

CHAIRPERSON
MARC THOMAS

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
STEVE DOUGAN

HUMAN SERVICES COMMITTEE
ANDY SCHOR., CHAIR
REBECCA BAHAR-COOK
CURTIS HERTEL, JR.
TIM SOULE
MIKE SEVERINO
STEVE DOUGAN

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, FEBRUARY 25, 2008 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E) OF THE HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [February 4, 2008](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Presentation - Ingham County Women's Foundation, Ingham County Access to Services Study
2. Health Department
 - a. Resolution to Authorize a Contract for [Urban Redevelopment](#) Through Resident Engagement and Mobilization
 - b. Resolution to Amend the Contract with [PTD Technology](#)
 - c. Resolution to Authorize Contracts for [Ingham Health Plan](#) Outreach and Enrollment
3. Human Services Committee - Resolution Honoring [Karen Benson](#)
4. Controller's Office - Information - Discussion Concerning the Sale of the Community Mental Health Property to Include the Property [West of Community Mental Health](#)
5. Commissioner Thomas – Request from Refugee Development Center (to be distributed at meeting)
6. Board Referral – Letter from the State Department of Human Services Notifying of Approval of the 2007-08 Annual Plan and Budget for [Child Care Fund Expenditures](#)

Announcements **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**
Public Comment **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**
Adjournment **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

HUMAN SERVICES

February 4, 2008

Minutes

Members Present: Andy Schor, Rebecca Bahar-Cook, Curtis Hertel, Tim Soule, Mike Severino, Steve Dougan and Board Chairperson Marc Thomas

Members Absent: None

Others Present: Jared Cypher, Dr. Sienko, Marcus Cheatham, Sue Hull, Randy Bell, Anne Smiley, Deb Bloomquist and others

The meeting was called to order by Chairperson Schor at 7:00 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the January 14, 2008 Minutes

MOVED BY COMM. HERTEL, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE JANUARY 14 MINUTES AS SUBMITTED. MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda: None

Limited Public Comment: None

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. SOULE, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

3. Health Department
 - a. Resolution to Authorize Service Contracts with Licensed Dentists for 2008
 - b. Resolution to Authorize a Second Year Grant from the Federal Department of Health and Human Services for the Compassion Capital Demonstration Program
 - c. Resolution to Accept an Additional Ryan White Part B Grant Award from the Michigan Department of Community Health to Expand the HIV Care Services
4. Ingham County MSU Extension – Resolution to Establish Two Part-Time, Temporary Recycling Workers in Partnership with the Mason High School Community-Based Instruction and MSU Extension 4-H Youth Development Programs
5. Human Services Committee
 - a. Resolution Honoring Linda Diepenhorst
 - b. Resolution Honoring Geraldine Washington
 - c. Resolution Honoring Jacquelyne Anne Baumchen
 - d. Resolution Honoring Judy Jager
 - e. Resolution Honoring Judith Williams

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. SOULE, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

1. Capital Area District Library – Capital Improvement Plan

Ms. Hill stated the Plan grew out of strategic planning process in 2006. The most urgent identified need is a new facility and improved current facilities. The Library has seen over 100% increases in visits and circulation in the past seven years. The main building in downtown Lansing is much deteriorated. Some municipalities have let their facilities deteriorate while others have taken care of their facilities.

The Plan includes recommendations for five new buildings and the renovation and/or expansion of the current facilities. Ms. Hill stated the total cost of the Plan is \$94 million. The Plan includes a partnership with Impression 5. This partnership would encourage youth to become involved in math and science.

The Capital Area District Library Board has voted to place a Millage on the ballot in 2008. Ms. Hill stated the Board has hired a financial planner to determine the Millage rate.

Comm. Hertel asked why the Library Board determined to place the Millage question on the August ballot instead of the November ballot. Ms. Hill explained the August election is slightly smaller and this issue may stand out better. Comm. Dougan asked if the Library Board has approached East Lansing about becoming involved in CADL. Ms. Hill stated East Lansing is not interested in becoming a part of the District Library.

(Board Chairperson Thomas arrived at 7:10 p.m.)

The Committee held a general discussion about the Plan. Ms. Hill stated the downtown library is seen as the centerpiece; therefore, the cost for this item is slightly higher than the other amounts in the Plan. Chairperson Schor stated he is a frequent user of the Library. He asked if anyone has considered the impact the Millage would have on the tax payers. Chairperson Schor further stated he is disappointed that the study did not include any focus groups or random citizens regarding the higher Millage rates.

Ms. Hill stated the Library has conducted some polls. The polls have indicated approximately a 57% support for the Plan. A focus group will be consulted next month. Comm. Hertel stated the Library used focus groups early in 2007. Ms. Hill stated the Library has held several meetings with neighborhood groups to discuss their needs for the Library.

Comm. Hertel stated this community has a strong value for education. Including Impression Five in the Plan was a good decision as it will help to recruit young people to the area. Comm. Hertel further stated he believes the Millage will be successful in the August ballot. He asked Ms. Hill to let him know if he can assist in any way with this effort.

Comm. Dougan asked if the Plan will only go forward with the inclusion of Impression Five. Ms. Hill stated that is the case.

2. Interview – Community Health Center Board

The Committee interviewed Bridgette Jones for a position on the Community Health Center Board.

Chairperson Schor stated he will resign from the Community Health Center Board due to time constraints. Board Chairperson Thomas stated he is willing to serve on the Board.

MOVED BY COMM. HERTEL, SUPPORTED BY COMM. BAHAR-COOK, TO RECOMMEND THE APPOINTMENT OF BRIDGETTE JONES TO THE COMMUNITY HEALTH CENTER BOARD AND TO ALSO RECOMMEND THE APPOINTMENT OF BOARD CHAIRPERSON THOMAS TO THE COMMUNITY HEALTH CENTER BOARD. MOTION CARRIED UNANIMOUSLY.

3d. Health Department - Presentation – Dr. Dean Sienko, Capital Area Regional Health Information Organization

Dr. Sienko stated an important new development in our community is the formation of the Capital Area Regional Health Information Organization (Organization). The Organization could have a profound impact on health and health care in our area. It could reduce costs, improve quality and it may lead to innovation in the health technology sector.

Dr. Sienko stated his concern that the health of the public should be of paramount concern to the Organization when it begins doing business. Ingham County should be part of the governance of the Organization. Dr. Sienko further stated the Organization will request an investment from the County to assist in this effort.

Mr. Cheatham provided a power point presentation regarding the Organization. The United States spends 150% of what other countries spend on healthcare, however, the United States lags behind. Approximately 15% of the Country is uninsured.

The Organization will exchange all kinds of electronic data on patient care. The data includes medical records, laboratory reports, pharmacy information and images. Mr. Cheatham stated the information will be made available to physician offices. This information will improve efficiency and the quality of health care.

Dr. Sienko stated he saw this information exchange in Indianapolis, Indiana. Doctors can access patient information via computer. The information exchange will provide better coordination in health care for people.

Mr. Cheatham reviewed the funding structure:

- \$300,000 from major previews matched by State Medicaid
- \$ 75,000 from the Robert Wood Johnson Foundation
- \$ 1.4 million awarded from MiHIN for initial development activities
- EMR Installation

Consultants have determined there is a market for this effort in this area. Annual operational costs for this effort are approximately \$1.5 million. Requests for proposals will be issued for potential vendors. An investment analysis should be available in June. The Organization Board will be formed in August and the vendor will be selected in October.

COMM. HERTEL DISCLOSED THAT HE WORKS FOR THE DEPARTMENT OF COMMUNITY HEALTH.

Comm. Hertel asked if the goal of this effort is to have all private doctors, hospitals and free clinics to share information. Dr. Sienko indicated that is the goal of the Organization. Comm. Hertel stated Sparrow's new system would fit into this effort. He then stated the biggest savings will be for insurance companies and Medicaid as medical tests will not have to be repeated. This should be a national effort in the future. Mr. Cheatham stated a town in Colorado had 80% to 90% participation in three years. Once the system is operational, it should be self sustaining.

Comm. Severino asked how practical this effort will be in this area. Dr. Sienko stated the local hospitals are interested in this issue. They have been at the discussion tables. He further stated he believes doctors will be comfortable using another doctor's tests.

Board Chairperson Thomas stated he thinks the savings will be eaten up by the technology costs. Mr. Cheatham stated the Organization can be a big or a small technology. Additional products and services can be generated to sell to the hospitals. This effort will only provide services that make sense. Doctors and hospitals will make decisions regarding their medical records.

Board Chairperson Thomas asked who would be responsible for ensuring the technology works. Mr. Cheatham stated a vendor will be responsible for the technology. Comm. Bahar-Cook stated the County has been dealing with Court View problems. She cautioned the Health Department to move slowly on this matter. She further stated she understands the need to be proactive and to move forward.

Comm. Hertel stated the County needs to make this commitment. He then asked if insurance companies are willing to invest in this effort. Dr. Sienko stated an insurance carrier was at the discussion table a few weeks ago and expressed interest in the effort.

Comm. Severino asked if the Health Department is comfortable with its technology and with its staff having access to patient's information. Dr. Sienko stated the Department has work to do in this area.

Comm. Dougan asked if emergency responders will have access to the information. Dr. Sienko stated it's possible for emergency responders to have access to the information.

The Committee held a brief discussion regarding the funding aspects of this effort. Dr. Sienko stated service providers will supply part of the funding. Chairperson Schor asked if other counties are having this discussion. Mr. Cheatham explained the State selected Ingham County to lead this effort. The State is also reviewing how to help sustain this effort over time.

Chairperson Schor stated this Committee will discuss this issue further in the near future.

6. Commissioner Andy Schor – Resolution Authorizing an Appropriation from the 2008 Contingency Fund for Expanding Access to Health Care

Chairperson Schor stated this Committee should honor its commitment from last year. Staff has indicated that if the Committee wishes to honor this commitment, the funds would come from the contingency fund. Chairperson Schor asked the Committee for its thoughts on this matter.

Comm. Severino stated he could think of other uses for the contingency funds such as the Angel House. He further stated the Committee should wait a few weeks to settle other issues before making this determination. This is not an emergency situation.

Chairperson Schor stated he will place this item on the agenda for the first meeting in March.

(Comm. Soule left the meeting at 8:11 p.m.)

Comm. Dougan indicated the County has other issues to consider. Employee paychecks are decreasing due to healthcare costs. Post retirement healthcare is another large issue before the County.

Board Chairperson Thomas stated his initial reaction, in principle, is to support this effort. This should be a part of the normal budget process. Mr. Cypher stated the Ingham Health Plan is traditionally a part of the budget process. This Committee will discuss if it will fully fund the Plan in the 2009 budget.

Comm. Hertel stated this Committee should declare that it's our goal to fully fund this item in 2010 and we should come very close to that level in 2009. Chairperson Schor stated he shares Comm. Hertel's position.

Board Chairperson Thomas stated he would prefer to give staff direction on this matter during a Board Leadership meeting.

7. Board Referral – Letter from Jim Paparella, Capital Area Child and Family Services, Regarding Angel House Forensic Interviewer Position

Comm. Bahar-Cook stated she has been working with Mr. Paparella, Ms. Hull and the Controller to explore different funding opportunities.

Announcements: None

Public Comment: None

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Debra Neff

RESOLUTION STAFF REVIEW

DATE February 8, 2008

Agenda Item Title: Resolution to Authorize a Contract for Urban Redevelopment Through Resident Engagement and Mobilization

Submitted by: Health Department

Committees: LE____, JD____, HS X , CS____, Finance X

Summary of Proposed Action: (See the attached letter of explanation.)

This resolution authorizes a contract with South Lansing Community Development Association (SLCDA) for the purpose of facilitating the development of a 1.45 mile path around the perimeter of Benjamin Davis Park, and a 4.3 mile shared-use path along the Consumers Energy right of way from Waverly Road to Aurelius Road where it will connect with the existing River Trail. The proposed trail will provide a safe and pleasant place for residents to walk and may increase the likelihood they will engage in physical activities that will improve their health.

This is the result of a service enhancement request that was submitted by the Health Department during the FY 2008 budget process requesting funds for an initiative to encourage urban development through resident engagement and mobilization. In the service enhancement request, the Health Department proposed to encourage implementation of neighborhood-driven action plans to revitalize Lansing’s neighborhoods. Proposals for the initiative were solicited from five organizations which have been involved in some capacity with the work growing out of the Community Voices summits. Several representatives from the Power of We Consortium’s Investors Steering Committee reviewed the proposals and concept paper and selected the one they judged would have the greatest impact in the community. They unanimously selected the proposal submitted by South Lansing Community Development Association (SLCDA).

Financial Implications:

This contract is in an amount not to exceed \$35,000 for the period of March 1, 2008 through September 30, 2008. Funds are included in the 2008 budget.

Other Implications:

“Promoting Environmental Protection and Smart Growth” – specifically including promotion of initiatives that encourage urban redevelopment, is a 2008 budget priority of the Board of Commissioners (Resolution #07-105).

Staff Recommendation: MM____ JN ____ TL ____ TM____ JC X

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean G. Sienko, M.D., Health Officer

Date: February 20, 2008

Subject: Contract authorization for “Encouraging Urban Redevelopment Through Resident Engagement and Mobilization

Supporting the implementation of the Tri-County Regional Planning Commission’s Smart Growth Project’s principles has been an ongoing priority of the Board of Commissioners. Several of the Smart Growth Project’s principles are focused on urban redevelopment:

- *Principal #4*: promoting continuous and meaningful opportunities for broad citizen and stakeholder participation;
- *Principal #26*: ensuring that urban cores are viable and competitive;
- *Principal #28*: implementing traditional neighborhood planning and design to maintain or re-establish viable neighborhoods, attract new residents, and eliminate impetus for existing residents to migrate to new developments.

A service enhancement request was submitted during the County’s FY08 budget process requesting funds for an initiative to encourage urban development through resident engagement and mobilization. In the service enhancement request, Ingham County Health Department proposed to encourage implementation of neighborhood-driven action plans to revitalize Lansing’s neighborhoods. Specifically, the initiative we proposed would build on the summit processes from the early Community Voices Initiative which resulted in action plans for three large geographical areas of the City of Lansing. Proposals for the initiative were solicited from five organizations which have been involved in some capacity with the work growing out of the Community Voices summits.

Two of the five organizations submitted proposals and one submitted a concept paper.

Several representatives from the Power of We Consortium’s Investors Steering Committee reviewed the proposals and concept paper and selected the one they judged would have the greatest impact in the community. They unanimously selected the proposal submitted by South Lansing Community Development Association (SLCDA).

SLCDA’s proposal clearly met the criteria described in the RFP guidelines. It lays out an ambitious plan for involving residents in the development of a broad and bold initiative to improve community health by creating built infrastructure that encourages active living. Working with a number of partners including the City of Lansing Parks Department, Consumers

Energy, Lansing School District, Michigan Recreation and Park Association, Tri-County Regional Planning Commission and others, SLCDA will facilitate the development of a 1.45 mile path around the perimeter of Benjamin Davis Park and a 4.3 mile shared-use path along the Consumers Energy right of way from Waverly Road to Aurelius Road where it will connect with the existing River Trail. The proposed trail will provide a safe and pleasant place for residents to walk and may increase the likelihood they will engage in physical activities that will improve their health.

SLCDA will convene and mobilize residents to inform the City of Lansing's Master Park Plan and has already hosted community forums to gather input on the proposed trail system. SLCDA was successful in getting the trail proposal included in the capital improvement priorities of the Lansing Park Board for FY2009, an exceptional opportunity to leverage the County's investment in the project.

I recommend the Board approve the attached resolution.

c: John Jacobs, w/attachment
Renee Canady w/attachment
Peggy Roberts w/attachment
Melany Mack w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR URBAN REDEVELOPMENT
THROUGH RESIDENT ENGAGEMENT AND MOBILIZATION**

WHEREAS, in Resolutions #06-120 and #07-105 the Board of Commissioners established a priority to “Promote Environmental Protection and Smart Growth” and other strategies recommended by the Tri-County Growth Study Project; and

WHEREAS, urban redevelopment is based on principles established through the Tri-County Growth Study Project; and

WHEREAS, Principles #4, #26, and #28 of the Tri-County Growth Study Project are focused on urban redevelopment; and

WHEREAS, a service enhancement request for “Encouraging Urban Redevelopment Through Resident Engagement and Mobilization” was made during the County’s FY 2008 Budget Process; and

WHEREAS, the Board of Commissioners allocated \$35,000 for the service enhancement request; and

WHEREAS, a Request for Proposals was released in December, 2007 by the Power of We Consortium, and three proposals were received; and

WHEREAS, representatives from the Power of We Consortium’s Investors Steering Committee reviewed and scored the proposals based on which they believed would have the greatest impact; and

WHEREAS, it was the unanimous decision to select the proposal submitted by South Lansing Community Development Association.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract of up to \$35,000 with South Lansing Community Development Association to implement the activities in its proposal for Encouraging Urban Redevelopment through Resident Engagement and Mobilization.

BE IT FURTHER RESOLVED, that the contract period is March 1, 2008 through September 30, 2008.

BE IT FURTHER RESOLVED, the Board Chairperson and County Clerk are authorized to sign the contract after review as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE February 8, 2008

Agenda Item Title: Resolution to Amend the Contract with PTD Technology

Submitted by: Health Department

Committees: LE____, JD____, HS__X__, CS____, Finance__X__

Summary of Proposed Action: (See the attached letter of explanation.)

This resolution amends the contract authorized by Resolution #07-239 with PTD Technology. PTD Technology is currently creating a proprietary member management system to support the operations of the Bureau of Health Plan Management Services (HPMS). The proprietary member management system PTD Technology has begun creating supports the external functions of HPMS. However, HPMS would also like to renovate and integrate the internal systems with the external systems to maximize efficiency and accuracy of operations.

Financial Implications:

The original contract with PTD Technology was authorized for \$100,000. The revised contract will be in an amount not to exceed \$140,000, using an additional \$40,000 in available funds from \$200,000 previously allocated for technology improvements for Health Plan Management Services in Resolution #06-123.

Other Implications: None.

Staff Recommendation: MM__ JN__ TL__ TM__ JC__X__

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean G. Sienko, M.D., Health Officer

Date: February 5, 2008

Subject: Recommendation to amend the contract with PTD Technology

This is a recommendation to amend the contract authorized by Resolution #07-239 with PTD Technology. PTD Technology is currently creating a proprietary member management system to support the operations of the Bureau of Health Plan Management Services (HPMS). HPMS has expanded its business to 17 County Health Plans in 54 counties covering 75,000 lives which produces over \$3 million in revenue.

The proprietary member management system PTD Technology has begun creating supports the external functions of HPMS. However, HPMS would also like to renovate and integrate the internal systems with the external systems to maximize efficiency and accuracy of operations.

The Board of Commissioners allocated \$200,000 for technology improvements for Health Plan Management Services in resolution #06-123. The additional \$40,000 is available from this allocation.

I recommend the Board of Commissioners adopt the attached resolution and authorize amending the contract with PTD Technology.

Attachment

c: John Jacobs w/attachment
Laura Peterson w/attachment
Jayson Welter w/attachment

Agenda Item 2b

ADOPTED - OCTOBER 9, 2007

Agenda Item No. 13

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH PTD TECHNOLOGY

RESOLUTION #07-239

WHEREAS, the Bureau of Health Plan Management Services of the Health Department now serves 17 County Health Plans in 54 counties covering approximately 75,000 lives through contracts with health plan corporations in those communities; and

WHEREAS, the operations of such a large number of covered lives is a complex business which requires utilization of specially designed software (member management system); and

WHEREAS, the existing member management system software was implemented in 2001 and lacks the functionality and scalability to manage unique programs in an efficient way; and

WHEREAS, the member management system is the core upon which all of the Health Plan Management Services operations are based, which result in over \$3 million in annual revenue; and

WHEREAS, the County has conducted a request for proposal process resulting in the Health Department and MIS staff recommending that the County contract with PTD Technology to create a proprietary member management system; and

WHEREAS, the Board of Commissioners authorized \$200,000 in the Capital Improvement Project Budget to upgrade the information infrastructure for Health Plan Management Services in Resolution #06-123, of which \$100,000 will be designated for this contract; and

WHEREAS, the Health Officer, with the support of the MIS Director, recommends that the Board of Commissioners authorize a contract with PTD Technology to create a proprietary member management system for Health Plan Management Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with PTD Technology to create a proprietary member management system.

BE IT FURTHER RESOLVED, the cost to create the proprietary member management system for Health Plan Management Services shall not exceed \$100,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is

authorized to sign the agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Hertel, Grebner, Schor, Soule, Severino

Nays: None **Absent:** Bahar-Cook **Approved 10/1/07**

COUNTY SERVICES: Yeas: De Leon, Nolan, Copedge, Soule, Severino, Dougan

Nays: None **Absent:** None **Approved 10/2/07**

Agenda Item 2b

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE CONTRACT WITH PTD TECHNOLOGY

WHEREAS, the Board of Commissioners authorized a contract with PTD Technology under Resolution #07-239; and

WHEREAS, Resolution #07-239 limited the contract with PTD Technology to \$100,000; and

WHEREAS, Health Plan Management Services would like to integrate additional functions into its member management system which will increase the total cost of the project to \$140,000; and

WHEREAS, the member management system is the core upon which all of the Health Plan Management Services operations are based, which result in over \$3 million in annual revenue; and

WHEREAS, the Board of Commissioners authorized \$200,000 in the Capital Improvement Project Budget to upgrade the information infrastructure for Health Plan Management Services in Resolution #06-123, from which the additional \$40,000 is available.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the contract with PTD Technology be amended not to exceed \$140,000.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Board of Commissioners' Chairperson and County Clerk are authorized to sign the contract amendment after review as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE February 8, 2008

Agenda Item Title: Resolution to Authorize Contracts for Ingham Health Plan Outreach and Enrollment

Submitted by: Health Department

Committees: LE____, JD____, HS_ X_, CS____, Finance_ X_

Summary of Proposed Action: (See the attached letter of explanation.)

This resolution amends existing contracts with Family and Community Development Services, St. Vincent Catholic Charities, and several community-based organizations to incorporate enhanced Ingham Health Plan outreach and enrollment activities. This resolution also authorizes a new contract with Christian Services to enable vigorous outreach and enrollment activities through its network of over 200 churches, at least 30 of which are in rural areas of the county. The contract with Christian Services will increase outreach and enrollment in areas of the county which are not served by outreach teams.

Financial Implications:

The Ingham Health Plan Corporation increased its funding for outreach and enrollment for FY 2008 to \$120,000, an increase of \$45,000. Based on that increase, the following contracts are authorized for the time period of March 1, 2008 through September 30, 2008:

\$ 6,000.00	South Side Community Coalition
\$ 6,000.00	NorthWest Initiative
\$ 6,000.00	Allen Neighborhood Center
\$ 6,000.00	Greater Lansing African American Health Institute
\$ 4,000.00	Family and Community Development Services
\$ 2,000.00	St. Vincent Catholic Charities
<u>\$15,000.00</u>	Christian Services
\$45,000.00	Total

Other Implications:

This resolution addresses the Ingham County priority of expanding access to health care.

Staff Recommendation: MM__ JN__ TL__ TM__ JC_ X

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean Sienko, M.D., Health Officer

Date: February 20, 2008

Subject: Outreach and Enrollment for Ingham Health Plan

The strategy of contracting for outreach services through neighborhood and community agencies has been a key part of the Health Department's budget for the past several years. These service contracts braid together funds from multiple sources including the County, Capital Area United Way, Ingham Health Plan Corporation, and Medicaid (Federal Share).

On September 24, 2007, in Resolution #07-223 the Board of Commissioners authorized service contracts with a number of community and neighborhood agencies based on braided funding from the multiple sources listed above. The amounts for the contracts were based on \$75,000 of funding from Ingham Health Plan Corporation (IHPC). Health Department staff submitted a proposal to IHPC requesting additional funds, and IHPC subsequently increased its funding for outreach and enrollment for FY08 to \$120,000, an increase of \$45,000. The funding from IHPC was approved in Resolution #07-260 adopted October 23, 2007. The increase in funding for outreach and enrollment necessitates amending several current contracts and seeking authorization for one additional contract.

Because of the need to do more active outreach among refugees and immigrants, the proposal to IHPC specifically identified Family and Community Development Services (FCDS) and St. Vincent Catholic Charities (SVCC) as organizations which would be enlisted in enhanced outreach and enrollment activities. IHPC has also identified helping new IHP members establish a medical home (making and keeping an initial appointment with their assigned primary care provider) as a priority activity with the additional funds. Community-based organizations already engaged in outreach and enrollment for IHP and Medicaid have solid experience working with the target population and are ideally positioned to increase the number of new IHP members who make and keep an appointment with their assigned IHP provider. In fact, the groups have already been engaged in some of these activities.

We would like to amend the contracts with FCDS, SVCC, and several community-based organizations to incorporate the enhanced outreach and enrollment activities. We would like to enter into a new contract with Christian Services to enable vigorous outreach and enrollment activities through its network of over 200 churches, at least 30 of which are in rural areas of the county. The contract with Christian Services will increase outreach and enrollment in areas of the county which are not served by outreach teams. Our experience working with Christian

Services on several other projects has been unequivocally positive, and we believe the investment in this organization for outreach and enrollment will yield very good results.

I recommend that the attached resolution be approved.

c: John Jacobs w/attachment
 Laura Peterson w/attachment
 Renee Canady w/attachment
 Melany Mack w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A 2007-2008 AGREEMENT WITH THE MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH FOR THE DELIVERY OF PUBLIC
HEALTH SERVICES UNDER THE COMPREHENSIVE PLANNING, BUDGETING
AND CONTRACTING (CPBC) PROCESS**

RESOLUTION #07-223

WHEREAS, the responsibility for protecting the public health is a shared responsibility between the State and county governments in Michigan; and

WHEREAS, the Michigan Department of Community Health and Ingham County have historically entered into contracts to clarify the role and responsibility of each party in protecting the public health; and

WHEREAS, the Michigan Department of Community Health is in the process of establishing tentative grant funding levels for 2007-2008, and these funding levels are included in the Health Department's 2008 budget request; and

WHEREAS, the Michigan Department of Community Health has proposed a 2007-2008 Agreement for the delivery of public health services under the Comprehensive, Budgeting and Contracting (CPBC) process to clarify roles and responsibilities, including funding relationships; and

WHEREAS, the Health Officer recommends that the 2007-2008 CPBC Agreement be authorized and executed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a 2007-2008 Agreement with the Michigan Department of Community Health for the delivery of public health services under the Comprehensive Planning, Budgeting and Contracting Process.

BE IT FURTHER RESOLVED, that the period of the Agreement shall be October 1, 2007 through September 30, 2008.

BE IT FURTHER RESOLVED, that the scope of services included in this Agreement shall include Local Public Health Operations, and several categorical public health programs identified in the attachments to the Agreement.

BE IT FURTHER RESOLVED, that approximately \$4.5 million of state/federal funds will be made available to Ingham County through the CPBC Agreement, and that Ingham County's

RESOLUTION #07-223

contribution to expenditures associated with the Agreement and budget shall not exceed levels appropriated in the County's 2008 Budget for these purposes.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes subcontracts for the period October 1, 2007 through September 30, 2008 with specialty physicians, laboratories, and health care institutions and other service providers necessary to implement the Breast and Cervical Cancer Control Program in Clinton, Gratiot, Ingham, Jackson, Livingston, Oakland and Washtenaw Counties, which is a program included in the CPBC Agreement.

BE IT FURTHER RESOLVED, that service contracts are authorized with the following list of providers to support outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medicaid Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medicaid Services
- Referral, Coordination and Monitoring of Medicaid Services
- Medicaid-Specific Training on Outreach Eligibility and Services
- Arranging for Medicaid-related Transportation and Provision of Medicaid-related Translation

These service contracts braid together requirements and funds from multiple sources including the County, W. K. Kellogg Foundation and Medicaid Administration (Federal Share). The braided service contracts shall be authorized up to the amounts identified below for the period October 1, 2007 through September 30, 2008:

- Allen Neighborhood Center \$113,800 (\$98,000 for outreach; \$12,500 for Planning/Coordination to strengthen social safety net in the community)
- NorthWest Initiative \$113,800 (\$98,000 for outreach; \$12,500 for Planning/Coordination to strengthen social safety net in the community)
- Carefree Clinic \$20,000
- South Lansing Community Development Association \$25,750
- South Side Community Coalition \$81,400
- Capital Area Community Services \$4,000
- Child Abuse Prevention Services \$55,000
- Catholic Charities St. Vincent Home \$135,000
- Cristo Rey \$65,000
- Family and Community Development Services \$90,000
- Greater Lansing African American Health Institute \$60,000

RESOLUTION #07-223

- School Community Health Alliance of Michigan \$200,000

BE IT FURTHER RESOLVED, that a professional services subcontract for up to \$35,000 is authorized with Professional Service Industries, Inc. to perform lead inspection and abatement oversight services through the Lead Hazard Remediation Program grant.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Agreement, contracts and subcontracts after review by the County Attorney.

HUMAN SERVICES: Yeas: Hertel, Grebner, Bahar-Cook, Soule

Nays: None **Absent:** Schor, Severino **Approved 9/17/07**

FINANCE: Yeas: Weatherwax-Grant, Grebner, Hertel, Tennis, Dougan

Nays: None **Absent:** Celentino **Approved 9/19/07**

ADOPTED - OCTOBER 23, 2007

Agenda Item No. 18

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE 2007-2008 PUBLIC HEALTH SERVICE
AGREEMENT WITH THE INGHAM HEALTH PLAN CORPORATION**

RESOLUTION #07-260

WHEREAS, the Ingham Health Plan Corporation (IHPC) has historically contracted with Ingham County to purchase services to serve low-income populations in Ingham County; and

WHEREAS, the IHPC proposes to contract with Ingham County to purchase services from the Ingham County Health Department during the period October 1, 2007 through September 30, 2008; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize a Public Health Services Agreement with the Ingham Health Plan Corporation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Public Health Services Agreement, not to exceed \$3,335,000, with the Ingham Health Plan Corporation, through which the IHPC will purchase from Ingham County the following public health services:

Public Health Nursing
Adult Dental
Outreach and Enrollment
Support for the Ingham Community Health Center Network

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2007 through September 30, 2008.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the authorized agreement with the Ingham Health Plan Corporation after review by the County Attorney.

HUMAN SERVICES: Yeas: Hertel, Bahar-Cook, Soule, Severino

Nays: None **Absent:** Grebner, Schor **Approved 10/15/07**

FINANCE: Yeas: Celentino, Weatherwax-Grant, Grebner, Hertel, Tennis, Dougan

Nays: None **Absent:** None **Approved 10/17/07**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS FOR INGHAM HEALTH PLAN
OUTREACH AND ENROLLMENT**

WHEREAS, the Ingham Health Plan Corporation has historically contracted with Ingham County to purchase services to serve low-income populations in Ingham County; and

WHEREAS, the Board of Commissioners authorized a 2007-2008 Public Health Service Agreement for \$3,335,000 with the Ingham Health Plan Corporation in Resolution #07-260; and

WHEREAS, \$120,000 of the Public Health Service Agreement is intended to support Outreach and Enrollment activities; and

WHEREAS, the Health Department works with a number of community-based organizations to perform outreach and enrollment activities in areas where there are likely to be significant numbers of residents without health coverage; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorized contracts up to the amounts identified below for the period March 1, 2008 through September 30, 2008:

\$ 6,000.00	South Side Community Coalition
\$ 6,000.00	NorthWest Initiative
\$ 6,000.00	Allen Neighborhood Center
\$ 6,000.00	Greater Lansing African American Health Institute
\$ 4,000.00	Family and Community Development Services
\$ 2,000.00	St. Vincent Catholic Charities
<u>\$15,000.00</u>	Christian Services
\$45,000.00	Total

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the subcontracts after review as to form by the County Attorney.

Memo

Date: February 5, 2008
To: Board of Commissioners
From: Randy A. Bell, MSU Extension Director
Re: Retirement resolution request

Karen Benson has retired from Ingham County after serving 27 years as clerk/typist in the MSU Extension office. Please see the attached retirement resolution.

Thank you for your consideration.

Agenda Item 3

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING KAREN BENSON

WHEREAS, Karen Benson began her career with Ingham County on September 10, 1980 as a clerk/typist with the MSU Cooperative Extension Office; and

WHEREAS, for more than 27 years, Karen was the support staff person for MSU Extension personnel who provide educational services in the areas of nutrition and parenting to individuals, families and parents of Ingham County; and

WHEREAS, Karen retired from Ingham County on January 31, 2008.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Karen Benson for her many years of service to the County of Ingham.

BE IT FURTHER RESOLVED, that the Board of Commissioners wishes her continued success in all of her future endeavors.



COMMUNITY MENTAL HEALTH AUTHORITY
CLINTON • EATON • INGHAM

RECEIVED

JAN 2 2008

INGHAM COUNTY
CONTROLLER'S OFFICE

January 2, 2008

Dear Matthew,

Enclosed are two appraisals, as you have discussed with Robert Sheehan, for the property that CMH is interested in purchasing from the Ingham County Building Authority. One appraisal is for the building and land at 812 East Jolly Rd, Lansing; the second appraisal is for the plot of land just west of the 812 East Jolly site. We look forward to meeting with you and the parties necessary to complete this transaction (building authority, county commissioners) at a time and date that work for you. Thanks for you promptness.

Sincerely,

Pam Torres
Finance Director
517-346-8261

FINANCE

812 East Jolly Road, Suite 210, Lansing, MI 48910 • PHONE: 517/346-8200 • FAX: 517/346-8291

APPRAISAL OF:

A PROFESSIONAL OFFICE BUILDING
(THE COMMUNITY OF MENTAL HEALTH BUILDING)
AND EXCESS RESIDENTIAL LAND

LOCATED AT:

812 EAST JOLLY ROAD
LANSING, INGHAM
COUNTY, MICHIGAN

FOR:

MS. MEGAN K. REHM
REVIEW APPRAISER
JPMORGAN CHASE BANK, N.A.
APPRAISAL SERVICES GROUP (ASG)
MAIL CODE: OH1-1092
1111 POLARIS PARKWAY, FLOOR: 3K
COLUMBUS, OHIO 43240-2050

ASG FILE NO. OB2007-3576

BY:

PROFESSIONAL APPRAISAL SERVICES, INC.
1651 WEST LAKE LANSING ROAD
EAST LANSING, MICHIGAN 48823

EFFECTIVE DATE: NOVEMBER 14, 2007 - "AS IS"

DATE OF REPORT: NOVEMBER 27, 2007



PROFESSIONAL APPRAISAL SERVICES, INC.

Real Estate Appraisers & Consultants

Daniel F. Essa, MAI

November 27, 2007

Ms. Megan K. Rehm
Review Appraiser
JPMorgan Chase Bank, N.A.
Appraisal Services Group (ASG)
1111 Polaris Parkway, Floor: 3K
Columbus, Ohio 43240-2050

RE: Appraisal of a Professional Office Building (The Community of Mental Health Building) and Excess Residential Land, located at 812 East Jolly Road, Lansing, Ingham County, Michigan
ASG File No. OB2007-3576

Dear Ms. Rehm:

In response to your authorization, we have made a personal inspection of the above captioned property, conducted the required investigations, gathered the necessary data and analyzed the information with respect to the subject property, in order to form an opinion of the "As Is" Market Value of the Fee Simple Interest.¹

Based upon our investigations and analysis, as developed in the self-contained appraisal report that follows, it is opined that the "As Is" Market Value of the subject property and Excess Land, as of November 14, 2007, is as follows:

MARKET VALUE "AS IS" (PROFESSIONAL OFFICE ON 7.58 ACRES)
TEN MILLION FIVE HUNDRED TWENTY THOUSAND DOLLARS
\$10,520,000
MARKET VALUE "AS IS" (3.58 ACRES EXCESS RESIDENTIAL LAND)
ONE HUNDRED TWENTY THOUSAND DOLLARS
\$120,000

¹ At the time of inspection, the subject property was under contract for lease to the existing tenant; however, at the request of the Client, the subject property is being appraised as a Fee Simple Estate.

Mid-Michigan/Corporate Office
1001 West Lake Lansing Road
East Lansing, MI 48823-6337
Tel: (517) 333-9900
Fax: (517) 333-9963
Email: dlessa@pas-el.com

Metro Detroit Office
41700 Gardenbrook Road, Suite 100
Novi, MI 48375-1324
Tel: (248) 349-5555
Fax: (248) 349-5522
email: dgreig@pas-novi.com

Grand Rapids Office
977 Ada Place Drive SE
Grand Rapids, MI 49546-8412
Tel: (616) 942-4100
Fax: (616) 942-4104
email: skempf@pas-gr.com

Ms. Megan K. Rehm
November 27, 2007
Page Two,

In accordance with Standard 1-2 C (iv)², we have also estimated what we consider to be a reasonable exposure time for the subject property. After analyzing current market data, it is opined that the estimated exposure time for the subject property, at the estimated Market Value, as of November 14, 2007, is as follows:

One Year (12 Months)

Your attention is directed to the following self-contained appraisal report which, in part, forms the basis of our opinion. This report is subject to the Assumptions and Limiting Conditions that are an integral part of the stated value. This appraisal has been prepared in a manner that complies with the appraisal guidelines of **JPMorgan Chase Bank, N.A.**, the **Uniform Standards of Professional Appraisal Practice (USPAP)**, all professional standards and code of ethics of the **Appraisal Institute**, and all state and federal laws governing the real estate appraisal industry. *"In Michigan, appraisers are required to be licensed/certified and are regulated by the Michigan Department of Labor and Economic Growth, Licensing Division, P. O. Box 30018, Lansing, MI 48909."* All individuals who sign this report are licensed in the state of Michigan as Certified General Real Estate Appraisers.

We appreciate this opportunity to be of service to you in the preparation of the following report.

Respectfully submitted,

PROFESSIONAL APPRAISAL SERVICES, INC.



Daniel F. Essa, MAI, LL.M., J.D.
Certified General Real Estate Appraiser
State of Michigan (ID#1201001525)



D. Lee England, J.D.
Certified General Real Estate Appraiser
State of Michigan (ID #1201069610)

² See Standards Rule 1-2© (USPAP 2006, page 17,23), Statement on Appraisal Standards No. 6 (USPAP 2006, page 90), as well as Advisory Opinion AO-7 (USPAP 2006, page 128).



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
LANSING

ISMAEL AHMED
DIRECTOR

January 30, 2008

Mark Thomas, Chairperson
Ingham County Board of Commissioners
Box 319
Mason, Michigan 48854

Dear Commissioner Thomas:

Your 2007-08 annual plan and budget for Child Care Fund expenditures is approved for state reimbursement in the amount of \$7,740,276.58. This amount is 50% of your county's gross annual plan and budget which is \$15,480,553.15.

Act 87, P.A. 1978 prohibits the state from reimbursing county Child Care Fund expenditures which exceed a county's approved budget. Child Care Fund policy prohibits reimbursement of capital, rental, lease and certain equipment and repair cost. If your expenditures exceed your original approved budget of \$15,480,553.15, it will be necessary to submit a new/approved budget no later than September 1, 2008, with all three required signatures to be eligible for reimbursement for expenditures in excess of the original approved budget. Failure to comply with this requirement will result in state reimbursement being limited to authorized budget.

Reimbursement for In-Home Care and Basic Grant will only be made up to the amount approved for individual service components. Each county is responsible for monitoring their expenditures and notifying this office of changes, adjustments or increases to assure reimbursement. Failure to comply with these requirements (which are detailed in the Annual Plan and Budget Guidelines) will result in forfeiture of entitlement to state reimbursement.

The following In-Home Care components are authorized:

<u>Title</u>	<u>Administrative Unit</u>	<u>Gross Expenditures</u>
Community Service/Aftercare/Truancy	Court	\$ 813,838.00
Juvenile Assessment Center	Court	\$ 230,349.00
MSU Diversion	Court	\$ 169,639.00
Sexual Offenders Program	Court	\$ 203,537.00
Intensive Neglect Services/Family Supp.Serv.	Court	\$1,193,888.00
In-Home Detention	Court	\$ 237,142.00
Intensive Probation Services	Court	\$1,011,014.00
Day Treatment Program	Court	\$ 631,590.00
Community Programs/Services	Court	\$ 603,328.00
Impact Program	Court	\$1,395,265.00
Impact	DHS	\$ 233,396.00
In Home Psychological Services	DHS	\$ 62,007.00

The following Basic Grant components are authorized:

<u>Title</u>	<u>Administrative Unit</u>	<u>Gross Expenditures</u>
N/A		

Mark Thomas, Chairperson
January 30, 2008
Page 2

In order to assure full annual reimbursement for costs of approved Basic Grant and In-Home Care Services, it will be necessary to report all expenditures and/or costs incurred for the month of September, and any prior months within the fiscal year, on the September report. In-Home Care & Basic Grant expenditures are not to be carried to fiscal year 2008 or they will be charged against the new fiscal year amount approved for reimbursement.

Act 87, P.A. 1978, also restricts reimbursement for In-Home Care to programs that are alternatives to out-of-home institutional or foster care. Basic Grant expenditures must meet established qualifying criteria.

Child Care Fund policies, including expenditure classification, reporting requirements, and In-Home Care and Basic Grant program requirements are contained in the Child Care Fund Handbook and the Annual Plan and Budget Guidelines. Copies of each are available upon request.

It is important that you fully understand the policies and requirements and that you remain in full compliance. County expenditures that do not meet classification definitions or program requirements are not eligible for state reimbursement. If upon review or audit it is found non-reimbursable payments were made, repayment shall be required.

The Agency acknowledges the county's written confirmation to follow its formal contract approval process as specified in the amended Annual Plan and Budget Guidelines. The Agency neither assumes the authority to approve county contracts nor opens itself to liability arising from them. All contract documents must be kept on file in the county and be made available at the time of fiscal audit.

Any claim for state monies from the Child Care Fund to cover expenditures incurred between October 1, 2007 and September 30, 2008, will signify your acceptance of the terms of this approval letter.

If you have any questions or concerns regarding this letter, please contact me at (517) 335-3489.

Sincerely,



Kurt Warner, Acting Director
Bureau of Juvenile Justice

cc: The Honorable Janelle A. Lawless, Family Court Judge, Ingham County
Susan Hull, Director, Ingham County DHS
Keith Schafer, Child Care Fund/Chargeback Unit
Janie Ross, Child Care Fund Specialist
Child Care Fund File