

CHAIRPERSON  
DEBBIE DE LEON

VICE-CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM  
STEVE DOUGAN

FINANCE COMMITTEE  
MARK GREBNER, CHAIR  
TODD TENNIS  
REBECCA BAHAR-COOK  
ANDY SCHOR  
DIANNE HOLMAN  
STEVE DOUGAN

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

**P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264**

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, JUNE 16, 2010 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [June 2, 2010 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Community Corrections Advisory Board - Resolution Authorizing Submission of a Grant Application and Entering into a Contract with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections and Authorizing Entering into Subcontracts for [Community Corrections Programs](#) for FY 2010-2011
2. Friend of the Court
  - a. Resolution Authorizing Termination of a Contract Between [Maximus](#) and the Ingham County Friend of the Court
  - b. Resolution Authorizing Contracts with [MGT of America, Inc.](#) for the Preparation of the Friend of the Court Annual Title IV-D Cooperative Reimbursement Program (CRP) Application and Other Services
3. Health Department - Resolution to Authorize a Five-Year Lease Agreement for the [Willow Health Center](#)
4. Human Services Committee - Recommendation: 2011 Community Agency Process (*Resolution to be distributed at a later date*)
5. Facilities Department
  - a. Resolution Authorizing Entering into a Contract with [Professional Roofing Services Inc.](#) to Replace the Roof on the Bird and Reptile House at the Potter Park Zoo
  - b. Resolution Authorizing Entering into a Contract with [Delta Electrical Contractors of Lansing, Inc.](#) to Install a New Emergency Notification System for the Fairgrounds

6. Financial Services Department - *(Per the Instructions of the County Attorney These Three Resolutions Must Be Voted on Together)*
  - a. Resolution to Correct Existing MERS Plan for [Zoo Employees](#) Transferred from the City of Lansing
  - b. Municipal Employees' Retirement System of Michigan Resolution for Adopting Municipal Employees' Retirement System of Michigan Defined Benefit Programs (Other than DB Component of Hybrid Program) [Teamsters Local 580](#) (Former Lansing Zoo Employees/Non-Director)
  - c. Municipal Employees' Retirement System of Michigan Resolution for Adopting Municipal Employees' Retirement System of Michigan Defined Benefit Programs (Other than DB Component of Hybrid Program) [United Auto Workers 2256 Zoo](#) (Former City of Lansing)
  
7. Management Information Services Department - Resolution to Approve the Purchase Subscription Services from the [AT&T Yellow Pages](#)
  
8. Controller/Administrator's Office - Resolution to Submit to the Electorate a Special [Millage Question](#) for Ingham County Potter Zoo and Potter Park Millage Renewal and Restoration
  
9. Board Referrals
  - a. Notice of Public Hearing from the Lansing Economic Development Corporation Regarding Brownfield Plan #48 Holmes Street School Redevelopment Project for Property Located at [1030 Holmes Street](#), Lansing, MI
  - b. Notice of Public Hearing from the Lansing Economic Development Corporation Regarding the Establishment of An Obsolete Property Rehabilitation District for Property Located at [2822 N. Martin Luther King Jr.](#), Blvd, Lansing MI
  - c. Ingham County 2009 Comprehensive Annual Financial Report *(Distributed at the Board of Commissioners' Meeting)*

Announcements      **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**  
Public Comment      **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**  
Adjournment          **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org)

FINANCE COMMITTEE  
June 2, 2010  
Minutes

Members Present: Mark Grebner, Todd Tennis, Rebecca Bahar-Cook, Andy Schor, Dianne Holman, Steve Dougan and Board Chairperson Debbie De Leon

Members Absent: None

Others Present: Teri Morton, Eric Schertzing, Dean Sienko, and Others

The meeting was called to order by Chairperson Grebner at 6:02 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the May 19, 2010 Minutes

The May 19, 2010 Minutes were approved as submitted.

Additions to the Agenda

- 7a. Pulled - Resolution Authorizing a Contract with Aon Consulting to Provide Additional Services for the Early Retiree Provisions of the Health Care Reform Act
- 7b. Late – Update on City of Mason Lease for the Operation of Rayner Park (*No Materials*)
- 8. Amended – Resolution Authorizing Commissioner Compensation for 2011 and 2012

Limited Public Comment

None

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

- 1. Sheriff's Office - Resolution Authorizing the Purchase of IP-Video Surveillance Cameras from AT&T (ID Solutions) for the Ingham County Jail
- 2. Ingham County Drain Commissioner
  - a. Resolution Pledging Full Faith and Credit to Cluckey, Hearthside Acres Branch Drain Drainage District 2010 Notes
  - b. Resolution Pledging Full Faith and Credit to Blakslee Drain Drainage District 2010 Notes
- 3. Ingham County Treasurer
  - c. Resolution Making Limited Tax Pledge for Ingham County Land Bank Fast Track Authority Series 2007A Note and Series 2009A Note

5. Health Department
  - a. Resolution to Authorize Amendment #4 to the 2009-2010 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health
  - b. Resolution to Authorize an Agency Agreement with Michigan State University to Delegate Certain Environmental Health Responsibilities

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

3. Ingham County Treasurer
  - a. Resolution to Authorize Service Contracts for the Purpose of Conducting Title Searches

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE RESOLUTION TO AUTHORIZE SERVICE CONTRACTS FOR THE PURPOSE OF CONDUCTING TITLE SEARCHES.

The Committee discussed authorizing service contracts for conducting title searches.

MOTION CARRIED UNANIMOUSLY.

- b. Resolution to Utilize the County's Option to Acquire Tax Foreclosed Property

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO UTILIZE THE COUNTY'S OPTION TO ACQUIRE TAX FORECLOSED PROPERTY.

The Committee discussed the County's option to acquire tax foreclosed property.

MOTION CARRIED UNANIMOUSLY.

4. Animal Control - Resolution to Approve the Purchase of a New Animal Shelter Application from Multiple Options for the Ingham County Animal Control Office

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. HOLMAN, TO APPROVE THE RESOLUTION APPROVING THE PURCHASE OF A NEW ANIMAL SHELTER APPLICATION FROM MULTIPLE OPTIONS FOR THE INGHAM COUNTY ANIMAL CONTROL OFFICE.

The Committee discussed the implications of purchasing a new animal shelter application.

MOTION CARRIED UNANIMOUSLY.

6. Ingham County Road Commission - Resolution to Authorize Funds for Legal Services as Requested by the Ingham County Road Commission

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO AUTHORIZE FUNDS FOR LEGAL SERVICES AS REQUESTED BY THE INGHAM COUNTY ROAD COMMISSION.

Chairperson Grebner disclosed that Mr. Brookover is his attorney. He abstained from the discussion and vote.

Mr. Brookover, Road Commission, indicated that the Road Commission is requesting the County's consideration for sharing in the attorney's fees for the appeal of the Drain Commissioner's assessment. He stated that the County and Road Commission split the costs of the assessment in half. In this situation, the County's assessment is approximately \$1M over 20 years. He indicated that in the settlement, the County and Road Commission received a deduct of \$100,000.

Comm. Schor stated that there will be some sort of policy in County Services to deal with similar situations in the future.

Comm. Holman expressed support of the County sharing some of the cost of the attorney fees.

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. TENNIS, TO AMEND THE 3<sup>RD</sup> WHEREAS TO READ: THE FINAL TOTAL FEES ASSOCIATED WITH THIS CASE TOTAL \$21,600; TO ALSO AMEND THE THEREFORE BE IT RESOLVED BY STRIKING THE WORDS "HALF OF THEIR ACTUAL", "BUT IN", AND "EVENT"; AND TO AMEND THE BE IT FURTHER RESOLVED BY STRIKING THE WORDS "FOR HALF OF THE COSTS UP TO AN AMOUNT NOT TO EXCEED".

MOTION TO AMEND CARRIED UNANIMOUSLY with Chairperson Grebner abstaining.

MOTION ON THE RESOLUTION CARRIED UNANIMOUSLY with Chairperson Grebner abstaining.

7. Controller/Administrator's Office
  - b. Update on City of Mason Lease for the Operation of Rayner Park (*No Materials*)

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION AUTHORIZING A LEASE/OPTION TO PURCHASE AGREEMENT WITH THE OF CITY OF MASON FOR RAYNER PARK.

The Committee discussed the lease option for Rayner Park.

MOTION CARRIED with Comm. Holman voting No.

8. County Services Committee - Resolution Authorizing Adjustments to Commissioners' Compensation

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. DOUGAN, TO APPROVE THE RESOLUTION AUTHORIZING COMMISSIONER COMPENSATION FOR 2011 AND 2012.

Comm. Grebner stated that commissioner compensation is continually being reduced. He indicated that in the past, positions in public office were considered attractive; however, that is currently not the case. He stated that as a result, the County ends up with a Board of Commissioners with a high turnover. He indicated that he feels he is not being compensated for the time dedicated to the Board.

Comm. Tennis echoed Chairperson Grebner's comments.

MOTION CARRIED with Chairperson Grebner voting No.

9. Board Referrals

- a. Notice of Public Hearing from the Lansing Economic Development Corporation for Approval of Brownfield Plan #49 - Marshal St. Armory Redevelopment Brownfield Plan
- b. Notice of Public Hearing from the Lansing Economic Development Corporation for the Establishment of an Obsolete Property Rehabilitation District
- c. Letter from the Department of Health & Human Services, USA regarding their Initial Review of the County's Audit Report for the Period January 1, 2008 through December 31, 2008

The Board Referrals were received and placed on file.

Announcements

Comm. Dougan announced that Lucile Belen passed away.

Public Comment

None

The meeting adjourned at approximately 6:48 p.m.

Respectfully submitted,

Karsha Sathianathan

RESOLUTION STAFF REVIEW

DATE June 3, 2010

Agenda Item Title: Resolution Authorizing Submission of a Grant Application and Entering into a Contract with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections and Authorizing Entering into Subcontracts for Community Corrections Programs for FY 2010-2011

Submitted by: Community Corrections Advisory Board

Committees: LE X, JD    , HS    , CS    , Finance X

Summary of Proposed Action: This resolution will authorize entering into an Agreement with the Michigan Department of Corrections (MDOC) for Ingham County/City of Lansing Community Corrections for the FY 2010-2011 time period. It also authorizes for the purpose of implementing Plans and Services and Drunk Driving Jail Reduction and Community Treatment Programs (DDJR/CTP) and services identified in the Community Corrections Plan and Application subcontracts for the time period of October 1, 2010 through September 30, 2011, contingent upon State grant funding.

Financial Implications: The FY 2010-2011 state allocation is for \$279,300 in CCAB Plans and Services and administration funds, \$31,347 in Drunk Driving Jail Reduction and Community Treatment Program Funds for a total of \$310,647, and for the use of 28 residential beds per day for a value amounting to \$485,450.

Other Implications: None.

Staff Recommendation: MAL     JLN X TL     TM     JC      
Staff recommends approval of the resolution.

cc: Mary Sabaj

Introduced by the Law Enforcement and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND ENTERING INTO A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND AUTHORIZING ENTERING INTO SUBCONTRACTS FOR COMMUNITY CORRECTIONS PROGRAMS FOR FY 2010-2011**

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the Ingham County/City of Lansing Community Corrections Comprehensive Plan; and

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the Application for State of Michigan Community Corrections Act Funds for FY 2010-2011; and

WHEREAS, the FY 2010-2011 Application provides for the continuation of the following CCAB Plans and Services programming and the Drunk Driving Jail Reduction and Community Treatment Program (DDJR/CTP) with a portion of Ingham County's allocation of State Community Corrections funds; Relapse Prevention and Recovery (\$47,200) and House of Commons Program Enhancements (H.O.P.E.) (\$46,427) to be provided by C.E.I. Community Mental Health, Pathways Employment Services (\$64,600) to be provided by Peckham Vocational Industries, Inc; Jail-Based Case Management services (\$12,500) to be provided by CCAB staff; and Cognitive Change Groups (\$34,650) to be provided by National Council on Alcoholism, and Day Reporting (\$43,350) to be provided by a vendor to be determined through an RFP process; and

WHEREAS, the FY 2010-2011 grant award provides Ingham County with the use of 28 beds per day with Michigan Department of Corrections (MDOC) contracting directly with residential providers rather than with local jurisdictions in an amount not to exceed \$485,450; and

WHEREAS, pursuant to the FY 2010-2011 Application, residential services are to be provided by Community Programs, Inc., Pine Rest Christian Mental Health Services, Kalamazoo Probation Enhancement Program, Inc., the Home of New Vision, National Council on Alcoholism, and C-E-I Community Mental Health – House of Commons; and

WHEREAS, pursuant to the FY 2010-2011 grant award, the County may enter into subcontracts for the purpose of implementing Plans and Services and DDJR/CTP programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services and DDJR/CTP programming are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections for FY 2010-2011 for \$279,300 in CCAB Plans and Services and administration funds, \$31,347 in Drunk Driving Jail Reduction and Community Treatment Program funds for a total of \$310,647, and for the use



of 28 residential beds per day for a value amounting to \$485,450, for the time period of October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2010 through September 30, 2011 with National Council on Alcoholism for Cognitive Change Groups for the actual cost of services not to exceed \$34,650; with Peckham Vocational Industries, Inc. for the actual cost of employment services not to exceed \$64,600; and with C-E-I Community Mental Health for the actual cost of Relapse Prevention and Recovery services not to exceed \$47,200.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a subcontract for DDJR/CTP and Plans and Services programming with C-E-I Community Mental Health for program enhancements (H.O.P.E.) at the House of Commons not to exceed \$46,347.

BE IT FURTHER RESOLVED, that entering into the subcontracts is contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE June 3, 2010

Agenda Item Title: Resolution Authorizing Termination of a Contract Between Maximus and the Ingham County Friend of the Court

Submitted by: Friend of the Court

Committees: LE\_\_\_\_, JD\_ X\_, HS\_\_\_\_, CS\_\_\_\_, Finance\_ X

Summary of Proposed Action:

This resolution will authorize the Friend of the Court to terminate the contract with Maximus to prepare the annual Title IV-D Cooperative Reimbursement Program (CRP) application, the monthly CRP billing invoices, and the depreciation schedule for equipment purchased in excess of \$5,000 for CRP billing.

The termination would be effective September 30, 2010, which is the end of the Friend of the Court fiscal year.

Financial Implications: The annual cost for this service was at a rate of \$6,000 plus \$1.40 per timesheet processed. The funds were contained within the Friend of Court Budget.

Other Implications: This Contractual Service will now be conducted by another vendor MGT of America, Inc., as you can see via the companion resolution.

Staff Recommendation: MAL \_\_\_\_ JLN\_ X TL \_\_\_\_ TM\_\_\_\_ JC \_\_\_\_

Staff recommends approval of this resolution.

Introduced by the Judiciary and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING TERMINATION OF A CONTRACT BETWEEN MAXIMUS AND  
THE INGHAM COUNTY FRIEND OF THE COURT**

WHEREAS, the Ingham County Friend of the Court entered into a contract with Maximus to prepare the annual Title IV-D CRP application, the monthly CRP billing invoices, and the depreciation schedule for equipment purchased in excess of \$5,000, at a price of \$6,000 plus \$1.40 per timesheet processed; and

WHEREAS, the contract with Maximus provides that either party may terminate the agreement with a ninety-day notice; and

WHEREAS, several staff members that were assigned to work with the Ingham County Friend of the Court no longer work for Maximus and since their departure, the services Maximus has provided have not been satisfactory because monthly billing statements have not been provided timely and monthly billing statements have contained incorrect information.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Friend of the Court to terminate the contract with Maximus effective September 30, 2010.

BE IF FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary documents consistent with this Resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE June 3, 2010

Agenda Item Title: Resolution Authorizing Contracts with MGT of America, Inc. for the Preparation of the Friend of the Court Annual Title IV-D Cooperative Reimbursement Program (CRP) Application and Other Services

Submitted by: Friend of the Court

Committees: LE\_\_\_\_, JD\_ X\_, HS\_\_\_\_, CS\_\_\_\_, Finance\_ X

Summary of Proposed Action:

This resolution will authorize the Friend of the Court to enter into an agreement with MGT of America, Inc.

- 1) To prepare the annual Title IV-D Cooperative Reimbursement Program (CRP) application, the monthly CRP billing invoices, and the depreciation schedule for equipment purchased in excess of \$5,000 for CRP billing.
- 2) The other contract with MGT is to provide an automated time log processing service to assist in compiling and providing the information necessary for the monthly CRP billing.

The contracts would be effective October 1, 2010 through September 30, 2011, which is the Friend of the Court's fiscal year.

Financial Implications:

- 1) The expenditure of \$5,000 per year will be paid from the Ingham County Friend of the Court budget.
- 2) The contract for automated time log processing service at \$1.40 per time sheet will be paid from the Ingham County Friend of the Court budget at a cost not to exceed \$5,000.

Other Implications: This vendor will replace Maximus at a reduced cost.

Staff Recommendation: MAL \_\_\_\_ JLN\_ X\_ TL \_\_\_\_ TM\_\_\_\_ JC \_\_\_\_  
Staff recommends approval of this resolution.

Introduced by the Judiciary and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A CONTRACT WITH MGT OF AMERICA, INC. FOR THE PREPARATION OF THE FRIEND OF THE COURT ANNUAL TITLE IV-D COOPERATIVE REIMBURSEMENT PROGRAM (CRP) APPLICATION AND OTHER SERVICES**

WHEREAS, the Ingham County Friend of the Court receives Title IV-D funding to administer the child support program; and

WHEREAS, the application for IV-D funding, and the billing for IV-D funding is complex and requires specialized knowledge; and

WHEREAS, MGT provided two quotes to prepare the annual Title IV-D CRP application, the monthly billing invoices, and the depreciation schedule for equipment purchased in excess of \$5,000, at a price of \$5,000 plus a quote for an automated time log processing service to assist in compiling and providing the information necessary for the monthly CRP billing at a rate of \$1.40 per timesheet processed; and

WHEREAS, these two cost proposals are approximately \$1,000 less than the price paid with the prior vendor that provided these services to the Friend of the Court.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves contracts with MGT for services from October 1, 2010 until September 30, 2011, from funds within the Ingham County Friend of the Court budget to:

- 1) Prepare the annual Title IV-D Cooperative Reimbursement Program (CRP) application, the monthly CRP billing invoices, and the depreciation schedule for equipment purchased in excess of \$5,000 for CRP billing at a cost of \$5,000.
- 2) Provide an automated time log processing service to assist in compiling and providing the information necessary for the monthly CRP billing at a cost of \$1.40 per timesheet at a cost not to exceed \$5,000.

BE IF FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract documents consistent with this Resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE June 7, 2010

Agenda Item Title: Resolution to Authorize a Five-Year Lease Agreement for the Willow Health Center

Submitted by: Ingham County Health Department

Committees: LE\_\_\_\_, JD\_\_\_\_, HS\_\_X\_\_, CS\_\_X\_\_, Finance\_\_X\_\_

Summary of Proposed Action:

This resolution authorizes a five-year lease agreement for 7,500 square feet plus an additional 400 square feet of storage at 306 W. Willow Street, Lansing. This is the site of a Community Health Center operated by Ingham County. The existing five-year lease expired on December 31, 2009.

Financial Implications:

The five year lease is proposed at the rate of \$6.05 per square foot for 7,500 square feet and \$2.90 per square foot for 400 square feet of storage.

This represents a one percent increase from the previous lease. This one percent increase is for the entire five-year period as opposed to one percent for each of the five years. The Owners are responsible for external maintenance of the building, including maintenance of the parking lot, clearing, maintenance and snow removal of the parking lot and sidewalks, and maintaining and keeping in good repair the building, roof, heating and cooling systems, and ventilation.

Ingham County will be responsible for utilities, janitorial services, and trash collection, in addition to internal maintenance and repair of the building.

Other Implications:

None.

Staff Recommendation: ML\_\_ JN\_\_ TL\_\_ TM\_\_ JC\_\_X\_\_

Staff recommends approval of the resolution.

**MEMORANDUM**

TO: Human Services Committee  
County Services Committee  
Finance Committee

FROM: Dean Sienko, M.D., Health Officer

DATE: June 3, 2010

RE: Recommendation to Authorize Lease Agreement 306 W. Willow, Lansing

This is a recommendation to authorize a five year lease agreement for 7,500 square feet plus an additional 400 square feet of storage at 306 W. Willow Street, Lansing. This is the site of a Community Health Center operated by Ingham County. The existing five year lease expired on December 31, 2009. The Owners, Jon and Roseann Zumbrink, have offered a five year lease at the rate of \$6.05 per square foot for 7,500 square feet and \$2.90 per square foot for 400 square feet of storage.

This represents a one percent increase from the previous lease. This one percent increase is for the entire five year period as opposed to one percent for each of the five years. The Owners are responsible for external maintenance of the building, including maintenance of the parking lot, clearing, maintenance and snow removal of the parking lot and sidewalks, and maintaining and keeping in good repair the building, roof, heating and cooling systems, and ventilation. The Owners have been attentive and have promptly made repairs to the premises, as needed.

Ingham County will be responsible for utilities, janitorial services, and trash collection, in addition to internal maintenance and repair of the building.

I recommend that the Board of Commissioners adopt the attached resolution and authorize a new five year lease agreement. The Willow Health Center provides pertinent services to the adolescents in our community, and the space at 306 W. Willow serves the County's need to provide these quality services.

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMISSIONERS**

**RESOLUTION TO AUTHORIZE A FIVE-YEAR LEASE AGREEMENT  
FOR THE WILLOW HEALTH CENTER**

WHEREAS, Ingham County operates a Community Health Center at 306 W. Willow Street in Lansing; and

WHEREAS, the five-year lease agreement for that site expired on December 31, 2009; and

WHEREAS, the owners, Jon and Roseann Zumbrink, have offered a five-year lease at the rate of \$6.05 per square foot for 7,500 square feet and \$2.90 per square foot for 400 square feet of storage; and

WHEREAS, the Health Officer has recommended the Board of Commissioners authorize the new five-year lease agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize a new five year lease agreement with Jon and Roseann Zumbrink for the use of 7,500 square feet and 400 square feet of storage at 306 W. Willow Street, Lansing, Michigan.

BE IT FURTHER RESOLVED, that the period of the lease agreement shall be January 1, 2010 through December 31, 2014.

BE IT FURTHER RESOLVED, that Ingham County shall pay \$6.05 per square foot for 7,500 square feet and \$2.90 per square foot for 400 square feet of storage.

BE IT FURTHER RESOLVED, that Ingham County shall pay for utilities, janitorial services, and trash collection, in addition to internal maintenance and repair of the building.

BE IT FURTHER RESOLVED, that the Owners will be responsible for external maintenance of the building, including maintenance of the parking lot, clearing, maintenance and snow removal of the parking lot and sidewalks, and maintaining and keeping in good repair the building, roof, heating and cooling systems, and ventilation.

BE IT FURTHER RESOLVED that the Board Chairperson is authorized to sign the lease agreement after review by the County Attorney.



RESOLUTION STAFF REVIEW

DATE June 2, 2010

Agenda Item Title: Resolution Authorizing Entering into a Contract with Professional Roofing Services Inc. to Replace the Roof on the Bird and Reptile House at the Potter Park Zoo

Submitted by: Facilities Department

Committees: LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X, Finance X

Summary of Proposed Action:

The condition of the existing roof on the Bird and Reptile House has deteriorated over time and is in need of replacement. A new standing metal seam roof will be installed on the facility as a replacement.

Financial Implications:

Professional Roofing Services Inc. will perform the roof replacement for a not to exceed cost of \$40,900.00 plus a contingency of \$3,000.00 for unforeseen circumstances that may arise, for a total cost of \$43,900.00.

The funds for this project have been budgeted and approved in the 2010 CIP line item number 258-69900-977000-1011Z.

Other Implications: The Purchasing and Facilities Departments both concur that a contract be awarded to Professional Roofing Services Inc., who submitted the lowest responsive and responsible bid.

Staff Recommendation: MAL X JLN \_\_ TL \_\_ TM \_\_ JC \_\_

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

**MEMORANDUM**

TO: County Services and Finance Committees  
 FROM: Jim Hudgins, Director, Purchasing Department  
 DATE: June 3, 2010  
 SUBJECT: Bid Summary – Bird House Roof Replacement

Project Description:

This project is for the installation of a new roofing system on the sloped roof area of the Bird House building at Potter Park Zoo.

The scope of work includes, but is not limited to, installing an architectural laminated fiberglass reinforced asphalt shingle (a standing seam metal roof panel system was bid as an alternate); replacement of metal gutters and downspouts, metal flashing, metal fascia, and the integration of existing roof vents with either of the proposed roofing systems; and, the removal and disposal of the existing fiberglass reinforced asphalt shingles is required.

Since the condition of the roof substrate cannot be determined until the existing roof is removed, a contingency cost is included for the replacement of the roof substrate and/or fascia/rake boards, if necessary.

Bid Summary:

Vendors contacted: 21 Local: 7  
 Vendors responding: 3 Local: 1

6 vendors were at the mandatory Pre-bid Meeting.

Company Name	Base Bid (Asphalt)	Base Bid w/alternate (Metal)	Local
Professional Roofing Services, Inc.	\$22,900	\$40,900	N – Flushing
Bornor Restoration, Inc.	\$22,100	\$47,000 (bid slate as alternate, not metal)*	Y – Lansing
Modern Roofing, Inc.	\$24,614	\$53,586	N – Dorr, MI

\*Bornor Restoration was unable to provide and install a standing seam metal roofing system.

Some of the local firms contacted who did not respond to this solicitation cited:

- Don't do shingle or metal roofs – only flat roofs. The firm would have to sub out, so it wouldn't be competitive.
- No time in schedule to attend pre-bid meeting due to other projects being worked on.

Recommendation:

Award a contract to Professional Roofing Services, Inc. in an amount not to exceed \$43,900 to supply and to install a metal standing seam roofing system. (The cost includes \$3,000 in contingency for the replacement of roof substrate and fascia/rake boards, if needed.)

From a longevity perspective, a metal roofing system will outlast ordinary (asphalt) roofing systems which have a much shorter life span, and thus, need to be replaced regularly. The material and labor costs of ordinary roofing systems will over time far exceed the costs of a properly installed metal roof. Metal roofs also save on energy bills by reflecting most of the sun's rays. And, aesthetically, the style of the metal roof is in keeping with most of the existing roofing systems at Potter Park Zoo.

Advertisement:

The bid was advertised in the Lansing State Journal, the New Citizens' Press, various construction plan houses, and posted on the Purchasing Department Web Page.

Other:

Vendor is required to comply with the County's Prevailing Wage Policy.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH PROFESSIONAL ROOFING SERVICES INC. TO REPLACE THE ROOF ON THE BIRD AND REPTILE HOUSE AT THE POTTER PARK ZOO**

WHEREAS, the condition of the existing roof on the Bird and Reptile House has deteriorated over time and is in need of replacement; and

WHEREAS, the funds for this project have been budgeted and approved in the 2010 CIP line item number 258-69900-977000-1011Z; and

WHEREAS, after careful review of bids, the Purchasing and Facilities Departments both concur that a contract be awarded to Professional Roofing Services Inc., who submitted the lowest responsive and responsible bid in the amount not to exceed \$40,900.00; and

WHEREAS, a contingency of \$3,000.00 is being asked for by the Facilities Department for any unforeseen circumstances that may arise with this type of replacement.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Professional Roofing Services Inc., 1359 Flushing Road, Flushing, Michigan 48433-2262, to replace the existing roof with a new standing metal seam roof for a not to exceed cost of \$40,900.00 plus a contingency of \$3,000.00 for a total cost of \$43,900.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE June 2, 2010

Agenda Item Title: Resolution Authorizing Entering into a Contract with Delta Electrical Contractors of Lansing, Inc. to Install a New Emergency Notification System for the Fairgrounds

Submitted by: Facilities Department

Committees: LE\_\_\_\_, JD\_\_\_\_, HS\_\_\_\_, CS X, Finance X

Summary of Proposed Action:

The current paging system at the Fairgrounds does not allow for an all emergency – all area page and can only be made from the Main Arena by running temporary wiring along the ground to the South End of the Fairgrounds. A new Emergency Notification (paging) System would be installed that would cover the Main Arena, North End, Midway and South Arena areas.

Financial Implications:

The funds for this project have been budgeted and approved in the Fairgrounds Budget, line item number 561-76900-976000. The cost for Delta Electrical Contractors of Lansing, Inc. will provide the installation services for a not to exceed cost of \$50,695.00 plus a contingency of \$5,000.00 for a total cost of \$55,695.00.

Other Implications: The Purchasing and Facilities Departments both concur that a contract be awarded to Delta Electrical Contractors of Lansing, Inc. who submitted the lowest responsive and responsible bid and is a local vendor.

Staff Recommendation: MAL X JLN \_\_\_ TL \_\_\_ TM\_\_\_ JC \_\_\_

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

MEMORANDUM

TO: County Services and Finance Committees
FROM: Jim Hudgins, Director, Purchasing Department
DATE: June 3, 2010
SUBJECT: Bid Summary – Public Announcement System

Project Description:

This project involves providing a new overhead paging system throughout the Fairgrounds, including new conduit, wire and paging horns to provide general and emergency paging as required.

This project was re-bid as the original costs came in over budget.

Bid Summary:

Vendors contacted: 14 Local: 6
Vendors responding: 2 Local: 0

7 vendors were at the mandatory Pre-bid Meeting.

Table with 5 columns: Company Name, Base Bid, Alternate #1 (to provide automated zones), Total Bid, Local. Rows include Delta Electrical Contractors of Lansing, Inc. and R.M. Electric, Inc.

Some of the firms contacted who did not respond to this solicitation cited not being able to provide both electrical and low voltage work that this project requires.

Recommendation:

It is the recommendation of the Evaluation Committee to award a contract to Delta Electrical Contractors of Lansing, Inc. in an amount not to exceed \$55,695 (includes \$5,000 or roughly 10% in contingency that our consultant recommends for unforeseen problems.)

Advertisement:

The RFP was advertised in the Lansing State Journal, the New Citizens' Press, various construction plan houses, and posted on the Purchasing Department Web Page.

Other:

Vendor is required to comply with the County's Prevailing Wage Policy.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH DELTA ELECTRICAL CONTRACTORS OF LANSING, INC. TO INSTALL A NEW EMERGENCY NOTIFICATION SYSTEM FOR THE FAIRGROUNDS**

WHEREAS, the current paging system at the Fairgrounds does not allow for an all emergency – all area page and can only be made from the Main Arena by running temporary wiring along the ground to the South End of the Fairgrounds; and

WHEREAS, a new Emergency Notification (paging) System would be installed that would cover the Main Arena, North End, Midway and South Arena areas; and

WHEREAS, the funds for this project have been budgeted and approved in the Fairgrounds Budget line item number 561-76900-976000; and

WHEREAS, and after careful review of bids, the Purchasing and Facilities Departments both concur that a contract be awarded to Delta Electrical Contractors of Lansing, Inc. who submitted the lowest responsive and responsible bid in the amount not to exceed \$50,695.00; and

WHEREAS, a contingency of \$5,000.00 is being asked for by the Facilities Department for any unforeseen circumstances that may arise with this type of installation.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Delta Electrical Contractors of Lansing, Inc., 7808 Lanac Street, Lansing, Michigan 48917, to install a new Emergency Notification System for the Fairgrounds, for a not to exceed cost of \$50,695.00 plus a contingency of \$5,000.00 for a total cost of \$55,695.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE June 1, 2010

Agenda Item Title: Resolution to Correct Existing MERS Plan for Zoo Employees Transferred from the City of Lansing

AND

Municipal Employees' Retirement System of Michigan Resolution for Adopting Municipal Employees' Retirement System of Michigan Defined Benefit Programs (Other than DB Component of Hybrid Program) Teamsters Local 580 (Former Lansing Zoo Employees/Non-Director)

AND

Municipal Employees' Retirement System of Michigan Resolution for Adopting Municipal Employees' Retirement System of Michigan Defined Benefit Programs (Other than DB Component of Hybrid Program) United Auto Workers 2256 Zoo (Former City of Lansing)

Submitted by: Financial Services Department

Committees: LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X \_\_\_\_, Finance X \_\_

Summary of Proposed Action:

These three companion resolutions will authorize a correction to the Municipal Employees' Retirement System (MERS) Pension Plan for former City of Lansing Potter Park Zoo employees who are now Ingham County employees working at the Potter Park Zoo. These resolutions are necessary to effectuate the terms and conditions of both the Agreement and the ratified Teamsters 580 collective bargaining agreement. Appropriate resolutions were passed by the County to establish with MERS three new divisions:

- Division 94 – Zoo Hires after July 1, 2007 with the following benefits: MERS B-2, V-10, FAC 5 and no employee contribution;
- Division 95 – UAW Local 2256 with the following benefits: Multiplier 2.8;
- Division 96 – Teamsters Local 580.

The correction will provide for future service credit under the MERS new Bridge Benefit Program. These resolutions will authorize the transfer of the funds designated for each transferred employee from the MERS Divisions 95 and 96 for credit towards the employee's retirement in MERS corrected divisions established by Ingham County pursuant to the Agreement.

Financial Implications:

The correction to the Pension Plan will result in long-term savings to the County.

Other Implications:

The County and the Unions representing Division 95 and Division 96 have clarified and agreed to the proper pension benefit levels payable to the employees in these divisions.

Staff Recommendation: MAL X JLN \_\_ TL \_\_ TM \_\_ JC \_\_

Staff recommends approval of the resolution.



**AGREEMENT**

**Between**

**COUNTY OF INGHAM**

**and**

**INTERNATIONAL BROTHERHOOD OF TEAMSTERS, CHAUFFEURS AND  
WAREHOUSEMEN, LOCAL 580**

**Potter Park Zoo Supervisory Unit**

**January 1, 2010 - December 31, 2011**

SECTION 5. County Vehicles/Transporting Program Participants. All persons operating County vehicles or transporting program participants in the course of their employment with the Employer shall, at all times operate their motor vehicle in a safe and prudent manner in strict accordance with the laws of the State of Michigan. No employee shall operate a County vehicle or transport program participants unless they have the appropriate driver's license from the State of Michigan and, should such driver's license be restricted, suspended or revoked at any time, it shall be the employee's obligation to immediately notify their supervisor of the same. The Employer reserves the right to verify such employee's driving records and driver's license status.

**ARTICLE 18**  
**EDUCATION AND TRAINING**

The EMPLOYER will consider tuition reimbursement and release time on a case-by-case basis. The primary criteria for determining eligibility shall be that the curriculum or course shall be directly related to the job, and that the skills to be derived from the course are needed at the time for the operation of the Zoo. However, the Board may consider other factors when making its decision such as but not limited to budget, attendance, job performance, and the amount of benefit expected to be derived by the Ingham County Parks Department/Zoo. The decision of the Board shall not be grievable.

**ARTICLE 19**  
**RETIREMENT**

SECTION 1. Retirement Plans. The retirement program is with the Municipal Employees' Retirement System (MERS). MERS establishes the administrative procedures and various benefit programs that are available for member governmental Units. Unit Employees whom had previously been employed by the City of Lansing are placed in special MERS plans which were established to equate with the plans provided for by the City of Lansing to Unit employees. These plans provided for, among other things, a 2.8 multiplier for the current Zoo Manager (Gerry Brady) and a 1.6 multiplier for the other Unit employees whom had previously been employed by the City of Lansing (The "Special Zoo MERS Plans")

For service credit accrued prior to January 1, 2010 all Unit employees formerly employed by the City of Lansing will be covered by, and required to contribute to –on the same basis as was contributed to the City of Lansing – the Special Zoo MERS Plans. New hires (i.e. Unit employees who were not previously employed by the City of Lansing) will be placed in the MERS B2, FAC 5 plan.

Effective January 1, 2010, all Unit Employees who were provided a 1.6 multiplier in the Special Zoo Unit MERS Plan will be placed in the MERS B2, FAC 5 plan only for service credit accrued after January 1, 2010. Unit employees will contribute zero (0) percent of gross wages for this plan. Current or future Unit employees who were not

formerly employed by the City of Lansing will also be covered by the MERS B2, FAC 5 plan. Placement in this plan is subject to approval by MERS.

SECTION 2. Retirement Health Insurance.

- A. Unit Employees formerly employed by the City of Lansing are NOT eligible for County retiree health insurance. Rather, by agreement with the City of Lansing, Unit Employees formerly employed by the City of Lansing remain eligible for retiree health insurance under the City of Lansing Plan.
- B. Full time and three quarter time employees who have met the vesting requirements with Ingham County service only and are immediately eligible for retirement shall be provided single subscription health and hospitalization coverage. Non-Medicare eligible retirees shall receive the same health coverage options as active employees, if available, with a benchmark including any increase in the benchmark. Increases in premium costs which exceed the benchmark will be shared 50/50 by the EMPLOYER and the retiree on a monthly basis. Retirees can pay for their spouse's coverage under the conditions established by the County. Medicare eligible retirees will be offered enrollment in a Medicare coordinate plan and must accept and pay for Part B coverage. The County shall pay the premium for the Medicare eligible retiree up to the benchmark, with the retiree paying all incremental costs over that amount. If a coverage or plan is no longer available, the retiree must select from what is available and pay the difference in cost, if any. In the event a retiree wishes to cover his or her spouse he/she may do so by prepaying the County the difference between the applicable two-person rate and the appropriate benchmark amount. A retiree who chooses an option of less than the benchmark may apply the difference between the premium for that coverage, if less, and the maximum single subscriber amount paid for retirees, if any, to the coverage for his/her spouse.
- C. Retirees eligible for retiree health and hospitalization coverage may also enroll at the retirees' cost in dental and vision coverages offered to active employees, provided they enroll for such coverages upon retirement. Retirees that enroll in dental and vision coverage and subsequently drop coverages, may not re-enroll.
- D. Notwithstanding any contrary provision contained in this Article, the obligation of the EMPLOYER to pay for and provide retiree health insurance shall cease in the event that comparable health insurance is available to the retiree through another EMPLOYER or

source, such as his/her spouse's EMPLOYER. Further, there shall be a requirement to coordinate with other available health insurances, Medicare, Medicaid, federal insurance, or any other health insurance which may be available in part or in total to the retired employee. All questions of eligibility shall be determined by the regulations and rules established by the carrier providing such coverage.

- E. Retirees losing medical coverage from another source shall notify the County Insurance Coordinator in time so that retiree can be re-enrolled the first of the month following their loss of alternate coverage. The retiree shall apply for Medicare, Medicaid, or similar federal program benefits as soon as he/she is eligible. As of said date, all benefits payable by the County shall be reduced by an amount equal to federal benefits pertaining at that time and shall be supplemented to such coverage. In the event the name of any of the federal coverages/benefits referred to herein shall be changed, this Section shall be deemed to apply to any and all similar or replacement programs subsequently designated.

**ARTICLE 20**  
**COMPENSATION LEVELS**

SECTION 1. The compensation levels used for the Union's Supervisory Unit at the Potter Park Zoo shall be set forth in Appendix A. Any changes in salary grade of a position covered by this Agreement must be approved by the County Services Committee and Board of Commissioners.

SECTION 2. 2010-2011 Salary Schedules. Unit members covered by this Agreement shall be compensated as outline in the salary schedules attached as Appendix A.

**ARTICLE 21**  
**CONTRACT TERM**

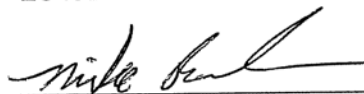
EFFECTIVE AND TERMINATION DATES. This Contract shall become effective January 1, 2010, and shall continue in full force and effect until 11:59 p.m., December 31, 2011, and for successive annual periods thereafter unless, not more than ninety (90), but at least sixty (60) days prior to the end of its original term or of any annual period thereafter, either party shall serve upon the other written notice that it desires termination, revision, modification, alteration, renegotiation, change or amendment, or any combination thereof, and such written notice shall have the effect of terminating this Contract in its entirety on the expiration date in the same manner as a notice of a desire to terminate. In the event of the notice above referred to, the parties shall begin to hold negotiation meetings no later than forty-five (45) days prior to the termination date.

IN WITNESS WHEREOF  
THE PARTIES HAVE SET THEIR HANDS THIS:  
\_\_\_\_\_ DAY OF \_\_\_\_\_, 2010.

COUNTY OF INGHAM

INTERNATIONAL  
BROTHERHOOD OF  
TEAMSTERS, CHAUFFEURS,  
AND WAREHOUSEMAN,  
LOCAL 580

\_\_\_\_\_  
Willis Bennett, Director  
Ingham County Parks Department

  
\_\_\_\_\_  
Mike Parker,  
Business Representative

APPROVED AS TO FORM FOR COUNTY OF INGHAM  
COHL, STOKER, TOSKEY & McGLINCHEY, P.C.

By:   
Richard D. McNulty

UAW Zoo  
9-16-09  
Employer Proposal (if not TAd expires 5:00 9-16-09)  
1. Remove part-time Seasonals from bargaining unit

2. current four (4) maintenance employees to be reclassified, to 0400 effective 1st full pay period following the signing of the contract.   
from 0300

3. Zookeeper reclassification request to be discussed/finalized at next negotiation session.

2/9/10 KH  
2/9/10 JB  
1/9/10 J.T.  
2/9/10 H.  
Janice Brigham  
Janice  
9/16/09

2-9-2010  
4. Agreed to reclassify three (3) zookeepers from 0300 to 0400 effective 1st full pay period following the signing of the contract.  
BGT 2-9-2010  
WB 2/9/2010  
6. Presidents Day effective 2010 regardless of date of ratification.

5. 2009 - 2.9% - no retro  
2010 - 1.9%  
2011 - 1.9%

Draft #2  
9-16-09

---

**AGREEMENT  
BETWEEN  
INGHAM COUNTY  
AND  
UNITED AUTOMOBILE AEROSPACE AND  
AGRICULTURAL IMPLEMENT WORKERS OF  
AMERICA (UAW) INGHAM COUNTY UNIT  
LOCAL 2256  
FOR THE  
ZOO UNIT**

---

**JANUARY 1, 2009 THROUGH DECEMBER 31, 2011**

Section 6. It is expressly understood and agreed that worker's compensation is not considered paid time or "compensation" for the purposes of this Article.

Section 7. If, prior to the completion of the initial four (4) year eligibility period, an employee has a break in service or is reduced to less than full-time due to no fault of their own for twelve (12) months or less during the longevity year, then, under such circumstances, the employee, upon returning to work, may use the completed prior year(s) of continuous, regular, compensated employment to arrive at the required four year eligibility period for longevity. However, the year in which the interruption occurred will not be counted in arriving at the required four years of service.

An eligible employee would not lose all prior years of service for the initial longevity period if he/she were on an approved unpaid leave of ninety (90) days or less. For a leave of ninety-one (91) days or more, he/she would forfeit all prior years and would have to start over again. The employee would lose the year where the leave of absence occurs for the ninety (90) days or less for computing longevity.

## **ARTICLE 25** **RETIREMENT**

### Section 1.

A. Employees are covered by the Municipal Employees' Retirement System Plan (MERS).

1. The Employer shall abide by all the terms and conditions of that Plan Document, or a similar retirement plan with the Municipal Employees' Retirement System or provided by another carrier, which is equal to or exceeds the present plan.

B. Employees with a date of hire with Ingham County or its predecessor, City of Lansing, prior to July 1, 2007, shall participate in the MERS Non-Standard Benefit plan as follows:

1. 2.75% multiplier of the years of service credit up to a maximum of 35 years.
2. 1.5% multiplier of the years of service credit in excess of 35 years.
3. The maximum annual pension may not exceed 100% of the FAC.
4. Eligible at 50 years with 25 years of service credit or 58 years with 8 years of service credit.



5. FAC equals the highest two consecutive years out of the last 10 years of service prior to retirement.
6. 8 year vesting.
7. Employee contribution equals \_\_\_\_\_% of wages.
8. No mandatory retirement age.

C. Employees with a date of hire with Ingham County or its predecessor, City of Lansing, after July 1, 2007, shall participate in the MERS B-2 Plan as follows:

1. 1.6% multiplier of years of service credit.
2. Eligible at 50 years of age with 25 years of service or 58 years of age with 8 years of service credit.
3. FAC equals highest two consecutive years out of the last 10 years prior to retirement.
4. 8 year vesting.
5. No mandatory retirement age.
6. Employee contribution is \_\_\_\_\_ % of wage.

D. In the event, the Employer offers the MERS Health Care Savings Program to members of other UAW Units the Employer agrees to implement the same time period stated above, MERS Health Care Savings Programs if agreed upon by the Union. The employees shall pay the full cost of this program, including the per employee administrative cost of said program, through payroll deduction.

## Section 2.

A. Retirees eligible for retiree health and hospitalization coverage may also enroll at the retirees' cost in dental and/or vision coverages offered to active employees, provided they enroll for such coverages upon retirement unless they have coverage available through another source. Retirees that do not initially enroll in dental and/or vision coverages that lose dental or vision coverage from another source shall notify the County Financial Services Department. The retiree can then be enrolled for dental and/or vision coverage at the retiree's cost the first of the month following their loss of alternate coverage(s). Retirees that enroll in dental and/or vision coverage and subsequently drop coverages may not re-enroll.

B. Employees who have met the vesting requirements with Ingham County and/or City of Lansing service only, and who are immediately eligible for retirement benefits shall be provided single subscriber health and hospitalization coverage. Non-Medicare eligible retirees shall receive the same health coverage options as active employees, if available, with a benchmark as set forth in Article 18, including the increase in the benchmark as set for in Article 18. Increases in premium costs which exceed the benchmark will be shared 50/50 by the Employer and the retiree on a monthly basis. Retirees can pay for their spouse's coverage under the conditions established by the County. Medicare eligible retirees will be offered enrollment in a Medicare coordinate plan and must accept and pay for Part B coverage. Medicare eligible retirees will have the choice of the following plans in 2009: a. PHP High and PHP Low Medicare Supplement Plans; or b. Humana Medicare Advantage Plan. The County shall pay the premium for the Medicare eligible retiree up to the benchmark, with the County and the retiree splitting any costs over the benchmark 50/50. If a coverage is no longer available, the retiree must select from what is available and pay the difference in cost, if any.

Section 3. In the event a retiree wishes to cover his or her spouse he/she may do so by prepaying the County the difference between the applicable two-person rate and the appropriate benchmark amount.

Section 4. Full-time employees who have met the vesting requirements with Ingham County and/ or City of Lansing service only, and who retire during the period of this Agreement, and are immediately eligible for retirement benefits as provided in the above plan, shall be provided with \$2,000.00 life insurance coverage, payable to their beneficiary at the time of their death, and the total cost of this coverage shall be borne by the Employer.

Section 5. The Employer shall pay the employee's portion of the retirement costs, except as stated in Sections 8 and 9 and elsewhere in this contract.

Section 6. The Employer reserves the right to obtain a retirement plan different than the Michigan Employees' Retirement System, provided that the current benefits provided to employees are not reduced. However, prior thereto, the Employer shall notify the Union at least ten (10) days in advance and meet and confer with the Union.

Section 7. Notwithstanding any contrary provision contained in this Article, the obligation of the Employer to pay for and provide retiree health insurance shall cease in the event that comparable health insurance is available to the retiree through another Employer or source, such as his/her spouse's employer. Further, there shall be a requirement to coordinate with other available health insurances, Medicare, Medicaid, Federal insurance or any other health insurance which may be available in part or in total to the retired employee. All questions of eligibility shall be determined by the regulations and rules established by the carrier providing such coverage.

Retirees losing medical coverage from another source shall notify the County Financial Services Department in time so that the retiree can be re-enrolled the first of the month following their loss of alternate coverage.

The retiree shall apply for medicare, medicaid or similar federal program benefits as soon as he/she is eligible. As of said date, all benefits payable by the County shall be reduced by an amount equal to federal benefits pertaining at that time and shall be supplement to such coverage. In the event the name of any of the Federal coverages/ benefits referred to herein shall be changed, this section shall be deemed to apply to any and all similar or replacement programs subsequently designated.

Section 8. The Employer will provide a MERS "P" program, subject to and contingent upon MERS authorization. The entire bargaining unit must pay the same percentage contribution. Employee's wages shall be reduced accordingly.

## **ARTICLE 26** **TRAVEL ALLOWANCE**

### Section 1. Mileage Allowance.

A. All employees covered hereunder will be reimbursed for mileage at the IRS rate when required to drive their own vehicles in the course of their employment. Any changes in the standard IRS mileage reimbursement rate, either upward or downward, shall be effective prospectively only from and after the first full calendar month after the IRS announces such a change in writing.

B. Mileage shall always be computed on the basis of the shortest distance between the point of departure and destination.

C. There shall be an explanation given on all claims made to the Board of Commissioners for reimbursement of expenses for all trips.

Section 2. Automobile Insurance. Employees who use their vehicles as a requirement of their job may be reimbursed to a maximum of ONE HUNDRED TWENTY DOLLARS (\$120.00) for additional automobile insurance charges they may pay as the result of the vehicle being used in the conduct of their job.

This payment will be made by December 15th of the contract year, provided that, prior to December 1st, the employee submits proof of the additional automobile insurance and payment of same.

Section 3. Conferences, Conventions, or Seminars. The following regulations shall apply to all claims for reimbursement of expenses for attending meetings, conventions, conferences, or seminars on behalf of the Employer.

**ARTICLE 37**  
**EMPLOYEE ASSISTANCE PROGRAM**

The Employer shall provide an Employee Assistance Program.

**ARTICLE 38**  
**VISION**

Unit members will be afforded the same vision insurance plan as managerial and confidential employees, being Vision Service Plan B. Eyes exams will be provided every 12 months with a \$10.00 copay at participating providers. Frames and lenses will be provided every 24 months (\$115.00 retail allowance) with a \$25.00 copay. Lenses may also be obtained at 12 months if there is a medial/optical need. In lieu of the lens and frame benefits, contact lenses may be substituted.

**ARTICLE 39**  
**SUBCONTRACTING**

The Employer may subcontract courier services under the following terms and conditions:

1. The Employer may lay off the employee(s) performing courier services. However, that employee working in this classification upon ratification of this Agreement will not be laid off and then his work subcontracted.
2. In the event the current bargaining unit employee working in this classification upon ratification of this Agreement leaves employment through resignation, termination or retirement, the Employer will not subcontract out his position.

**ARTICLE 40**  
**FAMILY AND MEDICAL LEAVE ACT**

The Union and the Employer reserve all their rights under the federal Family and Medical Leave Act and may exercise same.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized representatives this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

COUNTY OF INGHAM

\_\_\_\_\_  
Debbie DeLeon, Chairperson  
Board of Commissioners

\_\_\_\_\_  
Mike J. Bryanton, County Clerk

UNITED AUTO WORKERS

\_\_\_\_\_  
Janice Bringham, Bargaining Chairperson

\_\_\_\_\_  
Art Luna, International  
Representative

\_\_\_\_\_  
Duane Zuckschwerdt  
Region 1-C Director

N:\Client\Ingham\Parks\Negot\Potter Park Zoo Units\UAW2009\2009-2011 CBA Draft No. 2 9.16.09.wpd

Introduced by the County Services and Finance Committees of the:

**RESOLVED BY THE INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO CORRECT EXISTING MERS PLAN FOR ZOO EMPLOYEES TRANSFERRED FROM THE CITY OF LANSING**

WHEREAS, on or about May 1, 2007, the City of Lansing and Ingham County entered into an Agreement (hereinafter, the “Agreement”) for the Lease and Operation of Potter Park and Potter Park Zoo which transferred operational responsibility of the Potter Park Zoo to the County; and

WHEREAS, pursuant to the Agreement, it was envisioned that City employees who worked at the Potter Park Zoo would be provided the opportunity to continue employment as Ingham County employees, would be placed in Municipal Employees' Retirement System, of Michigan (MERS) plans equating to City of Lansing retirement pension benefits; and

WHEREAS, by agreement with the City of Lansing and the appropriate Unions, person hired at the Potter Park Zoo on or after July 1, 2007 who were not former City of Lansing Zoo employees were to be eligible for a MERS B-2, V-10, FAC 5 plan with no employee contribution; and

WHEREAS, pursuant to these agreements, Ingham County established with MERS three new divisions:

Division 94—Zoo Hires After 7/1/07 with the following benefits: MERS B-2, V-10, FAC 5 and no employee contribution.

Division 95—UAW Local 2256 with the following benefits: Multiplier: 2.8 (1.5 >35 years) – 100% max; V-8; F58/8; Rule of 65, FAC 2 out of 10.

Division 96—Teamsters Local 580 with the following benefits: Multiplier: 2.8 (1.5 >35 years) – 100% max; V-8; F58/8; Rule of 65, FAC 2 out of 10; and

WHEREAS, unbeknownst to the County, the above-delineated benefit levels for Division 96 at the City of Lansing and were only applicable to a single former employee of the City of Lansing (Mr. Brady) and were not applicable to the remainder of the Division 96 employees. To like effect, the benefit levels for Division 95 were not accurate nor applicable to the members of Division 95. Rather, the actual benefit levels payable by the City of Lansing, and, thus by the County pursuant to the Agreement with City of Lansing, are those set forth on the attached Exhibits 1 and 2; and

WHEREAS, upon discovering these discrepancies, the County undertook to clarify and bargain with the Unions representing those employees in Division 95 and Division 96 to rectify this matter and accurately reflect the benefit levels which the had Parties agreed to pursuant to the Agreement with the City of Lansing; and

WHEREAS, as part of negotiations, the County and the Unions representing Division 95 and Division 96 have clarified and agreed to the proper pension benefit levels payable to the employees in these divisions (See, Exhibits 3 and 4); and

WHEREAS, in addition, during the negotiations for the Teamster's Local 580 Potter Park Zoo collective bargaining agreement, the Parties have agreed – pursuant to the MERS Bridged Benefit Program – that two Division 96 employees would be placed into the MERS B-2, V-10, FAC 5 program with no employee contribution only as to service credit earned on or after January 1, 2010 (See, Exhibit 3).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby rescinds the benefits and resolution establishing such benefits with the MERS System as to two of the three employees in Division 96 and rescinds the benefits and resolution establishing such benefits with the MERS System as to all employees in Division 95.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the attached Resolutions (Exhibits 1 and 2) establishing corrected divisions for employees formerly in Division 95 and 96.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the transfer of the funds designated for each transferred employee from the MERS Divisions 95 and 96 for credit towards the employee's retirement in the Municipal Employees Retirement System ("MERS") corrected divisions hereby established by Ingham County pursuant to the Agreement.

BE IT FURTHER RESOLVED, that Ms. Jill Rhode is authorized on behalf of the County's retirement system to sign and execute all documents to effectuate and finalize this transaction, subject to prior approval as to form, by legal counsel.

Date: \_\_\_\_\_

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN RESOLUTION FOR ADOPTING MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN DEFINED BENEFIT PROGRAMS (OTHER THAN DB COMPONENT OF HYBRID PROGRAM) TEAMSTERS LOCAL 580 (FORMER LANSING ZOO EMPLOYEES/NON-DIRECTOR)**

The Board of Commissioners of Ingham County whose fiscal year is January 1 to December 31, desires to make available to its eligible employees (as defined below) benefits provided by the Municipal Employees' Retirement System, of Michigan (MERS), as authorized by 1996 PA 220. Benefits available are those provided under the Plan Document of 1996 and the MERS Bridged Benefit Program.

**IT IS RESOLVED** that pursuant to the Actuarial Valuation dated to be determined, by MERS' actuary, MERS benefits stated in Section 1 below are to be provided to the following employee division: Teamsters Local 580 (Former Lansing Zoo Employees/Non-Director) (See, attached Exhibit A).

Please note: If no Initial Valuation has been done by MERS' actuary on the specific benefit program (or combination of programs) selected below; or the Initial Valuation is more than one (1) year old at the time MERS<sup>1</sup> coverage becomes effective as provided under Section 4 of this Resolution; then, per Retirement Board requirements, this Resolution will not be implemented until a current actuarial valuation is done by MERS' actuary and necessary supporting contribution rates certified.

1. Benefit programs/formulae selected are:

A. FOR SERVICE CREDIT ACCRUED PRIOR TO JANUARY 1, 2010 (including service credit earned while employees were employed by the City of Lansing):

Multiplier: 1.60

Vesting: Age 50 with 25 or more years of service or age 58 with 8 or more years of service. MERS vesting— eight (8) years.

FAC: Highest 2 consecutive years out of the last ten.

Misc: No mandatory retirement age;

Non-Duty Disability Retirement pursuant to MERS non-duty disability provisions;

Duty Disability Retirement pursuant to MERS duty disability provisions;

Duty Death Retirement pursuant to MERS duty death provisions;  
Non-Duty Death eligibility after eight years of service credits;

Annual Amount— Pursuant to MERS plan provisions.

The required employee contribution is 3.5 %.

Prior service credit shall be all prior service from date of hire through December 31, 2009.

B. FOR SERVICE CREDIT ACCRUED ON AND AFTER JANUARY 1, 2010.

Pursuant to the MERS Bridged Benefit Program, for service credit earned on or after January 1, 2010, employees will be B2, V10, FAC 5

The required employee contribution is -0- %.

Prior service credit shall be only for service credit earned on and after January 1, 2010.

2. The Initial Valuation discloses the actuarial reduction in the employer's future contribution rate that will occur where assets of a preceding qualified plan (whether defined benefit or defined contribution plan) and/or other source are transferred to MERS.

2.1 In all asset transfers, the employer shall furnish MERS with all necessary and specific information required by MERS on the allocation of employer and employee contributions and investment earnings, along with taxable and nontaxable status on the employee contribution portion.

2.2 The effective date of this Resolution for making deductions for the employee contributions specified above, and for the payment of necessary employer contributions to MERS, as required in the Plan Document, shall be the same date that MERS' coverage begins, which is July 1, 2007.

2.3 For municipalities, Plan Section 41 requires adoption by affirmative vote of a majority of the governing body; for courts, see Plan Section 41A. A complete copy of the fully executed collective bargaining agreement (if applicable), and certified copy of the complete official minutes or other official authorizing action for the open meeting at which this resolution was adopted must be forwarded to MERS with this resolution.

Certified this \_\_\_\_ day of \_\_\_\_\_, 2010.

By: \_\_\_\_\_

Title: \_\_\_\_\_



**EXHIBIT A:**

**Members:**

Teresa Masseur  
Tara Harrison

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN  
RESOLUTION FOR ADOPTING MUNICIPAL EMPLOYEES'  
RETIREMENT SYSTEM OF MICHIGAN DEFINED BENEFIT PROGRAMS  
(OTHER THAN DB COMPONENT OF HYBRID PROGRAM)  
UNITED AUTO WORKERS 2256 ZOO (FORMER CITY OF LANSING)**

The Board of Commissioners of Ingham County whose fiscal year is January 1 to December 31, desires to make available to its eligible employees (as defined below) benefits provided by the Municipal Employees' Retirement System, of Michigan (MERS), as authorized by 1996 PA 220. Benefits available are those provided under the Plan Document of 1996.

**IT IS RESOLVED** that pursuant to the Actuarial Valuation dated to be determined, by MERS' actuary, MERS benefits stated in Section 1 below are to be provided to the following employee division: United Auto Workers 2256 Zoo (Former Lansing) (See, attached Exhibit A).

Please note: If no Initial Valuation has been done by MERS' actuary on the specific benefit program (or combination of programs) selected below; or the Initial Valuation is more than one (1) year old at the time MERS<sup>1</sup> coverage becomes effective as provided under Section 4 of this Resolution; then, per Retirement Board requirements, this Resolution will not be implemented until a current actuarial valuation is done by MERS' actuary and necessary supporting contribution rates certified.

1. Benefit programs/formulae selected are:

Multiplier: 2.75

Vesting: Age 50 with 25 or more years of service or age 58 with 8 or more years of service.  
MERS vesting – eight (8) years.

FAC: Highest 2 consecutive years out of the last ten.

Misc: No mandatory retirement age;

Non-Duty Disability Retirement pursuant to MERS non-duty disability provisions;

Duty Disability Retirement pursuant to MERS duty disability provisions;

Duty Death pursuant to MERS duty death provisions;

Non-Duty Death eligibility after eight years of service credits;

Annual Amount — Pursuant to MERS plan provisions.

The required employee contribution is 1.7 %.

Prior service credit shall be all prior service from date of hire.

2. The Initial Valuation discloses the actuarial reduction in the employer's future contribution rate that will occur where assets of a preceding qualified plan (whether defined benefit or defined contribution plan) and/or other source are transferred to MERS.
  - 2.1 In all asset transfers, the employer shall furnish MERS with all necessary and specific information required by MERS on the allocation of employer and employee contributions and investment earnings, along with taxable and nontaxable status on the employee contribution portion.
  - 2.2 The effective date of this Resolution for making deductions for the employee contributions specified above, and for the payment of necessary employer contributions to MERS, as required in the Plan Document, shall be the same date that MERS' coverage begins, which is July 1, 2007.
  - 2.3 For municipalities, Plan Section 41 requires adoption by affirmative vote of a majority of the governing body; for courts, see Plan Section 41A. A complete copy of the fully executed collective bargaining agreement (if applicable), and certified copy of the complete official minutes or other official authorizing action for the open meeting at which this resolution was adopted must be forwarded to MERS with this resolution.

Certified this \_\_\_\_ day of \_\_\_\_\_, 2010.

By: \_\_\_\_\_

Title: \_\_\_\_\_

**EXHIBIT A:**

**Members:**

Heather Stults

Mark Marquardt

Sarah Foote

Kimberly Hernandez

Linda Wager

Janice Tomlian

Melissa Lincoln

Cynthia Wagner

Jacqueline Broder

**RESOLUTION STAFF REVIEW**

**DATE** June 3, 2010

**Agenda Item Title:** Resolution to Approve the Purchase Subscription Services from the AT&T Yellow Pages

**Submitted by:** Management Information Services Department

**Committees:** LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X \_\_\_\_, Finance X \_\_

**Summary of Proposed Action:**

This resolution will authorize the purchase of subscription services from AT&T for advertisements in the AT&T Yellow pages and their web site for some county departments.

**Financial Implications:**

The total cost of the advertisement is \$779.00 per month or a total of \$9,348.00 per year, and will be paid from the Telephone Communications Fund (675-26600-921050).

**Other Implications:**

None.

**Staff Recommendation:** MAL X \_\_ JLN \_\_ TL \_\_ TM \_\_ JC \_\_

Staff recommends approval of the resolution.

Introduced by County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE PURCHASE SUBSCRIPTION SERVICES FROM THE AT&T  
YELLOW PAGES**

WHEREAS, every year Ingham County places advertisements in the AT&T Yellow pages and their web site for certain county departments; and

WHEREAS, this year the total cost of the advertisement is \$779.00 per month or a total of \$9,348.00 per year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the purchase of the subscription service from AT&T in the amount of \$9,348.00 per year.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the County's Telephone Communications Fund (675-26600-921050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE June 2, 2010

Agenda Item Title: Resolution to Submit to the Electorate a Special Millage Question for Ingham County Potter Park Zoo and Potter Park Millage Renewal and Restoration

Submitted by: Controller/Administrator's Office

Committees: LE\_\_\_\_, JD\_\_\_\_, HS\_\_\_\_, CS\_ X\_, Finance\_ X\_

**Summary of Proposed Action:**

This resolution will authorize the Ingham County Potter Park Zoo and Potter Park Millage Renewal and Restoration Question be placed on the ballot for the November 2, 2010 General Election. The current authorized millages of 0.4100 of one mill adopted in 2006, expires December 31, 2010.

**Financial Implications:**

Funding for the operations, maintenance, and improvements would be renewed at up to 0.41 mill, \$0.41 per thousand dollars of state taxable valuation, for a period of five (5) years (2011-2015).

If approved and levied in full, this millage will raise in the first calendar year of the levy an estimated additional \$2,905,181 for operations, maintenance, and improvements for Potter Park Zoo and Potter Park.

**Other Implications:**

The Ingham County Parks & Recreation Commission has recommended that the Board of Commissioners put the Potter Park Zoo and Potter Park Millage renewal up for the 2010 election (see the attached communication).

**Staff Recommendation:** MAL X JLN \_\_\_\_ TL \_\_\_\_ TM\_\_\_\_ JC \_\_\_\_  
Staff recommends approval of the resolution.

**Agenda Item 8**

DATE: January 26, 2010

TO: County Services Committee

FROM: Parks and Recreation Commission

RE: Resolution Recommending the Board of Commissioners Submit to the Electorate a Potter Park Zoo and Potter Park Millage Authorization Renewal Question

At the November 3, 2009 meeting of the Potter Park Zoo Board a resolution was unanimously adopted recommending the Parks & Recreation Commission recommend the Potter Park Zoo and Potter Park Millage renewal be placed on the ballot in 2010.

This concept was supported by the Parks & Recreation Commission by the passage of the attached resolution at their December 21, 2009 meeting.

Please feel free to contact the Parks Director, Willis Bennett, should additional information be needed.

Encl: Parks & Recreation Commission Resolution #39-09



# INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 21, 2009  
RESOLUTION #39-09

## RESOLUTION RECOMMENDING THE BOARD OF COMMISSIONERS SUBMIT TO THE ELECTORATE A POTTER PARK ZOO AND POTTER PARK MILLAGE AUTHORIZATION RENEWAL QUESTION

**WHEREAS**, the Potter Park Zoo and Potter Park in Lansing is a regional attraction that draws most of its visitors from outside the City of Lansing, including a large number of Ingham County residents; and

**WHEREAS**, on April 11, 2006 the City of Lansing's Administration submitted a written request to the Ingham County Board of Commissioners for long-term funding for the operational and capital needs of the Potter Park Zoo and Potter Park, specifically requesting that the Board of Commissioners authorize a special property tax millage to be placed on the November 2006 ballot to support the operation of the Potter Park Zoo and Potter Park; and

**WHEREAS**, on July 25, 2006 the Board of Commissioners adopted a Resolution of Intent (Resolution #06-181) to enter into a conditional agreement with the City of Lansing for the lease and operation of the Potter Park Zoo and Potter Park with specified terms and conditions; and

**WHEREAS**, on August 7, 2006 the Lansing City Council adopted a Resolution of Intent to enter into a conditional agreement with Ingham County for the lease and operation of the Potter Park Zoo and Potter Park consistent with specified parameters; and

**WHEREAS**, on August 22, 2006 the Board of Commissioners adopted a resolution to submit to the electorate a Potter Park Zoo and Potter Park millage authorization question (Resolution #06-218); and

**WHEREAS**, the agreement for the lease and the operation of the Potter Park Zoo and Potter Park (Resolution #07-058) was conditioned upon voter approval of a five year county-wide property tax millage for Zoo funding and continued millage funding for the Zoo; and

**WHEREAS**, at its November 3, 2009 meeting the Potter Park Zoo Board unanimously recommended the Parks & Recreation Commission recommend that the Potter Park Zoo and Potter Park Millage renewal be put up for the 2010 election.

**BE IT THEREFORE RESOLVED**, that the Ingham County Parks & Recreation Commission recommends the Board of Commissioners put the Potter Park Zoo and Potter Park Millage renewal up for the 2010 election.

**Moved by** Ms. Weil and **Supported by** Commissioner Davis that Resolution #39-09 be approved.  
**Yes-9; No-0. MOTION CARRIED.**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO SUBMIT TO THE ELECTORATE A SPECIAL MILLAGE QUESTION  
FOR INGHAM COUNTY POTTER PARK ZOO AND POTTER PARK  
MILLAGE RENEWAL AND RESTORATION**

WHEREAS, the Potter Park Zoo and Potter Park in Lansing is a regional attraction that draws a large number of its visitors to the region, including a large number of Ingham County residents; and

WHEREAS, the Board of Commissioners believes continued operation of the Potter Park Zoo and Potter Park in Lansing would be a substantial benefit to Ingham County residents; and

WHEREAS, the Board of Commissioners entered an agreement with the City of Lansing for the lease and the operation of the Potter Park Zoo and Potter Park conditioned upon voter approval of a county-wide property tax millage for Zoo funding and continued millage funding for the Zoo; and

WHEREAS, the Board of Commissioners seek to have the voters of Ingham County determine whether or not they desire to continue to raise funds for the purpose of supporting funding for the operational and capital needs of the Potter Park Zoo and Potter Park; and

WHEREAS, the current authorized Millages of 0.4100 of one mill adopted in 2006, expires December 31, 2010; and

WHEREAS, the current Millage is needed to continue to provide for this program.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate in the general election to be held on November 2, 2010.

**INGHAM COUNTY  
POTTER PARK ZOO AND POTTER PARK  
MILLAGE RENEWAL AND RESTORATION QUESTION**

For the sole purpose of renewing and restoring funding for the continued operation of the Potter Park Zoo and Potter Park, including funding for operations, maintenance, and improvements, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, be renewed at up to 0.41 mill, \$0.41 per thousand dollars of state taxable valuation, for a period of five (5) years (2011-2015) inclusive?

If approved and levied in full, this millage will raise in the first calendar year of the levy an estimated additional \$2,905,181 for operations, maintenance, and improvements for Potter Park Zoo and Potter Park. If approved and levied, a portion of the millage may also be disbursed, in accordance with State law, to the Downtown Development Authorities of the Cities of East Lansing, Lansing, Leslie, Mason, Williamston, the Villages of Dansville, Stockbridge, and Webberville and the Townships of Delhi, Lansing, Meridian, and Vevay; the Tax Increment Finance Authorities of the Cities of Lansing and Williamston; the Local Development Finance Authorities of the Cities of East Lansing, Leslie and Mason; and the Brownfield Redevelopment Authorities of the County of Ingham, the Cities of East Lansing and Lansing, and the Townships of Delhi and Meridian; and the Ingham County Land Bank.

**Yes**  
**No**



BE IT FURTHER RESOLVED, that this amended question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to cause the proposed to the November 2, 2010, ballot and to be prepared and distributed in the manner required by law.



Virg Bernero, Mayor

## LANSING ECONOMIC DEVELOPMENT CORPORATION

401 S. WASHINGTON SQ., SUITE 100, LANSING MI 48933, PHONE: (517) 483-4140 FAX: (517) 483-6057  
[www.edc.cityoflansingmi.com](http://www.edc.cityoflansingmi.com)

Lansing Economic Development Corporation  
Lansing Tax Increment Finance Authority  
Lansing Brownfield Redevelopment Authority  
Lansing Regional SmartZone<sup>SM</sup>

June 2, 2010

Ms. Becky Bennett  
Board Coordinate  
Ingham County Board of Commissioners  
PO Box 319  
Mason, MI 48854

### City of Lansing Notice of Public Hearing

The Lansing City Council will hold a public hearing on June 14th at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of Brownfield Plan #48 Holmes Street School Redevelopment Project, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property located at the 1030 Holmes Street, in Lansing, Michigan, but more particularly described by parcel as:

LOTS 1 THRU 13 INCL & LOTS 21 THRU 34 INCL BLOCK 11 MANUFACTURERS ADD NO 2

Approval of this Brownfield Plan will enable the Lansing Brownfield Redevelopment Authority to capture incremental tax increases which result from the redevelopment of the property to pay for costs associated therewith. Further information regarding this issue may be obtained from Andrea Ragan, Economic Development Corporation of the City of Lansing, 401 S. Washington Square, Suite 100, Lansing, MI 48933, (517) 483-4140.

RECEIVED

JUN 03 2010



# LANSING ECONOMIC DEVELOPMENT CORPORATION

401 S. WASHINGTON SQ., SUITE 100, LANSING MI 48933, PHONE: (517) 483-4140 FAX: (517) 483-6057  
[www.edc.cityoflansingmi.com](http://www.edc.cityoflansingmi.com)

Virg Bernero, Mayor

Lansing Economic Development Corporation  
Lansing Tax Increment Finance Authority  
Lansing Brownfield Redevelopment Authority  
Lansing Regional SmartZone<sup>SM</sup>

6/1/2010

Ms. Becky Bennett  
Board Coordinate  
Ingham County Board of Commissioners  
PO Box 319  
Mason, MI 48854

### City of Lansing Notice of Public Hearing

The Lansing City Council will hold a public hearing on June 14, 2010 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the establishment of an Obsolete Property Rehabilitation District (the District), pursuant to and in accordance with the provisions of the Obsolete Property Rehabilitation Act, Public Act 146 of 2000, for property located at 2822 N. Martin Luther King Jr., Blvd., Lansing, Michigan, legally described as follows:

LOT 1 AND PART OF LOTS 2 AND 3, ASSESSORS, PLAT NO. 57, CITY OF LANSING, INGHAM COUNTY, MICHIGAN, ACCORDING TO THE RECORDED PLAT THEREOF, AS RECORDED IN LIBER 29, PAGE 41, INGHAM COUNTY RECORDS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS; BEGINNING AT THE NORTHERNMOST CORNER OF LOT 1; THENCE S52°00'30"E, 802.91 FEET ALONG THE SOUTHWESTERLY LINE OF THE CSX RAILROAD TO THE EASTERNMOST LINE OF LOT 3; THENCE S02°14'42"W, 7.60 FEET ALONG THE EASTERNMOST LINE OF LOT 3; THENCE 235.43 FEET ALONG THE SOUTHERLY LINE OF LOT 3 AND A 342.70 FOOT RADIUS CURVE TO THE LEFT, HAVING A DELTA ANGLE OF 39°21'43" AND A CHORD OF N73°58'04"W, 61.01 FEET; THENCE S01°55'53"W, 7.72 FEET; THENCE N88°04'07"W, 298.97 FEET; THENCE N01°58'30"E, 361.76 FEET ALONG THE EAST LINE OF MARTIN LUTHER KING, JR. BOULEVARD TO THE POINT OF BEGINNING. CONTAINING 2.35 ACRES, MORE OR LESS.

Creation of this District will enable the owner or potentially the developer of property within the District to apply for an Obsolete Property Rehabilitation Exemption Certificate which would result in the abatement of certain property taxes. Further information regarding this issue may be obtained from Ken Szymusiak, Economic Development Corporation of the City of Lansing, 401 S Washington Sq, Suite 100, Lansing, MI 48933, 517-483-4140.

RECEIVED

JUN 03 2010