

CHAIRPERSON  
MARC THOMAS

VICE-CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM  
STEVE DOUGAN

HUMAN SERVICES COMMITTEE  
ANDY SCHOR., CHAIR  
REBECCA BAHAR-COOK  
CURTIS HERTEL, JR.  
TIM SOULE  
MIKE SEVERINO  
STEVE DOUGAN

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, AUGUST 18, 2008 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E) OF THE HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [June 16, 2008](#) and [July 14, 2008](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Discussion - Proposed Expansion of the [Medical Care Facility](#) Therapy Room
2. Capital Area Transportation Authority – Resolution Authorizing the Third Amendment to the Agreement with the [Capital Area Transportation Authority](#) Dated January 1, 2006 through December 31, 2010
3. Health Department
  - a. Resolution to Recognize the Ingham County [Road Commission](#) for Its Involvement in the Mass Vaccination Pandemic Flu Clinic Exercise on June 13, 2008
  - b. Resolution to Recognize the [Okemos School District](#) for Its Involvement in the Mass Vaccination Pandemic Flu Clinic Exercise on June 13, 2008
  - c. Resolution to Authorize an Amendment to the Agreement with Michigan State University to Delegate Certain [Environmental Health](#) Responsibilities
  - d. Resolution Authorizing the Approval of a [Five Year Extension](#) of the Voluntary Funding Agreements
  - e. Resolution to Reauthorize an Agreement with the [Shiawassee Community Mental Health Authority](#)
  - f. Resolution to Authorize an Agreement with [Capital Area Community Services](#) to Serve Early Head Start Children Through the Jump Start Program
  - g. Resolution to Authorize a [Public Health Nursing](#) Letter of Understanding with the Ingham Intermediate School District
  - h. Resolution Appointing Carolyn R. Burt, D.O., as [Deputy Medical Examiner](#) and to Authorize a Contract
  - i. Resolution to Authorize Amendment #3 to the [2007-2008 Comprehensive Planning](#), Budgeting and Contracting Agreement with the Michigan Department of Community Health
  - j. Resolution to Authorize a 2008-2009 Agreement with the [City of Lansing](#)
  - k. Resolution to Authorize a 2008-2009 Agreement with the Michigan Department of Community Health for the Delivery of [Public Health Services](#) Under the Comprehensive Planning, Budgeting and Contracting (CPBC) Process
  - l. Resolution to Authorize an Amendment to an Agreement with the [Shiawassee Regional Education Services District](#)

- m. Resolution to Amend the Collaborative Agreement with the [Capital Area United Way](#)
- n. Information – Update on Universal Access to Care (*no materials*)

4. Child and Family Services – Commissioner Bahar-Cook - Resolution Authorizing an Emergency Appropriation for a 2008 Agreement for the [Child and Family Services](#) Angel House Program

Announcements    **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**  
Public Comment    **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**  
Adjournment        **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org)

## HUMAN SERVICES

June 16, 2008

Minutes

Members Present: Andy Schor, Rebecca Bahar-Cook, Curtis Hertel, Tim Soule, Mike Severino, Steve Dougan and Board Chairperson Marc Thomas

Members Absent: None

Others Present: Jared Cypher, Janeil Valentine, Dr. Sienko, Randy Bell, Mary Manedorf and Renee Canady

The meeting was called to order by Chairperson Schor at 7:02 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

### Approval of the June 2, 2008 Minutes

MOVED BY COMM. SOULE, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE JUNE 2 MINUTES AS SUBMITTED. MOTION CARRIED UNANIMOUSLY.

### Additions to the Agenda

2c. Resolution to Authorize Agreements with the Gift of Life Organ Procurement Organization and Midwest Eye Banks

Limited Public Comment: None

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. SOULE, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Ingham County MSU Extension Office
  - a. Resolution Authorizing Ingham County MSU Extension 4-H Youth Programs to Enter into a Contract with the Lansing School District to Provide 4-H After-School Programs to Lansing Middle and High School Students
- 2a. Health Department - Resolution to Authorize Administrative Support Services Agreements with County Health Plans

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. SOULE, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

- 1b. Resolution Authorizing the Transfer of Funds Out of the Personnel Cost Category of the 2008 Budget for the Purpose of Funding the Renovation of Modular Work Stations in the MSU Extension Office in the Hilliard Building

Mr. Bell referred to his June 3, 2008 memorandum to this Committee. The memorandum is included in the agenda material. Mr. Bell stated he has worked with Ms. Valentine to find a solution to a space configuration problem in his office in the Hilliard Building. The Office needs a space at the front of the Office for the Office Manager.

Ms. Valentine recommended that the Office should undertake a design study by using the services of a space designer provided to the County by DBI Business Interiors. Mr. Bell explained the upgrades could be done in four phases. His initial plan is to make a CIP request annually for the next four years to fund this project.

Mr. Bell further stated he is holding a vacant position open in his Office. The position will remain vacant until he determines the effect of the vacant position. The cost of this position, including salary and fringe benefits, for 2008 is \$46,974.04. Mr. Bell explained that he is requesting to use up to \$46,974.04 to fully fund the upgrades for his Office.

Chairperson Schor stated he has a concern about using the position funds for this matter. The funds should be placed in the CIP budget. We need to consider the overall picture for the County, not just the Health Department.

Board Chairperson Thomas asked if there is an urgent need to do this project now instead of doing this in the normal budget process. Ms. Valentine stated the MSU Office is small and crowded. Comm. Hertel stated the Controller's Office has reviewed and recommended this request. He further stated the electrical wires in the MSU Office are exposed. Comm. Hertel stated he understands Chairperson Schor's concerns; however, due to the exposed wires and other issues he will support this request.

Mr. Cypher explained that he reviewed this information and he understands Chairperson Schor's concerns. He then stated this is an urgent issue that should be addressed.

MOVED BY COMM. HERTEL, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS OUT OF THE PERSONNEL COST CATEGORY OF THE 2008 BUDGET FOR THE PURPOSE OF FUNDING THE RENOVATION OF MODULAR WORK STATIONS IN THE MSU EXTENSION OFFICE IN THE HILLIARD BUILDING. MOTION CARRIED with Comm. Schor voting NO.

2. Health Department

- c. Resolution to Authorize Agreements with the Gift of Life Organ Procurement Organization and Midwest Eye Banks

MOVED BY COMM. HERTEL, SUPPORTED BY COMM. DOUGAN, TO APPROVE THE RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE GIFT OF LIFE ORGAN PROCUREMENT ORGANIZATION AND MIDWEST EYE BANKS.

Comm. Severino stated this is a good idea. He then asked about the process to receive a life organ. Dr. Sienko explained that most people need a few days to determine if they want to donate an organ from their family member. Most people do not think about this type of situation before it occurs. Dr. Sienko then explained there is a need to expedite the matter because some tissues need to be transferred very quickly.

MOTION CARRIED UNANIMOUSLY.

b. Informed Item: Capital Area Food Security Work Group Report for Consultants and Confirmation of Next Step

Ms. Canady explained that she was appointed to a work group to review this matter and to report her findings to this Committee. The work group consisted of the Greater Lansing Food Bank, Capital Area United Way, ARC and Ingham County.

Ms. Canady explained the work group was charged with developing a model that consolidates or coordinates the functions of the principal organizations into a more centralized operating entity. This entity would be recognized as the community's affiliate member of America's Second Harvest.

All the groups conceded that the optimal way to achieve their desired results of feeding the hungry people efficiently was to form a unified system with a single governance structure, staff and focus. A unified food banking and distribution system could be implemented by 2012. The necessary changes for this implementation were defined in the material which was distributed to the Committee.

Ms. Canady stated the work group has recommended two options for organizational structures. Option 1, Strategic Alliance or Joint Programming – Current organizations meet and agree to coordinate services to the extent possible. Option 2, Corporate Integration – Create a centralized Lansing area food banking authority in the form of a new non-profit governing board. Ms. Canady stated Option 2 is strongly recommended. The consultants believe this to be the best option in the long run.

Ms. Canady stated each work group member was asked to return to their boards and determine if they want to collaborate or consolidate. The members will meet again on July 10, 2008 to continue this discussion.

Comm. Soule asked about the buy-in for the competing organizations. Ms. Canady stated most organizations seem to be leaning toward the consolidation. There are some questions about the Red Cross. Comm. Bahar-Cook stated she attended the early work group meetings. The organizations, with the exception of the Red Cross, believe its time for a change and they are open to a change.

Comm. Bahar-Cook stated she is in favor of Option 2. Chairperson Schor stated he also favors Option 2. He then asked if government and non-profit dollars can be put together. Ms. Canady explained there would be a subcontract with a new entity. Chairperson Schor stated he would like to see the details from the work groups when they are available.

Board Chairperson Thomas asked if improvements will be seen from Option 2. Ms. Canady stated Option 2 will result in some efficiencies. The organizations will be able to provide food to more people.

This discussion continued. Comm. Soule stated he also supports Option 2. He also stated he believes it will be difficult to get all the organizations on board with this project. Chairperson Schor asked if the Committee wants to look further into Option 2. Comm. Severino stated he is not objected to pursuing Option 2. He then asked if the smaller food banks will be able to buy into this program. Ms. Canady explained that the smaller entities will still be able to purchase foods or obtain an allocation from the Mid Michigan Food Bank.

Chairperson Schor stated Ms. Canady is doing an excellent job on this matter.

3. Board Referral – Letter from Ingham County Board of Health Updating the Board on Its Outreach Efforts During 2007

The Board Referral was received and placed on file.

Chairperson Schor informed the Committee that the Board of Health will present changes to their bylaws at an upcoming Committee meeting.

Announcements: None

Public Comment: None

The meeting adjourned at 7:42 p.m.

Respectfully submitted,

Debra Neff

## HUMAN SERVICES COMMITTEE

July 14, 2008

Minutes

Members Present: Andy Schor, Curtis Hertel, Tim Soule, Mike Severino, Steve Dougan and Board Chairperson Thomas

Members Absent: Rebecca Bahar-Cook

Others Present: Jared Cypher, Dr. Sienko, Renee Canady, Marcus Cheatham, Randy Bell, Tony Lindsey and others

The meeting was called to order by Chairperson Schor at 7:01 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

### Additions to the Agenda

4b. Substitute Resolution

Limited Public Comment: None

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. HERTEL, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Community Mental Health Authority of Clinton, Eaton, and Ingham Counties
  - a. Resolution Accepting an Offer to Purchase County-Owned Real Property East Jolly Road, Lansing, MI 48910
  - b. Resolution Authorizing the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties to Construct a Storage/Maintenance Facility on County-Owned Property at 812 East Jolly Road, Lansing, MI
2. Ingham County MSU Extension Office – Resolution to Authorize an Amendment and Extension of an Existing Contract Between Ingham County and the Michigan Department of Human Services for After School and Summer Programming in the City of Lansing
3. Tri-County Office on Aging - Resolution Approving Tri-County Office on Aging's Annual Implementation Plan for Fiscal Year 2009
4. Health Department
  - a. Resolution to Eliminate a Vacant Nurse Case Manager Position and Create a Customer Services Specialist Position in Health Plan Management Services
  - c. Resolution to Authorize an Amendment to the Memorandum of Understanding for the "Early On" Program
  - d. Resolution to Authorize a 2008-2009 Medical Provider Agreement with the Health Plan Corporation

- e. Resolution to Authorize the Intergovernmental Transfer of Ingham County Funds to the State of Michigan for the Purpose of Participating in the Financing of the Non-Federal Share of DSH Payments Made Under the Indigent Care Agreement Pool to Ingham Regional Medical Center and Sparrow Health System

5. Controller's Office

- a. Resolution Authorizing an Agreement with the Greater Lansing Food Bank and the Trustee of the Silver A. and John E. Coffey Charitable Remainder Trust
- b. Resolution Approving Criteria for Ranking 2009 Applications for Community Agency Funding

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Dougan and Bahar-Cook

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. HERTEL, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY. Absent: Comms. Dougan and Bahar-Cook

4. Health Department

- b. Resolution to Authorize the Creation of a Pharmacy Benefit Coordinator Position in Health Plan Management Services

MOVED BY COMM. HERTEL, SUPPORTED BY COMM. SOULE, TO APPROVE THE RESOLUTION TO AUTHORIZE THE CREATION OF A PHARMACY BENEFIT COORDINATOR POSITION IN HEALTH PLAN MANAGEMENT SERVICES.

Dr. Sienko stated this Resolution was pulled from the Board of Commissioners meeting so the County Attorney could review this item.

(Comm. Dougan arrived at 7:04 p.m.)

Mr. Welter stated the County Health Plans contracted with a new Pharmacy Benefit Manager, 4D Pharmacy Management Systems, Inc. Health Plan Management Services is responsible for managing the pharmacy benefit and the relationship the County Health Plans have with the Pharmacy Benefit Manager. The new relationship has allowed Health Plan Management Services the ability to manage the County Health Plan's pharmacy benefit more closely and confidently.

Mr. Welter further explained that in order to maximize efficiencies and cost control, while assuring the highest of standards for quality and service to the County Health Plan members, HPMS will need the support of a part-time staff person to coordinate the pharmacy operations. HPMS has identified additional revenue to support this expenditure. This expenditure is included in the 2008 revised budget and the 2009 Health Department budget request.

Mr. Lindsey stated his Department recommends the approval of this Resolution.

Board Chairperson Thomas asked if a position will be eliminated with the creation of this new position. Mr. Cypher explained the new position is not a General Fund position.



Comm. Severino asked how often the formulary changes. Mr. Welter stated the formulary changes frequently. The Health Department manages two unique formulas.

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. HERTEL, SUPPORTED BY COMM. SEVERINO, TO SUSPEND THE BOARD RULES TO ALLOW COMM. DOUGAN TO VOTE ON THE CONSENT AGENDA MOTIONS. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

COMM. DOUGAN VOTED YES ON THE MOTION TO APPROVE THE CONSENT AGENDA AND THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

- f. Information - Proposed Reorganization of Nursing and Special Services in the ICHD – Renee Canady (*no materials*)

Dr. Sienko stated Ms. Canady has been with the Department for a year. Chairperson Schor informed the Committee that Dr. Sienko has kept him updated on this reorganization.

Ms. Canady explained that she intends to reorganize services by the following goals:

- 1) Adjust for budgetary constraints, including cost savings and cost neutrality;
- 2) Enhancement of revenue generation opportunities and cost savings measures;
- 3) Administrative parsimony; and
- 4) Programmatic prioritization

The goals are detailed in Ms. Canady’s July 14, 2008 memorandum to this Committee.

Ms. Canady stated the past year has allowed her to observe strengths and weaknesses in the Department at both the programmatic and personnel levels. Our uniqueness as a Health Department linked to FQHC is a clear strength in facilitating personal health as well as monitoring population health for our citizens. This connection requires close collaboration and clarity of responsibilities to improve partnering with the community health centers.

The Department has a track record of successfully garnering grant funds; however the Department has recently experienced the conclusion of a number of these grants. A number of grants are also moving to conclusion. Ms. Canady explained how the loss of grant funds is affecting the Health Department.

The Health Department presently faces a number of opportunities and threats. The existence of new administration through the Health Officer and Deputy Health Officer brings fresh perspective and facilitates innovation. Pending retirements as well as recent retirements of key managers threaten to diminish important institutional knowledge and must be managed in a way that mediates resulting stress and inefficiency while retaining continuing staff. Current budgetary demands present a climate that can give birth to innovation and creativity while sustaining and improving service provision.

Chairperson Schor stated Ms. Canady is a positive employee for the County.

- g. Information - Capital Area Regional Health Information Organization - Marcus Cheatham and Valerie Glasnes-Anderson

Dr. Sienko stated the anticipated launch date is October 1, 2008. There are only a few RHIO's around the country. The Health Department currently works in the dark as far a patient care. We need good clinical information to treat people efficiently.

An Update – Capital Area Health Alliance, July 14, 2008 – was distributed to the Committee. The Update includes a list of participating organizations within the community. The operating cost is about \$2 million per year. Dr. Sienko stated the Department has been talking about possible bylaws for the Organization. The cost to join the Organization is \$35,000 per year.

Comm. Hertel requested clarification of the Board fees. Dr. Sienko stated the County's flat fee is \$35,000. Ms. Glasne-Anderson explained that the organizations will see a return on there investments. Large organizations will contribute between \$200,000 and \$300,000 per year. The rates are still being negotiated.

The Committee held a general discussion about this item. Comm. Hertel commended Ms. Glasne-Anderson for her work on this matter. He also commended the Health Department for their efforts on this matter.

Chairperson Schor stated the Department is asking for \$75,000. The Organization is a great idea; however, this is a huge chunk of new dollars to ask for when the County is trying to save money.

Chairperson Schor asked about the next step. Ms. Glasne-Anderson stated the RHIO will only be funded from October to December. Dr. Sienko stated the Health Department has contributed \$20,000 from grants to the amount. The Department will have more information on the County's contribution at a later date.

Chairperson Schor stated this issue will be discussed at an upcoming Board Leadership meeting.

Board Chairperson Thomas asked what would happen if the County can't pay their fee after the first year. Mr. Cheatham stated the Health Department would try to get funding from another source.

6. Board Referral - Resolution from Bay County Expressing Support for HR 676 and Encouraging Reform in the Manner in Which Health Care is Funded and Delivered

The Board Referral was received and placed on file.

Announcements:       None  
Public Comment:       None

The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Debra Neff



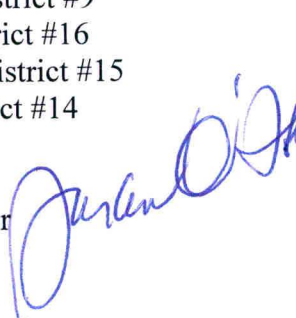
Medical Care Facility  
& Rehabilitation Services  
OF INGHAM COUNTY

AGENDA ITEM # 1

**MEMORANDUM**

---

TO: **Human Services Committee**  
Andy Schor, District #5  
Rebecca Bahar-Cook, District #4  
Curtis Hertel, Jr., District #9  
Timothy Soule, District #16  
Michael Severino, District #15  
Steve Dougan, District #14

FROM: Susan O'Shea, Administrator 

DATE: August 4, 2008

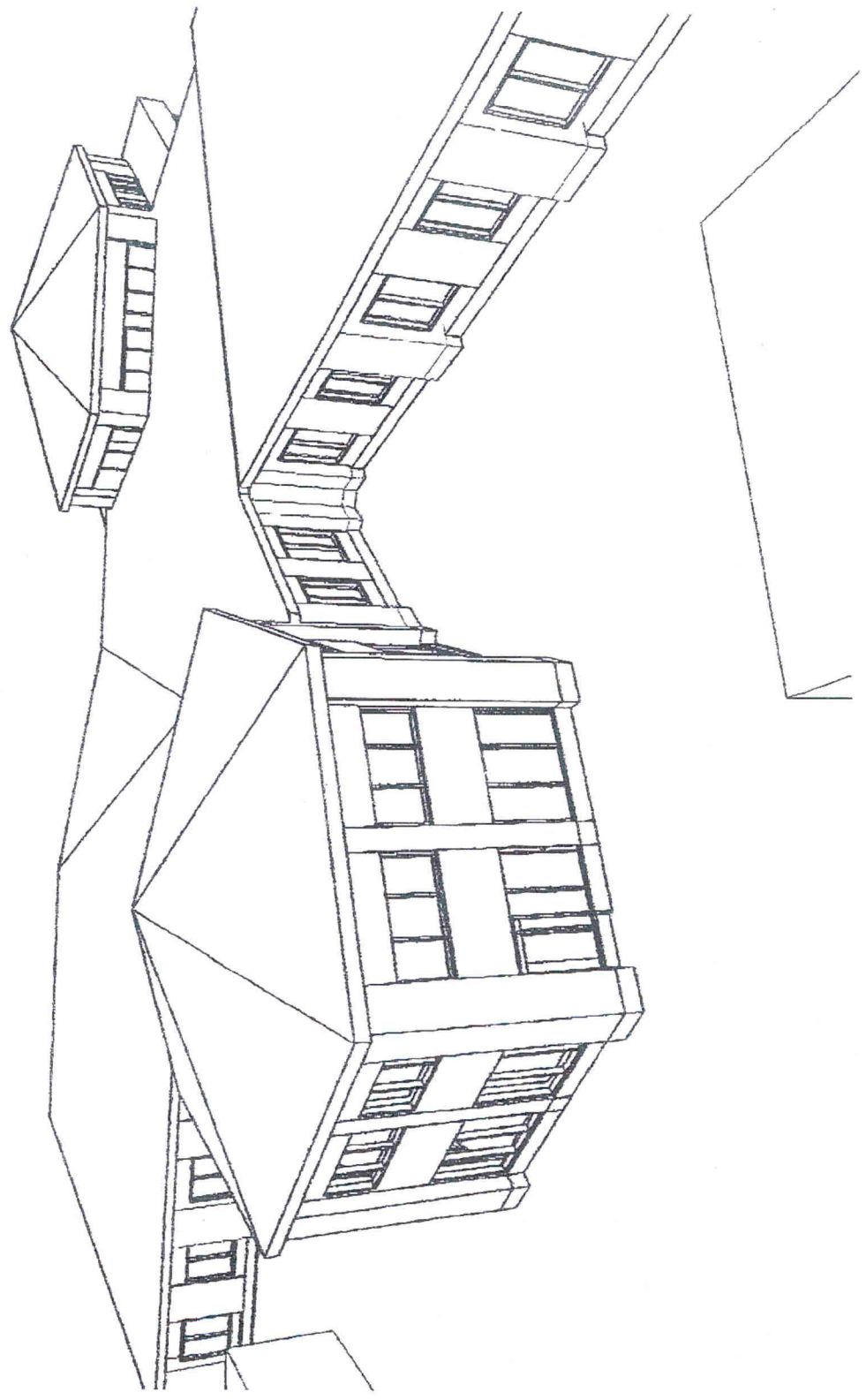
SUBJECT: Expansion of Medical Care Facility Therapy Room

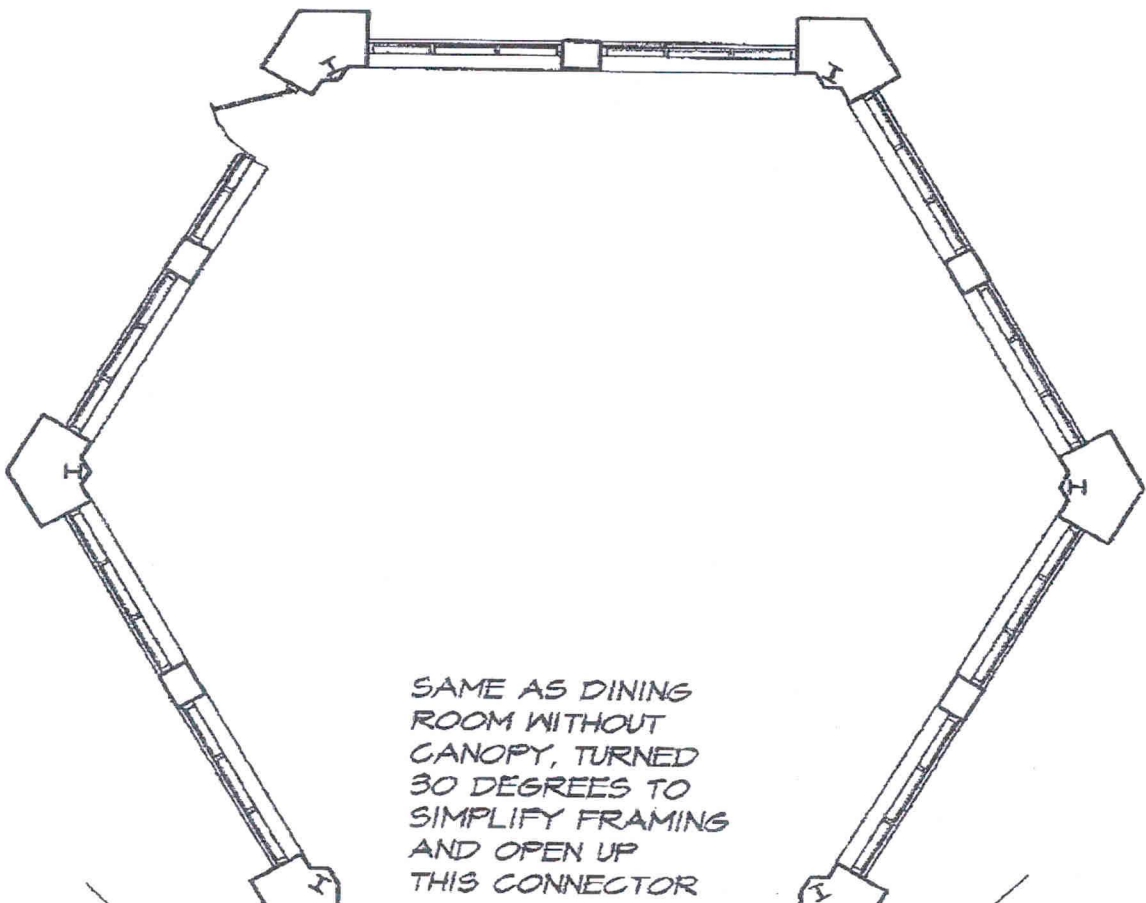
The Medical Care Facility would propose to expand the current therapy room by approximately 1,300 square feet. Our space is very crowded and limits the Facility from purchasing additional therapy equipment.

An expansion of this size would cost between \$500,000 - \$700,000. The drawing is only one idea, as an RFP has not been published.

The MCF has adequate funds to pay for this expansion. Monthly, \$100,000 is designated to the Depreciation Fund, and as of June 30, 2008, the balance of the Depreciation Fund was \$8,868,420. These funds can not be used for daily operations or salaries.

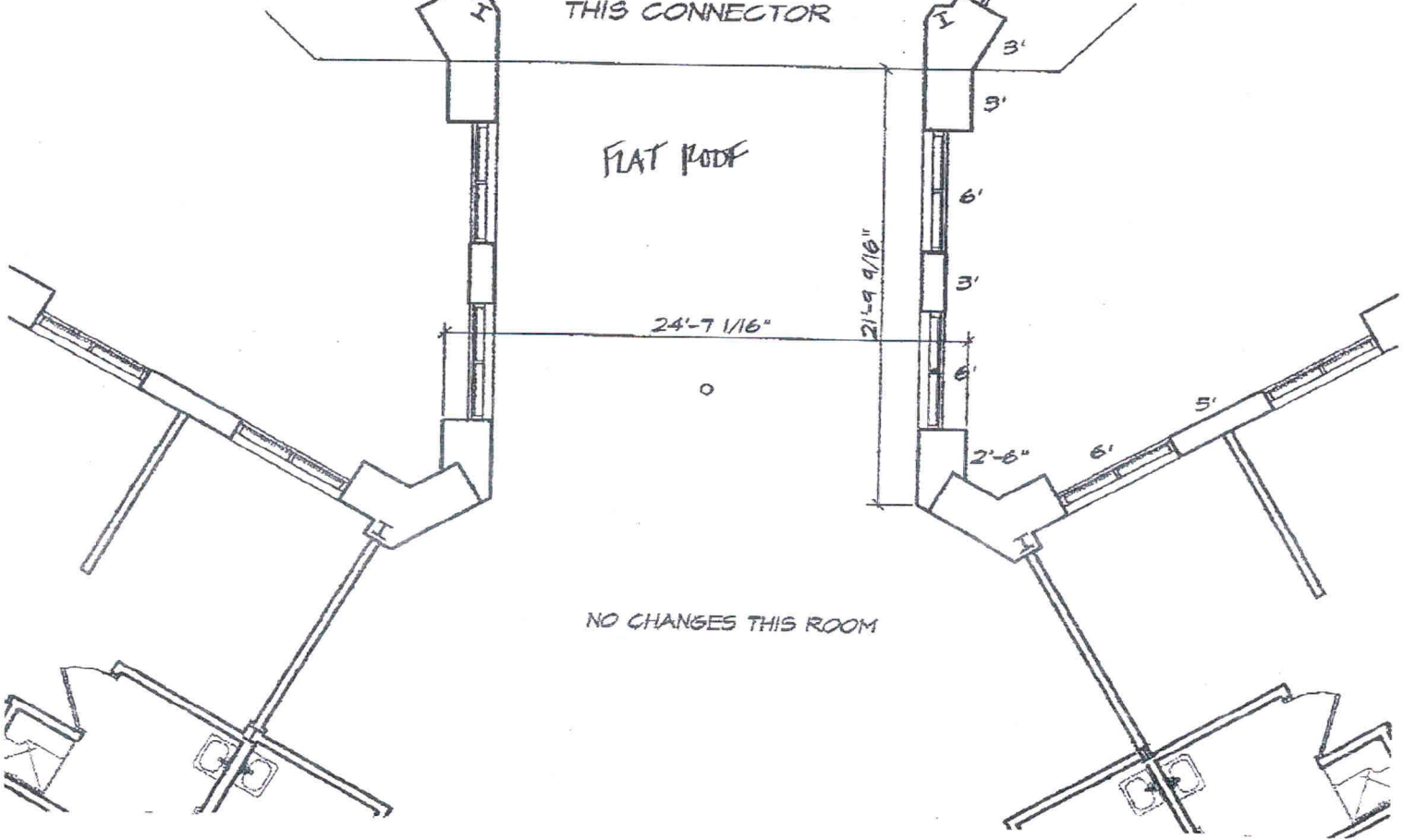
The Department of Human Services Board has approved further exploration of this project with the directive to obtain drawings and fixed cost.





SAME AS DINING ROOM WITHOUT CANOPY, TURNED 30 DEGREES TO SIMPLIFY FRAMING AND OPEN UP THIS CONNECTOR

FLAT ROOF



NO CHANGES THIS ROOM

RESOLUTION STAFF REVIEW

DATE August 7, 2008

**Agenda Item Title:** Resolution Authorizing the Third Amendment to the Agreement with the Capital Area Transportation Authority Dated January 1, 2006 through December 31, 2010

**Submitted by:** Capital Area Transportation Authority

**Committees:** LE\_\_\_ JD\_\_\_, HS X, CS \_\_\_, Finance X

**Summary of Proposed Action:**

This resolution will authorize a contract amendment with CATA through the two countywide public transportation millage levies of 40/100 (.40) of one mill and .08/100 (.08) of one mill, to be used for the purpose of funding a transportation system, to be used primarily by elderly and disabled persons in Ingham County for the duration of the two Millages, from January 1, 2006 through December 31, 2010. It authorizes the annual contracts "Scope of Services" for the period October 1, 2008 through September 30, 2009 (see the attached). The revenues generated as a result of the millage levies would be contracted to the Capital Area Transportation Authority to provide the transportation service.

**Financial Implications:**

These operational funds will come from any surplus funds from previous years and from the Special Millage authorized through 2010 at .40 of one mill, and the supplemental millage authorized through 2010 at .08 of one mill. For this amendment, the amounts included in the scope of services (a \$100,000 increase from 07/08) for rural services and SpecTran, when combined with the veterans transport portion, will exceed the 2009 estimated collection by about \$80,000 which would necessitate the use of the fund balance. There was \$84,989 in the fund balance at the end of FY 2007.

The basic formula is: CATA expenses, less farebox revenue, less federal revenue, less State revenue, before the County contracted millage revenues are utilized.

**Other Implications:**

The Scope of Services is attached.

**Staff Recommendation:** MM\_\_\_ JN\_\_\_ HH\_\_\_ TM\_\_\_ JC X

Staff recommends approval of the resolution.

**Agenda Item 2**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE THIRD AMENDMENT TO THE AGREEMENT WITH THE CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2006 THROUGH DECEMBER 31, 2010**

WHEREAS, the main contract with the Capital Area Transportation Authority was authorized effective January 1, 2006 through December 31, 2010, using the proceeds from the millage levy approved November 2, 2004; and

WHEREAS, on August 8, 2006, the electorate approved a supplemental countywide public transportation millage level of .08/100 (.08) of one mill, to be used for the purpose of funding a transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, the Board of Commissioners envisioned that the revenues generated as a result of these millage levies would be turned over to the Capital Area Transportation Authority and used to provide the transportation service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the agreement with the Capital Area Transportation Authority (CATA) which authorizes the County to pay CATA the expenses incurred for providing a public transportation system, to be used primarily by elderly and disabled persons in Ingham County from revenue generated as a result of the 2004 public transportation millage of 40/100 (.40) of one mill and the 2006 supplemental millage of 8/100 (.08) of one mill.

BE IT FURTHER RESOLVED, that for the period October 1, 2008 through September 30, 2009, the County shall reimburse CATA as set forth in the attached Scope of Services.

BE IT FURTHER RESOLVED, that the Chairperson of the Board and the County Clerk are hereby authorized to sign the appropriate agreements and documents necessary to implement the above, subject to approval as to form by the County Attorney.

**EXHIBIT "A"**

**SCOPE OF SERVICES**

**For October 1, 2008, through September 30, 2009**

CATA shall carry out the following activities with respect to small bus transportation primarily serving elderly and disabled residents of Ingham County:

1. Take all reasonable steps to improve the quality of small bus service primarily serving the elderly and residents with disabilities of Ingham County. CATA shall constantly strive to develop methods to provide such services in more cost efficient ways.
2. Manage and operate the small bus system commonly known as CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area. Service shall be provided in conformity with the requirements of the state and federal grants received for the operation of the service. A maximum of \$600,000.00 of the funds received under this agreement shall be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services.
3. Continue to operate service for persons with disabilities, known as CATA SpecTran, providing at a minimum the level of service in effect on October 1, 1988, to residents of Ingham County who reside within the boundaries of the urbanized area and who further qualify for this specialized service by nature of their mobility-related disabilities. Services shall be provided in conformity with state and federal requirements and grants received for the operation of the service. A maximum of \$2,950,000.00 of the funds received under this Agreement shall be used to pay the actual expenses of operating, administering and marketing SpecTran.
4. The amount of \$101,927.00 shall be retained by the County for the operation of a vehicle used to transport area veterans to VA Hospitals in the region. CATA has no responsibility for this service and does not participate in its operation or funding.



Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO RECOGNIZE THE INGHAM COUNTY ROAD COMMISSION FOR  
ITS INVOLVEMENT IN THE  
MASS VACCINATION PANDEMIC FLU CLINIC EXERCISE ON JUNE 13, 2008**

WHEREAS, Bill Conklin, Managing Director of the Ingham County Road Commission, has agreed to allow the Ingham County Health Department to utilize the Ingham County Road Commission Garage as the Ingham County Distribution Node for the United States Strategic National Stockpile (SNS) during public health emergencies and exercises; and

WHEREAS, the Ingham County Road Commission Garage functioned as the Ingham County Distribution Node for the United States Strategic National Stockpile (SNS) during the Mass Vaccination Pandemic Flu Clinic Exercise held on June 13, 2008; and

WHEREAS, Joe Pulver, former Director of Operations, served on the Mass Vaccination Pandemic Flu Clinic Exercise Planning Committee for the June 13, 2008 Mass Vaccination Pandemic Flu Clinic Exercise; and

WHEREAS, Jim Charles, Interim Director of Operations and Sign/Signal Shop Supervisor, served on the Mass Vaccination Pandemic Flu Clinic Exercise Planning and Committee and provided logistical support during the June 13, 2008 Mass Vaccination Pandemic Flu Clinic Exercise; and

WHEREAS, the Ingham County Road Commission staff participated in the June 13, 2008 Mass Vaccination Pandemic Flu Clinic Exercise.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the Ingham County Road Commission for its efforts during the Mass Vaccination Pandemic Flu Clinic Exercise held on June 13, 2008.

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation to the Ingham County Road Commission for its continued support of Public Health Emergency Preparedness.

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO RECOGNIZE THE OKEMOS SCHOOL DISTRICT  
FOR ITS INVOLVEMENT IN THE  
MASS VACCINATION PANDEMIC FLU CLINIC EXERCISE ON JUNE 13, 2008**

WHEREAS, Cheryl Kreger, Superintendent of the Okemos School District, has agreed to allow the Ingham County Health Department to utilize the Okemos High School as a Neighborhood Emergency Help Center/Dispensing Site during public health emergencies and exercises; and

WHEREAS, Okemos High School functioned as a Neighborhood Emergency Help Center/Dispensing Site during the Mass Vaccination Pandemic Flu Clinic Exercise held on June 13, 2008; and

WHEREAS, John Lanzetta, Okemos High School Principal, and Russell Verrell, Okemos High School Assistant Principal, ensured staff assistance and access to and use of rooms and equipment at Okemos High School during the June 13, 2008 Mass Vaccination Pandemic Flu Clinic Exercise; and

WHEREAS, Steve Lathrop, Okemos Schools Director of Operations, served on the Mass Vaccination Pandemic Flu Clinic Exercise Planning Committee for the June 13, 2008 Mass Vaccination Pandemic Flu Clinic Exercise; and

WHEREAS, Mike Miller, Okemos High School Maintenance Supervisor, provided logistical support during the June 13, 2008 Mass Vaccination Pandemic Flu Clinic Exercise; and

WHEREAS, the Okemos High School staff assisted in the set-up of Okemos High School for the June 13, 2008 Mass Vaccination Pandemic Flu Clinic Exercise.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the Okemos School District for its efforts during the Mass Vaccination Pandemic Flu Clinic Exercise held on June 13, 2008.

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation to the Okemos School District for its continued support of Public Health Emergency Preparedness.

RESOLUTION STAFF REVIEW

DATE August 8, 2008

Agenda Item Title: Resolution to Authorize an Amendment to the Agreement with Michigan State University to Delegate Certain Environmental Health Responsibilities

Submitted by: Health Department

Committees: LE\_\_\_\_, JD\_\_\_\_, HS\_\_\*\_\_, CS\_\_\_\_, Finance\_\_\*

Summary of Proposed Action: (See the attached letter of explanation.)

This resolution authorizes an amendment to an agreement that Ingham County has had with Michigan State University since the 1970's to delegate certain authority to MSU to conduct environmental health inspections and take certain actions reserved for the Ingham County Health Department under the public health law and the Ingham County Sanitary Code.

The 2005-2008 agreement expired July 14, 2008. This amendment will extend the agreement through July 14, 2011.

Financial Implications:

Compensation to MSU is limited to the fee revenue generated from the establishments licensed and inspected, less the State charge and a per license fee to be retained by the Health Department to help offset administrative costs.

Other Implications:

None.

Staff Recommendation: MM\_\_ JN\_\_ TL\_\_ TM\_\_ JC X

Staff recommends approval of the resolution.

## MEMORANDUM

To: Human Services Committee  
Finance Committee

From: Dean Sienko, M.D.

Date: August 12, 2008

Subject: Recommendation to Authorize an Amendment to the Agreement with Michigan State University to Delegate Certain Environmental Health Responsibilities

Ingham County and Michigan State University (MSU) executed an agreement in the mid 1970's whereby Ingham County delegated certain authority to MSU to conduct environmental health inspections and take certain actions reserved for the Ingham County Health Department under the public health law and the Ingham County Sanitary Code. The arrangement has worked quite well. In 2003 the agreement was updated, delegating the responsibilities relate to the Food Service Sanitation Program and to campground and swimming pool licensing and inspections. MSU was required to hire qualified staff to implement the programs and to follow the same program standards that are required of the Health Department. Compensation to MSU was limited to the fee revenue generated from the establishments licensed and inspected, less the State charge and a per license fee to be retained by the Health Department to help offset administrative costs.

The 2005-2008 agreement expired July 14, 2008. I am recommending that the Board of Commissioners authorize an amendment to extend the agreement through July 14, 2011.

I recommend that the Board adopt the attached resolution and authorize the amendment to the Agency Agreement.

Attachment

c: Laura Peterson w/attachment  
Jim Wilson w/attachment  
John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH MICHIGAN STATE UNIVERSITY TO DELEGATE CERTAIN ENVIRONMENTAL HEALTH RESPONSIBILITIES**

WHEREAS, Ingham County has since the mid 1970's delegated certain responsibilities and authorities for inspection and licensing of food service establishments operating on the main Michigan State University (MSU) campus; and

WHEREAS, the Ingham County Health Department and Michigan State University are desirous of adhering to the provisions of the Food Law of 2000, as amended, and certain provisions of the Public Health Code pertaining to swimming pool, child care facility, and campground inspections; and

WHEREAS, Ingham County and MSU entered into an Agency Agreement as allowed by the Food Law, MCL 289.3105 and the Public Health Code, MCL 333.2435, for the period July 15, 2005 through July 14, 2008; and

WHEREAS, the terms of the Agency Agreement have been advantageous to both parties; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize an amendment to the Agency Agreement to extend it through July 14, 2011.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the Agency Agreement with Michigan State University.

BE IT FURTHER RESOLVED, that the County, on behalf of the Department, hereby continues its appointment of MSU as its agent for the purpose of making recommendations on license applications and suspensions and for the administration and enforcement of other provisions set forth in PA 2000, as amended, Minimum Program Requirements, as established by the Michigan Department of Community Health, and Chapter IV of the Ingham County Sanitary Code, 1978 Edition, regarding food service establishments and facilities that are owned, kept, operated or sponsored by MSU or an outside entity, whether fixed or mobile, temporary or permanent, that are located on the MSU campus at East Lansing, which shall be limited to locations identified in the Agency Agreement.

BE IT FURTHER RESOLVED, that MSU shall continue to accept from applicants all fees for food service establishment licenses, swimming pool renewal permits, child care licensing permits and campground licenses and shall submit same within ten (10) business days of receipt. Upon receipt of all fees, the Department shall continue to reimburse MSU for the fees received

by MSU for the above referenced licenses minus the portion of the fees belonging to the State of Michigan and cost of administrative and support services provided by the Department at the rate of two hours per fixed food service license, to be adjusted annually based on CPI/labor costs.

BE IT FURTHER RESOLVED, the MSU sanitarian shall conduct an annual self-evaluation of the food service inspections, utilizing Michigan Department of Agriculture's current methodology and shall present the results to the Department by December 31 of each calendar year.

BE IT FURTHER RESOLVED, the amendment shall extend the Agency Agreement for the period to commence July 15, 2008 and to continue through July 14, 2011.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the amendment to the Agency Agreement after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE August 8, 2008

Agenda Item Title: Resolution Authorizing the Approval of a Five Year Extension of the Voluntary Funding Agreements

Submitted by: Health Department

Committees: LE\_\_\_\_, JD\_\_\_\_, HS\_\*\_\_\_\_, CS\_\_\_\_, Finance\_\*\_\_\_\_

Summary of Proposed Action: (See the attached letter of explanation.)

This resolution approves a five (5) year extension of the Voluntary Funding Agreements with the three major providers of solid waste disposal services in Ingham County. The extension shall commence on January 1, 2009 and continue through December 31, 2013.

In January 2003, pursuant to Resolution #02-272, these three providers for solid waste disposal entered into Voluntary Funding Agreements with Ingham County to fund fifty percent of the County's household hazardous waste, solid waste regulation, and solid waste and recycling education programs.

Financial Implications:

Over the first term of the Agreements, Granger, Waste Management, and Allied will have collectively paid to the County approximately \$1,000,000 to fund the County's household hazardous waste, solid waste regulation, and solid waste and recycling education program.

Other Implications:

None.

Staff Recommendation: MM\_\_ JN\_\_ TL\_\_ TM\_\_ JC X

Staff recommends approval of the resolution.

## MEMORANDUM

To: Human Services Committee  
Finance Committee

From: Dean Sienko, M.D.

Date: July 30, 2008

Subject: Resolution to Authorize an Extension of the Voluntary Funding Agreements

The three principal providers of solid waste disposal services in Ingham County are Granger III and Associates, L.L.C. (“Granger”), Waste Management of Michigan, Inc. (“Waste Management”) and C&C Landfill, Inc. & Adrian Landfill, Inc. (“Allied”). These three providers collectively dispose of more than 95 percent of Ingham County solid waste.

In January 2003, pursuant to Resolution No. 02-272, these three providers for solid waste disposal entered into Voluntary Funding Agreements with Ingham County to fund fifty percent of the County’s household hazardous waste, solid waste regulation, and solid waste and recycling education programs. Over the first term of the Agreements, Granger, Waste Management, and Allied will have collectively paid to the County approximately \$1,000,000 to fund the County’s household hazardous waste, solid waste regulation, and solid waste and recycling education program.

The Voluntary Funding Agreements will expire on December 31, 2008. The Agreements provide the County the option to extend them for an additional five (5) year term. I recommend the Ingham County Board of Commissioners approve a five (5) year extension of the Voluntary Funding Agreements. The extension shall commence on January 1, 2009 and continue through December 31, 2013.

- c. John Jacobs w/attachments  
Laura Peterson w/attachments  
Jim Wilson w/ attachments



Introduced by Human Services and Finance Committees of the

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING THE SOLID WASTE DISPOSAL FUNDING AND SETTLEMENT AGREEMENT AND THE SOLID WASTE DISPOSAL FUNDING AGREEMENTS**

**RESOLUTION #02-272**

**WHEREAS**, the County adopted a plan for funding solid waste recycling, education, and household hazardous waste disposal programs, pursuant to Resolution No. 00-144, June 13, 2000 (the "Funding Plan"); and

**WHEREAS**, Granger Associates, Inc. ("Granger") has challenged the County's Funding Plan in an action entitled Granger Associates, Inc., et al v Ingham County, Ingham County Circuit Court File No. 00-92931-CZ (the "Action"). The Action consists of seventeen counts including procedural, statutory and constitutional challenges to the Funding Plan; and

**WHEREAS**, in an effort to resolve this litigation, and with the approbation of the Circuit Court, the Parties have engaged in settlement discussions. Mr. Bruce Bragg and Mr. Gerald Ambrose conducted the bulk of the Settlement discussions with Granger, Waste Management, Inc. ("Waste Management") and Allied Waste Industries, Inc. ("Allied") and, subsequently, the attorneys for Granger, Waste Management and Allied and the County effectuated the settlement concept which the parties were interested in pursuing; and

**WHEREAS**, as a result of the settlement discussions, Granger has agreed to a Settlement Agreement, as one of three or more Reciprocal Agreements, and Allied and Waste Management have agreed to the Reciprocal Agreements that will accomplish a global settlement of the Action and substitute a new voluntary contractual Solid Waste Program funding arrangement among and between the County and, initially, the three principal providers of solid waste disposal services in Ingham County (i.e. Granger, Waste Management and Allied), which, collectively, dispose of more than 95 percent of Ingham County solid waste under the terms and conditions set forth in the attached proposed Settlement Agreement and Reciprocal Agreements which are attached collectively hereto as Exhibit 1 and incorporated by this reference as if fully set forth here. In summary form, the New Voluntary Contractual Solid Waste funding arrangement provides that:

1. The Industry Participants will fund fifty percent of the County's current household hazardous waste, solid waste regulation, and solid waste and recycling education programs (other than the actual collection or maintaining of offsite facilities for recyclables) on a voluntary contractual basis; and
2. WMM shall contractually provide certain recycling services listed in Paragraphs 1.3, 1.4 and 1.5 of the WMM agreement, at WMM's sole cost and expense, through December 31, 2005.

**WHEREAS**, in an effort to resolve the action amicably the Health Officer and County Controller have suggested that the proposed global settlement of the Action and substitution of a new voluntary contractual Solid Waste Program funding arrangement among and between the County, initially, and the three principle providers of solid waste disposal services in Ingham County is an acceptable compromise to the Action and an acceptable mechanism for funding solid waste recycling, education, and household hazardous waste disposal programs; and

**RESOLUTION #02-272**

**WHEREAS**, Legal Counsel for the County has negotiated, drafted and reviewed the terms of the Settlement Agreement and the Reciprocal Agreements and has advised this Board that such Agreements do adequately effectuate the new voluntary contractual Solid Waste Program funding arrangement; and

**WHEREAS**, the County Board of Commissioners is amenable to settlement of this matter under the terms and conditions set forth in the Settlement Agreement and the Reciprocal Agreements and pursuant to the new voluntary contractual Solid Waste Program funding arrangement.

**THEREFORE BE IT RESOLVED**, that the Ingham County Board of Commissioners approves settlement of the pending litigation under the terms and conditions set forth in the Settlement Agreement and Reciprocal Agreements under the express condition that each and every party approves and executes the respective Settlement Agreement and Reciprocal Agreements.

**BE IT FURTHER RESOLVED**, that the Board of Commissioners approves the new voluntary contractual Solid Waste Program funding arrangement.

**BE IT FURTHER RESOLVED**, that the Board of Commissioners directs the Health Officer to notify all affected municipalities that the provision of recycling services listed in Paragraphs 1.3, 1.4 and 1.5 of the WMM Agreement, which are contractually provided by WMM, at WMM's sole cost and expense, shall terminate on January 1, 2006, and that thereafter neither WMM nor the County shall bear the expense of providing any such services.

**BE IT FURTHER RESOLVED**, that the Board of Commissioners directs the Health Officer to undertake good faith efforts to assist the affected municipalities to secure alternative recycling services upon the termination of WMM's contractual obligation set forth above.

**BE IT FURTHER RESOLVED** that the Chairperson of the County Board of Commissioners and County Clerk are authorized, upon satisfaction of the conditions set forth in this Resolution, to execute the Settlement Agreement and Reciprocal Agreements on behalf of the County Board of Commissioners.

**RESOLUTION #02-272**

**AYES: Members:** Celentino, Czarnecki, Dedden, De Leon, Grebner, Hertel, Krause, Lynch, Minter,  
Schafer, Severino, Stid, Swope

**NAYS: Members:** None

**RESOLUTION DECLARED ADOPTED.**

**CLERK TO THE INGHAM COUNTY BOARD  
OF COMMISSIONERS**

I, Mike Bryanton, the duly acting Clerk to the Ingham County Board of Commissioners hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Ingham County Board of Commissioners, at a regular meeting held on November 12, 2002, at which meeting a quorum was present, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been available as required by said Act.

---

Clerk to the Ingham County  
Board of Commissioners

**HUMAN SERVICES: Yeas:** Hertel, Dedden Lynch, Celentino  
**Nays:** None **Absent:** Severino **Approved 11/4/02**

**FINANCE:** Grebner, Stid, Swope, Krause, Schafer  
**Nays:** None **Absent:** Hertel, Minter **Approved 11/6/02**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE APPROVAL OF A FIVE YEAR EXTENSION  
OF THE VOLUNTARY FUNDING AGREEMENTS**

WHEREAS, Granger III and Associates, L.L.C. (“Granger”), Waste Management of Michigan (“Waste Management”) and C&C Landfill, Inc., and Adrian Landfill, Inc. (“Allied”) are the three principal providers of solid waste disposal services in Ingham County; and

WHEREAS, collectively, they dispose of more than 95 percent of Ingham County solid waste; and

WHEREAS, pursuant to Resolution #02-272, the County entered into Voluntary Funding Agreements with Granger, Waste Management and Allied to partially fund the County’s household hazardous waste, solid waste regulation, and solid waste and recycling education program; and

WHEREAS, over the first term of the Voluntary Funding Agreements, Granger, Waste Management and Allied will have collectively paid to the County approximately \$1,000,000 to partially fund the County’s household hazardous waste, solid waste regulation, and solid waste and recycling education program; and

WHEREAS, the Voluntary Funding Agreements will expire on December 31, 2008; and

WHEREAS, the Voluntary Funding Agreements provide the County the option to extend them for an additional five (5) year term; and

WHEREAS, the required notice to extend the Voluntary Funding Agreements must be delivered prior to November 31, 2008; and

WHEREAS, the Health Officer recommends the extension of the Voluntary Funding Agreements for an additional five (5) year term.

**THEREFORE BE IT RESOLVED**, that the Ingham County Board of Commissioners approves a five (5) year extension of the Voluntary Funding Agreements.

**BE IT FURTHER RESOLVED**, that the extension of the Voluntary Funding Agreements shall commence on January 1, 2009 and continue through December 31, 2013.

**BE IT FURTHER RESOLVED**, that the County Attorney is authorized and directed to provide the required contractual notice of the extension of the Voluntary Funding Agreements.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the extension of the Voluntary Funding Agreements after review by the County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE** August 8, 2008

**Agenda Item Title:** Resolution to Reauthorize an Agreement with the Shiawassee Community Mental Health Authority

**Submitted by:** Health Department

**Committees:** LE\_\_\_\_, JD\_\_\_\_, HS\_\_\_\_\*, CS\_\_\_\_, Finance\_\_\_\_\*

**Summary of Proposed Action:** (See the attached letter of explanation.)

This resolution extends the agreement with the Shiawassee Community Mental Health Authority (SCMHA) to provide the services of a half-time Early Childhood Consultant in the Ingham County Health Department (ICHHD) Office for Young Children (OYC) to support a grant called "Shiawassee Collaborative Foundations for Success."

The Memorandum of Agreement will be extended for the period from October 1, 2008 through September 30, 2009.

**Financial Implications:**

SCMHA will pay Ingham County up to \$40,000 for the services of a half-time Early Childhood Consultant position from the Office for Young Children.

**Other Implications:**

None.

**Staff Recommendation:** MM\_\_\_ JN\_\_\_ TL\_\_\_ TM\_\_\_ JC X

Staff recommends approval of the resolution.

## MEMORANDUM

To: Human Services Committee  
Finance Committee

From: Dean Sienko

Date: August 12, 2008

Subject: Memorandum of Agreement with Shiawassee Community Mental Health Authority

Resolution #07-224 authorized a Memorandum of Agreement with the Shiawassee Community Mental Health Authority (SCMHA) to provide the services of a half-time Early Childhood Consultant in the Ingham County Health Department (ICHHD) Office for Young Children (OYC) to support a grant called "Shiawassee Collaborative Foundations for Success." The resolution authorized an agreement period of October 1, 2007 through September 30, 2008.

The Shiawassee Community Mental Health Authority (SCMHA) has proposed to amend the Memorandum of Agreement to extend the period from October 1, 2008 through September 30, 2009 and increase the amount reimbursed to the County to no more than \$40,000.

I recommend that the Board of Commissioners amend the Memorandum of Agreement with the SCMHA.

Attachment

c.c: John Jacobs w/attachment  
Laura Peterson w/attachment  
Lori Noyer w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO REAUTHORIZE AN AGREEMENT WITH THE SHIAWASSEE  
COMMUNITY MENTAL HEALTH AUTHORITY**

WHEREAS, the Board of Commissioners authorized a Memorandum of Agreement with the Shiawassee Community Mental Health Authority (SCMHA) to provide the services of a half-time Early Childhood Consultant in the Ingham County Health Department (ICHHD) Office for Young Children (OYC) to support a grant called “Shiawassee Collaborative Foundations for Success;” and

WHEREAS, Resolution #07-224 authorized an agreement period of October 1, 2007 through September 30, 2008; and

WHEREAS, the Shiawassee Community Mental Health Authority (SCMHA) has proposed to amend the Memorandum of Agreement to extend the period from October 1, 2008 through September 30, 2009, and increase the amount reimbursed to the County to no more than \$40,000; and

WHEREAS, the Office for Young Children will be able to continue to provide the staff support; and

WHEREAS, the Health Officer recommends that the Board of Commissioners amend the Memorandum of Agreement with the SCMHA.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends the Memorandum of Agreement with the Shiawassee Community Mental Health Authority (SCMHA) through which the Office for Young Children will provide staff support to the “Shiawassee Collaborative Foundations for Success.”

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2008 through September 30, 2009.

BE IT FURTHER RESOLVED, that SCMHA will pay Ingham County up to \$40,000 for the services of a half-time Early Childhood Consultant position from the Office for Young Children.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the amendment to the Memorandum of Agreement after review by the County Attorney.



**RESOLUTION STAFF REVIEW**

**DATE** August 8, 2008

**Agenda Item Title:** Resolution to Authorize an Agreement with Capital Area Community Services to Serve Early Head Start Children Through the Jump Start Program

**Submitted by:** Health Department

**Committees:** LE\_\_\_\_, JD\_\_\_\_, HS\_\*\_, CS\_\_\_\_, Finance\_\*\_

**Summary of Proposed Action:** (See the attached letter of explanation.)

This is a recommendation to authorize an agreement with Capital Area Community Services (CACS) to provide home visiting outreach services to the Early Head Start population through the Ingham County Jump Start Program.

Through Federal grants, CACS has developed programming for a younger population of low-income, at-risk children. One of the components of the programming is home-visiting in which CACS utilized the model created in the Jump Start Program to deliver those services. The CACS is proposing to continue this agreement with Ingham County, to provide the CACS Early Head Start Program enrollees the outreach services of the Jump Start Program. The term of the proposed agreement is August 1, 2008 to July 31, 2009.

**Financial Implications:**

Capital Area Community Services will provide Ingham County with up to \$62,295 to support home visiting outreach services to the Early Head Start Program. The agreement requires the Health Department to provide in-kind support valued at \$15,574 in the form of supervisor salary and benefits, indirect costs, facilities and advisory committee and parent participation in the programming.

**Other Implications:**

None.

**Staff Recommendation:** MM\_\_ JN\_\_ TL\_\_ TM\_\_ JC X

Staff recommends approval of the resolution.

## MEMORANDUM

To: Human Services Committee  
Finance Committee

From: Dean Sienko, M.D.

Date: August 12, 2008

Subject: Agreement with Capital Area Community Services to Provide Outreach Services to the Early Head Start Program

This is a recommendation to authorize an agreement with Capital Area Community Services to provide home visiting outreach services to the Early Head Start population through the Ingham County Jump Start Program.

Through Federal grants, CACS has developed programming for a younger population of low-income, at-risk children. One of the components of the programming is home-visiting in which CACS utilized the model created in the Jump Start Program to deliver those services. The CACS is proposing to continue this agreement with Ingham County, to provide the CACS Early Head Start Program enrollees the outreach services of the Jump Start Program. The term of the proposed agreement is August 1, 2008 to July 31, 2009.

This is an excellent example of using service models in one organization to support the service needs in another organization. These services are anticipated and supported in the 2009 budget at the level proposed in this agreement.

The agreement requires the Department to provide in-kind support valued at \$15,574 in the form of supervisor salary and benefits, indirect costs, facilities and advisory committee and parent participation in the programming. Our experience last year was that we were able to do this as part of our normal work and we expect this to continue.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the agreement with CACS.

### Attachment

c: Renee Canady w/attachment  
John Jacobs w/attachment  
Jane Noice w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH CAPITAL AREA  
COMMUNITY SERVICES TO SERVE EARLY HEAD START CHILDREN THROUGH  
THE JUMP START PROGRAM**

WHEREAS, Capital Area Community Services (CACS) manages the Head Start Program to provide early education and growth programming to a younger at-risk population; and

WHEREAS, CACS has contracted with Ingham County to incorporate a home visiting outreach component to the programming through the Jump Start Program; and

WHEREAS, Capital Area Community Services has proposed to continue the services for the period August 1, 2008 to July 31, 2009; and

WHEREAS, the Health Department has proposed to continue such programming as part of its Jump Start Initiative; and

WHEREAS, the Health Officer has advised that this agreement is anticipated in the 2009 budget and has recommended that the Board of Commissioners authorize the continuation of the agreement with Capital Area Community Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Capital Area Community Services to provide home visiting outreach worker services to support the Early Head Start Program.

BE IT FURTHER RESOLVED, that the period of the agreement will be August 1, 2008 to July 31, 2009.

BE IT FURTHER RESOLVED, that Capital Area Community Services will provide Ingham County with up to \$62,295 to support home visiting outreach services to the Early Head Start Program.

BE IT FURTHER RESOLVED, that the Health Department is required by the grant agreement to provide, as a non-federal share, an in-kind match in an amount of at least \$15,574 which shall constitute supervisor wage/salary and benefits, indirect, facilities, advisory committee participation and parent participation.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE August 8, 2008

Agenda Item Title: Resolution to Authorize a Public Health Nursing Letter of Understanding with the Ingham Intermediate School District

Submitted by: Health Department

Committees: LE\_\_\_\_, JD\_\_\_\_, HS\_\_\*\_\_, CS\_\_\_\_, Finance\_\_\*

Summary of Proposed Action: (See the attached letter of explanation.)

This resolution authorizes an agreement with the Ingham Intermediate School District (IISD). Under this agreement the IISD will purchase public health nursing and home visiting outreach services to support the needs of at-risk children, birth through three years of age. This represents an expansion of a contractual relationship that began during FY 1996-97.

Financial Implications:

Ingham Intermediate School District will provide up to \$128,788 in "Early-On" funds, to reimburse Ingham County for public health nursing and paraprofessional services to high risk infants and children for the period of the agreement from July 1, 2008 through June 30, 2009.

Other Implications:

None.

Staff Recommendation: MM\_\_ JN\_\_ TL\_\_ TM\_\_ JC X

Staff recommends approval of the resolution.

**MEMORANDUM**

TO: Human Services Committee  
Finance Committee

FROM: Dean G. Sienko, M.D.

DATE: August 12, 2008

SUBJECT: Public Health Nursing Agreement with the Ingham Intermediate School District

The Ingham Intermediate School District (IISD) has proposed a \$128,788 Agreement with Ingham County to purchase public health nursing and home visiting outreach services to support the needs of at-risk children, birth through three years of age. This represents an expansion of a contractual relationship that began during FY 1996-97.

The Health Department has collaborated with the IISD for many years to support the Early-On Program, directed at young children identified as at-risk for developmental delay. The proposed agreement will compensate the County for public health nursing and Jump Start paraprofessional outreach services. These funds are anticipated in the FY 2008 and FY 2009 Health Department budgets.

I recommend that the Board of Commissioners adopt the attached resolution to authorize the 2008-2009 Agreement effective July 1, 2008 through June 30, 2009, with the Intermediate School District for Early-On funds.

Attachment

c: Renee Canady w/attachment  
John Jacobs w/attachment  
Anita Turner w/attachment  
Lisa Chambers w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A PUBLIC HEALTH NURSING LETTER OF UNDERSTANDING WITH THE INGHAM INTERMEDIATE SCHOOL DISTRICT**

WHEREAS, the Ingham Intermediate School District is the administrator of Michigan's Early-On Program, a program to identify and serve high risk infants and children through three years of age; and

WHEREAS, the Health Department's Public Health Nursing Unit and the Child Health Clinic represent important resources to identify, prevent, and correct health problems in high risk infants and children; and

WHEREAS, in FY 1996-97, the Ingham Intermediate School District initiated a Letter of Understanding with Ingham County to help support public health nursing services to high risk infants and children; and

WHEREAS, the Intermediate School District proposes to execute a new Letter of Understanding for public health nursing and home visiting outreach services for FY 2008-2009; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with the Intermediate School District to accept the funds and provide the supportive services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Ingham Intermediate School District to provide up to \$128,788 in "Early-On" funds, to reimburse Ingham County for public health nursing and paraprofessional services to high risk infants and children.

BE IT FURTHER RESOLVED, that the period of the agreement shall be July 1, 2008 through June 30, 2009.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement and to sign any documents that might be required by the Intermediate School District, after review by the County Attorney.

**Agenda Item 3h**

**RESOLUTION STAFF REVIEW**

**DATE** August 8, 2008

**Agenda Item Title:** Resolution Appointing Carolyn R. Burt, D.O., as Deputy Medical Examiner and to Authorize a Contract

**Submitted by:** Health Department

**Committees:** LE\_\_\_\_, JD\_\_\_\_, HS\_\*\_\_\_\_, CS\_\_\_\_, Finance\_\*\_\_\_\_

**Summary of Proposed Action:** (See the attached letter of explanation.)

This resolution will appoint Dr. Carolyn R. Burt, D.O. as a Deputy Medical Examiner. This appointment will expire with the other Deputy Medical Examiner appointments on December 31, 2010.

**Financial Implications:**

The contracts will be consistent with the contractual terms and conditions including the term of office and method and rate of compensation as previously approved by Resolutions #07-325 and #07-326.

**Other Implications:**

None.

**Staff Recommendation:** MM\_\_ JN\_\_ TL\_\_ TM\_\_ JC X

Staff recommends approval of the resolution.

**MEMORANDUM**

TO: Human Services Committee  
Finance Committee

FROM: Dean G. Sienko, M.D.  
Medical Examiner

DATE: August 5, 2008

RE: Appointment of Dr. Carolyn R. Burt, D.O. as a Deputy Medical Examiner

This is a recommendation to appoint Dr. Carolyn R. Burt, D.O. as a Deputy Medical Examiner. This appointment will expire with the other Deputy Medical Examiner appointments on December 31, 2010.



**ADOPTED - DECEMBER 11, 2007  
Agenda Item No. 17**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPOINT DEPUTY MEDICAL EXAMINERS**

**RESOLUTION #07-325**

WHEREAS, the Ingham County Board of Commissioners has the responsibility to appoint the Ingham County Medical Examiner, and upon the recommendation of the Medical Examiner, appoint Deputy Medical Examiners; and

WHEREAS, the Medical Examiner, Dr. Dean Sienko, is recommending that the Board of Commissioners appoint a set of physicians as Deputy Medical Examiners according to the terms and conditions set by the Board of Commissioners in a separate resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoints the following physicians as Deputy Medical Examiners for the period and according to the terms and conditions set out in a separate resolution and other terms and conditions set out in the independent contractor agreements:

Margaret Aguwa, D.O.  
3880 Crooked Creek  
Okemos, Michigan 48864

D. Bonta Hiscoe, M.D.  
1817 Walnut Hills  
East Lansing, Michigan 48823

Duane G. Mayhew, M.D.  
1072 Applegate Lane  
East Lansing, MI 48823

Linda Coniglio, D.O., Ph.D.  
5680 Marsh Road  
P.O. Box 10  
Haslett, Michigan 48840

Dennis Jurczak, M.D.  
5664 Bayonne  
Haslett, Michigan 48840

Ron Rhule, D.O.  
1785 Williamston Road  
Williamston, MI 48895

Richard Griffin, D.O.  
2946 Footman Drive  
East Lansing, Michigan 48823

Martin Jones, M.D.  
1433 N. Homer Street  
Lansing, Michigan 48912

William Swords, D.O.  
4265 Okemos Road  
Okemos, Michigan 48864

Curtis A. Liechty, M.D.  
1130 Farwood Drive  
East Lansing, MI 48823

**HUMAN SERVICES: Yeas:** Hertel, Grebner, Bahar-Cook, Soule, Severino

**Nays:** None    **Absent:** Schor    **Approved 12/3/07**

**FINANCE: Yeas:** Celentino, Weatherwax-Grant, Grebner, Hertel, Tennis, Dougan

**Nays:** None    **Absent:** None    **Approved 12/5/07**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ESTABLISH THE TERM OF OFFICE, TO SET COMPENSATION  
FOR AND TO AUTHORIZE INDEPENDENT CONTRACTOR AGREEMENTS WITH  
DEPUTY MEDICAL EXAMINERS**

**RESOLUTION #07-326**

WHEREAS, the Ingham County Board of Commissioners has the responsibility to appoint the Ingham County Medical Examiner, and upon the recommendation of the Medical Examiner appoint Deputy Medical Examiners; and

WHEREAS, the Ingham County Board of Commissioners wishes to establish the term of office, set the compensation, and authorize independent contractor agreements for Deputy Medical Examiners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby establishes the term of office of Ingham County Deputy Medical Examiners to concur with the term of office of the County Medical Examiner beginning January 1, 2008 through December 31, 2011.

BE IT FURTHER RESOLVED, that Deputy Medical Examiners shall be compensated at the rate of \$95.99 per day when on-call, plus an additional \$47.98 per day for each of the following holidays worked:

New Year's Eve  
New Year's Day  
Easter  
Memorial Day  
Independence Day  
Labor Day  
Thanksgiving Day  
Friday following Thanksgiving Day  
Christmas Day  
Christmas Eve

BE IT FURTHER RESOLVED, that the daily rate and holiday supplement shall be adjusted consistent with the salary rate adjustments authorized for managerial and confidential employees, effective each January 1, beginning on January 1, 2009.

BE IT FURTHER RESOLVED, that Deputy Medical Examiners shall also be reimbursed for business related expenses in accordance with the Ingham County Travel Policies and Procedures, and at rates established in the Managerial and Confidential Employee Personnel Manual.

**ADOPTED - DECEMBER 11, 2007**  
**Agenda Item No. 18**

**RESOLUTION #07-326**

BE IT FURTHER RESOLVED, that independent contractor agreements are authorized for all Deputy Medical Examiners appointed by the Board of Commissioners, setting out the term of office, compensation and other terms of the appointment.

BE IT FURTHER RESOLVED, that the Board Chairperson and the County Clerk are authorized to sign the agreements after review as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Hertel, Grebner, Bahar-Cook, Soule, Severino

**Nays:** None    **Absent:** Schor    **Approved 12/3/07**

**FINANCE: Yeas:** Celentino, Weatherwax-Grant, Grebner, Hertel, Tennis, Dougan

**Nays:** None    **Absent:** None    **Approved 12/5/07**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPOINTING CAROLYN R. BURT, D.O., AS A DEPUTY MEDICAL EXAMINER AND TO AUTHORIZE A CONTRACT**

WHEREAS, the Ingham County Board of Commissioners under the authority of Public Act 181 of 1953, as amended, is responsible for appointing the County Medical Examiner, and with the approval of the Medical Examiner, may appoint Deputy Medical Examiners; and

WHEREAS, the Board of Commissioners has granted authority to contract with the physicians appointed as Deputy Medical Examiners, and has set out certain contractual terms and conditions including the term of office and method and rate of compensation in Resolutions #07-325 and #07-326; and

WHEREAS, the Ingham County Board of Commissioners has appointed Dean G. Sienko, M.D. as the Medical Examiner in Ingham County to a term expiring December 31, 2011; and

WHEREAS, Dr. Sienko is requesting that the Board of Commissioners hereby appoint Carolyn R. Burt, D.O. as a Deputy Medical Examiner.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints Carolyn R. Burt, D.O., P.O. Box 19, Shaftsbury, Michigan 48882, as a Deputy Medical Examiner to a term of office expiring December 31, 2011, subject to the terms and conditions set out in Resolutions #07-325 and #07-326

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a contract with Dr. Burt subject to the terms and conditions set out in Resolutions #07-325 and #07-326.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the contract after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE August 8, 2008

Agenda Item Title: Resolution to Authorize Amendment #3 to the 2007-2008 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health

Submitted by: Health Department

Committees: LE\_\_\_\_, JD\_\_\_\_, HS\_\_\_\_\*, CS\_\_\_\_, Finance\_\_\_\_\*

Summary of Proposed Action: (See the attached letter of explanation.)

This resolution authorizes Amendment #3 of the 2007-2008 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH). The CPBC Agreement is the annual process whereby the MDCH transmits State and Federal funds to Ingham County to support public health programs. The CPBC Agreement establishes the funding levels and the terms and conditions. The Board of Commissioners authorized the 2007-2008 Agreement in Resolution No. 07-223.

Financial Implications:

The CPBC Agreement is regularly amended to adjust funding levels and clarify terms and conditions. Amendment #3 will increase the budget for Comprehensive Local Health Services from \$4,666,667 to \$4,826,975 for a net increase of \$160,308. The Amendment makes the following specific changes in the budget:

1. Support for AIDS Referral and Care - \$30,880.
2. An increase in the Breast and Cervical Cancer Control Program (BCCCP) - \$29,100.
3. Bioterrorism activities support in August and September - \$32,291.
4. Regional Epidemiologist support in August and September - \$1,667.
5. Childhood Lead Poisoning prevention activities - \$55,000.
6. Diabetes Rewards program in WISEWOMAN - \$1,620.
7. An increase in the Family Planning/BCCCP Joint Project - \$3,000.
8. An increase in support for the WIC program - \$6,750.

The Amendment also revises sections of the Agreement:

- A. It increases from 3,225 to 3,516 the number of cancer screenings required of the BCCCP.
- B. It clarifies the deliverables under the Infant Mortality Coalition Support-Interconception Care Project.
- C. Informs us of the requirement to submit a plan for distributing reward items under the Diabetes Rewards program.

Other Implications:

This amendment also places additional requirements upon the Health Department; however, all are routine and none are unexpected.

Staff Recommendation: MM\_\_ JN\_\_ TL\_\_ TM\_\_ JC X

Staff recommends approval of the resolution.

## MEMORANDUM

To: Human Services Committee  
Finance Committee

From: Dean Sienko, M.D.

Date: August 1, 2008

Subject: CPBC Agreement Amendment #3 for 2007-2008

This is a recommendation to authorize Amendment #3 of the 2007-2008 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH). The CPBC Agreement is the annual process whereby the MDCH transmits State and Federal funds to Ingham County to support public health programs. The funds, of course, come with terms and conditions. The CPBC Agreement establishes the funding levels and the terms and conditions. The Board of Commissioners authorized the 2007-2008 Agreement in Resolution No. #07-223.

The CPBC Agreement is regularly amended to adjust funding levels and clarify terms and conditions. Amendment #3 will increase the budget for Comprehensive Local Health Services from \$4,666,667 to \$4,826,975 for a net increase of \$160,308. The Amendment makes the following specific changes in the budget:

1. Support for AIDS Referral and Care - \$30,880.
2. An increase in the Breast and Cervical Cancer Control Program (BCCCP) - \$29,100.
3. Bioterrorism activities support in August and September - \$32,291.
4. Regional Epidemiologist support in August and September - \$1,667.
5. Childhood Lead Poisoning prevention activities - \$55,000.
6. Diabetes Rewards program in WISEWOMAN - \$1,620.
7. An increase in the Family Planning/BCCCP Joint Project - \$3,000.
8. An increase in support for the WIC program - \$6,750.

The Amendment also revises sections of the Agreement:

- A. It increases from 3,225 to 3,516 the number of cancer screenings required of the BCCCP.
- B. It clarifies the deliverables under the Infant Mortality Coalition Support-Interconception Care Project.
- C. Informs us of the requirement to submit a plan for distributing reward items under the Diabetes Rewards program.

I recommend that the Board of Commissioners adopt the attached resolution and that the Controller is authorized to amend the Health Department's 2008 Budget in order to implement this resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #3  
TO THE 2007-2008 COMPREHENSIVE PLANNING,  
BUDGETING AND CONTRACTING AGREEMENT WITH  
THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

WHEREAS, the responsibility for protecting the public health is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Community Health (MDCH) and Ingham County have historically entered into contracts to clarify the role and responsibility of each party in protecting the public health; and

WHEREAS, the MDCH and Ingham County have entered into a 2007-2008 Agreement for the delivery of public health services under the Comprehensive, Planning, Budgeting and Contracting (CPBC) process to clarify roles and responsibilities, including funding relationships, authorized by Resolution #07-223 and amended by Resolutions #08-13 and #08-84; and

WHEREAS, the MDCH has proposed a third amendment to the 2007-2008 CPBC to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #3 to the 2007-2008 Comprehensive Planning, Budgeting, and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH).

BE IT FURTHER RESOLVED, that the amendment shall: 1) Add/revise information in Section IV – Payment and Reporting Procedures; 2) Add/revise information in Attachment I – Annual Budget Instructions; 3) Add/revise information in Attachment III – Program Specific Assurances and Requirements; and 4) Incorporate Attachment IV – Funding/Reimbursement Matrix for the Local Public Health Operations (LPHO) and categorical budget detail, output measures and performance reimbursement criteria, as indicated in the attachment.

BE IT FURTHER RESOLVED, that the net adjustment in state/federal funding shall be an increase of \$160,308 from \$4,666,667 to \$4,826,975 which includes: 1) Support for AIDS Referral and Care - \$30,880, 2) an increase in the Breast and Cervical Cancer Control Program (BCCCCP)- \$29,100, 3) Bioterrorism activities support in August and September - \$32,291, 4) Regional Epidemiologist support in August and September - \$1,667, 5) Childhood Lead Poisoning prevention activities - \$55,000, 6) Diabetes Rewards program in WISEWOMAN - \$1,620, 7) an increase in the Family Planning/BCCCCP Joint Project - \$3,000, 8) an increase in support for the WIC program - \$6,750, and that Controller is authorized to amend the Health Department's Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Amendment also revises sections of the Agreement which includes: A) It increases from 3,225 to 3,516 the number of cancer screenings required of the, BCCCP, B) It clarifies the deliverables under the Infant Mortality Coalition Support-Interconception Care Project, C) Informs us of the requirement to submit a plan for distributing reward items under the Diabetes Rewards program.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the amendment after review by the County Attorney.



**RESOLUTION STAFF REVIEW**

**DATE** August 8, 2008

**Agenda Item Title:** Resolution to Authorize a 2008-2009 Agreement with the City of Lansing

**Submitted by:** Health Department

**Committees:** LE\_\_\_\_, JD\_\_\_\_, HS\_\*\_\_\_\_, CS\_\_\_\_, Finance\_\*\_\_\_\_

**Summary of Proposed Action:** (See the attached letter of explanation.)

This resolution authorizes an agreement with the City of Lansing for the time period of July 1, 2008 through June 30, 2009, whereby Lansing will provide financial support for various services provided by or through the Ingham County Health Department that benefit Lansing residents.

**Financial Implications:**

The City of Lansing shall provide \$150,000 to support the following services:

1. Adult Health/STI Clinic - \$30,500
2. Food Bank Project Operation - \$10,000
3. Child Care Scholarship Program/OYC - \$68,000
4. High Risk Adolescent Program - \$21,500
5. Health Care Access - \$10,000
6. Community Coalition for Youth - \$10,000

This budget represents a reduction of \$6,900 from the previous year's contract. Support for prescription drugs for the uninsured has been reduced by \$900 meaning fewer pharmaceuticals will be provided; support for child care scholarships has been reduced by \$6,000 meaning 12 fewer families will be served.

**Other Implications:**

None.

**Staff Recommendation:** MM\_\_ JN\_\_ TL\_\_ TM\_\_ JC X

Staff recommends approval of the resolution.

## Memorandum

TO: Human Services Committee  
Finance Committee

FROM: Dean Sienko, M.D.

DATE: August 7, 2008

SUBJECT: 2008-2009 Agreement with the City of Lansing

As in previous years, the City of Lansing is proposing to provide financial support for various services provided by or through the Ingham County Health Department that benefit Lansing residents. For this year's agreement the City is offering \$150,000. The supported services would include:

1. The City of Lansing will provide \$30,500 to support the operation of the Adult Health/Infectious Disease Clinic. The City funding would cover part of the cost of a Nurse Practitioner (\$27,000) and would be used to purchase prescription drugs (\$3,500) for low income, uninsured persons.
2. The City of Lansing will provide \$10,000 to for the operation of the Ingham County Food Bank. City funds are used to support part of the salary of a Food Bank Specialist.
3. The City of Lansing will support a Day Care Scholarship Program with a total of \$68,000 in funding. They will provide \$59,000 in scholarship monies and \$9,000 for the operation of the Office for Young Children which will administer the scholarships. Approximately 100 low-income families will benefit from this program.
4. The City of Lansing will support counseling and psychological treatment for youth in families involved with sexual abuse of children with \$21,500 in total funds. The youth are identified by the Health Department, the Department of Social Services, Probate Court, and other community agencies. If there is no other source of assistance, the youth are referred to the High Risk Adolescent Program at Willow Plaza Services which makes a referral to psychologists or counselors who provide treatment at a discounted rate. The City has allocated \$11,500 for psychological services for 30 youth and \$10,000 to support the salary of a Lead Counselor at the High Risk Program.
5. The City of Lansing will provide \$10,000 for health care access for City of Lansing residents. The Health Department utilizes these funds to support part of the cost of employing a Community Health Representative II who works with IHP and Medicaid enrollment.
6. The City of Lansing will provide \$10,000 to support the activities of the Community Coalition for Youth. This funding is incorporated into the agreement for public health services. The funds actually flow through to the MSU Extension budget, where that activity is supported.

### **Agenda Item 3j**

This budget represents a reduction of \$6,900 from the previous year's contract. Accordingly, we have scaled back services we provide so that service levels are proportionate to funding levels.

Support for prescription drugs for the uninsured has been reduced by \$900 meaning fewer pharmaceuticals will be provided; support for child care scholarships has been reduced by \$6,000 meaning 12 fewer families will be served. We did not reduce funding for psychological services for high risk youth. We feel that this program is very important to the youth served and that we should try to preserve it if we can.

This support from the City of Lansing is an important source of revenue for several of the programs operated by the Health Department. The City of Lansing and Ingham County have had a good working relationship in this area for many years. I urge the Board to authorize the continuation of that relationship by adopting the attached resolution.

c: John Jacobs w/attachment

Bob Townsend w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A 2008-2009 AGREEMENT WITH THE CITY OF LANSING**

WHEREAS, the City of Lansing has for many years provided funding to Ingham County to help support public health services for City of Lansing residents; and

WHEREAS, the City of Lansing is proposing to provide such support for the 2008-2009 fiscal year; and

WHEREAS, these revenues are anticipated in the Health Department's 2009 budget request; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the agreement with the City of Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the City of Lansing to provide financial support to certain services provided by or through the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the period of the agreement shall be July 1, 2008 through June 30, 2009.

BE IT FURTHER RESOLVED, that the City of Lansing shall provide \$150,000 to support the following services:

1. Adult Health/STI Clinic - \$30,500
2. Food Bank Project Operation - \$10,000
3. Child Care Scholarship Program/OYC - \$68,000
4. High Risk Adolescent Program - \$21,500
5. Health Care Access - \$10,000
6. Community Coalition for Youth - \$10,000

BE IT FURTHER RESOLVED, that the Board Chairperson be authorized to sign the agreement after review by the County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE** August 8, 2008

**Agenda Item Title:** Resolution to Authorize a 2008-2009 Agreement with the Michigan Department of Community Health for the Delivery of Public Health Services Under the Comprehensive Planning, Budgeting and Contracting (CPBC) Process

**Submitted by:** Health Department

**Committees:** LE\_\_\_\_, JD\_\_\_\_, HS\_\_\_\_\*, CS\_\_\_\_, Finance\_\_\_\_\*

**Summary of Proposed Action:** (See the attached letter of explanation.)

This resolution will authorize the 2008-2009 Agreement for the Delivery of Public Health Services under the Comprehensive Planning, Budgeting and Contracting (CPBC) Process. The Agreement for “The Delivery of Public Health Services under the Comprehensive Planning, Budgeting and Contracting (CPBC) Process” is the principal mechanism for clarifying the role and responsibilities of the state and local governments. The Agreement serves as the vehicle for accepting state and federal grant and formula funding to support a number of public health services. The public health services to be delivered under this Agreement include Local Public Health Operations, Community Health Assessment Services and Categorical Programs including:

AIDS/HIV Prevention and Care	Immunizations
Bioterrorism Emergency Preparedness	Infant Mortality Reduction
Breast and Cervical Cancer Control	Lead Safe Homes
Children’s Special Health Care Services	Local Tobacco Reduction
Family Planning	Sexually Transmitted Disease Control
Healthy Communities Cardiovascular Disease Control	Prevention of Sudden Infant Death Syndrome

The resolution includes authorization for a number of service contracts to perform outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medicaid Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medical Services
- Referral, Coordination, and Monitoring of Medicaid Services
- Medicaid-specific Training on Outreach Eligibility and Services

**Agenda Item 3k**

**Financial Implications:**

Approximately \$4.7 million of state/federal funds will be made available to Ingham County through the CPBC Agreement, and Ingham County's contribution to expenditures associated with the Agreement and budget shall not exceed levels appropriated in the County's 2009 Budget for these purposes.

**Other Implications:**

None.

**Staff Recommendation:** MM\_\_\_ JN\_\_\_ TL\_\_\_ TM\_\_\_ JC X

Staff recommends approval of the resolution.

**MEMORANDUM**

TO: Human Services Committee  
Finance Committee

FROM: Dean G. Sienko, M.D.

DATE: August 12, 2008

SUBJECT: 2008-2009 Agreement for the Delivery of Public Health Services under the Comprehensive Planning, Budgeting and Contracting (CPBC) Process

The State of Michigan and the 83 counties share responsibility for the protection of the public health of the citizens of Michigan. The Agreement for “The Delivery of Public Health Services under the Comprehensive Planning, Budgeting and Contracting (CPBC) Process” is the principal mechanism for clarifying the role and responsibilities of the state and local governments. The Agreement serves as the vehicle for accepting about \$4.7 million in state and federal grant and formula funding to support a number of public health services. The public health services to be delivered under this Agreement include Local Public Health Operations, Community Health Assessment Services and Categorical Programs including:

AIDS/HIV Prevention and Care	Immunizations
Bioterrorism Emergency Preparedness	Infant Mortality Reduction
Breast and Cervical Cancer Control	Lead Safe Homes
Children’s Special Health Care Services	Local Tobacco Reduction
Family Planning	Sexually Transmitted Disease Control
Healthy Communities Cardiovascular Disease Control	Prevention of Sudden Infant Death Syndrome

The attached resolution will authorize the 2008-2009 Agreement. The Michigan Department of Community Health has tentatively set grant and formula funding levels for FY 2009. These levels are included in the Health Department’s FY 2009 budget proposal now being evaluated by the Controller. The resolution also authorizes subcontracts in the Breast and Cervical Cancer Control Program. These are all state and federal funds and are included in the Department’s FY 2009 budget request.

The resolution includes authorization for a number of service contracts to perform outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medicaid Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medical Services

- Referral, Coordination, and Monitoring of Medicaid Services
- Medicaid-specific Training on Outreach Eligibility and Services
- Arranging for Medicaid-related Transportation and Translation

This strategy of contracting for outreach services is a key part of the Health Department's 2009 budget request. During 2004-2005 the State promulgated a Medicaid policy to establish the procedures for utilizing this outreach funding arrangement. The Medicaid policy guides the way in which the department builds relationships with neighborhood and community agencies. The contracts are established in conformance with the state policy and reporting is required to demonstrate that services are consistent.

This resolution and the corresponding Agreement represent important financial support for the Health Department programs established through the County budget process. I recommend the adoption of this resolution and the authorization of the Agreement, contracts and subcontracts. The MDCH will propose an amendment to the Agreement to incorporate the specific formula and categorical grant funding levels adopted by the Legislature and established by department formula if they differ from the tentative levels.

Attachment

c:           John Jacobs w/attachment  
              Bob Townsend w/attachment



Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A 2008-2009 AGREEMENT WITH  
THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH FOR  
THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER  
THE COMPREHENSIVE PLANNING, BUDGETING  
AND CONTRACTING (CPBC) PROCESS**

WHEREAS, the responsibility for protecting the public health is a shared responsibility between the State and county governments in Michigan; and

WHEREAS, the Michigan Department of Community Health and Ingham County have historically entered into contracts to clarify the role and responsibility of each party in protecting the public health; and

WHEREAS, the Michigan Department of Community Health is in the process of establishing tentative grant funding levels for 2008-2009, and these funding levels are included in the Health Department's 2009 budget request; and

WHEREAS, the Michigan Department of Community Health has proposed a 2008-2009 Agreement for the delivery of public health services under the Comprehensive, Budgeting and Contracting (CPBC) process to clarify roles and responsibilities, including funding relationships; and

WHEREAS, the Health Officer recommends that the 2008-2009 CPBC Agreement be authorized and executed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a 2008-2009 Agreement with the Michigan Department of Community Health for the delivery of public health services under the Comprehensive Planning, Budgeting and Contracting Process.

BE IT FURTHER RESOLVED, that the period of the Agreement shall be October 1, 2008 through September 30, 2009.

BE IT FURTHER RESOLVED, that the scope of services included in this Agreement shall include Local Public Health Operations, and several categorical public health programs identified in the attachments to the Agreement.

BE IT FURTHER RESOLVED, that approximately \$4.7 million of state/federal funds will be made available to Ingham County through the CPBC Agreement, and that Ingham County's contribution to expenditures associated with the Agreement and budget shall not exceed levels appropriated in the County's 2009 Budget for these purposes.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes subcontracts for the period October 1, 2008 through September 30, 2009 with specialty physicians, laboratories, and health care institutions and other service providers necessary to implement the Breast and Cervical Cancer Control Program in Clinton, Gratiot, Ingham, Jackson, Livingston, Oakland and Washtenaw Counties, which is a program included in the CPBC Agreement.

BE IT FURTHER RESOLVED, that service contracts are authorized with the following list of providers to support outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medicaid Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medicaid Services
- Referral, Coordination and Monitoring of Medicaid Services
- Medicaid-Specific Training on Outreach Eligibility and Services
- Arranging for Medicaid-related Transportation and Provision of Medicaid-related Translation

These service contracts braid together requirements and funds from multiple sources including the County, W. K. Kellogg Foundation and Medicaid Administration (Federal Share). The braided service contracts shall be authorized up to the amounts identified below for the period October 1, 2008 through September 30, 2009:

- Allen Neighborhood Center \$122,196 (\$109,038 for outreach; \$13,158 for Planning/Coordination to strengthen social safety net in the community)
- NorthWest Initiative \$122,196 (\$109,038 for outreach; \$13,158 for Planning/Coordination to strengthen social safety net in the community)
- Carefree Clinic \$20,000
- Baker Donora Center \$81,400
- South Lansing Community Development Association \$26,265
- South Side Community Coalition \$109,038
- Capital Area Community Services \$4,000
- Child Abuse Prevention Services \$55,000
- Catholic Charities St. Vincent Home \$137,000
- Cristo Rey \$65,000
- Family and Community Development Services \$94,000
- Greater Lansing African American Health Institute \$67,320
- School Community Health Alliance of Michigan \$1,212,513

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Agreement, contracts and subcontracts after review by the County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE** August 8, 2008

**Agenda Item Title:** Resolution to Authorize an Amendment to an Agreement with the Shiawassee Regional Education Services District

**Submitted by:** Health Department

**Committees:** LE\_\_\_\_, JD\_\_\_\_, HS\_\_\*\_\_, CS\_\_\*\_\_, Finance\_\_\*

**Summary of Proposed Action:** (See the attached letter of explanation.)

This resolution extends an existing agreement with the Shiawassee Regional Education Services District to provide staff from the Office for Young Children to serve as the Great Start Collaborative Coordinator in Shiawassee County.

In 2006, the Shiawassee RESD was awarded a Great Start Collaborative grant by the Early Childhood Investment Corporation (ECIC). The purpose of the Great Start initiative has been to assure a coordinated system of community resources and support to assist Michigan families in providing a great start for their children from birth through age five.

**Financial Implications:**

The RESD proposes to contract for 80% of a Program Coordinator's time for the period of October 1, 2008 through September 30, 2009. The Ingham County Health Department will be reimbursed up to \$89,000 under the agreement.

**Other Implications:**

None.

**Staff Recommendation:** MM\_\_ JN\_\_ TL\_\_ TM\_\_ JC X

Staff recommends approval of the resolution.

# MEMORANDUM

To: Human Services Committee  
County Services Committee  
Finance Committee

From: Dean Sienko, M.D.

Date: August 12, 2008

Subject: Agreement with Shiawassee Regional Education Service District

In 2006, the Shiawassee RESD was awarded a Great Start Collaborative grant by the Early Childhood Investment Corporation (ECIC). The purpose of the Great Start initiative has been to assure a coordinated system of community resources and support to assist Michigan families in providing a great start for their children from birth through age five.

Resolution 06 – 248 authorized an agreement with the Shiawassee Regional Education Service District (RESD) to provide staff from the Office for Young Children to serve as the Great Start Collaborative Coordinator in Shiawassee County.

The Shiawassee RESD has proposed to continue the agreement with Ingham County. The RESD proposes to contract for 80% of a Program Coordinator's time for the period of October 1, 2008 through September 30, 2009. The Ingham County Health Department will be reimbursed up to \$89,000 under the agreement.

I recommend that the Board of Commissioners adopt the attached resolution and authorize an amendment to the agreement with the Shiawassee Regional Education Services District.

Attachment

c: John Jacobs w/attachment  
Laura Peterson w/attachment  
Lori Noyer w/attachment

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO AN AGREEMENT WITH  
THE SHIAWASSEE REGIONAL EDUCATION SERVICES DISTRICT**

WHEREAS, in 2006, the Shiawassee Regional Education Services District was awarded a Great Start Collaborative grant by the Early Childhood Investment Corporation (ECIC); and

WHEREAS, Resolution #06-248 authorized an agreement with the Shiawassee Regional Education Services District (RES D) to contract with Ingham County to retain the services of the Office for Young Children (OYC) to lead the Great Start Collaborative initiative in Shiawassee County; and

WHEREAS, the RES D proposes to continue the agreement with Ingham County and contract for 80% of a OYC Program Coordinator's time during the period of October 1, 2008 through September 30, 2009; and

WHEREAS, Ingham County will be reimbursed up to \$89,000 for the cost of the services made available through this agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an amendment to the agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with the Shiawassee Regional Education Services District (RES D) with the intent of providing staff from the Office for Young Children to serve as the Great Start Collaborative Coordinator in Shiawassee County.

BE IT FURTHER RESOLVED, that Ingham County shall make available the services of 80% of a Program Coordinator's time during the period October 1, 2008 through September 30, 2009.

BE IT FURTHER RESOLVED, that the RES D shall compensate Ingham County up to \$89,000 for the cost of the services provided during the period October 1, 2008 through September 30, 2009.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the amendment to the agreement after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE August 8, 2008

**Agenda Item Title:** Resolution to Amend the Collaborative Agreement with the Capital Area United Way

**Submitted by:** Health Department

**Committees:** LE\_\_\_\_, JD\_\_\_\_, HS\_\*\_, CS\_\*\_, Finance\_\*\_

**Summary of Proposed Action:** (See the attached letter of explanation.)

This resolution will extend the partnership between the Capital Area United Way (CAUW) and the Ingham County Health Department (ICHD) for tasks associated with the *Community Indicators Project*. The most recent agreement began on July 1, 2005 and ended on March 31, 2008.

ICHD will contribute to the pool of funds dedicated to Phase IV tasks associated with the *Community Indicators Project*. These funds from Community Health Assessment, along with funds from Capital Area United Way and other sources, are intended to achieve the mutual objectives outlined for Phase IV of the *Community Indicators Project* through a work plan approved by the Community Data Committee. Proposed work for Phase IV includes:

1. Secure consulting services to develop new indicators for Health Equity and School Readiness.
2. Secure consulting services to work on the web version of the *Power of We Indicators Report*.
3. Maintain the continuous sampling methodology for the Behavior Risk Factor Survey as recommended by the Community Data Committee.

**Financial Implications:**

Ingham County will contribute up to \$48,300.00 from the Health Department's 2008 budget to support the research, analysis, and report writing essential to the collaboration. Any funds not expended by the end of the Health Department's 2008 fiscal year (September 30, 2008) will be carried forward to support contracted activities during the remainder of the agreement period.

**Other Implications:**

None.

**Staff Recommendation:** MM\_\_ JN\_\_ TL\_\_ TM\_\_ JC X

Staff recommends approval of the resolution.

## MEMORANDUM

To: Human Services Committee  
County Services Committee  
Finance Committee

From: Dean Sienko, M.D.

Date: August 5, 2008

Subject: Collaborative Agreement with Capital Area United Way

This is a recommendation to authorize a collaborative agreement with the Capital Area United Way. The agreement will extend the partnership between the Capital Area United Way (CAUW) and the Ingham County Health Department (ICHD) for tasks associated with the *Community Indicators Project*. The most recent agreement began on July 1, 2005 and ended on March 31, 2008.

The ICHD and the CAUW have collaborated closely on the *Community Indicators Project* since its inception. The Community Data Committee was created by the *Power of We Consortium* and the Capital Area United Way in 2001, and, since then, has successfully produced the first, second, and third editions of the *Power of We: Indicators of Our Well-being*. These reports on well-being in our community have prompted many conversations about which indicators are improving or declining and provide a way to measure our progress over time. The reports also provide valuable information about how everyone in the community can become involved to help make it healthier and more livable for all. The *Power of We* reports support a sense of shared accountability and have become an essential part of many community improvement initiatives. To sustain momentum and to continue to build on the foundation that has been laid, the indicators and measures of community well-being require periodic refinements and updating, something this agreement is meant to accomplish.

### **Accomplishments in Phase I:**

1. A long range improvement plan for the Community Indicators Project was produced in conjunction with the Community Data Committee.
2. A continuous-sample survey process was designed to collect data on a combined Behavior Risk Factor Survey (BRFS) and Social Capital Survey.
3. Data collection was commenced using a continuous sample process.

### **Accomplishments in Phase II work:**

1. The 2006 BRFS and Social Capital Survey sample, including a random sample of 800 Capitol Area residents and an over sample of approximately 350 African American residents has been completed.

2. An over sample of 300 residents in selected Lansing neighborhoods was designed, implemented, and completed, in response to their requests for information about health status in these areas.
3. Information to update the *Power of We Website* was compiled.
4. CAUW provided administrative support to the Community Data Committee and managed a pool of funds set aside for consulting and other contractual services in support of the *Community Indicators Project*. CAUW contributed to the pool of funds available for the project and assumed the lead in raising additional funds for the project in conjunction with the Investors Steering Committee of the Power of We Consortium.
5. CAUW secured consulting and other contractual services to carry out the scope of work in the work plan approved by the Community Data Committee for the *Community Indicators Project*.

**Accomplishments in Phase III work:**

1. CAUW continued to provide administrative support to the Community Data Committee and managed a pool of funds to carry out the work plan the committee has approved.
2. CAUW contracted with vendors necessary to produce the third edition of the *Power of We Indicators Report*.
3. CAUW engaged a number of community partners in a collaborative dialogue process to refine the modules used for the Behavior Risk Factor Survey.
4. CAUW issued a competitive RFP and secured consulting and contractual services to implement the second year of the continuous sampling methodology for the Behavior Risk Factor Survey as recommended by the Community Data Committee.

**Proposed work for Phase IV work:**

1. Secure consulting services to develop new indicators for Health Equity and School Readiness.
2. Secure consulting services to work on the web version of the *Power of We Indicators Report*.
3. Maintain the continuous sampling methodology for the Behavior Risk Factor Survey as recommended by the Community Data Committee.

**Proposed role of the Ingham County Health Department:**

1. ICHD will contribute a maximum of \$48,300.00 into the pool of funds dedicated to Phase IV tasks associated with the *Community Indicators Project*. These funds from Community Health Assessment along with funds from Capital Area United Way and other sources are intended to achieve the mutual objectives outlined for Phase IV of the *Community Indicators Project* through a work plan approved by the Community Data Committee.

I recommend that the Board of Commissioners adopt the attached resolution and authorize amendment of the collaborative agreement with the Capital Area United Way.



Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE COLLABORATIVE AGREEMENT WITH THE  
CAPITAL AREA UNITED WAY**

WHEREAS, Ingham County and the Capital Area United Way share an interest in promoting the health and well being of Ingham County residents, and both desire to measure health and well being over time through a set of indicators; and

WHEREAS, Ingham County and the Capital Area United Way executed a collaborative agreement in 2005, wherein the United Way provides administrative support to the Community Data Committee and manages a pool of funds for consulting and other contractual services in support of the *Community Indicators Project*; and

WHEREAS, the collaborative agreement was originally authorized in Resolution #05-148 and amended in Resolutions #06-205 and #07-154 and there has been no break in collaborative activities since the agreement's inception; and

WHEREAS, a major product of continued collaboration will be the production of the fourth edition of the *Indicators of Our Well-Being* report in 2009, along with the raw data from resident surveying that will be available for community use; and

WHEREAS, the Health Officer has advised that the Ingham County funds to support the continuation of this collaboration are included in the Health Department's 2008 budget and has recommended that Ingham County enter into a collaborative agreement with the Capital Area United Way that will continue the collaborative work begun in 2005.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with the Capital Area United Way.

BE IT FURTHER RESOLVED, that the contract period shall be from April 1, 2008 through March 31, 2009.

BE IT FURTHER RESOLVED, that Ingham County will contribute up to \$48,300.00 from the Health Department's 2008 budget to support the research, analysis, and report writing essential to the collaboration.

BE IT FURTHER RESOLVED, that any funds not expended by the end of the Health Department's 2008 fiscal year (September 30, 2008) shall be carried forward to support contracted activities during the remainder of the agreement period.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the amendment after review by the County Attorney.

**Agenda Item 4**

**RESOLUTION STAFF REVIEW**

**DATE** July 8, 2008

***TABLED FROM THE JULY 10, 2008 JUDICIARY MEETING***

**Agenda Title Resolution:** Resolution Authorizing an Emergency Appropriation for a 2008 Agreement for the Child and Family Services Angel House Program

**Submitted by:** Child and Family Services – Commissioner Bahar-Cook

**Committees:** LE \_\_\_\_, JD X , HS X , CS \_\_\_\_, Finance X

**Summary of Proposed Action:**

This resolution will authorize an emergency appropriation for a contract with the Child and Family Services Angel House Program in the amount of \$ \_\_\_\_\_.

**Financial Implications:**

Funding for the emergency appropriation for this contract will come from the Contingency Fund, which has a current balance of \$447,952.

**Other Implications:**

The request fits within the Board of Commissioners' priorities of "Meeting Basic Needs". However, due to the loss of funding sources primarily due to a change in funding philosophy from the Michigan Department of Human Services (DHS) the Child and Family Services Angel House Program will be structurally challenged to be financially solvent from now on.

**Staff Recommendation:** MM \_\_\_\_, JN X , TL \_\_\_\_, TM \_\_\_\_, JC \_\_\_\_,

Staff recommends that the Child and Family Services present plans to resolve the issue of being structurally challenged to be financially solvent for the long-run, prior to approving this short-term infusion of funds for 2008. This is the same recommendation made at the end of 2006 when the Board of Commissioners approved an emergency appropriation of \$40,000.

Introduced by the Judiciary, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN EMERGENCY APPROPRIATION FOR A 2006  
AGREEMENT FOR THE  
CHILD AND FAMILY SERVICES ANGEL HOUSE PROGRAM**

**RESOLUTION #06-335**

WHEREAS, Child and Family Services has operated the Angel House Program to serve County residents since May of 2006; and

WHEREAS, due to the loss of funding sources primarily due to a change in funding philosophy from the Michigan Department of Human Services (DHS), the Child and Family Services Angel House Program will be under-funded during this 2006 fiscal year; and

WHEREAS, Child and Family Services has requested an emergency appropriation to assist in the adequate funding of the Angel House Program; and

WHEREAS, this request is consistent with the Board of Commissioners' priorities of "Meeting Basic Needs".

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract for \$40,000 with the Child and Family Services Angel House Program for the period of May 1, 2006 through December 31, 2006, for services to Ingham County residents as outlined in their attached proposal.

BE IT FURTHER RESOLVED, that the Controller is authorized to appropriate \$40,000 from the 2006 Contingency Fund for this purpose.

BE IT FURTHER RESOLVED, that the Board Chairperson and the County Clerk are authorized to sign the necessary contracts consistent with this resolution as prepared by the County Attorney.

**JUDICIARY:** Weatherwax-Grant, Holman, Nolan, Schafer, Dougan  
**Nays:** None      **Absent:** Bahar-Cook      **Approved 11/30/06**

**HUMAN SERVICES:** **Yeas:** Grebner, Bahar-Cook, Hertel, Severino  
**Nays:** None      **Absent:** Dedden, Schor      **Approved 12/4/06**

**FINANCE:** **Yeas:** Thomas, Grebner, Weatherwax-Grant, Dougan  
**Nays:** None      **Absent:** Hertel, Dedden      **Approved 12/6/06**

**Child & Family Services, Capital Area**  
**Angel House - Children's Shelter and Assessment Center**  
**Proposal to Ingham County**  
**Grant Period: May 1 – December 31, 2006**  
**Scope of Services**

**Primary Goal and Objectives**

The goal and mission of Angel House is "to provide a coordinated, multidisciplinary approach to serving children and families who have been victimized by child abuse, using efficient, effective, and child-centered assessment, intervention, and emergency shelter services." Angel House uses the nationally recognized Children's Assessment Center (CAC) and Family to Family (F2F) models for service delivery. This multi-disciplinary approach brings together all the professionals and agencies needed to offer comprehensive and child friendly services to abused children and their families.

Primary program objectives are:

- ⌚ Provide 24 hour emergency shelter for children taken into protective custody (15 bed capacity).
- ⌚ Provide a safe, child friendly environment for children to be interviewed and assessed for abuse.
- ⌚ Provide "best practice" placement planning for children who will not return to their biological home.
- ⌚ Provide crisis intervention and trauma counseling for children, parents, and family members.
- ⌚ Provide support groups for parent, children and teens who have been victimized by abuse.
- ⌚ Provide support and assistance to families during the time of family restructuring.
- ⌚ Provide advocacy services to children and non-offending parents before, during and after court testimony.

**Target Population**

The target population for Angel House is children (aged birth to seventeen) who have been physically or sexually abused or severely neglected and their non-offending caregivers. The Angel House facility is located in Mason at 830 Kerns Road and serves all of Ingham County. Considering that over 90% of abused children live in poverty, the population served is largely comprised of low-income families.

**Statement of Need**

Angel House responds to a growing need and gap in services for child victims of abuse and their family members. Last year, the Ingham County Department of Human Services (DHS) substantiated 1,327 cases of child abuse and neglect in Ingham County. An additional 565 cases were investigated by law enforcement agencies. Data on the incidence of sexual abuse from Sparrow Hospital Sexual Assault Nurse Examiners (SANE) indicate that more than 200 abused children were examined in 2005. These numbers represent a disturbing trend: since 1997, Ingham County has experienced higher and increasing rates of child abuse and foster care placement compared to the majority of Michigan's counties.

Angel House was developed by a local group of private and public sector child welfare leaders. The group identified the critical gaps in the Ingham County child welfare service continuum as

follows: (1) Children in need of emergency shelter are quite often taken into protective custody in the middle of the night, in large sibling groups and end up sleeping on the floors of offices, or riding around in police cars until emergency foster care can be located; (2) Siblings are often split up at the time of emergency removal; (3) placement planning for children who will not return home is inadequate, often resulting in repeated moves from foster or relative homes to other homes; (4) there is little coordination among the agencies that investigate, assess, treat, and support child victims. It is not uncommon for a child to be interviewed by law enforcement, child protective services, prosecuting attorney, physician, and a mental health practitioner on separate days, at separate (and often inappropriate) locations – adding further trauma to the child and stress to the family.

Angel House opened in late May. At the end of October, 111 admissions to shelter care and 157 forensic interviews had been provided.

**Program Outcomes**

The following outcomes are stated in the United Way grant for Angel House:

- 400 unduplicated Ingham County cases (children and parents) will access and complete services.

- 80% of families served become safe and stable family units, demonstrating changed behaviors or conditions.
- 90% of families will not have an additional confirmed complaint of abuse and neglect demonstrating changed behaviors or conditions or new skills or knowledge.
- 85% of parents served will demonstrate new knowledge and skills in areas of appropriate discipline, parent-child boundaries, child nurturing and developmental needs and communication.
- 80% of children served will demonstrate reduced trauma and anxiety and report improved functioning; and report that their family environment is safe, stable, and healthy.

### **Community Continuum of Care**

The attached Angel House Service and Community Continuum flow chart best describes how the two services of Angel House (Emergency Shelter/Placement Planning and Forensic Assessment) are critical to the continuum of services to abused and neglected children.

Interagency collaborative agreements and Memorandums of Understanding (MOU) have been signed by the Ingham County Department of Human Services-Children's Protective Services, Ingham County Prosecuting Attorney's Office, Ingham County Circuit Court-Family Division, Ingham County Sherriff's Office, Lansing Police Department, and Sparrow Health System.

### **Contact Information**

Jim Paparella  
Executive Director  
Child & Family Services, Capital Area  
4287 Five Oaks Drive  
Lansing, MI 48911  
517.882.4000 ext. 123  
jim@childandfamily.org

**Agenda Item 4**

Introduced by the Judiciary, Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING AN EMERGENCY APPROPRIATION FOR A 2008  
AGREEMENT FOR THE CHILD AND FAMILY SERVICES  
ANGEL HOUSE PROGRAM**

WHEREAS, Child and Family Services has operated the Angel House Program to serve County residents since May of 2006; and

WHEREAS, due to the loss of funding sources primarily due to a change in funding philosophy from the Michigan Department of Human Services (DHS) the Child and Family Services Angel House Program will be under-funded during this 2008 fiscal year; and

WHEREAS, Child and Family Services has requested an emergency appropriation to assist in the adequate funding of the Angel House Program; and

WHEREAS, the Ingham County Board of Commissioners previously approved entering into a contract for \$40,000 with Child and Family Services Angel House Program for the period of May 1, 2006 through December 1, 2006 for services to Ingham County residents as an emergency appropriation; and

WHEREAS, this request is consistent with the Board of Commissioners' priorities of "Meeting Basic Needs".

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract for \$\_\_\_\_\_ with Child and Family Services for the Angel House Program for the period of August 1, 2008 through December 1, 2008 for services to Ingham County residents as outlined in their attached proposal.

BE IT FURTHER RESOLVED, that the Controller is authorized to appropriate \$\_\_\_\_\_ from the 2008 Contingency Fund for this purpose.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the necessary contracts consistent with this resolution as prepared by the County Attorney.