health Department has had two existing agreements with CMH-CEI in place
since July 6, 2009 (per Resolutions #09-101 and #09-103).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the execution
of an amendment to the Agreements for Behavioral Health Services between Ingham County, on behalf of the
ICHD, and CMH-CEI.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the consolidation
of the two separate Behavioral Health Services agreements into one agreement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the addition of
psychiatric consultation services to the agreement for no more than $30,000 per year.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners establishes that the contractual amount for the entire agreement will not exceed $270,000 per year.

BE IT FURTHER RESOLVED, that the term of the agreement will be from March 1, 2011, and shall continue from year to year unless terminated as set forth in the agreement.

BE IT FURTHER RESOLVED, CMH-CEI shall provide the agreed upon number of FTE licensed social workers and psychiatrists to implement the required behavioral health services as set forth in the contract.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Tennis, Koenig, Vickers, Dougan
Nays: None  Absent: McGrain, Nolan  Approved 6/6/11

FINANCE:  Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None  Absent: None  Approved 6/8/11

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services Committee:

RESOLUTION HONORING ANN MARIE HICKEY

RESOLUTION #11-186

WHEREAS, Ann Marie Hickey began her career with Ingham County in May 1995, as a Nurse Assessor in the Ingham County Health Department’s Child Health Clinic; and

WHEREAS, in November 2002, she was promoted to a Charge Nurse position at the Sparrow Health Center; and

WHEREAS, as a key member of our medical treatment team, she has been a valued nurse professional and her dedication to patient care is exemplary; and

WHEREAS, she is recognized as a kind, caring and great advocate for our patients.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Ann Marie Hickey for her 16 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES:  Yeas: Tennis, Koenig, Vickers, Dougan
Nays: None  Absent: McGrain, Nolan  Approved 6/6/11
JUNE 14, 2011 REGULAR MEETING

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services Committee:

RESOLUTION HONORING DENISE FANDRICK

RESOLUTION #11-187

WHEREAS, Denise Fandrick began her career with Ingham County in May 1988, as a Public Health Field Representative in the Ingham County Health Department’s Project/Health Unit; and

WHEREAS, in July 1991, she transferred to a Child Health Clerical/Technician position at the Child Health Center and in 1997 was reclassified as a Community Health Representative II; and

WHEREAS, Denise was well known in the Child Health Clinic for her respect for all our families, she has been willing to go the extra mile to see that our patients receive the quality care.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Denise Fandrick for her 23 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yea: Tennis, Koenig, Vickers, Dougan
Nay: None  Absent: McGrain, Nolan  Approved 6/6/11

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:

RESOLUTION TO APPROVE AN EXTENDED POLICE SERVICES AGREEMENT WITH THE VILLAGE OF WEBBERVILLE COVERING THE PERIOD OF JULY 1, 2011 THROUGH JUNE 30, 2012

RESOLUTION #11-188

WHEREAS, the Ingham County Sheriff’s Office and the Village of Webberville are interested in extending the current agreement for law enforcement services; and

WHEREAS, the Village of Webberville, Sheriff’s Office and Controller/Administrator’s Office have negotiated a draft agreement which covers a one year period, beginning July 1, 2011 and ending June 30, 2012; and

WHEREAS, the Village of Webberville has contracted with Ingham County for Police Services through the Sheriff’s Office since 1994; and

WHEREAS, the Village of Webberville wishes to continue their contract which is 80 hours of guaranteed service per week for the upcoming fiscal year.
THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves a one year extension of the contract with the Village of Webberville for the period covering July 1, 2011 through June 30, 2012, for the sum of $231,681.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary budget adjustment in the Ingham County Sheriff’s Office 2011 and 2012 Budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and County Clerk and the Sheriff to sign all necessary contract documents consistent with this resolution upon review and approval as to form by the County Attorney.

LAW ENFORCEMENT:  Yeas: Celentino, Holman, Copedge, Schafer, Dragonetti
Nays: None      Absent: De Leon      Approved 6/2/11

FINANCE:  Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None      Absent: None      Approved 6/8/11

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A FEE TO ISSUE A CERTIFICATE OF REGISTRATION FOR A PRECIOUS METAL AND GEM DEALER LICENSE

RESOLUTION #11-189

WHEREAS, under the Precious Metal and Gem Dealer Act, MCL 445.481 et seq., a dealer may not conduct business in a city, village or township without first obtaining a valid certificate of registration from that local governmental unit or local police agency; and

WHEREAS, for purposes of this statute, the Ingham County Sheriff’s Office is the local Ingham County police agency for those townships that lack their own police department; and

WHEREAS, State law allows for the Ingham County Sheriff’s Office to take applications and issue a certificate of registration for a precious metal and gem dealer license; and

WHEREAS, State law allows for the Ingham County Sheriff’s Office to charge a fee for this purpose to offset the costs of the Sheriff’s Office to conduct the background checks, obtaining thumbprints, and contacting Township officials.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the establishment of a fee to issue a certificate of registration for a precious metal and gem dealer license at a cost of $50 as authorized by the Precious Metal and Gem Dealer Act, MCL 445.481 et seq.

BE IT FURTHER RESOLVED, that the Ingham County Fee Schedule is hereby amended to establish this fee effective the date of the passage of this resolution.

LAW ENFORCEMENT:  Yeas: Celentino, Holman, Copedge, Schafer, Dragonetti
JUNE 14, 2011 REGULAR MEETING

Nays: None  Absent: De Leon  Approved 6/2/11

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None  Absent: None  Approved 6/8/11

Adopted as part of the consent agenda.

SPECIAL ORDERS OF THE DAY:
None

PUBLIC COMMENT:
None

COMMISSIONER ANNOUNCEMENTS:
None

CONSIDERATION AND ALLOWANCE OF CLAIMS:
Moved by Commissioner Tsernoglou, supported by Commissioner Schafer, to approve payment of the claims submitted by the County Clerk and Financial Services Department in the amount of $2,393,061.88. Motion carried unanimously. Absent Commissioner Tennis.

ADJOURNMENT:
The meeting was adjourned at 6:50 p.m.

MARK GREBNER, CHAIRPERSON  MIKE BRYANTON, INGHAM COUNTY CLERK

Cathy Smith Clerical Services Supervisor
Dear Becky,

This letter serves as notice that I am resigning from the Farmland and Open Space Preservation Board effective upon completion of this month's minutes. Thank you for the opportunity to serve our community for so many years.

Sincerely,

Christina E. Jordan-Foreman
FOSP Board Secretary
June 20, 2011

Ingham County Board of Commissioners
P.O. Box 319
Mason, MI 48854

Dear Ingham County Commissioners:

Enclosed is a copy of Tri-County Office on Aging’s (TCOA) Area Plan Fiscal Year 2012. This planning document is required under the Older Americans Act and Older Michiganders Act.

The Michigan Office of Services to the Aging (OSA), Department of Community Health requires TCOA to ask county commissioners to approve the plan by July 29, 2011. A resolution endorsing the plan would be appreciated. If Ingham County Commissioners do not respond by the above date TCOA will consider passive approval of the plan.

Ingham County, along with Clinton and Eaton Counties and the Cities of Lansing and East Lansing, is a member of the Tri-County Aging Consortium. The Consortium members appoint representatives to serve on TCOA’s Administrative Board, which has the responsibilities of agency operations, and must endorse and recommend approval of the Plan to OSA. Steve Dougan, Rebecca Bahar-Cook and Andy Schor represent Ingham County on the Administrative Board. The Board endorsed the plan on June 20, 2011. Two older adults, Betty Cekel and Gloria Thomas, appointed by the Ingham County Commission also serve on the Advisory Council that reviewed and recommended approval to the Consortium Administrative Board.

The plan and sample resolution are enclosed in this mailing. If you have further questions, please feel free to contact me. I can be reached at 517-887-1348.

Thank you for your attention to this issue.

Sincerely,

Sara Levine
Access & Advocacy Manager

Enclosure

CC: Tri-County Aging Consortium Board Members Steve Dougan, Rebecca Bahar-Cook & Andy Schor
RESOLUTION

Ingham County Commissioners
July 2011

WHEREAS, the Tri-County Aging Consortium, known as Tri-County Office on Aging, produced the Area Plan Fiscal Year 2012 as required by the Older Americans Act and the Older Michiganders Act; and

WHEREAS, Ingham County Commissioners have reviewed the Tri-County Office on Aging’s Area Plan Fiscal Year 2012; and now therefore, be it

RESOLVED; that the Ingham County Commissioners approve said document as presented.
2012 ANNUAL IMPLEMENTATION PLAN
TRI-COUNTY OFFICE ON AGING 6

Areas Served
Clinton, Eaton, Ingham counties

5303 S. CEDAR STREET
LANSING, MICHIGAN 48911-3800
517-887-1440
1-800-405-9141
517-887-8071 (Fax)
MARION OWEN, EXECUTIVE DIRECTOR
www.tcoa.org

Office of Services to the Aging Field Representative
Steve Betterly 517-373-4089
Betterlys@michigan.gov

Printed On: 6/13/2011
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County/Local Unit of Govt. Review

Rationale
All Area Agencies on aging (AAA) must seek approval of the draft Annual Implementation Plan (AIP) as submitted to the Michigan Office of Services to the Aging (OSA) from each county Board of Commissioners within their respective Planning and Service Area (PSA).

The AAA must send a letter requesting approval of the final AIP by June 30, 2011, as well as a copy of the final AIP, with delivery and signature confirmation, to the chairperson of each county Board of Commissioners within the PSA requesting approval by July 29, 2011. For a PSA comprised of a single county or portion of the county, approval of the AIP is required from each local unit of government within the PSA. If the AAA does not receive a response from the county or local unit of government by July 29, 2011, the AIP is deemed passively approved. The AAA must notify their OSA field representative by August 2, 2011 whether their counties or local units of government formally approved, passively approved, or disapproved the AIP.

Instructions
Describe below the AAA efforts to distribute the AIP to, and gain support from, the appropriate county or local units of government.

AAA Response:

The Tri-County Office on Aging Administrative Board (Tri-County Aging Consortium) is made up of the five local units of government: Clinton, Eaton & Ingham counties, and the cities of Lansing & East Lansing. TCOA Advisory Council older adult members are appointed by their respective local units of government. Both the Advisory Council and Board, review, recommend approval of and approve the Annual Implementation Plan (AIP).

TCOA will send a letter and a copy of the AIP to local units of Government requesting approval of the AIP no later than July 29, 2011. The letter will state that if their approval is not received by a given date it will then be considered passive approval. The letter will be delivered with a signature confirmation.
Plan Overview

Rationale
Older Americans Act (OAA) of 1965, as amended, Section 306(a) states, "Each area agency on aging designated...shall, in order to be approved by the State agency, prepare and develop an area plan for a planning and service area." The purpose of the Plan Overview is to provide a succinct description of the priorities being set by the Area Agency for the use of OAA and State funding in FY 2012.

Instructions
The Plan Overview should, in 825 words or less, include the following:

--A summary of services to be provided under the plan.
--Highlights of accomplishments for program development objectives.
--A description of goals and strategies for accomplishing them.
--A description of special projects and partnerships.
--Highlights of any substantive changes from the FY 2011 AIP.

Please specifically note if there are not substantive changes from the FY 2011 AIP.

AAA Response:

AIP 2012 Plan Overview:

The Tri-County Aging Consortium (commonly known as the Tri-County Office on Aging or TCOA), is the Area Agency in Aging for Region 6 serving Clinton Eaton and Ingham counties. The Consortium is a regional Executive Board governing TCOA and consists of elected officials representing the counties and the cities of Lansing and East Lansing. The Consortium was established in 1974 through a regional cooperative agreement under the Michigan Urban Cooperation Act of 1967. TCOA was designated the Area Agency on Aging through the state Office of Services to the Aging, as a response to the 1973 amendments of the federal Older Americans Act. The mission of the agency is to promote and preserve the independence and dignity of the aging population. The goals to accomplish the mission include:

- To help people function as independently as possible;
- To advocate for adequate resources and sound public policy;
- To develop and support a comprehensive coordinated system of services;
- To increase awareness of aging issues and services; and
- To provide support to families assisting aging relatives.

In 2004, the Tri-County Aging Consortium Charter was amended to include adults with disabilities in addition to older adults as a target population. Although the funds through the Older Americans Act and the Older Michiganders Act are directed to persons over age 60, TCOA has administered the Michigan Medicaid Home and Community Based Services Waiver to the Aged and Disabled since 1992 and was one of the first three pioneer agencies for the Waiver. TCOA has integrated the Waiver with the OSA funded services, providing seamless options and opportunities to consumers who may move between various programs depending on their needs, desires and preferences.

The Annual Implementation Plan proposes to provide a blueprint for what TCOA intends to accomplish during the years, focusing on person centeredness throughout. This Plan has been developed with input from consumers, Board Members, and a team of staff consisting of directors of the various departments.
Input and direction from the Advisory Council is an ongoing process and is crucial to a successful Plan. Given the continual reduction of funds through the State Office of Services to the Aging, planning and continuing programs providing quality person-centered services and supports is a challenge. Therefore, strategic planning and prioritizing is essential. TCOA has extensive experience with continuing to provide quality services with less dollars. This means prioritizing services to the most vulnerable and individuals who are at-risk of institutional placement. As a result steps were taken, after careful review and input, to reduce services to the programs with lower priority. Overarching in this process is to plan and implement methods that protect the most vulnerable from being impacted. This could involve shifting funds from one program to another, where allowable including:

- Maintaining low administrative costs
- No cost of living increases for all staff but maintain solid and fair health and pension benefits
- Careful shopping of all agency purchases, holding off on those not essential
- Negotiating better contracts with vendors

All strategies to reduce agency expenditures are explored while reducing services, primarily in-home supports, is the last avenue. This requires creative and strategic planning, which can be daunting but is preferable to reducing consumer services. Contingency plans are continually reviewed and revised.

A critical process that TCOA began in FY 2010 was a major reorganization due to the retirement of the Deputy Director and the subsequent and very unfortunate death of a key staff person. The reorganization was designed to prepare and position TCOA for the future to continue current level of quality services and to respond to the increased needs for long term care services.

Accomplishments:
- Transitioned 71 individuals from nursing facilities to the community.
- Raised $236,000 through fundraising efforts.
- Administrative Staff attended Person Centered Planning Training.
- Hosted LGBT Sensitivity Trainings.
- Assisted over 2500 individuals through the Medicare Medicaid Assistance Program.
- TCOA Advisory Council established an Advocacy Committee.
- Developed plan for including social media as a means to raise funds and communicate with Meals on Wheels volunteers, consumers, staff and the public.
- Continued bi-monthly meetings with the Quality=Choice, Satisfaction & Independence (CSI) Consumer Group to advise on policy and quality issues.
- Formed committee of the Long Term Care Collaborative in effort to establish our partnership as an Emerging ADRC.
- Held 6, six week series of the Creating Confident Caregivers Program and graduated 67 caregivers of which 36% were minority
- Established an ongoing partnership with The Allen Neighborhood Organization to explore a Village to Village initiative.
- Successfully completed annual audit with no findings.
- Assisted 158 individuals through the Crisis Services for the Elderly program to prevent utility shut offs.
- Assisted 89 individuals in moving to Licensed Residential Settings.
Public Hearings

Rationale
Older Americans Act, Section 306 (6) "provide that the area agency on aging will: (e) take into account in connection with matters of general policy arising in the development and administration of the area plan, the views of recipients of services under such plan;"

Instructions
In order to gather information regarding the needs of older adults in the PSA, a public hearing on the AIP must be held in the PSA. The hearing should be held in an accessible facility. Persons need not be present at the hearing in order to provide testimony; e-mail and written testimony must be accepted for at least a thirty (30) day period beginning when the summary of the AIP is made available. The public hearing notice should be available at least thirty (30) days in advance of the scheduled hearing. This notice must indicate the availability of a summary of the AIP at least fifteen (15) days prior to the hearing, and information on how to obtain the summary. Persons who should be notified of the public hearing include elected officials, service providers, older adults, Native Americans both on and off reservation, and the general public. All components of the AIP should be available for the input forums and public hearings.

Complete the chart below regarding your public hearing. Include the date, time, location and accessibility of the public hearing, the number of attendees and complete the narrative section. Please scan any written testimony as a PDF and upload on this tab.

AAA Response:

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<tr>
<th>Date</th>
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<td>06/09/2011</td>
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Narrative:
Tri-County Office on Aging’s Public Hearing began at 1:04 P.M. The Public Hearing took place prior to the TCOA Advisory Council meeting. There were twenty-nine individuals in attendance: twenty-five from the general public and four TCOA staff. Of those in attendance, other than staff, fourteen people were sixty years or older and eleven were minority.

S. Aikman welcomed everyone and thanked them for attending TCOA’s Public Hearing. She gave an overview of the FY 2012 Annual Implementation Plan (AIP) and highlighted any changes. She addressed the four new Program Development Objectives, TCOA’s array of services and the placeholder budget used until the 2012 state budget is passed. The FY 2012 AIP will be presented to the Advisory Council for recommendation and then reviewed with the Administrative Board for approval. S. Aikman opened the Public Hearing by asking for any suggestions, comments or statements. Blank note cards were also passed out to those who would like to make an anonymous suggestion, comment or statement.

Janet Clark, Retired Senior Volunteer Program (RSVP) Executive Director, thanked TCOA for their support during the transition of South Lansing Hill Toppers. South Lansing Hill Toppers is now under the umbrella of RSVP. She thanked TCOA for their ongoing support of Capital Area Interfaith Respite (CAIR), RSVP’s transportation program and the Senior Companion Program (SCP). She also thanked TCOA for their
advocacy work to help save funding for the volunteer programs. She made a suggestion that all agencies who are funded by OSA funds, sit down and possibly put on an event or campaign that would educate the local officials. A written statement was provided.

Diana Hrit, Senior Companion Program (SCP), thanked TCOA for their continuous support and funding for seniors in the Tri-County area who are in need of respite/friendly visiting services. She spoke about individuals having the right to age peacefully within the comfort of their own homes. She also addressed the City of Lansing initiative to prevent elder abuse in the community. She said that it is vital to have volunteers be an extra set of eyes and ears to look out for the well-being and safety of seniors that they visit. She thanked TCOA and hopes that TCOA will consider continued funding in the future. A written statement was provided.

Brenda Gostnell, Capital Area Interfaith Respite Program (CAIR), thanked TCOA for their support. She spoke about the importance of volunteers providing services to caregiving families and to look for creative solutions to address respite needs in the community. She requested an increase in the support for CAIR when funding becomes available. A written statement was provided.

Rhon K, Consumer, thanked TCOA staff for their support. She stressed that without TCOA, she would not be able to live independently. TCOA’s services mean so much to her. She states that “TCOA is a lifesaver”. She stated that without TCOA, she would be living in a nursing home paying approximately $5800 a month compared to less than half of that to keep her living independently in the community. She voiced that if she were in a Nursing Facility, she would have no choice over her life, no quality of life and would not be alive today. Because of TCOA, she is able to be independent and have a good quality of life. She praised TCOA and the staff.

Jenny Cook, Citizens for Better Care (CBC) Local Long Term Care Ombudsman, thanked TCOA, the Advisory Council and the Administrative Board for their continued support of CBC programs and thanked the tireless advocates for advocating at the policy level. She stated that the advocacy work proved to be very helpful.

Kathie Koski, Consumer, thanked TCOA for their support and services. She states that because of TCOA, she is now able to assist other people in the community with information and resources. She states that people do not know about information and services available to them and that TCOA is a helpful resource. She feels that TCOA is one of the best run agencies she’s ever worked with.

John Greenslit, Eaton County, expressed appreciation to TCOA on behalf of citizens to say thank you.

S. Aikman closed the Public Hearing at 1:27 PM.
PUBLIC HEARING
For The
2012 ANNUAL IMPLEMENTATION PLAN
Thursday June 9, 2011
1:00 P.M.

Tri-County Office on Aging's Public Hearing began at 1:04 P.M. The Public Hearing took place prior to the TCOA Advisory Council meeting. There were twenty-nine individuals in attendance: twenty-five from the general public and four TCOA staff. Of those in attendance, other than staff, fourteen people were sixty years or older and eleven were minority.

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John Greenslit, Eaton County, expressed appreciation to TCOA on behalf of citizens to say thank you.

S. Aikman closed the Public Hearing at 1:27 PM.
Available Resources & Partnerships

Instructions
Describe planned efforts to create new partnerships and identify new resources in the PSA during FY 2012. List current partnerships as well as those that are under consideration. If counties within your PSA have millages or other senior specific funding sources, discuss the amount of funds generated annually and the type(s) of services supported by millage funds. Describe how these resources relate to the services provided under the AIP.

AAA Response:

TCOA was established through partnerships and cooperation by the counties of Eaton, Ingham, Clinton and the cities of Lansing and East Lansing. TCOA is also the Tri-County Aging Consortium comprised of Clinton, Eaton and Ingham counties; and the cities of Lansing and East Lansing. Each consortium member contributes funds based on the portion of the sixty and older population in their area. These funds are used for administration of the agency. These municipalities also contribute to Meals-On-Wheels based on population. The partnership with these units of government is beneficial in many ways. First, the County Commissions and City Councils have the responsibility of oversight of agency operations through appointments to the Administrative Board. The Board is kept abreast of issues relating to seniors and long-term care. The local units of Government appoint seniors from their jurisdictions to sit on the TCOA Advisory Council. The Administrative Board appoints agency representatives to sit on the Advisory Council. This group is also kept informed of issues and often advocates on behalf of seniors.

The TCOA fundraisers help support in-home services. The Friends For Independence (FFI) Coordinating Council is the fundraising arm of the agency and oversees all fundraising activities. Membership on the Council consists of area businesses and community leaders and a liaison from the Administrative Board. There are also two committees, Golf and Auction that meet on a monthly basis to plan the events. Many other individuals and businesses contribute to and are in support of in-home services. For Fiscal Year 2010, $236,000 was allocated for services as a result of our fundraising efforts.

TCOA participates in all County Human Service Collaboratives. Other participating agencies include, but are not limited to, Department of Human Services (DHS), Community Mental Health, Public Health, County Extension Offices, Capital Area Community Services, Capital Area United Way, and local units of government. The intent of these alliances is to plan and improve human services for each county. This is done through information sharing, joint projects, partnerships in grant applications, etc.

TCOA continues to facilitate the Tri-County Long Term Care Collaborative. The purpose of this group is to enhance the delivery of long-term care by:

• improving both the efficiency and the quality of long term care
• increasing consumer choice of long term care options
• improving public information about long term care
• improving access to long term care

Members of this Collaborative include Community Mental Health, DHS, Center for Independent Living, Lansing Community College, Sparrow Health System, Paraprofessional Healthcare Institute and home health care agencies. The LTC Collaborative has formed a committee with additional membership of the required ADRC Partners, including consumers, in effort to establish an Emerging ADRC.

The TCOA Executive Director has been actively involved in various committees at the state level, including Olmstead Coalition, ADRC Steering Committee, President of the Area Agencies on Aging Association of Michigan and Older Michiganders Day Planning Coalition. These committees have included
the Michigan AARP Long Term Care Stakeholder Workgroup and the various State’s LTC Taskforce Sub Committees. Their goal is to develop and advocate for state long-term care policies that provide choice and options to potential recipients.

There is no Senior Millage in Region 6.
Access Services

Some Access Services may be provided to older adults directly through the AAA without a service provision request. These services include: Care Management, Case Coordination and Support, Disaster Advocacy and Outreach Program, Information and Assistance, Outreach, and MATF Transportation.

Place a checkmark in the box next to the name of the service and complete the chart for each Access Service your agency plans on providing under this plan. Additional documents for Care Management are located in the Document Library. Please complete and upload on the “Budget and Other Documents” tab.

If your agency is planning on providing TCARE caregiver assessment and care planning, then include under I & A: “This includes Caregiver Information and Assistance” and under Care Management: “This includes Caregiver Case Management”.

If you are not planning to provide access services directly during the Plan years, please leave it blank.

Information and Assistance

<table>
<thead>
<tr>
<th>Starting Date</th>
<th>10/01/2011</th>
<th>Ending Date</th>
<th>09/30/2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total of Federal Dollars</td>
<td>$15,000.00</td>
<td>Total of State Dollars</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Geographic area to be served:
Information and Assistance will be provided to all of Clinton, Eaton & Ingham Counties.

List each goal for the program, including timeline and expected outcome:
1. Provide I&A services to a minimum of 7000 older adults, family members or community members by 09/30/2012.
2. Secure signed contracts for general I&A services that were selected through a Request for Proposal Process by 09/30/2012.
3. Monitor I&A contracts for compliance including person centered thinking by 09/30/2012.
4. Monitor number of individuals assisted through I&A including individuals who care considered minority by 09/30/2012.
5. Provide Caregiver I&A services to a minimum of 175 Caregivers by 09/30/2012.
6. Provide Caregiver I&A services directly at TCOA by 09/30/2012.
7. Refer Caregivers to identified services through a person centered process during FY 2012.
8. Adhere to all I&A OSA minimum standards during FY 2012.

The expected outcome is:
1. There will be a more informed population through I&A services available in Clinton, Eaton and Ingham counties.
2. Caregivers will seek needed assistance reducing the stress of their Caregiving role.
Outreach

Starting Date 10/01/2011  Ending Date 09/30/2012
Total of Federal Dollars $8,696.00  Total of State Dollars $21,209.00

Geographic area to be served:
Outreach will be provided to all of Clinton, Eaton & Ingham Counties.

List each goal for the program, including timeline and expected outcome:
1. Provide outreach services a minimum of 500 individuals sixty years of age and older living in Clinton, Eaton and Ingham Counties by 09/30/2012.
2. Provide a minimum of 15 presentations to senior, caregiver or community groups regarding services to a minimum of 300 individuals by 09/30/2012.
3. Identify and link a minimum of 22 seniors who need home repair and/or chore services and qualify for Rebuilding Together and/or other like programs, includes follow-up by 09/30/2012.
4. Participate in a minimum of 10 planning meetings regarding Disaster Preparedness including A Cool Thing To Do by 09/30/212.
5. Participate in a minimum of 5 Health and Information Fairs in the Community providing information to a minimum of 200 individuals by 09/30/2012.
6. Assist a minimum of 20 older adults who are Kinship Caregivers in identifying and arranging respite care through a person centered process by 09/30/2012.

The expected outcomes are:
1. Greater Community awareness of TCOA resources for older adults, their family members and agencies that assist older adults and persons with disabilities.
2. TCOA will be more prepared to assist the community in case of emergency and/or disaster.
3. Older adults who receive assistance from Rebuilding Together will have a safer home to live in.
4. Older adults in financial crisis will have assistance with paying their utility bills through the Crisis Program.
5. Kinship Caregivers will be better equipped to handle caregiving responsibilities by alleviating burn out.

Case Coordination and Support

Starting Date 10/01/2011  Ending Date 09/30/2012
Total of Federal Dollars $31,797.00  Total of State Dollars $0.00

Geographic area to be served:
Case Coordination & Support will be provided in Clinton, Eaton and Ingham Counties.

List each goal for the program, including timeline and expected outcome:
1. Provide Case Coordination services to a minimum of 70 clients in Region 6. 10/01/2011 through 09/30/2012
2. Conduct assessment for all new clients and reassessments every 6 months for a minimum of 70 clients. 10/01/2011 through 09/30/2012
3. Secure and monitor appropriate in-home services. 10/01/2011 through 09/30/2012
4. Refer clients to other services as needed. 10/01/2011 through 09/30/2012
5. Adhere to all minimum standards. 10/01/2011 through 09/30/2012
Tri-County Office on Aging

Expected Outcome:
Individuals not eligible for the Home & Community Based Waiver (Project Choices) will have assessments and services to assist them to remain in their own home.
There will be a seamless system for older adults going from Case Coordination & Support to Care Management/Project Choices.

Care Management

<table>
<thead>
<tr>
<th>Starting Date</th>
<th>10/01/2011</th>
<th>Ending Date</th>
<th>09/30/2012</th>
</tr>
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<tr>
<td>Total of Federal Dollars</td>
<td>$0.00</td>
<td>Total of State Dollars</td>
<td>$183,526.00</td>
</tr>
</tbody>
</table>

Geographic area to be served:
Care Management will be provided in Clinton, Eaton and Ingham Counties.

List each goal for the program, including timeline and expected outcome:
1. Provide Care Management services to a minimum of 350 clients. 10/01/2011 through 09/30/2012.
2. Conduct a minimum of 250 initial assessments. 10/01/2011 through 09/30/2012.
3. Develop a minimum of 250 care plans. 10/01/2011 through 09/30/2012.
4. Conduct reassessments every three months on all active clients or every 6 months if a client is on maintenance. 10/01/2011 through 09/30/2012.
5. Arrange and monitor services as needed. 10/01/2011 through 09/30/2012.
6. Conduct monthly monitoring phone calls to the client. 10/01/2011 through 09/30/2012.
7. Transition Care Management clients who are eligible for MI Choice into the program as funding allows. 10/01/2011 through 09/30/2012.
8. Comply will all minimum standards and quality assurance. 10/01/2011 through 09/30/2012.

Expected outcome:
A minimum of 350 individuals will be able to remain in their own home.
There will be a seamless system for older adults going from Case Coordination & Support to Care Management/Project Choices.

Number of client pre-screenings: Current Year: 500 Planned Next Year: 500
Number of initial client assessments: Current Year: 62 Planned Next Year: 62
Number of initial client care plans: Current Year: 50 Planned Next Year: 50
Total number of clients (carry over plus new): Current Year: 295 Planned Next Year: 295
Staff to client ratio (Active and maintenance per Full time care MATCH:
Source of Funds Cash Value: $30,122.00 In-kind
Source of Funds Cash Value: In-kind
Source of Funds Cash Value: In-kind

OTHER RESOURCES:
Source of Funds Cash Value: In-kind
Source of Funds Cash Value: In-kind

Printed On: 6/13/2011
Tri-County Office on Aging

Source of Funds: Cash Value: In-kind
Service Provision Request

Per Older Americans Act (OAA) and Older Michiganiains Act (OMA) requirements, in-home services, community services, and nutrition services should be provided under a contract with community-based service providers. Examples of these services are: Chore, Home Care Assistance, Homemaking, Home-Delivered Meals, Congregate Meals, Respite Care, Long Term Care Ombudsman, Elder Abuse Education, and Personal Care.

When appropriate a "service provision request may be approved by the State Commission on Services to the Aging". A service provision is defined as "providing a service directly to a senior, such as preparing meals, doing chore services, or working with seniors in an adult day setting". Service provision by the area agency can be appropriate when in the judgment of OSA: (1) provision is necessary to assure an adequate supply; (2) the service is directly related to the area agency's administrative functions; or, (3) a service can be provided by the area agency more economically than any available contractor, and with comparable quality. AAAs that request to provide an in-home service, community service, and/or a nutrition service must complete the section below for each service category. Please place a mark in the box next to the service and enter the required data.

If you are not planning on offering In-home, Community, or Nutrition Services directly, please skip this tab. If a service provision request has already been approved with the FY 2010-2012 MYP, it does not have to be requested again for FY 2012. However, a FY 2012 work plan and budget are still required for each service provided.

Congregate Meals

<table>
<thead>
<tr>
<th>Starting Date</th>
<th>10/01/2011</th>
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<td>$481,751.00</td>
<td>Total of State Dollars</td>
<td>$6,486.00</td>
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Geographic area to be served:
The entire geographic area of region 6 that includes Clinton, Eaton and Ingham Counties. The TCOA provides congregate and home-delivered meals directly per a waiver from OSA. In 1976 when the nutrition provider was unable to meet the goals the Ingham County Health Department and OSA asked TCOA to take over the program. The Administrative Board and Advisory Council have been committed to the Nutrition Program since then. There are no waiting lists for Meals-On-Wheels (MOW) except for an occasional situation where for a short time a volunteer route in full, usually not more than a few weeks. In those situations a week's supply of frozen meals is offered. Through a very strong network of volunteers, local funding and fundraising activities TCOA is able to provide noon meals to all those who qualify for MOW.

Another success of the TCOA MOW program is the availability of special diets. All meals are low salt. Special diets for chronic illnesses include low fat, diabetic and mechanically adjusted. There is also an optional meal for individuals to choose. Each week an optional meal is listed and for that week a client can select that for one or more days. Fish, pork or chicken is never the optional meal when that entrée is
There are 24 Senior Dining Sites in Region 6. These are provided through partnerships with schools, townships, senior centers, faith communities, senior apartment complexes and parks and recreation departments. The numbers of older adults participating in Dining Sites have decreased since the beginning of that service provision in 1976 but have plateaued in the last few years.

The Senior Dine Card is being used within the service area through congregate meals, locally known as the Senior Dine Program. Seniors who qualify for the card; those who have low incomes, are at nutritional risk and are socially isolated, can have one meal a day from one of the eight local area restaurants. Eligible participants can select from a special menu designed for this program. Most of the restaurants are where there are no Dining Sites and are located in more rural areas. The program is being evaluated on a regular basis.

List each goal of the program, including the timeline and expected outcome of the program:

1. Provide a minimum of 85,000 hot, nutritious meals to minimum of 1,900 seniors at Senior Dining Sites. 10/01/2011-09/30/2012

Expected outcome is that 1,900 older adults will be provided 1/3 of their minimum daily nutritional requirements and have an opportunity to socialize with peers.

Work plan including activities and expected outcome:

1. Prepare, distribute, arrange and oversee the serving of Senior Dine Site meals.
2. Provide a minimum of 500 congregate meals through the Senior Dine Card targeting low-income and rural older adults.
3. Conduct a minimum of 6 Nutrition Council meetings.
4. Comply with all minimum standards

Expected outcome is that 1,900 older adults will be provided 1/3 of their minimum daily nutritional requirements and have an opportunity to socialize with peers.

Rationale: Why is it appropriate for the Area Agency to provide this service?

Tri-County Office on Aging has actively sought out other providers to administer the Congregate Nutrition Program by putting out bids for service every three years and no one has answered the bid. Office of Services to the Aging asked TCOA to assume the Congregate Nutrition Program. Therefore, TCOA has assumed the role.

Home Delivered Meals

Starting Date 10/01/2011 Ending Date 09/30/2012
Total of Federal Dollars $305,520.00 Total of State Dollars $234,837.00

Geographic area to be served: Clinton, Eaton and Ingham Counties.

List each goal of the program, including the timeline and expected outcome of the program:

1. Provide a minimum of 310,000 hot, nutritious meals to a minimum of 1750 older adults who qualify for the service. 10/1/2011 - 9/30/2012
Tri-County Office on Aging  

Expected Outcome;  
Consumers of the service will receive 1/3 of their daily nutritional minimum requirements and have at least a 75% satisfaction rate with the food.

Work plan including activities and expected outcome:
1. Assess/reassess 1,750 seniors to assure they qualify for MOW.
2. For MOW prepare and make a meal available 7 days per week, at least 5 days delivered hot.
3. For MOW prepare & make available a cold sack evening meal available 7 days per week.
4. Recruit, train and schedule a minimum of 1,800 volunteers to deliver MOW.
5. Arrange and distribute a minimum of 2 days of emergency meals for MOW clients identified as needing emergency meal.
6. Conduct a minimum of 4 MOW Nutrition Council meetings in each of the 4 site areas.
7. Comply with all minimum standards.

Expected Outcome:
Consumers of the service will receive 1/3 of their daily nutritional minimum requirements and have at least a 75% satisfaction rate with the food.

Rationale: Why is it appropriate for the Area Agency to provide this service?
Home Delivered Meals as part of TCOA has been offering Home Delivered Meals since 1976. To date, Home Delivered Meals has never had a waiting list, we receive local donations and other in-kind supports to help maintain this program. TCOA has actively sought out other providers by putting out bids for service every three years and no one has answered the bid. Office of Services to the Aging asked TCOA to assume the Home Delivered Meals Program. Therefore, TCOA has assumed the role.
Program Development Objectives (State)

There are two parts to the FY 2012 Program Development section. Part I is for Program Development Objectives related to State Plan Goals. Suggested, but not required, areas that may be considered include the following:

**Transportation.** Working with the local transit authority to create "senior friendly" service, such as free trips to the farmers market, more on-demand door-to-door services, more door-to-door center/medical facility service, etc.

**Evidenced Based Disease Prevention Program (EBDP).** Engaging in new private and public partnerships; working with the medical community to promote programs; leader training, exploration of new EBDP programs and sustainability projects: i.e. requiring contractors to do EBDP as a contractual part of providing other services.

**Improvement of the Assessment and Services Referral Process for Caregivers.** Begin or expand TCARE and Savvy Caregiver.

**Adaptive/Assistive Technologies (AT).** Training/educating aging network providers on AT, and integration of AT into existing programs.

**Nutrition.** Expanding offerings at meal sites to include activities; second meal options; expansion of nutrition education; partnerships with local restaurants and/or chef/culinary schools in the area to provide new opportunities, exploration of other meal options.

You do not need to re-state program development objectives that are related to State Plan Goals unless there are new objectives or changes or updates to efforts planned for FY 2012. However, if there are new objectives or changes or updates, please identify for each objective:

--Resources to be mobilized.
--Who will benefit.
--Programs to be established.
--Staff positions and time to be allocated to the objective.
--The desired outcome.
--What is expected to be learned.
--Changes to the area agency’s infrastructure necessary to achieve the objective.

You will have an opportunity to enter other objectives not related to the State Plan Goals under the tab marked “Regional Program Development Objectives”.

Part II is a narrative that should explain what the program development efforts are intended to do to improve the quality of life of older adults in the PSA, whether older persons will receive what they want, and identify the effort and expense involved. The FY 2012 AIP should include this narrative even if there are no new objectives or changes or updates. It is OSA’s expectation that program development efforts be meaningful to older adults within the PSA.
Tri-County Office on Aging

State Plan Goal: Goal 2
Ensure That Older Adults Have a Choice in Where They Live Through Increased Access to Information and Services.

AAA Response:

Objective:
Provide Personal Emergency Response Systems (PERS) to a minimum of 15 persons on the waitlist. 1 FTE, 5 hours a week.

Timeline:
FY 2012

Activities:
1. I&A/ Options Counselor to call all persons on the waitlist.
2. Purchase PERS for 15 persons on the waitlist.

Expected Outcome:
Persons in the community will avoid prolonged hospital stays, nursing home placement, emergency room visits and even death.

AAA Response:

Objective:
Complete the Emerging Aging and Disability Resource Center (ADRC) application. TCOA- 1 FTE, 2 hours a week.

Timeline:
FY 2012

Activities:
1. The partnership will work collaboratively to complete the application. 2. Partnership (including all required members) will meet monthly.

Expected Outcome:
To become an Emerging ADRC Partnership.

AAA Response:

Objective:
Strive to maintain a volunteer pool of 5 Medicare/Medicaid Assistance Program (MMAP) Volunteers. 1 FTE, 2 hours a week.

Timeline:
FY 2012

Activities:
Tri-County Office on Aging  
FY: 2012

1. Recruit and train new MMAP volunteers.
2. Utilize Social Media and Outreach to obtain new volunteers.

**Expected Outcome:**
Beneficiaries in the community will be able to access information and assistance to better help with making an informed decision regarding Medicare, Medicaid, Prescription Drug Coverage, Supplemental Insurance, Long Term Care Insurance and Waste, Fraud, Abuse and Exploitation.

**State Plan Goal: Goal 3**
Protect Older Adults From Abuse and Exploitation

**AAA Response:**

**Objective:**
Increase awareness of Abuse and Exploitation of vulnerable older adults.

**Timeline:**
FY 2012

**Activities:**
1. MMAP staff will give at least two presentations to community organizations, agencies or to the general public.
2. Provide Abuse and Exploitation information to community partners and to the Aging Network.
3. Hold a joint providers meeting to educate providers about Abuse and Exploitation.

**Expected Outcome:**
Older adults and community providers in the region will be more aware of Abuse and Exploitation and will know how to better protect themselves.
Program Development Objectives (Regional)

List Regional Program Development Objectives that you are including in the plan. You do not need to re-state regional program development objectives unless there are new objectives or any changes or updates to efforts planned for FY 2012. However, if there are new objectives or changes or updates, please identify for each objective the following:

- Resources to be mobilized.
- Who will benefit.
- Programs to be established.
- Staff positions and time to be allocated to the objective.
- The desired outcome.
- What is expected to be learned.
- Changes to the area agency's infrastructure necessary to achieve the objective.

The information should address what the efforts are intended to do to improve the quality of life of older adults in the PSA, whether older persons will receive what they want, and identify the effort and expense involved. It is OSA's expectation that program development efforts be meaningful to older adults within the PSA.

Goals/Objectives

AAA Response:

Timeline/Activities

AAA Response:

Expected Outcome

AAA Response:
Advocacy Strategy

Describe the AAA's comprehensive advocacy strategy for fiscal year 2012. Describe how the agency's advocacy efforts will improve the quality of life of older adults within the PSA and how they will help older persons receive what they want.

AAA Response:

The Tri-County Office on Aging (TCOA) advocates for seniors and persons with disabilities to help assure that they can live as independently as possible. The second goal of the mission statement, which is to promote and preserve the independence and dignity of the aging population, is to advocate for adequate resources and sound public policy.

Advocacy is done on the National, State and local levels. TCOA's membership in the Area Agencies on Aging Association of Michigan (AAAAM) and the National Association of Area Agencies on Aging (N4A) provides timely information on the important issues and bills being discussed and voted on in the National and State Legislatures. Through the AAAAM, TCOA has participated and plans to continue efforts to promote, reopen and maintain if not expand the MI Choice Program, locally know as Project Choices, in Region 6 and state-wide. Many agencies, programs and individuals in Region 6 are also on the statewide coalition in support of MI Choice.

The TCOA Advisory Council appoints three representatives to sit on the Michigan Senior Advocates Council (MSAC). The MSAC representatives report back to the Advisory Council at their monthly meetings on proposed legislation and issues being worked on. The Advisory Council's opinion is also sought and at times a resolution is passed in support of an issue. Typical concerns of this group are health coverage (Medicare & Medicaid), income (Social Security, Supplemental Security Income and pension security) and public utility costs and regulation. Two local seniors also are representatives to the Michigan Office of Service to the Aging Advisory Council. Local State Advisory Council members attend the State Advisory Council meetings and report back to the TCOA Advisory Council Members.

The TCOA Executive Director is a member of the AAAAM Steering Committee that planned the first Older Michiganian's Day in June 2008; and is working on the event again for June 15, 2011. The event is held on the Michigan Capital lawn with elected officials speaking. In 2010 Region 6 had older adults, clients, staff, Advisory Council Members and Board Members attend along with MSAC members. Some visited local elected officials to seek support for the advocacy platform with the two strategies: support long term living and care options and promote livable communities for all ages.

When the TCOA Advisory Council membership has a concern they seek out more information and may support an issue through a resolution or write a letter expressing their opinion. This information is then shared with the appropriate individual(s) or organizations. Periodically information on how to advocate as an individual is provided, which includes tips on advocacy and names and addresses of National and State elected officials. The Advisory Council membership is encouraged to personally express their ideas and to encourage other groups they are involved with to do the same.

During FY 2010 the TCOA Advisory Council membership being concerned about State budget cuts to in-home services (including Meals-On-Wheels), volunteer services and congregate meals formed an Advocacy Committee to let older persons and the community know how State budget cuts are effected services and to encourage additional revenue. The Advisory Council Members have presented information to a few senior centers and plan to increase their advocacy efforts throughout the community. As a result of some of their efforts there have been petitions and letters sent to Local and State elected officials. Seniors are encouraged to let elected officials know their opinion on an issue with tips on advocacy and
how to contact elected officials with names, e-mail addresses and phone numbers provided.

The Tri-County Aging Consortium Board is kept informed of National and State issues and also expresses their concern or support on issues. Because they are all elected officials or their appointees, these individuals are advocates at their respective unit of government in support of older adults.
Community Focal Points

Review the listing of Community Focal Points in the Document Library and update as necessary. Please specifically note whether or not updates have been made.

Describe the rationale and method used to assess the ability to be a community focal point, including the definition of community.

Explain the process by which community focal points are selected.

The rationale for the selection of the community focal points is to have a central place and/or cultural center within each community where seniors go or identify as a place to access or find out about services. Also, each identified focal point has a paid staff person who has responsibility to work with seniors.

The Tri-County Office on Aging defines a community as a specific geographical location where persons live within a larger society and share a common interest; or a group of persons sharing a common cultural background. In the Tri-County Area, those living in a designated geographical boundary within an area will be identified as living in the same community. For example, an older person living within the geographical boundaries of St. Johns in Clinton County will share the same community and identify with the Information and Assistance (I&A) offices as well as the Clinton County Senior Citizens Drop-In Center in St. Johns. A cultural center in the community where persons of similar heritage congregate and/or access services is also identified as a focal point.

The Tri-County Aging Consortium Administrative Board is made up of County Commissioners from Clinton (2), Eaton (3) and Ingham (3) Counties and Lansing (4) and East Lansing (1) City Council members or their designee (See Appendix B). Also, the aforementioned local units of government appoint the senior members of the Advisory Council and this Board approves agency representatives. The Administrative Board is charged with the responsibility of overseeing the functions of the Tri-County Office on Aging and is responsible for all phases of the Area Plan. This includes the identification of Community Focal Points in the region. The Advisory Council reviews documents and makes recommendations to the Board.

With the consensus of the Administrative Board, Advisory Council, senior citizens and Tri-County Office on Aging staff, community focal points are to be identified as the I&A Offices (senior citizens offices) senior centers in each county, and TCOA. The senior community identifies their local senior centers, senior citizens offices and/or community centers as a place to go to receive information and/or services for senior citizens in their respective communities. In the Tri-County Area, there are two focal points identified in Clinton County; four in Eaton County; four in Ingham County other than the cities of Lansing and East Lansing; and three in the City of Lansing and one in the City of East Lansing.

In addition to the I&A Offices located in each county and Tri-County Office on Aging, several senior/community centers are identified as focal points. The seniors in the community meet at senior/community centers for various reasons and identify them as a place to go if they need additional services and/or information about senior citizen resources. The agency is particularly sensitive to the needs of minorities in the community and identified three centers where the majority of participants are from minority ethnic/cultural backgrounds. For those focal points, the definition is an ethnic/cultural boundary where persons sharing similar cultural backgrounds gather.

The rationale used for defining a community is based on the input from staff and senior citizens in the region. In terms of identifying a community, staff has taken into consideration certain factors such as geographical area; where people go to buy groceries, shop for clothing, receive medical care and attend religious services; and where seniors go to ask for information/assistance. Also, community includes
where seniors of a specific ethnic/cultural background gather and/or go to receive information/assistance.

Provide the following information for each focal point within the PSA. List all designated community focal points with name, address, telephone number, website, and contact person. This list should also include the services offered, geographic areas served and the approximate number of older persons in those areas. List your Community Focal Points in this format.

<table>
<thead>
<tr>
<th>Name:</th>
<th>Address:</th>
<th>Website:</th>
<th>Telephone:</th>
<th>Contact Person:</th>
<th>Persons:</th>
<th>Service Area:</th>
<th>Services:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meridian Senior Center</td>
<td>Chippewa Middle School, 4000 N. Okemos Rd., Okemos, MI 48864</td>
<td><a href="http://www.okemosschools.net/education">website</a></td>
<td>(517) 349-2209</td>
<td>Cherie Wisdom</td>
<td>4306</td>
<td>N: Ingham-Clinton County Line, S: Jolly Rd., W: Abott/Hagadorn/Timberland/College, E: Meridian Rd.</td>
<td></td>
</tr>
<tr>
<td>Letts Community Center</td>
<td>1220 W. Kalamazoo, Lansing, MI 48915</td>
<td></td>
<td>(517) 483-4311</td>
<td>Robin King-Anderson</td>
<td>18008</td>
<td>City of Lansing</td>
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### Tri-County Office on Aging

**Name:** Clinton County Drop-In Center  
**Address:** 201 S. Walker, St. Johns, MI 48879  
**Website:** www.ci.saint-johns.mi.us/community  
**Telephone:** (517) 224-4257  
**Contact Person:** JoAnne Sullivan  
**Persons:** 3434  
**Service Area:** N:Gratiot Rd., S:Center Line, W:Clintonia (Hubbardson), E:Meridian Rd.  
**Services:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Website</th>
<th>Telephone</th>
<th>Contact Person</th>
<th>Persons</th>
<th>Service Area</th>
<th>Services</th>
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</table>

### Tri-County Office on Aging

**Name:** Tri-County Office on Aging  
**Address:** 5303 S. Cedar St., Lansing, MI 48911  
**Website:** www.tcoa.org  
**Telephone:** (517) 887-1440  
**Contact Person:** Deb Arendsen  
**Persons:** 59806  
**Service Area:** Lansing & East Lansing, serves Clinton, Eaton and Ingham Counties for Project Choices  
**Services:**

<table>
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<tr>
<th>Name</th>
<th>Address</th>
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<th>Telephone</th>
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<th>Persons</th>
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<th>Services</th>
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<tbody>
<tr>
<td>Tri-County Office on Aging</td>
<td>5303 S. Cedar St., Lansing, MI 48911</td>
<td><a href="http://www.tcoa.org">www.tcoa.org</a></td>
<td>(517) 887-1440</td>
<td>Deb Arendsen</td>
<td>59806</td>
<td>Lansing &amp; East Lansing, serves Clinton, Eaton and Ingham Counties for Project Choices</td>
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</table>

### Williamston Senior Center

**Name:** Williamston Senior Center  
**Address:** 201 School St., Williamston, MI 48895  
**Website:** www.wmston.k12.mi.us/communityseniorcenter  
**Telephone:** (517) 676-1081  
**Contact Person:** Nancy Williams  
**Persons:** 3980  
**Service Area:** N: Milton Rd., W: Meridian Rd., E: Wallace Rd  
**Services:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
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<tr>
<td>Williamston Senior Center</td>
<td>201 School St., Williamston, MI 48895</td>
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<td>(517) 676-1081</td>
<td>Nancy Williams</td>
<td>3980</td>
<td>N: Milton Rd., W: Meridian Rd., E: Wallace Rd</td>
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</table>

### Delhi Twp. Senior Center

**Name:** Delhi Twp. Senior Center  
**Address:** 2108 S. Cedar, Holt, MI 48842  
**Website:**  
**Telephone:** (517) 691-1549  
**Contact Person:** Mark Jenks  
**Persons:** 2400  
**Service Area:** N: Jolly, Willoughby and I-96, S:Nichols Rd., W: Waverly Rd., E: College Rd.  
**Services:**

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### Cristo Rey Comm. Center

**Name:** Cristo Rey Comm. Center  
**Address:** 1717 N. High St., Lansing, MI 48906  
**Website:**  
**Telephone:** (517) 372-4700  
**Contact Person:** Sally Arias  
**Persons:** 902  
**Service Area:** Tri-County Focal for Seniors of Hispanic Origin in Clinton, Eaton & Ingham Co.  
**Services:**

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<tr>
<td>Cristo Rey Comm. Center</td>
<td>1717 N. High St., Lansing, MI 48906</td>
<td></td>
<td>(517) 372-4700</td>
<td>Sally Arias</td>
<td>902</td>
<td>Tri-County Focal for Seniors of Hispanic Origin in Clinton, Eaton &amp; Ingham Co.</td>
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<tr>
<td>Name</td>
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<td>Contact Person</td>
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<tr>
<td>Rocking Chair Deserters Senior Center</td>
<td>201 Grand, Eaton Rapids, MI 48827</td>
<td>(517) 663-2335</td>
<td>Judy Nichols</td>
<td>4886</td>
<td>N: Davis Hwy., /Kinsel Hwy, S. Baseline Hwy., W: Five Point-Curtis, E: Waverly Road</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eaton Area Senior Center</td>
<td>804 S. Cochran, Charlotte, MI 48813</td>
<td>(517) 541-2934</td>
<td>Cindy Miller</td>
<td>17751</td>
<td>All of Eaton County</td>
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</table>
CLP

In this section of the AIP the Area Agency should describe its planned efforts to integrate components of the Community Living Program (CLP) into the comprehensive coordinated service delivery systems developed to implement the Area Plan. It is expected that area agency partners in the CLP demonstration programs will continue efforts begun during the demonstration grant period. Describe your planned efforts to integrate CLP into service delivery systems supported by the Area Plan. The description should address at a minimum:

--How many person-centered planning (PCP) master trainers you have on staff and how you plan to provide PCT/PCP training to service providers throughout the PSA.

--Your plans for developing community living consultation (CLC), options counseling services, throughout the PSA.

--How and when persons at risk of nursing home placement will be identified and referred to programs, offering flexible service options, to assist them in avoiding or delaying nursing home placement.

--How the area agency will, or prepare to, participate in the Veterans Directed Home and Community-Based Services Program. (Incorporating self-direction and Community Living Consultation.)

--How the area agency intends to work with the emerging ADRC partnerships to assure the availability of unbiased Information and Assistance services and Community Living Consultation for both the aging and disability communities.

1. A comprehensive work plan must be developed that supports the CLP project goals of fully embracing and supporting PCT and SD, re-engineering the existing services infrastructure to support PCT and SD and directing the use of federal, state and local funding sources to serve CLP eligible individuals and their caregivers. The work plan must address at a minimum: Independent Living Consultation (ILC); use of OAA/VA/State/Local resources to support services for program participants; use of flexible service options (including self-determination); planned outreach efforts; and, integration of CLP and PCT into existing AAA Response:

1. Continue providing Community Living Program/Choices for Independence/Options Counseling (OC) services Program in Region 6.
2. Complete a CLP/OC triggering form to determine eligibility for all CLP/OC to a minimum of 100 individuals 60 years of age or older.
3. Conduct an initial visit to develop a person centered (PC) plan and at least one follow-up contact for a minimum of 75 CLP/OC participants.
4. Provide ongoing contact and support to a minimum of 25 participants by supporting individual needs and desires as determined using PC thinking.
5. Secure and monitor flexible service options including but not limited to cost-sharing, paying for temporary service, securing donated items for client use, working with client to utilize for their own funds and support system to meet their needs.
6. Refer participants to other services as appropriate and desired such as Senior Companion and
Tri-County Office on Aging

Meals-On-Wheels.
7. Conduct outreach to 14 area nursing homes, 7 hospitals, and attend at least 8 speaking/health fair events.
8. Refer CLP/OC participants to appropriate TCOA programs such as Project Choices.

2. At your discretion, a separate program narrative may also be included.

AAA Response:

Funding and a regional service definition for the Community Living Program (CLP) has been incorporated into the TCOA Area Plan FY 2010 - 2012. It is an Access Service and TCOA will provide CLP/OC directly. It is an addition/extension of Project Choices, providing accurate information and assistance through a PCT approach. Older adults that the Options Counselor works with typically have private funds that can be used to assist them to remain at home.

3. The area plan grant budget, on page 2 of 3, includes a row to identify grant resources, program income, and local match to be used for support services for CLP participants. Please be reminded that funds used for CLP matching purposes may not be used as match for any other program. The CLP Appendix budget asks for detail regarding the specific service categories to be funded with these resources.

AAA Response:

NA

4. Both the project budget and schedule of match and other resources, Budget Form (A), must be completed.

AAA Response:

NA

5. The CLP appendix budget is for planning information, not accounting purposes. Please be as detailed as possible. Revisions to the CLP appendix budget will be handled as administrative revisions.

AAA Response:

NA
ADRC/MMAP

Aging and Disability Resource Center Partnerships (ADRC). The Office of Services to the Aging was awarded a grant from the Administration on Aging (AoA) in FY 2010 to develop Aging and Disability Resource Center (ADRC) partnerships statewide by 2014. Michigan's ADRC Partnerships will build on a "no wrong door" (decentralized) model that recognizes all stakeholders as equal partners. ADRC Partnerships are highly visible and trusted sources in the community that empower persons of all ages and income levels to navigate the full range of long term care support options according to their cultures, values, and preferences. ADRC Partnerships provide person-centered planning; comprehensive information and assistance; appropriate referrals; follow-up; and seamless access on available long term support options. For more information on ADRC Partnerships, please visit: http://www.adrc-tae.org/tiki-index.php?page=HomePage. Please describe the role the Area Agency will play in the development of ADRC partnerships within the PSA.

Medicare/Medicaid Assistance Program (MMAP). This section of the AIP is for the Area Agency to describe its planned efforts for implementing MMAP within its respective PSA. The description should address at a minimum the following:

--Specific goals related to MMAP activities including fraud prevention activities, outreach and counseling.
--Volunteer management and recruitment goals and challenges.
--Training plan needs and recommendations.
--MMAP and ADRC partnership coordination.

Also note the specific MMAP budget information which must be included for the FY 2012 Area Agency on Aging Operating Budget.

ADRC

Indicate if the AAA will participate in the development of ADRC partnership(s) in the PSA. If yes, please describe the anticipated role the AAA will play in the partnership(s).

AAA Response:

TCOA in partnership with the region's Long Term Care (LTC) Collaborative formally voted to develop an Aging & Disability Resource Center locally. The LTC Collaborative was formed in 1999 with membership including TCOA, Capital Area Center for Independent Living (CACIL), CEI Community Mental Health, Sparrow Specialty Hospital, Ingham County Medical Care Facility, Lansing Community College, Ingham County Health Department, Department of Human Services, home health care agencies, and MI Peer Review Organization (MPRO). This body keeps the membership informed of activity in the area of LTC and works on special projects. In past years there were Video Fests held so agencies/organization could preview available videos to use for training purposes. "Labor of Love" a survey of direct care workers (DCW) and home health care agencies as conducted and used to educate agencies and policy makers on the views of DCW and to look at similarities and differences between the responses of the DCW and agencies. The LTC Collaborative also worked on the Single Point of Entry grant with TCOA with plans to possibility co-locate some staff at Community Mental Health, Department of Community Health and CACIL. The ADRC partnership in our area started as a way of utilizing existing long term care resources to develop a "No Wrong Door" model for LTC supports and services. The ADRC model recognizes that all stakeholders function as equal partners. Tri-County Office on Aging staff connected.
with our local Capital Area Center for Independent Living and discussed ways of building an effective partnership with each other as well as other partners in the Community. It was agreed upon that TCOA would contact community partners and coordinate a meeting. July 15, 2010 was the first meeting for partners to meet. Partners continue to meet monthly. Tri-County Office on Aging was an interested participant from the beginning. Other interested partners who attended the meeting include the Medicare/Medicaid Assistance Program (MMAP, SHIP), Capital Area Center for Independent Living (CIL), Department of Human Services (DHS), Community Mental Health (CMH), Long Term Care Ombudsmen, Michigan Peer Review Organization (MPRO), Lansing Community College (LCC), Elder Law of Michigan (ELM), Sparrow Hospital, Burcham Hills Retirement Community and Ingham Regional Medical Center. As the partnership developed, the partners involved chose TCOA to facilitate the meetings. Agendas and minutes were prepared by staff at Tri-County Office on Aging. In the beginning, partners appeared somewhat reluctant to get involved and most importantly they were concerned about what role they would play. Meetings with the partnership occurred every month in 2010. It was decided by the group that meetings would take place on the 3rd Wednesday of every month at 1:30pm. The meetings would take place at Tri-County Office on Aging. As discussions continued throughout the year, it was more apparent that the partnership needed more participation and more partners. One challenge was locating consumers to participate in the Partnership and deciding on an appropriate name for the Partnership. Another was trying to figure out what role each partner would play. Accomplishments in 2010 included successful completion of the Partner-Summary Readiness Assessment, the Partnership Readiness Assessment, our Partnership developed our Mission statement, created a name for our partnership (ADRC- Capital Area), locating consumers to be a part of the partnership and Completing the Managing Partner Investment Worksheet. In 2011-2012 we plan on continuing our discussions with partners as to what role they will play, how the operations would work, decide where the geo-routed number would go, complete the letter of intent and complete the Emerging ADRC Partnership Designation Application.

MMAP

If your Agency is a MMAP agency, provide an overview of your program, including numbers of persons served, volunteer recruitment and innovative ways of getting the information to residents.

AAA Response:

The Medicare/Medicaid Assistance program (MMAP) provides a free health benefits counseling service to Medicare beneficiaries, those who are 65 years of age or older and those who are Medicare eligible due to a disability, and their families. MMAP provides timely, objective and accurate information as well as support to Michigan beneficiaries so they can make informed decisions about their health care. Information and assistance is provided in the areas of Medicare, Medicaid, Medicare Prescription Drug Coverage, Medicare Advantage plans (Health plans), Medicare supplemental insurance, Medicare Savings Programs, identify and report Medicare and Medicaid fraud/abuse, or scams and explore long term care insurance options.

MMAP counselors are not connected with any insurance company and they are not licensed to sell insurance. The MMAP program in the Tri-County area has served to date 1,577 clients in this fiscal year (04/01/2010- 03/31/2011). Outreach and volunteer recruitment/management are two important aspects of this program. Outreach at health fairs, group presentations to the public and outside agencies and word of mouth are our main forms of outreach.

TCOA has made formal links with Capital Area Community Services through their annual contract to
provide Information & Assistance that includes MMAP activities. There are also signed agreements between TCOA and the Capital Area Center for Independent Living, Elder Law of Michigan and Bethlehem Temple Church to conduct Medicare Improvements for Patients and Providers Act (MIPPA) enrollments. There are currently 10 MMAP Counselors in Clinton, Eaton and Ingham counties.
Other Grants

Use this section to identify any other grants or initiatives that your AAA is participating in with OSA and other partners. Describe how these grants and other initiatives will improve the quality of life of older adults within the PSA. Further, describe how these other grants and initiatives reinforce the Area Agency’s planned program development efforts for FY 2012.

Grants or initiatives to be included in this section may include TCARE, Savvy Caregiver, Creating Confident Caregivers (CCC), Chronic Disease Self-Management Programs, such as PATH, and programs supporting persons with dementia. For CCC initiatives, provide the following information:

--Will you be providing CCC training during FY 2012?
--How many persons do you anticipate training?
--What fund sources will be used to support staff providing the training?
--Breakdown the percentage of each fund source supporting the training staff.
--What fund sources will be used to provide materials, provide snacks/food and respite for the trainee’s friend or family member?
--The name of the person who is the agency contact for CCC.

If you will be providing CCC training during FY 2012, it is expected that you will report to OSA the number of caregivers served on a quarterly basis to demonstrate sustainability.

1. Describe other grants and/or initiatives the area agency is participating in with OSA and other partners.

AAA Response:

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<tr>
<th>Grant Type</th>
<th>Description</th>
<th>Dates</th>
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<td>OSA OAA Grant NHD</td>
<td>Nursing Home Diversion (NHD)</td>
<td>Funds ended March 31, 2010</td>
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<td>OSA OAA Grant</td>
<td>Creating Confident Caregivers-SAVVY Training</td>
<td>October 1, 2008</td>
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<td>through Sept, 30, 2011</td>
<td>0 funding</td>
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<tr>
<td>OSA OAA Grant</td>
<td>Personal Action Toward Health (PATH)</td>
<td>March 31, 2010 through</td>
<td>$6,907 FY 2012</td>
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<td>March 31, 2012</td>
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<td>FY 2012</td>
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2. Describe how these grants and other initiatives will improve the quality of life of older adults within the PSA.

AAA Response:

NHD
Establish a position Community Living Specialist/Options Counselor and incorporate the funding for that position into the ongoing funding system. This was completed and was incorporated into the Area Plan (AP) FY 2010-12.
Work with older adults and families on understanding community options for long-term care services and how best to utilize personal funds through a person centered process. Was incorporated into the AP. Participate with the development of Minimum Standards and evaluation. Continuing.

Creating confident Caregivers-SAVVY Training
Maintain at least three SAVVY Master Trainers, there are now 4.
Train at least four SAVVY Leaders,
Provide at least eleven SAVVY Caregiver classes for 85 unduplicated caregivers during FY 2010.
Provide at least eleven SAVVY Caregiver classes for 110 unduplicated caregivers during FY 2011.
Offer respite care to each family attending the SAVVY Caregiver classes, implementing a cost-share.
Develop a plan to continue SAVVY Caregiver classes after grant has ended by the end of FY 2011.

PATH
Contract with Ingham County Health Department to be the lead agency for the grant.
Provide PATH
3. Describe how these grants and other initiatives reinforce the area agency's planned program development efforts for FY 2012.
AAA Response:
Nursing Home Diversion - Funding for a Community Living Specialist was successfully incorporated into the Area Plan and AIP. Some of the older adults and caregivers who received CLP visits needed assistance with paying for services and there are close to 350 persons on the in-home services waiting list and again over 300 on the MI Choice waiting list.

Creating Confident Caregivers - A special training of leaders was held in the fall so there was not a caregiver training. In the future a leader in training will attend a caregiver training with a Master Trainer allowing for more flexibility for potential leaders and serving more caregivers. The program has been successful. The Burcham Hills Foundation is providing $2,500 for promotion of the session in the newspapers and public service announcements.

PATH - The PATH program will teach individuals how to self-manage their health condition, how to talk to your healthcare workers and your family, how to overcome stress, how to deal with emotions, learn how to problem solve, make treatment decisions, exercise, be healthy and how to use medicine appropriately. The Ingham County Public Health Department (PHD) is taking on the lead agency role in Region 6. Prior to the grant they began providing sessions and have a commitment to the program. Barry-Eaton District PHD has staff trained in PATH and are supportive of the program. There is a strong regional effort including an annual contractor, Health For Life Consultants. With the involvement of Ingham County PHD and Health for Life Consultants, TCOA is certain PATH will continue to meet it's goals.

4. Describe the area agency's Creating Confident Caregivers initiative for FY 2012.
AAA Response:
Creating Confident Caregivers/SAVVY Training - When grant funding is no longer available Title 3E can be used for staff support. Leaders are being trained and asked to commit to continuing their involvement with CCC past the grant cycle with great success. Also the Alzheimer's Association wants to provide CCC in the region.
Appendices

The Appendices are presented under individual tabs to be completed in this section. Previous electronic versions should not be used or uploaded as separate documents. All Area Agencies must complete the following Appendices:

Appendix A: Board of Directors Membership
Appendix B: Advisory Board Membership
Appendix C: Current Provider Demographics
Appendix G: Agreement for Receipt of Supplemental Cash-in-Lieu of Commodity Payments
### Board of Directors Membership

<table>
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<tr>
<th>Membership Demographics</th>
<th>Asian/Pacific Islander</th>
<th>African American</th>
<th>Native American/Alaskan</th>
<th>Hispanic Origin</th>
<th>Persons with Disabilities</th>
<th>Female</th>
<th>Total Membership</th>
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<tr>
<th>Name of Board Member</th>
<th>Geographic Area</th>
<th>Affiliation</th>
<th>Elected Official</th>
<th>Appointed</th>
<th>Community Representative</th>
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<tbody>
<tr>
<td>Brian Jeffries</td>
<td>City of Lansing</td>
<td>Lansing City Council</td>
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<tr>
<td>Kathie Dunbar</td>
<td>City of Lansing</td>
<td>Lansing City Council</td>
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<tr>
<td>Joan Jackson-Johnson</td>
<td>City of Lansing</td>
<td>Appointee Lansing City</td>
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<td>Chris Swope</td>
<td>City of Lansing</td>
<td>Lansing City Clerk</td>
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<tr>
<td>Diane Goddeeris</td>
<td>City of East Lansing</td>
<td>East Lansing City Council</td>
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<td>Sue Hoffman</td>
<td>Eaton County</td>
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<td>Blake Mulder</td>
<td>Eaton County</td>
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<tr>
<td>Ben Colestock</td>
<td>Eaton County</td>
<td>Commissioner</td>
<td>Yes</td>
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<tr>
<td>Steve Dougan</td>
<td>Ingham County</td>
<td>Commissioner</td>
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<tr>
<td>Rebecca Bahar-Cook</td>
<td>Ingham County</td>
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<td>Andy Schor</td>
<td>Ingham County</td>
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<tr>
<td>Adam Stacey</td>
<td>Clinton County</td>
<td>Commissioner</td>
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<tr>
<td>Jack Enderle</td>
<td>Clinton County</td>
<td>Commissioner</td>
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APPENDIX B
Advisory Board Membership

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<th>Membership Demographics</th>
<th>Asian/Pacific Islander</th>
<th>African American</th>
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<th>Hispanic Origin</th>
<th>Persons with Disabilities</th>
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<th>Total Membership</th>
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<tr>
<td>Aged 60 and Over</td>
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Name of Board Member | Geographic Area          | Affiliation                                           |
---------------------|--------------------------|-------------------------------------------------------|
Frank DeRose Jr.     | City of East Lansing      | Senior Representative                                  |
Regina Allen         | City of Lansing           | Senior Representative                                  |
Gloria Kovnot        | Eaton County              | Senior Representative                                  |
John Greenslit       | Eaton County              | Senior Representative                                  |
Duane Beach          | Eaton County              | Senior Representative                                  |
Elaine Thelen        | Clinton County            | Senior Representative                                  |
Donald Kaufman       | Clinton County            | Senior Representative                                  |
Betty Cekel          | Ingham County             | Senior Representative                                  |
Gloria Thomas        | Ingham County             | Senior Representative                                  |
Julie McCarthy       | Tri-County Area           | Social Security Administration, Agency Representative |
Stacy Fox-Elster     | Tri-County Area           | Community Mental Health, Agency Representative        |
Al Swain             | Tri-County Area           | Capital Area Center for Independent Living, Agency Representative |
Gary Politz          | Tri-County Area           | Mareck Family & Geriatric Services, Agency Representative |
Kelly Neve           | Clinton County            | Clinton County Department of Human Services, Agency Representative |
# Michigan Office of Services to the Aging

## Annual & Multi Year Implementation Plans (AMPs)

### Tri-County Office on Aging

<table>
<thead>
<tr>
<th>Name</th>
<th>Area</th>
<th>Representative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Toby Powell</td>
<td>Tri-County Area</td>
<td>Sparrow Specialty Hospital, Agency Representative</td>
</tr>
<tr>
<td>Jan Yonker</td>
<td>Tri-County Area</td>
<td>MSU Geriatric Education Center, Agency Representative</td>
</tr>
<tr>
<td>Donna Webb</td>
<td>Eaton County</td>
<td>EATRAN, Agency Representative</td>
</tr>
<tr>
<td>Rudy Wilson</td>
<td>Tri-County Area</td>
<td>National Caucus of Black Aged, Agency Representative</td>
</tr>
<tr>
<td>Paul Carrigan</td>
<td>Tri-County Area</td>
<td>Visiting Physicians Association, Agency Representative</td>
</tr>
<tr>
<td>Chad Johnson</td>
<td>Tri-County Area</td>
<td>Bethlehem Temple Church, Agency Representative</td>
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<tr>
<td>Janet Clark</td>
<td>Tri-County Area</td>
<td>Retired &amp; Senior Volunteer Program, Agency Representative</td>
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<tr>
<td>Maxine Rose</td>
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<td>Nutrition Council</td>
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</tbody>
</table>
APPENDIX C
Current Provider Demographics

<table>
<thead>
<tr>
<th>Demographics</th>
<th>Asian/ Pacific Island</th>
<th>African American</th>
<th>Arab/ Chaldean</th>
<th>Native American/ Alaskan</th>
<th>Hispanic Origin</th>
<th>Persons with Disability</th>
<th>Female</th>
<th>TOTAL (all contractors) (all employees)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Contractors by Demographics</td>
<td>0</td>
<td>9</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>19</td>
<td>30</td>
</tr>
<tr>
<td>Number of Contractor Employees by Demographics</td>
<td>26</td>
<td>311</td>
<td>8</td>
<td>9</td>
<td>82</td>
<td>19</td>
<td>1,097</td>
<td>1,497</td>
</tr>
</tbody>
</table>

The above table should reflect contractors/staff that are funded by the AAA only. Number of employees of contractors should reflect a specific point in time. For example, report the numbers as of April 1, 2011. The data collection date should be the same for all contractors.

The information gathered from this report will be used in the cultural competency work that is being conducted by OSA. Please contact your field representative for more information.
APPENDIX G
Agreement for Receipt of Supplemental Cash-in-Lieu of Commodity Payments for the
Nutrition Program for the Elderly

The above identified agency, (hereinafter referred to as the GRANTEE), under contract with the Michigan Office of Services to the Aging (OSA), affirms that its contractor(s) have secured local funding for additional meals for senior citizens which is not included in the current fiscal year (see above) application and contract as approved by the GRANTEE.

Estimated number of meals these funds will be used to produce is: 300,000

These meals are administered by the contractor(s) as part of the Nutrition Program for the Elderly, and the meals served are in compliance with all State and Federal requirements applicable to Title III, Part C of the Older Americans Act of 1965, as amended.

Therefore, the GRANTEE agrees to report monthly on a separate OSA Financial Status Report the number of meals served utilizing the local funds, and in consideration of these meals will receive separate reimbursement at the authorized per meal level cash-in-lieu of United States Department of Agriculture commodities, to the extent that these funds are available to OSA.

The GRANTEE also affirms that the cash-in-lieu reimbursement will be used exclusively to purchase domestic agricultural products, and will provide separate accounting for receipt of these funds.
ASSURANCE OF COMPLIANCE


The Applicant provides this assurance in consideration of and for the purpose of obtaining Federal grants, loans, contracts, property, discounts or other Federal financial assistance from the Department of Health and Human Services.

THE APPLICANT HEREBY AGREES THAT IT WILL COMPLY WITH:

1. Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 80), to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.

2. Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 84), to the end that, in accordance with Section 504 of that Act and the Regulation, no otherwise qualified handicapped individual in the United States shall, solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.

3. Title IX of the Educational Amendments of 1972 (Pub. L. 92-318), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 86), to the end that, in accordance with Title IX and the Regulation, no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any education program or activity for which the Applicant receives Federal financial assistance from the Department.

4. The Age Discrimination Act of 1975 (Pub. L. 94-135), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 91), to the end that, in accordance with the Act and the Regulation, no person in the United States shall, on the basis of age, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.

The Applicant agrees that compliance with this assurance constitutes a condition of continued receipt of Federal financial assistance, and that it is binding upon the Applicant, its successors, transferees and assignees for the period during which such assistance is provided. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the
Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. The Applicant further recognizes and agrees that the United States shall have the right to seek judicial enforcement of this assurance.

**ASSURANCES AND CERTIFICATIONS**

The undersigned agency, designated by the Michigan Commission on Services to the Aging to act as the Area Agency on Aging within a given planning and service area, agrees to the following:

1. That the Annual Implementation Plan shall cover the current Fiscal Year 2011.

2. To administer its Annual Implementation Plan in accordance with the Older Americans Act, the Older Michiganders Act, federal and state rules, and policies of the Michigan Commission on Services to the Aging as set forth in publications and policy directives issued by the Michigan Office of Services to the Aging.

3. To make revisions necessitated by changes in any of the documents listed in point two in accordance with directives from the Michigan Office of Services to the Aging.

4. That any proposed revisions to the Annual Implementation Plan initiated by the Area Agency on Aging will be made in accordance with procedures established by the Michigan Office of Services to the Aging.

5. That funds received from the Michigan Office of Services to the Aging will only be used to administer and fund programs outlined in the Annual Implementation Plan approved by the Michigan Commission on Services to the Aging.

6. That the Area Agency on Aging will undertake the duties and perform the project responsibilities described in the Annual Implementation Plan in a manner that provides service to older persons in a consistent manner over the entire length of the Annual Implementation Plan and to all parts of the planning and service area.

7. That program development funds will be used to expand and enhance services in accordance with the initiatives and activities set forth in the approved Area Implementation Plan.

8. That all services provided under the Annual Implementation Plan are in agreement with approved service definitions and are in compliance with applicable minimum standards for program operations as approved by the Michigan Commission on Services to the Aging and issued by the Michigan Office of Services to the Aging, including Care Management.

9. That the Area Agency on Aging will comply with all conditions and terms contained in the Statement of Grant Award issued by the Michigan Office of Services to the Aging.

10. That the Area Agency on Aging may appeal actions taken by the Commission on Services to the Aging with regard to the Annual Implementation Plan, or related matters, in accordance with procedures issued by
the Michigan Office of Services to the Aging in compliance with the requirements of the Older Michiganians Act and Administrative Rules.

11. That the AAA will coordinate planning, identification, assessment of needs, and provision of services for older individuals with disabilities, with particular attention to individuals with severe disabilities, and with agencies that develop or provide services for individuals with disabilities.

12. That the AAA has in place a grievance procedure for eligible individuals who are dissatisfied with or denied services.

13. That the AAA will send copies of the Annual Implementation Plan to all local units of government seeking approval as instructed in the Annual Plan Instructions.

14. That the AAA Governing Board and Advisory Council have reviewed and endorsed the Annual Implementation Plan.

15. That the Area Agency on Aging will comply with all conditions and terms of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975. The Applicant agrees that compliance with this assurance constitutes a condition of continued receipt of Federal financial assistance, and that it is binding upon the Applicant, its successors, transferees and assignees for the period during which such assistance is provided. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. The Applicant further recognizes and agrees that the United States shall have the right to seek judicial enforcement of this assurance.

16. That the Area Agency on Aging will comply with all conditions and terms of The Elliot Larsen Civil Rights Act, PA 453 of 1976 and the Persons With Disabilities Civil Rights Act, PA 220 of 1976. The Applicant provides this assurance in consideration of and for the purpose of obtaining State of Michigan Federal grants, loans, contracts, property, discounts or other State and Federal financial assistance from the Michigan Office of Services to the Aging.

The signatory on the Signature Page indicates that the Area Agency on Aging is submitting the current Fiscal Year Annual or Multi-Year Implementation Plan that describes the initiatives and activities which will be undertaken on behalf of older persons within the planning and service area. We assure that these documents and subsequent Annual Implementation Plans represent a formal commitment to carry out administrative and programmatic responsibilities and to utilize federal and state funds as described.

ASSURANCE OF COMPLIANCE WITH THE ELLIOT LARSEN CIVIL RIGHTS ACT

The Applicant provides this assurance in consideration of and for the purpose of obtaining State of Michigan Federal grants, loans, contracts, property, discounts or other State and Federal financial assistance from the Michigan Office of Services to the Aging.

The Applicant hereby agrees that it will comply with:

Non-Discrimination: In the performance of any grant, contract, or purchase order resulting here from, the Contractor agrees not to discriminate against any employee or applicant for employment or service delivery and access, with respect to their hire, tenure, terms, conditions or privileges of employment, programs and services provided or any matter directly or indirectly related to employment, because of race, color, religion, national origin, ancestry, age, sex, height, weight, marital status, physical or mental disability unrelated to the individual's ability to perform the duties of the particular job or position. The Contractor further agrees that every subcontract entered into for the performance of any grant, contract, or purchase order resulting here from will contain a provision requiring non-discrimination in employment, service delivery and access, as herein specified binding upon each subcontractor. This covenant is required pursuant to the Elliot Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2201 et seq, and the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended MCL 37.1101 et seq, and any breach thereof may be regarded as a material breach of the grant, contract, or purchase order.
SIGNATURES

This document covers Fiscal Year 2012. This document becomes valid upon approval by the Michigan Commission on Services to the Aging. It may be conditionally approved subject to all general and/or special conditions established by the Commission on Services to the Aging. This signature page may substitute for required signatures on documents within the documents if those documents are specifically referenced on this signature page.

The signatories below acknowledge that they have reviewed the entire document including all budgets, Assurances, and Appendices and they commit to all provisions and requirements of this Annual Implementation Plan.

SIGNATURES

Diane Goddeeris
Chairperson, Board of Directors

6/20/11

Diane Goddeeris
Type/print Chairperson’s Name

Director, Area Agency on Aging

6/20/2011

Marion T. Owen
Type/print Director’s Name

Region 6

Area Agency on Aging

Documents referenced by the signature page:

- FY 2012 Area Plan Grant Budget
- FY 2012 Direct Service Budget(s)
- Request to Transfer Funds
- Waiver for Direct Service Provision
- Assurance and Certifications
- Assurance of Compliance with Title VI of Civil Rights Act of 1964
- Assurance of Compliance With Elliot Larsen Civil Rights Act
- Regional Service Definitions
- Agreement for Receipt of Supplemental Cash-in-lieu of Commodity Payments for the Nutrition Program for the Elderly
- Waiver of Minimum Percentage for a Priority Service Category
## FY 2012 AREA PLAN GRANT BUDGET

**Agency:** Tri-County Office on Aging  
**PSA:** 6  
**Budget Period:** 10/01/11 to 09/30/12  
**Date:** 05/24/11  
**Rev. No.:** 0  
**Page 1 of 3**

### SERVICES SUMMARY

<table>
<thead>
<tr>
<th>FUND SOURCE</th>
<th>SUPPORTIVE SERVICES</th>
<th>NUTRITION SERVICES</th>
<th>TOTAL</th>
</tr>
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<tbody>
<tr>
<td>1. Federal Title III-B Services</td>
<td>345,846</td>
<td></td>
<td>345,846</td>
</tr>
<tr>
<td>2. Fed. Title III-C1 (Congregate)</td>
<td>418,354</td>
<td>418,354</td>
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<tr>
<td>3. State Congregate Nutrition</td>
<td>6,466</td>
<td>6,466</td>
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<tr>
<td>4. Federal Title III-C2 (HDM)</td>
<td>210,424</td>
<td>210,424</td>
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<td>5. State Home Delivered Meals</td>
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<td>8. Federal Title VII-A</td>
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<td>9. Federal Title VII-EAP</td>
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<tr>
<td>10. State Access</td>
<td>21,209</td>
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<tr>
<td>11. State In-Home</td>
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<td>69,084</td>
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<td>12. State Pain</td>
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<tr>
<td>13. State Alternative Care</td>
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<td>14. State Care Management</td>
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<td>15. State N.H. Ombudsman</td>
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<td>171,442</td>
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<td>16. Local Match</td>
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### ADMINISTRATION

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<th>Local Cash</th>
<th>Local In-Kind</th>
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<td>Federal Administration</td>
<td>127,360</td>
<td>24,305</td>
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<td>151,665</td>
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<tr>
<td>State Administration</td>
<td>18,148</td>
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<td>18,148</td>
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<td>MATF Administration</td>
<td>9,042</td>
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<td>Other</td>
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### Expenditures

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<td>1. Salaries/Wages</td>
<td>2.50</td>
<td>115,489</td>
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<td>2. Fringe Benefits</td>
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<td>36,891</td>
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<td>3. Office Operations</td>
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<td>26,475</td>
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<td>-</td>
<td>178,855</td>
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### Cash Match Detail

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<th>Source</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Clinton County</td>
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<tr>
<td>Eaton County</td>
<td>5,688</td>
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<tr>
<td>Ingham County</td>
<td>6,295</td>
</tr>
<tr>
<td>City of Lansing</td>
<td>7,510</td>
</tr>
<tr>
<td>City of East Lansing</td>
<td>1,385</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td>24,305</td>
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### In-Kind Match Detail

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<tr>
<th>Source</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Clinton County</td>
<td>-</td>
</tr>
<tr>
<td>Eaton County</td>
<td>-</td>
</tr>
<tr>
<td>Ingham County</td>
<td>-</td>
</tr>
<tr>
<td>City of Lansing</td>
<td>-</td>
</tr>
<tr>
<td>City of East Lansing</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td>-</td>
</tr>
</tbody>
</table>

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.

**Signature:** [Signature]  
**Title:** [Title]  
**Date:** 06/20/2011
| SERVICE CATEGORY                  | Title III-B | Title III-D | Title III - E | Title VII | State Access | State In-Home | St. Alt. Care | State Care Mgmt | St. Respite (Escheat) | Ment Award Trust Fund | Medicaid CMB Fund | Program Income | Cash Match | In-Kind Match | TOTAL |
|----------------------------------|-------------|-------------|---------------|-----------|--------------|---------------|--------------|-----------------|---------------------|----------------------|-------------------|----------------|-------------|-------------|------------|----------|
| 1. Access                        |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |           |
| a. Care Management               |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |           |
| b. Case Coord/supp              | 31,797      |             | 183,526       |           |              |               |              |                 |                     |                      |                  |               |             |             | 203,318    |
| c. Disaster Advocacy            |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 35,330     |
| d. Information & Assist         | 85,738      |             | 15,000        |           |              |               |              |                 |                     |                      |                  |               |             |             | 111,160    |
| e. Outreach                     | 8,696       |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 9,377      |
| f. Transportation              | 9,375       |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 10,447     |
| 2. In-Home                      |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |            |
| a. Chore                        | 1,000       |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 1,000      |
| b. Home Care Assist             |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 1,111      |
| c. Home Injury Cntrl            |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 1,111      |
| d. Homemaking                  | 42,623      |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 123,082    |
| e. Home Health Aide             |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| f. Medication Mgt              | 6,223       |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 6,014      |
| g. Personal Care                | 42,586      |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 123,082    |
| h. PERS                         |             |             | 72,651        |           |              |               |              |                 |                     |                      |                  |               |             |             | 123,082    |
| i. Respite Care                | 68,430      |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 163,781    |
| j. Friendly Reassure           |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| 3. Legal Assistance            | 22,480      |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 26,179     |
| 4. Community Services          |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |            |
| a. Adult Day Care              | 32,180      |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 102,227    |
| b. Dementia ADC                |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| c. Disease Prevent             | 16,326      |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 20,581     |
| d. Health Screening            |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| e. Assist to Deaf              |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| f. Home Repair                 | 1,000       |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 2,006      |
| g. LTC Ombudsman               | 6,546       |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 32,977     |
| h. Sr Ctr Operations           |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| i. Sr Ctr Staffing             |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| j. Vision Services             |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| k. Elder Abuse Prevnt          |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| l. Counseling                  |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| m. Spec Respite Care           |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| n. Caregiver Supplmt            |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| o. Kinship Support             |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| q. Caregiver E.S.T             |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| 5. Program Develop             | 68,775      |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| 5. Region Specific             |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             |             |
| a. Emergency Funds             | 10,000      |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 11,111     |
| b. CLP Services                | 23,927      |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 66,018     |
| c. MATF administration        |             |             |               |           |              |               |              |                 |                     |                      |                  |               |             |             | 9,042      |
| SUPPORT SERV TOTAL             | 345,846     |             | 147,010       |           | 5,706        | 21,209        | 69,894        | 82,551          | 185,526             | 15,877              | 41,015           | 109,503       | 8,063       | 3,063      | 20,392     | 1,173,270  |
### FY 2012 AREA PLAN GRANT BUDGET - NUTRITION SERVICES DETAIL

**Agency:** Tri-County Office on Aging  
**PSA:** 6  
**Budget Period:** 10/1/2011 to 09/30/12  
**Date:** 05/24/11  
**Rev. Number:** 0  
**Budget Period:** 6

<table>
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<tr>
<th>SERVICE CATEGORY</th>
<th>Title III C-1</th>
<th>Title III C-2</th>
<th>State Congregate</th>
<th>State HDM</th>
<th>NSIP</th>
<th>Program Income</th>
<th>Cash Match</th>
<th>In-Kind Match</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>Nutrition Services</td>
<td>418,354</td>
<td>210,424</td>
<td>6,486</td>
<td>234,837</td>
<td>158,493</td>
<td>432,000</td>
<td>35,124</td>
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<td>1,572,243</td>
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<td>2. Home Delivered Meals</td>
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<td>234,837</td>
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<td>3. Nutrition Counseling</td>
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<td>4. Nutrition Education</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>5. AAA RD/Nutritionist*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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*Nutrition Services Total*: 418,354  
*Registered Dietitian, Nutritionist or individual with comparable certification, as approved by OSA.*

### FY 2012 AREA PLAN GRANT BUDGET - TITLE VII LTC OMBUDSMAN DETAIL

<table>
<thead>
<tr>
<th>SERVICE CATEGORY</th>
<th>Title III-B</th>
<th>Title VII-A</th>
<th>Title VII-EAP</th>
<th>State NHO</th>
<th>CMP Fund</th>
<th>Program Income</th>
<th>Cash Match</th>
<th>In-Kind Match</th>
<th>TOTAL</th>
</tr>
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<tbody>
<tr>
<td>LTC Ombudsman Services</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,491</td>
<td>32,977</td>
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<td></td>
</tr>
<tr>
<td>1. LTC Ombudsmen</td>
<td>6,546</td>
<td>-</td>
<td>15,877</td>
<td>8,063</td>
<td>-</td>
<td>-</td>
<td>2,491</td>
<td>32,977</td>
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</tr>
<tr>
<td>2. Elder Abuse Prevention</td>
<td>-</td>
<td>-</td>
<td>5,706</td>
<td>8,063</td>
<td>-</td>
<td>-</td>
<td>634</td>
<td>6,340</td>
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<tr>
<td>3. Region Specific</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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</tr>
<tr>
<td>LTC Ombudsman Ser. Total</td>
<td>6,546</td>
<td>-</td>
<td>5,706</td>
<td>15,877</td>
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<td>-</td>
<td>3,125</td>
<td>39,317</td>
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### FY 2012 AREA PLAN GRANT BUDGET - RESPITE SERVICE DETAIL

**SERVICES PROVIDED AS A FORM OF RESPITE CARE**  
**Title III-B**  
**Title III-E**  
**State Alt Care**  
**State Escheats**  
**State In-Home**  
**Merit Award Trust Fund**  
**Program Income**  
**Cash/In-Kind Match**  
**TOTAL**  
1. Chore  
2. Homemaking  
3. Home Care Assistance  
4. Home Health Aide  
5. Meal Preparation/HDM  
6. Personal Care  
**Respite Service Total**: - - - - - - - -

*Rev. 3/2011, page 3 of 3*
# FY 2012 Planned Services Summary Page for PSA:

<table>
<thead>
<tr>
<th>Service</th>
<th>Budgeted Funds</th>
<th>Percent of the Total</th>
<th>Method of Provision</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ACCESS SERVICES</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Care Management</td>
<td>$ 203,918</td>
<td>7%</td>
<td>$ 203,918</td>
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<tr>
<td>Case Coordination &amp; Support</td>
<td>$ 35,330</td>
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<td>$ 35,330</td>
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<tr>
<td>Disaster Advocacy &amp; Outreach Program</td>
<td>$ -</td>
<td>0%</td>
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<tr>
<td>Information &amp; Assistance</td>
<td>$ 111,931</td>
<td>4%</td>
<td>$ 96,931 $ 15,000</td>
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<tr>
<td>Outreach</td>
<td>$ 33,228</td>
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<td>$ 33,228</td>
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<tr>
<td>Transportation</td>
<td>$ 10,417</td>
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<td>$ 10,417</td>
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<tr>
<td><strong>IN-HOME SERVICES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chore</td>
<td>$ 1,111</td>
<td>0%</td>
<td>$ 1,111</td>
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<tr>
<td>Home Care Assistance</td>
<td>-</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>Home Injury Control</td>
<td>-</td>
<td>0%</td>
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</tr>
<tr>
<td>Homemaking</td>
<td>$ 128,082</td>
<td>5%</td>
<td>$ 128,082</td>
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<tr>
<td>Home Delivered Meals</td>
<td>$ 863,181</td>
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<td>Home Health Aide</td>
<td>-</td>
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<tr>
<td>Medication Management</td>
<td>$ 6,914</td>
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<td>$ 6,914</td>
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<tr>
<td>Personal Care</td>
<td>$ 123,103</td>
<td>4%</td>
<td>$ 123,103</td>
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<td>Personal Emergency Response System</td>
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<td>Respite Care</td>
<td>$ 163,731</td>
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<td>$ 163,731</td>
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<td>Friendly Reassurance</td>
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<tr>
<td><strong>COMMUNITY SERVICES</strong></td>
<td></td>
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<tr>
<td>Adult Day Services</td>
<td>$ 102,227</td>
<td>4%</td>
<td>$ 102,227</td>
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<tr>
<td>Dementia Adult Day Care</td>
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<tr>
<td>Congregate Meals</td>
<td>$ 709,062</td>
<td>26%</td>
<td>$ 709,062</td>
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<tr>
<td>Nutrition Counseling</td>
<td>-</td>
<td>0%</td>
<td></td>
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<tr>
<td>Nutrition Education</td>
<td>-</td>
<td>0%</td>
<td></td>
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<tr>
<td>Disease Prevention/Health Promotion</td>
<td>$ 20,361</td>
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<td>$ 20,361</td>
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<tr>
<td>Health Screening</td>
<td>-</td>
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</tr>
<tr>
<td>Assistance to the Hearing Impaired &amp; Deaf</td>
<td>-</td>
<td>0%</td>
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<tr>
<td>Home Repair</td>
<td>$ 1,111</td>
<td>0%</td>
<td>$ 1,111</td>
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<td>Legal Assistance</td>
<td>$ 26,178</td>
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<td>$ 26,178</td>
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<tr>
<td>Long Term Care Ombudsman/Advocacy</td>
<td>$ 32,977</td>
<td>1%</td>
<td>$ 32,977</td>
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<tr>
<td>Senior Center Operations</td>
<td>-</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>Senior Center Staffing</td>
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<td>0%</td>
<td></td>
</tr>
<tr>
<td>Vision Services</td>
<td>-</td>
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<tr>
<td>Programs for Prevention of Elder Abuse,</td>
<td>$ 6,340</td>
<td>0%</td>
<td>$ 6,340</td>
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<td>Counseling Services</td>
<td>-</td>
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<td>Specialized Respite Care</td>
<td>$ 4,889</td>
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<td>$ 4,889</td>
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<tr>
<td>Caregiver Supplemental Services</td>
<td>-</td>
<td>0%</td>
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</tr>
<tr>
<td>Kinship Support Services</td>
<td>$ 8,234</td>
<td>0%</td>
<td>$ 8,234</td>
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<tr>
<td>Caregiver Education, Support, &amp; Training</td>
<td>-</td>
<td>0%</td>
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<tr>
<td><strong>PROGRAM DEVELOPMENT</strong></td>
<td>$ 76,417</td>
<td>3%</td>
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<tr>
<td><strong>REGION-SPECIFIC</strong></td>
<td>$ 11,111</td>
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<tr>
<td>CLP Services</td>
<td>$ 56,618</td>
<td>2%</td>
<td>$ 56,618</td>
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<td>MATF administration</td>
<td>$ 9,042</td>
<td>0%</td>
<td>$ 9,042</td>
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<tr>
<td><strong>TOTAL PERCENT</strong></td>
<td>100%</td>
<td>18%: 11%: 68%</td>
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<tr>
<td><strong>TOTAL FUNDING</strong></td>
<td>$ 2,745,513</td>
<td>$ 486,879 $ 302,345  $ 1,866,761</td>
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</table>
# FY 2012 Annual Implementation Plan
## Direct Service Budget Detail

**AAA:** Tri-County Office on Aging  
**SERVICE:** MOW  
**FISCAL YEAR:** 2012

<table>
<thead>
<tr>
<th>LINE ITEM</th>
<th>Federal OAA Title III Funds</th>
<th>Other Fed Funds (non-Title III)</th>
<th>State Funds</th>
<th>Program Income</th>
<th>Match Cash</th>
<th>Match In-Kind</th>
<th>Other Resources</th>
<th>Total Budgeted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages/Salaries</td>
<td>74,254</td>
<td>82,867</td>
<td>107,869</td>
<td>12,396</td>
<td>9,774</td>
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<td>490,678</td>
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<tr>
<td>Fringe Benefits</td>
<td>31,368</td>
<td>35,008</td>
<td>45,570</td>
<td>5,236</td>
<td>4,129</td>
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<td>207,287</td>
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<td>Travel</td>
<td>11,158</td>
<td>12,453</td>
<td>16,210</td>
<td>1,862</td>
<td>1,469</td>
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<td>73,735</td>
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<td>Training/Consultants</td>
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<td>3,282</td>
<td>4,273</td>
<td>491</td>
<td>387</td>
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<td>19,435</td>
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<td>Supplies</td>
<td>15,130</td>
<td>16,885</td>
<td>21,979</td>
<td>2,525</td>
<td>1,992</td>
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<td>99,979</td>
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<td>Occupancy</td>
<td>15,889</td>
<td>17,733</td>
<td>23,083</td>
<td>2,652</td>
<td>2,092</td>
<td></td>
<td></td>
<td>105,000</td>
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<td>Communications</td>
<td>3,431</td>
<td>3,829</td>
<td>4,985</td>
<td>573</td>
<td>452</td>
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<td></td>
<td>22,675</td>
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<td>Equipment</td>
<td>817</td>
<td>912</td>
<td>1,187</td>
<td>136</td>
<td>108</td>
<td></td>
<td></td>
<td>5,400</td>
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<tr>
<td>Other (e.g., raw food costs):</td>
<td>488,65</td>
<td>95,096</td>
<td>54,535</td>
<td>709,88</td>
<td>8156</td>
<td>6432</td>
<td>133,933</td>
<td>418,005</td>
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<td>Administration</td>
<td>6,571</td>
<td>7,333</td>
<td>9,546</td>
<td>1,097</td>
<td>865</td>
<td></td>
<td>18,010</td>
<td>43,422</td>
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<td>Purchased Services</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
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<tr>
<td><strong>Totals</strong></td>
<td><strong>210,424</strong></td>
<td><strong>95,096</strong></td>
<td><strong>234,837</strong></td>
<td><strong>305,690</strong></td>
<td><strong>35,124</strong></td>
<td><strong>27,700</strong></td>
<td><strong>576,745</strong></td>
<td><strong>1,485,616</strong></td>
</tr>
</tbody>
</table>

**SERVICE AREA:** Entire PSA  
(List by County/City if service area is not entire PSA)

I certify that I am authorized to sign on behalf of this agency.  
The budgeted amounts represent necessary and proper costs for implementing the program.

**Name:** Marion T. Owen  
**Title:** Executive Director  
**Date:** 6/30/2011
## FY 2012 Annual Implementation Plan
### Direct Service Budget Detail

**AAA:** Tri-County Office on Aging  
**FISCAL YEAR:** 2012

**SERVICE:** Congregate

<table>
<thead>
<tr>
<th>LINE ITEM</th>
<th>Federal OAA Title III Funds</th>
<th>Other Fed Funds (non-Title III)</th>
<th>State Funds</th>
<th>Program Income</th>
<th>Match</th>
<th>Other Resources</th>
<th>Total Budgeted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages/Salaries</td>
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<td>1,835</td>
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<td>460</td>
<td>10,378</td>
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<td>3,461</td>
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<td>Travel</td>
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<td>134</td>
<td>3,034</td>
<td>0</td>
<td>1,012</td>
<td>1,827</td>
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<td>Training</td>
<td>5,774</td>
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<td>90</td>
<td>2,021</td>
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<td>674</td>
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<td>1,197</td>
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<td>Occupancy</td>
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<td>919</td>
<td>20,749</td>
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<td>6,919</td>
<td>12,493</td>
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<td>Communications</td>
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<td>60</td>
<td>1,364</td>
<td>0</td>
<td>455</td>
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<td>Equipment</td>
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<td>9</td>
<td>207</td>
<td>0</td>
<td>69</td>
<td>124</td>
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<tr>
<td>Other (e.g., raw food costs):</td>
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<td>63,397</td>
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<td>60649</td>
<td>0</td>
<td>20225</td>
<td>36518</td>
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<td>133</td>
<td>2,992</td>
<td>0</td>
<td>998</td>
<td>1,802</td>
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<td>Purchased Services</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Totals:** 418,354 63,397 6,486 146,410 0 48,825 88,156 771,628

**SERVICE AREA:** Entire PSA  
(List by County/City if service area is not entire PSA)

I certify that I am authorized to sign on behalf of this agency.  
The budgeted amounts represent necessary and proper costs for implementing the program.

**Name:** Maren O’Meara  
**Title:** Executive Director  
**Date:** 06/20/2011
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE EQUAL OPPORTUNITY COMMITTEE

RESOLUTION #11-

WHEREAS, several vacancies exist on the Equal Opportunity Committee; and

WHEREAS, the County Services Committee has interviewed those interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoint:

Stefan Fletcher, 900 Long Boulevard, #648, Lansing, 48911

to the Equal Opportunity Committee to a term expiring September 30, 2011.

COUNTY SERVICES:  Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti
Nays: None  Absent: None  Approved 6/21/11
WHEREAS, the Ingham County Treasurer is acting as the foreclosing governmental unit under P.A. 123 of 1999; and

WHEREAS, the General Property Tax Act (PA123 of 1999), allows a county, under MCL 211.78m(1), to purchase tax foreclosed property for the minimum bid which is defined in statute; and

WHEREAS, the County Board of Commissioners wish to utilize their local option to acquire tax foreclosed property not otherwise optioned by the State of Michigan or other local units of government; and

WHEREAS, the Ingham County Land Bank Fast Track Authority (the “Authority”) on June 13, 2011 passed a resolution requesting the County to acquire certain properties that meet the criteria outlined in the Authority’s Priorities, Policies and Procedures.

THEREFORE BE IT RESOLVED, that the Board of Commissioners requests the County Treasurer, acting as the Foreclosing Governmental Unit, to accept the minimum bid in the name of Ingham County for the properties identified in the attached list, subject to local and state option and other deletions as required by statute and Land Bank Priorities, Policies and Procedures.

BE IT FURTHER RESOLVED, that acquisition costs shall be covered by the Ingham County Land Bank Authority.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary documents as approved to form by the County Attorney to convey said properties to the Authority.

COUNTY SERVICES:  Yeas: De Leon, Copedge, Celentino, Schor
      Nays: Vickers, Dragonetti   Absent: None   Approved 6/21/11

FINANCE:  Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
      Nays: None   Absent: None   Approved 6/22/11
## 2011 Tax Foreclosure Purchase List

<table>
<thead>
<tr>
<th>Parcel Number</th>
<th>Address</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>33-01-01-03-302-141</td>
<td>927 Bates St</td>
<td>7,231.68</td>
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<tr>
<td>33-01-01-03-353-181</td>
<td>716 Vance St</td>
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<tr>
<td>33-01-01-03-377-041</td>
<td>Rheamount Ave</td>
<td>1,084.52</td>
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<tr>
<td>33-01-01-03-378-002</td>
<td>1335 Lake Lansing Rd</td>
<td>27,083.05</td>
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<tr>
<td>33-01-01-03-378-032</td>
<td>2330 Commonwealth Ave</td>
<td>10,716.53</td>
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<td>33-01-01-03-378-092</td>
<td>Lake Lansing Rd</td>
<td>3,645.01</td>
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<tr>
<td>33-01-01-03-378-122</td>
<td>1329 Lake Lansing Rd</td>
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<td>33-01-01-04-102-151</td>
<td>404 Hylewood Ave</td>
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<td>33-01-01-04-109-121</td>
<td>3209 Felt St</td>
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<td>33-01-01-04-126-450</td>
<td>W Sheridan Rd</td>
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<td>3126 Felt St</td>
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<tr>
<td>33-01-01-04-154-121</td>
<td>423 W Paulson St</td>
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<tr>
<td>33-01-01-04-327-491</td>
<td>415 Filley St</td>
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<td>33-01-01-04-328-131</td>
<td>236 W Gier</td>
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<td>33-01-01-04-328-351</td>
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<td>33-01-01-04-406-011</td>
<td>Gary Ave</td>
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<td>33-01-01-04-457-141</td>
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<tr>
<td>33-01-01-04-457-151</td>
<td>Mosely Ave</td>
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<td>33-01-01-05-252-081</td>
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3,313,797.00
JUNE 28, 2011
Agenda Item No. 5

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING REGISTER OF DEEDS TO ENTER INTO A CONTRACT FOR
LEGAL SERVICES WITH THE HOME DEFENSE LEAGUE TO RECOVER LOST
TRANSFER TAX

RESOLUTION #11-

WHEREAS, the Register of Deeds is responsible for collecting property tax payments of property transfers in
the county, including but not limited to Sheriffs deeds and other deeds or documents transferring property rights; and

WHEREAS, any person seeking to record transfers of interests in land, must remit payment of specific fees and
taxes to the Register of Deeds at the time the recording is made. MCL 600.2567; MCL 207.523; and

WHEREAS, Fannie Mae and Freddie Mac have recorded numerous deeds in Ingham County transferring
property interests for which Real Estate Transfer Taxes have not been paid as required by law; and

WHEREAS, Fannie Mae and Freddie Mac have used a tax exemption that they should not have qualified for in
order to avoid said tax; and

WHEREAS, numerous banks and foreclosure firms have assigned mortgages to Fannie Mae and Freddie Mac to
avoid their own transfer tax.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Register of
Deeds to enter into an agreement with Home Defense League to represent the County to file suit for Real Estate
Transfer Fees contingent on sign off of the County Attorney and the County Controller/Administrator, on a 15%
contingency of the recovery, plus costs, as authorized by the agreement. The 15% contingency shall include all
attorney fees on appeal.

COUNTY SERVICES:  Yeas:  De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti
                  Nays:  None  Absent:  None  Approved 6/21/11

FINANCE:  Yeas:  Schor, Tseroglou, Nolan, Bahar-Cook, McGrain, Dougan
           Nays:  None  Absent:  None  Approved 6/22/11
Resolutions

RESOLUTION TO DONATE FOUNDATION FROM CIVIL WAR CANNON
TO MAPLE GROVE CEMETERY

RESOLUTION #11-

WHEREAS, the cannon in front of the Courthouse was donated to the Steel Brothers Grand Army of the Republic Post 441 in Mason; and

WHEREAS, during the Civil War this gun, with its higher projectile weight, was used primarily as a siege weapon in both a fixed and mobile position and was used by both the Union Army and Navy; and

WHEREAS, this particular cannon was cast at the West Point Foundry in New York in March of 1865, of the 391 cannons of this type produced between 1861 and 1865, only 198 survive today; and

WHEREAS, this cannon is one of 22 that were donated by the U.S. Government to veteran and patriotic organizations across Michigan in the late 1800’s and early 1900’s; and

WHEREAS, in 2007 the cannon was restored and the foundation was replaced to make the cannon safer and more secure, with the old foundation being placed in storage; and

WHEREAS, the officials with the Maple Grove Cemetery located within the City of Mason has expressed an interest in placing the cannon’s previous foundation in the Maple Grove Cemetery near their Veterans Memorial; and

WHEREAS, this Historical Commission recommends donating the foundation to the Maple Grove Cemetery.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves donating the previous foundation from the Civil War cannon, which consists of two stones constructed of cut field granite and Bedford stone, to the Maple Grove Cemetery located in the City of Mason with the stipulation that it be displayed near their Veterans Memorial.

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti
Nays: None Absent: None Approved 6/21/11
AGENDA ITEM NO. 7

INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN SUPPORT OF THE DRAFT CLEAN WATER GUIDANCE ISSUED BY THE ENVIRONMENTAL PROTECTION AGENCY AND CORPS OF ENGINEERS

RESOLUTION #11-

WHEREAS, in 1972, Congress passed the Clean Water Act to protect all "waters of the United States" for almost 30 years, both the courts and the agencies responsible for administering the Act interpreted it to broadly protect our Nation's waters; and

WHEREAS, the central role the 1972 Clean Water Act has played in maintaining and restoring clean water and healthy watersheds, essential to the Act’s success is the fact that, for nearly 30 years, virtually all natural surface waters were recognized as “waters of the United States” and protected from pollution and destruction; and

WHEREAS, unfortunately, the effectiveness of the Act was threatened by Supreme Court decisions in 2001 (SWANCC) and 2006 (Rapanos) and subsequent agency guidance that have removed or jeopardized Clean Water Act protections for over 20 million wetland acres and an estimated 59% of the stream miles on which our communities depend; and

WHEREAS, the Clean Water Act (CWA) is the cornerstone of surface water quality protection in the United States, due to lost protections, drinking water sources for 117 million Americans is at risk of additional pollution; and

WHEREAS, the Obama Administration has taken an important first step to restore and clarify Clean Water Act protections by releasing Clean Water guidance, which outlines the “waters of the United States” covered by the Act; and

WHEREAS, agency clarification of the “waters of the United States” could resolve many of the problems caused by the Supreme Court decisions, returning America to most of the longstanding protections of the Clean Water Act and restoring clarity and certainty to Clean Water Act implementation, in a manner consistent with current law and longstanding precedent; and

WHEREAS, the Board of Commissioners believes it is vital to protect the health, safety, and welfare of the citizens of Ingham County, and see the importance of protecting clean water and healthy watersheds to ensure clean and safe drinking water supplies and outdoor recreation, and to protect bridges, roads, hospitals, treatment plants, and other critical infrastructure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby supports the draft clean water guidance issued by the Environmental Protection Agency and the Corps of Engineers on April 27, 2011 and urge the EPA and the Corps of Engineers to promptly finalize the guidance and follow through with all available steps to strengthen the Clean Water Act’s legal and scientific foundation in a manner that will provide greater long-term certainty for landowners and protection for streams, wetlands, and other waters.

BE IT FURTHER RESOLVED, that the County Clerk’s Office will forward a copy of this resolution to the Environmental Protection Agency.
COUNTY SERVICES:  Yeas:  De Leon, Copedge, Celentino, Schor, Dragonetti
Nays:  Vickers  Absent:  None  Approved 6/21/11
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO REBUILD THE TWO SOUTH END HORSE SHOW ARENAS AT THE INGHAM COUNTY FAIRGROUNDS

RESOLUTION #11-

WHEREAS, the existing surface at the two south end horse show arenas at the Ingham County Fairgrounds needs to be removed and new product needs to be purchased to refill the existing space; and

WHEREAS, the Horse Show Committee gathered cost estimates for the project; and

WHEREAS, the Ingham County Fair Board passed a resolution to rebuild the two south end horse show arenas, commonly known as the 4-H show arenas; and

WHEREAS, it is estimated the excavating and finishing work will be completed at a cost not to exceed $6,000; and

WHEREAS, it is estimated that the product to refill the arenas will be purchased in an amount not to exceed $9,000; and

WHEREAS, the total cost of the project is not to exceed $20,000 and sufficient funds exist in the Fair Budget.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a project to rebuild the 4-H horse arenas for $15,000, with a contingency amount of $5,000, for a total cost not to exceed $20,000.

BE IT FURTHER RESOLVED, after a proper bid process has been conducted according to County policies, contracts are authorized with the appropriate vendors as determined by the Controller/Administrator.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti
                  Nay:  None

FINANCE:  Yeas:  Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
              Nay:  None

Approved 6/21/11

Approved 6/22/11
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH SC ENVIRONMENTAL SERVICES FOR THE DEMOLITION OF THE ROCKY MOUNTAIN BIG HORN SHEEP EXHIBIT

RESOLUTION #11-

WHEREAS, in 2010 C2AE conducted a structural analysis of the Rocky Mountain Big Horn Sheep Exhibit at the Potter Park Zoo that showed the Exhibit was no longer safe to be used and extensive repairs would be needed to make it safe; and

WHEREAS, because extensive repairs would be required to make the exhibit safe and the Rocky Mountain Big Horn Sheep exhibit does not fit in the Zoo’s 2010 Master Plan, a recommendation to demolish the exhibit has been made by Potter Park Zoo staff; and

WHEREAS, the Ingham County Purchasing Department solicited Requests for Proposals (RFP) inviting proposals from qualified individuals and companies pursuant to County guidelines; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing, Facilities, and Parks Departments, and all Departments were in agreement that the low bidder met all specifications and requirements; and

WHEREAS, the Purchasing Department recommends the proposal submitted by Sc Environmental Services of Lansing, Michigan in the amount of $36,640 be accepted and that a contingency amount of $3,360 be added to the total project cost to cover any unforeseen issues such as the removal of contaminated soil; and

WHEREAS, $23,550 is available for this project in the approved Potter Park Zoo 2010 Capital Improvement Project line item 258-69900-977000-1005Z (Rocky Mountain Big Horn Sheep update) and the remaining funds, $16,450, would be transferred from the Potter Park Zoo Contingency line item 258-69200-969220 to 258-69200-931100-1110Z, Rocky Mountain Big Horn Sheep Demo; and

WHEREAS, the Zoo Board and Parks and Recreation Commission supported this project with the passage of resolutions at their June meetings.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a contract for the demolition of the Rocky Mountain Big Horn Sheep Exhibit in an amount not to exceed $40,000 with Sc Environmental Services of Lansing, Michigan.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the transfer of $23,550 from the Potter Park Zoo 2010 Capital Improvement Project line item 258-69900-977000-1005Z (Rocky Mountain Big Horn Sheep Update) to line item 258-69200-931100-1110Z (Rocky Mountain Big Horn Sheep Demo).

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the transfer of $16,450 from the Potter Park Zoo Millage Contingency line item 258-69200-969220 to 258-69200-931100-1110Z Rocky Mountain Big Horn Sheep Demo.

BE IT FURTHER RESOLVED, that the Controller/Administrator be authorized to make the necessary transfer of funds within the Potter Park Zoo Budget.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the County Attorney to prepare the necessary documents.

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson and County Clerk are authorized to sign any contract documents consistent with the Resolution after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti
                  Nays:  None  Absent:  None  Approved 6/21/11

FINANCE:  Yeas:  Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
             Nays:  None  Absent:  None  Approved 6/22/11
RESOLUTION TO AUTHORIZE AN AGREEMENT FOR CHILDBIRTH EDUCATION AND TRAINING WITH THE EXPECTANT PARENTS ORGANIZATION

RESOLUTION #11-

WHEREAS, the Ingham County Health Department provides services to pregnant women and has contracted with the Expectant Parents Organization (EPO) for many years to provide education and training on childbirth, pregnancy, and the care of newborns to pregnant women served by the Department; and

WHEREAS, the current agreement, authorized in Resolution #10-234, will expire on July 31, 2011; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize a new agreement; and

WHEREAS, the Health Officer has advised that this is an anticipated and budgeted service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract for services with the Expectant Parents Organization, a Michigan not-for-profit corporation, located at 271 Woodland Pass, Suite 214 East Lansing, Michigan 48823, to provide education and training on childbirth, pregnancy, and the care of newborns to pregnant women served by the Department.

BE IT FURTHER RESOLVED, that the period of the agreement shall be August 1, 2011, and shall continue from year to year unless terminated as set forth in the agreement.

BE IT FURTHER RESOLVED, that Ingham County shall compensate the EPO no more than $11,536 per year for these services.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Tennis, McGrain, Nolan, Vickers, Dougan
    Nays: None  Absent: Koenig  Approved 6/20/11

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
    Nays: None  Absent: None  Approved 6/22/11
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE LEASE AGREEMENT WITH SPARROW HEALTH SYSTEM

RESOLUTION #11-

WHEREAS, Ingham County leases 4,115 square feet of space in a Sparrow Health System building located at 901 E. Mount Hope Avenue, Lansing, Michigan; and

WHEREAS, this space currently houses the Health Department’s Well Child Health Center operations; and

WHEREAS, the Health Department has a current lease agreement, per Resolution #08-130 and that current lease agreement expires June 12, 2011; and

WHEREAS, the Health Department has requested that this lease agreement be renewed for a three year period, until June 12, 2014; and

WHEREAS, Sparrow Health System is in agreement and has proposed a lease agreement with a per rentable square foot rate of $16.50 per year, to be paid in advance, on the first day of each month during the term of the lease; and

WHEREAS, the Health Department has requested and Sparrow Health System agreed to add language into the lease so that if the Health Department at any time ceases to have the necessary funding available to continue operation of the services and programs provided on the premises as a result of actions taken by Physicians Health Plan or the Ingham Health Plan, it may terminate the lease upon not less than 90 days prior written notice; and

WHEREAS, the Health Department has requested and Sparrow Health System agreed to add language into the lease agreement that if the Health Department ceases to have the necessary funding available to continue operation of the services and programs provided on the premises as a result of public vote by the Ingham County Board of Commissioners, it may terminate the lease upon not less than one hundred twenty days written notice; and

WHEREAS, the Ingham County Community Health Center Board has reviewed the operations of the County’s Well Child Health Center and is recommending that the Ingham County Board of Commissioners authorize a lease agreement that maintains pediatric medical services through the 901 E. Mount Hope, Lansing, Michigan delivery site; and

WHEREAS, the Health Officer has recommended that the Ingham County Board of Commissioners authorize a lease agreement for 4,115 square feet of clinical space located on the second floor of 901 E. Mount Hope, Lansing, Michigan with Sparrow Health System space through June 12, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes execution of an Office Lease Agreement with Sparrow Health System for 4,115 square feet of space at 901 East Mount Hope, Lansing, Michigan at the rate of $16.50 per square foot.
BE IT FURTHER RESOLVED, that the agreement for the lease shall be June 13, 2011 through June 12, 2014.

BE IT FURTHER RESOLVED, that the addition of language regarding the termination of the lease due to loss of funding by either certain health plans or by the Ingham County Board of Commissioners is approved.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments, as needed.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:** Yeas: Tennis, McGrain, Nolan, Vickers, Dougan

Nays: None  Absent: Koenig  Approved 6/20/11

**FINANCE:** Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None  Absent: None  Approved 6/22/11
Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING RESOLUTION #10-264 TO AUTHORIZE AN AGREEMENT WITH THE LANSING SCHOOL DISTRICT TO OPERATE SCHOOL-BASED HEALTH CENTERS

RESOLUTION #11-

WHEREAS, Resolution #10-264 authorized an agreement with the Lansing School District to operate School-Based Health Centers; and

WHEREAS, the State of Michigan awarded funding to support the operation of health centers in Otto Middle School, Gardner Middle School, a Lansing School District High School and Willow Health Center; and

WHEREAS, school-based health centers are required by the Michigan Department of Community Health to have agreements between the operating agency and the school district; and

WHEREAS, the Lansing School District has agreed to have Ingham County Health Department operate school-based health centers in coordination with the Lansing School District; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize an amendment to the resolution to allow the agreements to continue from year to year unless terminated as set forth in the agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the term of the agreement so that it goes from October 1, 2010, and shall continue from year to year unless terminated as set forth in the agreement.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Nolan, Vickers, Dougan
Nays: None Absent: Koenig Approved 6/20/11
WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County’s adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to over 30 applicants requesting funding, with total requests of approximately $300,000 annually; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process, focusing on the long term goal of assisting Ingham County residents in meeting basic needs.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the 2012 community agency funding process, with applications for community agency funding to be evaluated based on the extent to which the proposal directly contributes to addressing the County’s long-term priority of “Meeting Basic Needs”, such as food, clothing, and shelter, or help to provide assistance in obtaining such things as household utilities that are needed by families and individuals.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to evaluate, rank, and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, no agency shall receive more than 10% of the total available funding for community agencies in FY 2012.

BE IT FURTHER RESOLVED, because of economic constraints in Ingham County, the Board of Commissioners wishes for applicants to understand that solicitation of proposals is not a commitment to fund those proposals in the fiscal year 2012.

HUMAN SERVICES:  Yeas:  Tennis, McGrain, Koenig, Nolan, Vickers, Dougan
                    Nays:  None  Absent:  None  Approved 6/20/11

FINANCE:  Yeas:  Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
              Nays:  None  Absent:  None  Approved 6/22/11
Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A STATE COURT ADMINISTRATIVE OFFICE VIDEO EQUIPMENT GRANT FOR THE CIRCUIT COURT

RESOLUTION #11-

WHEREAS, the Circuit Court has been upgrading video conferencing equipment in its Courtrooms over the past several years; and

WHEREAS, these upgrades will allow the Court to provide better customer service by utilizing state-of-the-art technology; and

WHEREAS, the Circuit Court has a need to add new video conferencing equipment in Judge Collette’s Courtroom; and

WHEREAS, the State Court Administrative Office has a portable video conferencing unit available that will meet the Court’s needs.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with the State Court Administrative Office, for acceptance of a Video Equipment Grant for the time period of October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that the equipment to be accepted will be a portable video conferencing unit, HDX4000.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

JUDICIARY:  Yeas:  Koenig, Holman, Tseroglou, Schafer

Nays:  None  Absent:  Bahar-Cook, Tennis  Approved 6/16/11

FINANCE:  Yeas:  Schor, Tseroglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays:  None  Absent:  None  Approved 6/22/11
WHEREAS, the Family Division of the Circuit Court is enhancing the Ingham Academy Program located at the Ingham County Family Center by merging the two day treatment programs, Peckham Crossroads and Ingham Academy; and

WHEREAS, this merger consists of transferring the thirty (30) slots available for court adjudicated delinquent youth at the Peckham Crossroads Program to the Ingham Academy. By doing this, the vocational component of the Peckham Crossroads Program will now benefit youth enrolled in the Ingham Academy, while the Ingham Intermediate School District will provide the educational component to those youth who would have been committed to the Crossroads Program; and

WHEREAS, in order to accomplish this program merger the Ingham Academy is in need of an additional 24 computers, a computer cart, 2 wireless access points, and 2 data drops in order to accommodate a proper educational environment at a cost not to exceed $28,000; and

WHEREAS, the juveniles would benefit from having additional technological resources, including installing a SMART board in each of the six classrooms, at a cost not to exceed $14,000; and

WHEREAS, the total cost for all of the additional technological resources stated above will not exceed $42,000; and

WHEREAS, all of the above items can be purchased through the Ingham Intermediate School District at a significantly reduced cost; and

WHEREAS, the Ingham County MIS Department supports each of the above requests; and

WHEREAS, there will be a surplus in the current Court’s Ingham Academy budget to cover the costs of the requested items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the current Ingham Intermediate School District contract by utilizing up to $42,000 of surplus funds within their 2011 budget for the County to purchase the following additional technological resources for the Ingham Academy:

- 24 computers, a computer cart, 2 wireless access points, and 2 data drops at a cost not to exceed $28,000
- Six SMART boards at a cost not to exceed $14,000

BE IT FURTHER RESOLVED, that the current Family Division’s Peckham Crossroads Program is terminated effective August 31, 2011, with a revised Peckham Program to be in effect that has a vocational component only from the time period of September 1, 2011 through September 30, 2012, not to exceed $332,337.
BE IT FURTHER RESOLVED, that the current Family Division’s Ingham Academy contract with Highfields will be amended effective August 31, 2011 to account for the additional Ingham Academy students but within the current contract budget of $639,050.

BE IT FURTHER RESOLVED, that the current Family Division’s Ingham Academy contract with Ingham Intermediate School District will be amended effective August 31, 2011 to account for the additional Ingham Academy students but within the current contract budget of $579,827.

BE IT FURTHER RESOLVED, the Controller/Administrator’s Office is authorized to make the necessary budget adjustments within the Child Care Fund consistent with this resolution to include the purchase from surplus Juvenile Justice Millage funds from within the Child Care fund of the new technological items through the Ingham Intermediate School District’s purchasing contract.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

**JUDICIARY: Yeas:** Koenig, Holman, Tsernoglou, Schafer  
**Nays:** None  
**Absent:** Bahar-Cook, Tennis  
**Approved 6/16/11**

**FINANCE: Yeas:** Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan  
**Nays:** None  
**Absent:** None  
**Approved 6/22/11**
Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF FURNITURE AND A MINIVAN FOR THE INGHAM ACADEMY

RESOLUTION #11-

WHEREAS, the Family Division is enhancing the two day treatment programs by merging the Peckham Crossroads Program with the Ingham Academy Program; and

WHEREAS, the 30 additional students who will now be located at the Ingham County Family Center will need desks, lunch tables and lockers at a cost not to exceed $10,000; and

WHEREAS, an additional minivan is required to accommodate the transportation needs of the expansion at a cost not to exceed $27,000; and

WHEREAS, the funding for these items will be taken from the Juvenile Justice Millage fund balance.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the purchase of 20 desks, 5 lunch tables and lockers at a cost not to exceed $10,000 from the Juvenile Justice Millage.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the purchase of a minivan at a cost not to exceed $27,000 from the Juvenile Justice Millage.

BE IT FURTHER RESOLVED, the Controller/Administrator’s Office is authorized to make the necessary budget adjustments from the Juvenile Justice Millage funds and the Purchasing Department is authorized to issue the necessary purchase orders or purchase documents needed.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

JUDICIARY:  Yeas: Koenig, Holman, Tsernoglou, Schafer  
Nays: None   Absent: Bahar-Cook, Tennis   Approved 6/16/11

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None   Absent: None   Approved 6/22/11
Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT THE 2012 JUVENILE JUSTICE COMMUNITY AGENCY PROCESS CALENDAR

RESOLUTION #11-

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002 and renewed in 2006, for the purpose of funding an increase to Ingham County’s capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners wishes to adopt a Resolution to establish the 2012 Juvenile Justice Community Agency Process and to reserve Juvenile Justice Millage funds in the amount of $100,000 for this purpose.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby adopts the attached 2012 Juvenile Justice Community Agency Process Calendar to establish time lines for the process.

JUDICIARY:  Yeas:  Koenig, Holman, Tsernoglou, Schafer
            Nays: None  Absent: Bahar-Cook, Tennis  Approved 6/16/11

FINANCE:  Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
            Nays: None  Absent: None  Approved 6/22/11
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 28, 2011</td>
<td>The Board of Commissioners adopts the 2012 Juvenile Justice Community Agency Process Calendar Resolution.</td>
</tr>
<tr>
<td>June 29, 2011</td>
<td>A press release is prepared announcing the availability of Juvenile Justice Community Agency funds and invites community organizations to submit an application. The application deadline is July 22, 2011, 5:00 p.m.</td>
</tr>
<tr>
<td>July 25, 2011</td>
<td>The Controller’s Office prepares a summary of the Juvenile Justice Community Agency applicants and forwards the summary to the County Attorney’s Office to ensure that the agency’s proposed purposes are legal under Michigan Law and comply with the intent of the Juvenile Justice Millage.</td>
</tr>
<tr>
<td>August 23, 2011</td>
<td>A Juvenile Justice Community Agency notebook is prepared by the Controller/Administrator’s Office. The notebook includes all agencies who submitted applications for review by the Judiciary Committee. (Notebook is distributed at the August 23, 2011 Board of Commissioners’ Meeting.)</td>
</tr>
<tr>
<td>September 15, 2011</td>
<td>The Judiciary Committee reviews the Juvenile Justice Community Agency applications and makes recommendations for funding. Juvenile Justice Community Agency applicants are invited to attend the Judiciary Committee meeting. The Judiciary Committee makes their recommendations by Resolution to the Finance Committee.</td>
</tr>
<tr>
<td>September 21, 2011</td>
<td>The Finance Committee approves the Resolution for Juvenile Justice Community Agency funding to the Board of Commissioners.</td>
</tr>
<tr>
<td>September 27, 2011</td>
<td>The Board of Commissioners authorizes a Resolution for the 2012 Juvenile Justice Community Agency grant awards.</td>
</tr>
<tr>
<td>October 3, 2011</td>
<td>The Juvenile Justice Community Agency applications are sent to the County Attorney’s Office for contract preparation.</td>
</tr>
<tr>
<td>October 3, 2011</td>
<td>Juvenile Justice Community Agencies are notified of the County grant award and informs the agency that a County contract will be forthcoming in December.</td>
</tr>
<tr>
<td>December, 2011</td>
<td>Contracts are received from the County Attorney’s Office and mailed to the Juvenile Justice Community Agencies for appropriate signatures. When the contracts are mailed, a request is made to agencies to mail their Certificate of Insurances and a Revised Scope of Services if the grant award is different than the original requested amount.</td>
</tr>
<tr>
<td>January, 2012</td>
<td>Fifty percent of the grant award is sent to the Juvenile Justice Community Agency upon receipt of the agency’s signed contract and the appropriate documentation as listed above.</td>
</tr>
<tr>
<td>July 16, 2012</td>
<td>The Juvenile Justice Community Agencies send in their first six month report to the Controller’s Office and upon review by staff, a check for the remaining portion of the grant is sent to the agency.</td>
</tr>
</tbody>
</table>
RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND ENTERING INTO A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND AUTHORIZING ENTERING INTO SUBCONTRACTS FOR COMMUNITY CORRECTIONS PROGRAMS FOR FY 2011-2012

RESOLUTION #11-

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the Ingham County/City of Lansing Community Corrections Comprehensive Plan; and

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the Application for State of Michigan Community Corrections Act Funds for FY 2011-2012; and

WHEREAS, the FY 2011-2012 Application provides for the continuation of the following CCAB Plans and Services programming and the Drunk Driving Jail Reduction and Community Treatment Program with a portion of Ingham County’s allocation of State Community Corrections funds; Relapse Prevention and Recovery ($47,200) and House of Commons program enhancements (H.O.P.E.) ($46,427) to be provided by C.E.I. Community Mental Health, Employment Services ($70,737) to be provided by Peckham Vocational Industries, Inc; Jail-Based Case Management services ($12,500) to be provided by CCAB staff; Cognitive Change Groups ($34,650) to be provided by National Council on Alcoholism, and for Day Reporting services ($43,350) to be provided by a vendor yet to be determined; and

WHEREAS, the FY 2011-2012 grant award provides Ingham County with the use of residential beds (estimated 28 per day) with M.D.O.C. contracting directly with residential providers rather than with local jurisdictions for a projected value of $495,670; and

WHEREAS, pursuant to the FY 2011-2012 Application, residential services are to be provided by Community Programs, Inc., Pine Rest Christian Mental Health Services, Kalamazoo Probation Enhancement Program, Inc., the Home of New Vision, National Council on Alcoholism, and C-E-I Community Mental Health – House of Commons; and

WHEREAS, pursuant to the FY 2011-2012 grant award, the County may enter into subcontracts for the purpose of implementing Plans and Services and DDJR/CTP programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services and DDJR/CTP programming are willing and able to provide the services that the County requires.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an Agreement with the M.D.O.C. for Ingham County/City of Lansing Community Corrections for FY 2011-2012 for $285,437 in CCAB Plans and Services and administration funds, $31,347 in Drunk Driving Jail Reduction and Community Treatment Program funds for a total of $316,784 and for the use of an estimated 28 residential beds per day for a value amounting to $495,670 for the time period of October 1, 2011 through September 30, 2012.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2011 through September 30, 2012 with National Council on Alcoholism for the actual cost of Cognitive Change groups not to exceed $34,650; with Peckham Vocational Industries, Inc. for the actual cost of employment services not to exceed $70,737; and with C-E-I Community Mental Health for the actual cost of Relapse Prevention and Recovery services not to exceed $47,200.

BE IT FURTHER RESOLVED, that a resolution to authorize the subcontract for Day Reporting services ($43,350) will be presented to the Board of Commissioners once the vendor has been selected and approved by the CCAB.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a subcontract for DDJR/CTP and Plans and Services programming with C-E-I Community Mental Health for program enhancements (H.O.P.E.) at the House of Commons not to exceed $46,347.

BE IT FURTHER RESOLVED, that entering into the subcontracts is contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW ENFORCEMENT:  Yeas:  Celentino, Holman, De Leon, Copedge, Schafer, Dragonetti
Nays:  None  Absent:  None  Approved 6/16/11

FINANCE:  Yeas:  Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays:  None  Absent:  None  Approved 6/22/11
Introduced by the Law Enforcement Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE APPOINTMENT OF THE ADULT PROBATION REPRESENTATIVE TO THE INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS ADVISORY BOARD

RESOLUTION #11-

WHEREAS, the Ingham County Board of Commissioners authorized participation of Ingham County with the City of Lansing in a joint City/County Community Corrections Advisory Board through Resolution 90-51; and

WHEREAS, the make-up of the Community Corrections Advisory Board must represent various criminal justice and community interests as specified in Public Act 511; and

WHEREAS, the Adult Probation position is currently vacant; and

WHEREAS, Cynthia Johnson, 2514 Kubritz Drive, Lansing, 48906 is interested in being appointed to the Community Corrections Advisory Board.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoint Cynthia Johnson to serve on the Community Corrections Advisory Board as the Adult Probation representative to a term expiring September 17, 2012.

BE IT FURTHER RESOLVED, that the County Clerk forward a copy of this resolution to the City of Lansing for consideration of this joint appointment.

BE IT FURTHER RESOLVED, that the City of Lansing is requested to review and confirm the above appointment as soon as possible.

LAW ENFORCEMENT:  Yeas: Celentino, Holman, De Leon, Copedge, Schafer, Dragonetti
Nays: None  Absent: None  Approved 6/16/11