

CHAIRPERSON
DEBBIE DE LEON

VICE-CHAIRPERSON
DALE COPEEDGE

VICE-CHAIRPERSON PRO-TEM
RANDY SCHAFFER

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
LAURA DAVIS
BRIAN McGRAIN
ANDY SCHOR
STEVE DOUGAN
DONALD VICKERS

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, MAY 18, 2009 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [May 4, 2009](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Discussion - Executive Order Budget Reductions - Medical Care Facility Director, Susan O'Shea
2. Health Department and MSU Extension Office - Resolution to Authorize the Acceptance of a Support Grant from the Corporation for National and Community Services for Additional Funding for the [Vista Coordinator](#)
3. Health Department
 - a. Resolution to Authorize [Amendment #3](#) to the 2008-2009 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health
 - b. Resolution to Amend the [Child Care Provider](#) Training Agreement with the Michigan 4C Association
 - c. Resolution to Authorize an Amendment to Extend the [Resource and Referral](#) Agreement with the Michigan 4C Association
4. Board Referral - Letter from the Michigan Department of Community Health Conferring the Michigan Local Public Health Accreditation Commission's [Accreditation Status](#) to the Ingham County Health Department

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

HUMAN SERVICES COMMITTEE

May 4, 2009

Minutes

Members Present: Laura Davis, Brian McGrain, Andy Schor, Steve Dougan, Donald Vickers and Board Chairperson DeLeon

Members Absent: Todd Tennis

Others Present: Jared Cypher, Jason Fournier, Randy Rausch, Dr. Sienko (via telephone), Vince Dragonetti and other

The meeting was called to order by Vice Chairperson Davis at 7:08 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the April 20, 2009 Minutes

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. VICKERS, TO APPROVE THE APRIL 20, 2009 MINUTES AS AMENDED. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Tennis and Comm. Schor

The Minutes were amended as follows:

Page 2, third paragraph: Comm. Dougan stated he is comfortable to add this position since the funds are not from the General Fund budget.

“Comm. Dougan stated he is comfortable to add this position *because it isn't a full-time, permanent County position.*”

Additions to the Agenda: None

Limited Public Comment: None

(Comm. Schor arrived at 7:11 p.m.)

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Human Services
 - b. Resolution Honoring Van Le
 - c. Resolution Honoring Ronald Uken

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Tennis

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Tennis

1. Health Department
 - b. Swine Flu Update – Dr. Dean Sienko

Mr. Cypher informed the Committee that Dr. Sienko is at the CDC in Atlanta, Georgia. H will update the Committee via telephone conference.

Dr. Sienko stated unless something happened today, there are no confirmed Swine Flu cases in Ingham County. The Flu is spreading in other Michigan counties. Dr. Sienko further stated he suspects it's just a matter of time before there is a confirmed case in this County. Currently, there are 286 confirmed cases across the country. Dr. Sienko further said it's expected there will be confirmed cases in every state soon.

Dr. Sienko stated he will meet with school officials on May 7, 2009 to discuss this issue. He then stated the MDC has modified its recommendation to close a school for seven days, not fourteen days. Dr. Sienko further stated public and private schools should contact the Health Department before they close their schools. The Health Department will look at how many students are sick, how long they have been sick, and if there are any confirmed flu cases in a specific school before it makes its recommendation.

Comm. Schor asked if the Health Department is sending information to the schools or if the Department is waiting for the schools to contact them. He then stated his children's daycare school closed last Friday. Comm. Schor said he believes this was a knee-jerk reaction to a sick child. The daycare school closed before contacting the Health Department. Dr. Sienko said the Health Department sent information regarding the Swine Flu to the schools about one week ago. He then stated he held an informational conference in Conference Room A last Monday. The conference room was full. The Health Department has also been working with the local hospitals, 911 Center, etc.

Dr. Sienko said the Health Department keeps its website update to date regarding the Swine Flu. The Department's goal is to keep stakeholders and communities at large up to date on this matter.

Board Chairperson DeLeon asked Dr. Sienko to add the Board of Commissioners to his email list to receive his Flu updates.

Vice Chairperson Davis said the flu incubates for six days. If this is the case, why should the schools close for only seven days? Dr. Sienko said the determination to close schools should be based on each school's situation. The CDC said the incubation period is two to five days. The infection period lasts for about seven days.

Dr. Sienko stated he appreciates this Committee's support on this matter and other matters in the past. He also said he will work closely with school officials before they close their schools.

- a. Presentation – Martha Bibbs and Barbara Mason, Community Partnership with the Black Child and Family Institute

Dr. Fournier stated Ms. Bibbs and Ms. Mason are not present this evening. He also said he is not prepared to present their information to this Committee. Dr. Fournier said he is present to address questions from this Committee. He will do his best to explain this matter to the Committee.

Dr. Fournier said the BCFI is going to develop a new BCFI facility near Pleasant Grove and Holmes Street. This will be a multi-use facility. The Institute approached the Ingham County Health Department, Sparrow and MSU to present the possibility of them leasing space at the new facility.

Dr. Fournier said the Health Department has discussed the feasibility of leasing space at the facility. The Department looked at the direct community need for medical services in that area. This is a federally underserved medical area. Approximately 4,000 who people live in this area would qualify for services and another 1,400 people in this area are at or below the federal poverty level.

People living in the Pleasant Grove/Holmes Street area currently have to travel to the Human Services Building to receive services. A person traveling by CATA to the HSB would need to two bus transfers to reach this destination. Dr. Fournier said the Department's health services at the new facility would be done in conjunction with Sparrow's residency program. The Health Department will consolidate some of its services, such as dental services, at the new facility. The Department secured approximately \$100,000 in funding for this consolidation.

Dr. Fournier said the Health Department first notified the Board of Commissioners about this issue about nine to ten months ago.

Comm. Dougan requested clarification about the location of the new facility. Dr. Fournier said the facility will be located farther east from the existing businesses in that area and will be on the north side of the street. The facility will be near the Ingham County Family Center. Comm. Dougan asked about the size of the new facility. Dr. Fournier said the Health Department and Sparrow will need approximately 8,000 to 10,000 square feet. This will be separate from the main BCFI facility but on the same property. Dr. Fournier also stated MSU is committed to having a presence on this site.

2. Human Services Committee
 - a. Resolution Supporting Adequate State Funding to Hold Counties Harmless from the Department of Human Services Lawsuit Settlement Agreement

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION SUPPORTING ADEQUATE STATE FUNDING TO HOLD COUNTIES HARMLESS FROM THE DEPARTMENT OF HUMAN SERVICES LAWSUIT SETTLEMENT AGREEMENT.

Mr. Rausch explained the national nonprofit organization Children's Rights filed a class action lawsuit against the State of Michigan. The lawsuit alleged that systemic problems in Michigan's child welfare system have harmed children placed in the State's custody. In an effort to avert a civil trial, the two parties finalized a settlement agreement.

Mr. Rausch stated the State agreed to the settlement even though it would cost Counties through the Child Care Fund. The most expensive piece of this settlement to the Counties has to do with the placement of juveniles with relatives. The settlement requires DHS to license relatives as foster care providers. This will move those children into the County's Child Care Fund.

Currently, the County has 241 kids living with their relatives. Twelve of those homes have been licensed. The administrative pay rate increase is \$10 per day per child effective June 1, 2009.

Mr. Rausch further explained that preliminary cost estimates from the Ingham County DHS indicates the additional requirements of the settlement could cost an additional \$600,000 to \$1.1 million next year. This will result in additional costs of \$300,000 to \$500,000 for Ingham County through the Child Care Fund.

Mr. Rausch said Angel House is taking a big hit as a result of this settlement. He will meet with Judges tomorrow to notify them to stop ordering kids into Angel House due to the increased cost to the County.

Mr. Rausch also informed the Committee that CPS investigations have increased due to the current economic situation. The Court has received 900 referrals and approximately 118 of those referrals have been placed into care. The goal is to keep youths in their homes.

Comm. Schor requested clarification regarding the language in the Resolution to "hold counties harmless." Mr. Rausch explained the State mandated the Counties to supply services to the children. Mr. Cypher said the State has not supplied the financial details to meet this mandate. Once this information is supplied, he will forward same to this Committee.

Comm. Schor stated he wants to know the financial plan for Ingham County. Mr. Cypher said that information is not available as of this date. MAC thought this matter was important enough to proceed with this Resolution. He also said the settlement will leave the County with a hole in its budget.

Board Chairperson DeLeon said the MAC conference held a workshop on this matter recently. MAC is trying to gather information regarding the impact and cost impact for the Counties before it goes back to the table with the State. MAC will notify the State of the unintended consequences to the Counties of this settlement. Board Chairperson DeLeon also said she hopes this matter is resolved before it deeply hurts the Counties.

Vice Chairperson Davis asked Mr. Rausch about the Title IV-E cases. Mr. Rausch explained the Title IV-E cases are half funded by the County. Efforts are being made to make as many kids as possible Title IV-E eligible to reduce the costs to the County.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Tennis

3. Controller's Office – Discussion: Updating Various Fees for County Services

Mr. Cypher said this item is for discussion this evening. The Committee will vote on the Resolution at its next meeting. He then stated when the Board of Commissioners adopted Resolution #02-155, setting various fees for County services, the Controller's Office was directed to annually review the fees and to recommend adjustments. This review has been completed. Mr. Cypher explained the process for determining the proposed fees. Once the fees are approved, they will be built into the budget.

Comm. Vickers said he took issue with the Point of Sale fees three or four years ago. He then asked where the County stands on this situation. Comm. Vickers asked if the County could lose one of the positions since home sales are down. Mr. Cypher said he is not familiar with the staffing issues as they relate to this matter.

Comm. Vickers said he is also concerned with the sewage issue. The well and perk test costs are very high. This is a total out-county fee. The County levies taxes to charge fees. Comm. Vickers stated he will vote against this item at the next meeting due to his concerns.

Comm. Dougan said there are several items under the Human Services items with \$0 revenue. Mr. Cypher said increased revenue is based on units of service provided. The number of services may be negligible or staff is waiting for additional information from the Health Department before making a recommendation.

Comm. Schor said he would like to know why the County will not receive 100% of the costs for items with \$0 additional revenue. He then said some of the items with \$0 additional revenue are indigent related and the County subsidizes those costs. Comm. Schor said he would also like to know why some of the fixed food establishment fee recoveries are not 100%. He then stated he knew these answers last year but has forgotten. Mr. Cypher stated he would provide the answers to this Committee's questions at its next meeting.

Comm. McGrain stated it makes sense to increase fees in order to decrease the County's subsidy.

Announcements

Comm. McGrain reminded the Committee of the Ingham County Youth Art Show to be held at the Ingham County Family Center on Thursday, May 7, 2009 from 4:30 p.m. until 6:00 p.m.

Vice Chairperson Davis thanked the Ingham County Drain Commissioner for acting quickly to address a near drowning situation in her neighborhood. She explained a youth almost drowned in a retention pond recently. The Drain Commissioner drained this pond within two days of the near accident.

Public Comment: None

The meeting adjourned at 7:59 p.m.

Respectfully submitted,

Debra Neff

RESOLUTION STAFF REVIEW

DATE May 7, 2009

Agenda Item Title: Resolution to Authorize the Acceptance of a Support Grant from the Corporation for National and Community Services for Additional Funding for the VISTA Coordinator

Submitted by: Health Department and MSU Extension Office

Committees: LE____, JD____, HS_ X_, CS_ X_, Finance_ X

Summary of Proposed Action:

This resolution accepts a support grant from the Corporation for National and Community Services to be used to enhance the wage of the VISTA Coordinator to reflect a 33% increase in VISTA placements.

The project is coordinated by a temporary employee in the MSU Extension Office. The coordinator works closely with the host organization to develop work plans for the VISTA, assists them in recruiting, screening, selecting and hiring the VISTA. The employee provides training opportunities for the VISTAs as well as troubleshooting and resource development. The coordinator's wage has been \$21.59 since 2007. As a temporary employee, there are no health benefits, paid vacations or sick time. The wage, FICA and Worker's Compensation costs are covered by a grant from the Corporation for National and Community Services (CNCS) of \$25,000 and \$27,897 of Community Development funds in the MSU Extension budget.

Financial Implications:

This \$14,000 support grant is to be used specifically to increase the wage of the project coordinator. The intention is to increase the coordinator's wage to reflect the increased workload due to the expanded number of placements in the Lansing project. It cannot be used to reduce the County's current contribution to wages. The time period of this award is April 1, 2009 through September 30, 2010. This award, spread over eighteen months, results in an hourly increase of \$4.49 per hour.

The acceptance of this grant does not obligate Ingham County to continue to fund the VISTA project beyond the existing contract ending date of December 31, 2009, nor to continue the increased wage beyond the end date of the supplemental grant of September 30, 2010. If the current VISTA Memorandum of Agreement is not renewed, the remaining balance of the support grant would be returned to the Corporation.

Other Implications: None.

Staff Recommendation: MJM___ JN ___ TL ___ TM___ JC X
Staff recommends approval of the resolution.

ADOPTED - NOVEMBER 25, 2008
Agenda Item No. 25

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE CONTINUATION OF A MEMORANDUM OF AGREEMENT AND GRANT FROM THE CORPORATION FOR NATIONAL AND COMMUNITY SERVICES

RESOLUTION #08-321

WHEREAS, the Ingham County Board of Commissioners has identified a priority to support the neighborhood network centers and uses the budgets of the Health Department and the Ingham County MSU Extension Office as the principal vehicles of support; and

WHEREAS, Resolution #06-333 authorized a Memorandum of Agreement with the Corporation for National and Community Services (CNCS) for the purpose of providing Ingham County with up to thirteen (13) America Corps*VISTA members to perform volunteer service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social, and environmental problems; and

WHEREAS, Resolution #06-333 authorized that the Memorandum of Agreement for the period December 10, 2006 through December 8, 2007; and

WHEREAS, Resolution #07-307 authorized that the Memorandum of Agreement for the period October 1, 2007 through September 30, 2008; and

WHEREAS, the Health Officer and the Ingham County MSU Extension Director have recommended that the Board of Commissioners authorize the continuation of the Memorandum of Agreement with the CNCS and accept a \$25,000 grant.

THEREFORE BE IT RESOLVED, that a continuation of the Memorandum of Agreement and Grant from the corporation for national and community services be authorized, for the period October 1, 2008 through September 30, 2009, with the Health Department acting as fiduciary on behalf of the Power of We Consortium.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Grant from the CNCS of \$25,000 for the period October 1, 2008 through September 30, 2009, for the purpose of supporting a coordinator of VISTA volunteers assigned to Ingham County sites.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the transfer of \$25,000 from the Health Fund to the 2008 Budget of Ingham County MSU Extension to cover the employment costs of the VISTA Project Coordinator.

BE IT FURTHER RESOLVED, that the Controller is authorized to amend the 2009 Health Department and Ingham County MSU Extension Budgets to implement this resolution.

ADOPTED - NOVEMBER 25, 2008
Agenda Item No. 25

RESOLUTION #08-321

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Memorandum of Understanding and any documents associated with the grant after review by the County Attorney.

HUMAN SERVICES: Yeas: Schor, Bahar-Cook, Hertel, Soule, Severino, Dougan
Nays: None **Absent:** None **Approved 11/17/08**

COUNTY SERVICES: Yeas: Nolan, De Leon, Copedge, Grebner, Severino
Nays: None **Absent:** Soule **Approved 11/18/08**

FINANCE: Yeas: Grebner, Hertel, Celentino, Schor, Dougan
Nays: None **Absent:** Weatherwax-Grant **Approved 11/19/08**

MEMORANDUM

TO: Human Services Committee
County Services Committee
Finance Committee

FROM: Dean Sienko, M.D., Health Officer
Randy Bell, Ingham MSU Extension

DATE: May 7, 2009

Since October 2006, the Power of We Consortium, with the Health Department as the Grantee, has operated a very successful Volunteers in Service to America (VISTA) project in Lansing. There are presently 13 organizations with a VISTA placement. These are: Eastside Community Action Center, Franklin Street Community Housing Corporation, Gateway Community Services, Haven House, Lansing Teen Challenge, North Neighborhood Center, NorthWest Initiative, Old Town Commercial Association, Reach Studio Art Center, Refugee Development Center, South Lansing Community Development Association, South Side Community Coalition and The Garden Project. Additionally, our project is in line for an increase of up to six additional placements in 2009.

The project is coordinated by a temporary employee in MSU Extension. The coordinator works closely with the host organization to develop work plans for the VISTA, assists them in recruiting, screening, selecting and hiring the VISTA. She provides training opportunities for the VISTAs as well as troubleshooting and resource development. The coordinator's wage has been \$21.59 since 2007. As a temporary employee, there are no health benefits, paid vacations or sick time. The wage, FICA and Worker's Compensation costs are covered by a grant from the Corporation for National and Community Services (CNCS) of \$25,000 and \$27,897 of Community Development funds in the MSU Extension budget.

Recently, we were notified by CNCS that we have been awarded a \$14,000 support grant to be used *specifically to increase the wage of the project coordinator*. In discussions with Detroit Office Director, Evan Albert, I learned that their intention is to increase the coordinator's wage to reflect the increased workload due to the expanded number of placements in the Lansing project. It cannot be used to reduce the County's current contribution to wages. The time period of this award is April 1, 2009 through September 30, 2010. This award, spread over eighteen months, results in an hourly increase of \$4.49 per hour.

We recognize that this generous offer from CNCS presents a bit of a dilemma. It is a substantial wage increase during a time when others' wages are not substantially increasing. At the same time, it recognizes the increasing demands on the coordinator since the program will be expanding by up to 30%. Additionally, there has been no increase in the coordinator's wage since the position was established in 2006.

We are not obligating the County to the increased wage beyond September 30, 2010, nor are we asking for a commitment beyond the 2009 budget year. The employee will be counseled that the wage would return to its original level after September 30, 2010 unless the CNCS awards additional funding to sustain the higher wage.

The VISTA project helps the Board of Commissioners accomplish three of its long term objectives. VISTAs provide expanded capacity to community-based organizations that are:

- Fostering economic well being
- Assisting in meeting basic needs
- Fostering appropriate youth development

Also, four neighborhood network centers, of which you support their efforts, are VISTA placement sites.

We recommend that you approve the Agreement between the Ingham County Health Department and the Corporation for National and Community Service to accept the support grant for the VISTA Coordinator.

Agenda Item 2

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF A SUPPORT GRANT FROM THE CORPORATION FOR NATIONAL AND COMMUNITY SERVICES FOR ADDITIONAL FUNDING FOR THE VISTA COORDINATOR

WHEREAS, the Ingham County Board of Commissioners has identified a priority to support the neighborhood network centers and uses the budgets of the Health Department and the Ingham County MSU Extension Office as the principal vehicles of support; and

WHEREAS, Resolution #06-333 authorized a Memorandum of Agreement with the Corporation for National and Community Services (CNCS) for the purpose of providing Ingham County with up to thirteen (13) America Corps*VISTA members to perform volunteer service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social, and environmental problems; and

WHEREAS, VISTAs provide expanded capacity to community-based organizations that are engaged in work that helps meet Ingham County's long-term goals of fostering economic well being, assisting in meeting basic needs and fostering appropriate youth development; and

WHEREAS, Resolution #06-333 authorized that the Memorandum of Agreement for the period December 10, 2006 through December 8, 2007; and

WHEREAS, Resolution #07-307 authorized that the Memorandum of Agreement for the period October 1, 2007 through September 30, 2008; and

WHEREAS, Resolution #08-321 authorized that the Memorandum of Agreement for the period October 1, 2008 through September 30, 2009; and

WHEREAS, the CNCS has awarded the Ingham County Health Department a support grant in the amount of \$14,000 to be used to "enhance the wage of the VISTA Coordinator to reflect a 33% increase in VISTA placements"; and

WHEREAS, the Health Officer and the Ingham County MSU Extension Director have recommended that the Board of Commissioners accept the \$14,000 support grant.

THEREFORE BE IT RESOLVED, that the \$14,000 support grant is accepted for the period April 1, 2009 through September 30, 2010 with the Health Department acting as fiduciary on behalf of the Power of We Consortium.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of a support grant from the CNCS of \$14,000 for the period April 1, 2009 through September 30, 2010, for the purpose of increasing the wage of the VISTA Coordinator by \$4.49 per hour, retroactive to April 1, 2009.

BE IT FURTHER RESOLVED, the acceptance of this grant does not obligate Ingham County to continue to fund the VISTA project beyond the existing contract ending date of December 31, 2009, nor to continue the increased wage beyond the end date of the supplemental grant of September 30, 2010.

BE IT FURTHER RESOLVED, if the current VISTA Memorandum of Agreement is not renewed, the remaining balance of the support grant would be returned to the Corporation.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the transfer of \$14,000 from the Health Fund to the 2009 Budget of the Ingham County MSU Extension Office to cover the employment costs of the VISTA Project Coordinator.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the 2009 Health Department and the Ingham County MSU Extension Office Budgets to implement this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Memorandum of Understanding and any documents associated with the grant after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE May 7, 2009

Agenda Item Title: Resolution to Authorize Amendment #3 to the 2008-2009 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health

Submitted by: Health Department

Committees: LE____, JD____, HS_ X_, CS____, Finance_ X__

Summary of Proposed Action:

This resolution authorizes Amendment #3 of the 2008-2009 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH). The CPBC Agreement is the annual process whereby the MDCH transmits State and Federal funds to Ingham County to support public health programs. The funds come with terms and conditions. The CPBC Agreement establishes the funding levels and the terms and conditions. The Board of Commissioners authorized the 2008-2009 Agreement in Resolution No. #08-237.

Financial Implications:

Amendment #3 will increase the budget for Comprehensive Local Health Services from \$4,831,569 to \$4,883,194 for a net increase of \$51,625. The Amendment makes the following specific changes in the budget:

1. Funding to support Childhood Lead Poisoning Prevention: an increase of \$7,000.
2. Children's Special Healthcare Services: an increase of \$44,625.

Other Implications:

The Amendment also revises sections of the Agreement:

- A. It adds a requirement for enhanced primary lead poisoning prevention activities. These activities are to be focused on housing risks and educating families about lead poisoning. Performance measures are established for these activities. Disease Control staff are confident they can attain the program targets with the enhanced funding.
- B. It requires the Health Department to have at least a .25 FTE nurse assigned to Children's Special Health Care Services. The Health Department meets this requirement because it has a 1.0 FTE nurse assigned to Children's Special Health Care Services. (CSHCS).

Staff Recommendation: MJM__ JN __ TL __ TM__ JC X

Staff recommends approval of the resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A 2008-2009 AGREEMENT WITH THE MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH FOR THE DELIVERY OF PUBLIC
HEALTH SERVICES UNDER THE COMPREHENSIVE PLANNING, BUDGETING
AND CONTRACTING (CPBC) PROCESS**

RESOLUTION #08-237

WHEREAS, the responsibility for protecting the public health is a shared responsibility between the State and county governments in Michigan; and

WHEREAS, the Michigan Department of Community Health and Ingham County have historically entered into contracts to clarify the role and responsibility of each party in protecting the public health; and

WHEREAS, the Michigan Department of Community Health is in the process of establishing tentative grant funding levels for 2008-2009, and these funding levels are included in the Health Department's 2009 budget request; and

WHEREAS, the Michigan Department of Community Health has proposed a 2008-2009 Agreement for the delivery of public health services under the Comprehensive, Budgeting and Contracting (CPBC) process to clarify roles and responsibilities, including funding relationships; and

WHEREAS, the Health Officer recommends that the 2008-2009 CPBC Agreement be authorized and executed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a 2008-2009 Agreement with the Michigan Department of Community Health for the delivery of public health services under the Comprehensive Planning, Budgeting and Contracting Process.

BE IT FURTHER RESOLVED, that the period of the Agreement shall be October 1, 2008 through September 30, 2009.

BE IT FURTHER RESOLVED, that the scope of services included in this Agreement shall include Local Public Health Operations, and several categorical public health programs identified in the attachments to the Agreement.

RESOLUTION #08-237

BE IT FURTHER RESOLVED, that approximately \$4.7 million of state/federal funds will be made available to Ingham County through the CPBC Agreement, and that Ingham County's contribution to expenditures associated with the Agreement and budget shall not exceed levels appropriated in the County's 2009 Budget for these purposes.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes subcontracts for the period October 1, 2008 through September 30, 2009 with specialty physicians, laboratories, and health care institutions and other service providers necessary to implement the Breast and Cervical Cancer Control Program in Clinton,

Gratiot, Ingham, Jackson, Livingston, Oakland and Washtenaw Counties, which is a program included in the CPBC Agreement.

BE IT FURTHER RESOLVED, that service contracts are authorized with the following list of providers to support outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medicaid Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medicaid Services
- Referral, Coordination and Monitoring of Medicaid Services
- Medicaid-Specific Training on Outreach Eligibility and Services
- Arranging for Medicaid-related Transportation and Provision of Medicaid-related Translation

These service contracts braid together requirements and funds from multiple sources including the County, W. K. Kellogg Foundation and Medicaid Administration (Federal Share). The braided service contracts shall be authorized up to the amounts identified below for the period October 1, 2008 through September 30, 2009:

- Allen Neighborhood Center \$122,196 (\$109,038 for outreach; \$13,158 for Planning/Coordination to strengthen social safety net in the community)
- NorthWest Initiative \$122,196 (\$109,038 for outreach; \$13,158 for Planning/Coordination to strengthen social safety net in the community)
- Carefree Clinic \$20,000
- Baker Donora Center \$81,400
- South Lansing Community Development Association \$26,265
- South Side Community Coalition \$109,038
- Capital Area Community Services \$4,000
- Child Abuse Prevention Services \$55,000

ADOPTED - AUGUST 26, 2008
Agenda Item No. 36

RESOLUTION #08-237

- Catholic Charities St. Vincent Home \$137,000
- Cristo Rey \$65,000
- Family and Community Development Services \$94,000
- Greater Lansing African American Health Institute \$67,320
- School Community Health Alliance of Michigan \$1,212,513

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Agreement, contracts and subcontracts after review by the County Attorney.

HUMAN SERVICES: Yeas: Schor, Bahar-Cook, Hertel, Soule, Severino, Dougan
Nays: None **Absent:** None **Approved 8/18/08**

FINANCE: Yeas: Grebner, Hertel, Weatherwax-Grant, Celentino, Schor, Dougan
Nays: None **Absent:** None **Approved 8/20/08**

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean Sienko, M.D. Health Officer

Date: May 5, 2009

Subject: CPBC Agreement Amendment #3 for 2008-2009

This is a recommendation to authorize Amendment #3 of the 2008-2009 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH). The CPBC Agreement is the annual process whereby the MDCH transmits State and Federal funds to Ingham County to support public health programs. The funds, of course, come with terms and conditions. The CPBC Agreement establishes the funding levels and the terms and conditions. The Board of Commissioners authorized the 2008-2009 Agreement in Resolution No. #08-237.

The CPBC Agreement is regularly amended to adjust funding levels and clarify terms and conditions. Amendment #3 will increase the budget for Comprehensive Local Health Services from \$4,831,569 to \$4,883,194 for a net increase of \$51,625. The Amendment makes the following specific changes in the budget:

- 1, Funding to support Childhood Lead Poisoning Prevention: an increase of \$7,000.
- 2, Children's Special Healthcare Services: an increase of \$44,625.

The Amendment also revises sections of the Agreement:

- A. It adds a requirement for enhanced primary lead poisoning prevention activities. These activities are to be focused on housing risks and educating families about lead poisoning. Performance measures are established for these activities. Disease Control staff are confident they can attain the program targets with the enhanced funding.
- B. It requires the Health Department to have at least a .25 FTE nurse assigned to Children's Special Health Care Services. The Health Department meets this requirement because it has a 1.0 FTE nurse assigned to CSHCS.

I recommend that the Board of Commissioners adopt the attached resolution and that the Controller is authorized to amend the Health Department's 2009 Budget in order to implement this resolution.

c: John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #3
TO THE 2008-2009 COMPREHENSIVE PLANNING,
BUDGETING AND CONTRACTING AGREEMENT WITH
THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

WHEREAS, the responsibility for protecting the public health is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Community Health (MDCH) and Ingham County have historically entered into contracts to clarify the role and responsibility of each party in protecting the public health; and

WHEREAS, the MDCH and Ingham County have entered into a 2008-2009 Agreement for the delivery of public health services under the Comprehensive Planning, Budgeting and Contracting (CPBC) process to clarify roles and responsibilities, including funding relationships, authorized by Resolution #08-237; and

WHEREAS, the MDCH has proposed an amendment to the 2008-2009 CPBC to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #3 to the 2008-2009 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH).

BE IT FURTHER RESOLVED, that the Amendment shall: 1) Revise information in Attachment I – Annual Budget Instructions; 2) Add/revise information in Attachment III – Program Specific Assurances and Requirements; and 3) Incorporate Attachment IV – Funding Reimbursement Matrix as Revised for the Local Public Health Operations (LPHO) and categorical budget detail, output measures and performance reimbursement criteria.

BE IT FURTHER RESOLVED, that the net adjustment in the total amount of CPBC funding shall be an increase of \$51,625 from \$4,831,569 to \$4,883,194 which includes: 1. Funding to support Childhood Lead Poisoning Prevention an increase of \$7,000; 2. Children’s Special Health Care Services an increase of \$44,625.

BE IT FURTHER RESOLVED, that the Amendment also revises sections of the Agreement which include: A. It adds a requirement for enhanced primary lead poisoning prevention activities and established performance measures for these activities; and B. It requires the Health Department to have at least a .25 FTE nurse assigned to Children's Special Health Care Services. The Health Department meets this requirement because it has a 1.0 FTE nurse assigned to Children's Special Health Care Services (CSHCS).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2009 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Amendment after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE May 7, 2009

Agenda Item Title: Resolution to Amend the Child Care Provider Training Agreement with the Michigan 4C Association

Submitted by: Health Department

Committees: LE____, JD____, HS_ X_, CS____, Finance_ X__

Summary of Proposed Action:

This resolution authorizes an amendment to extend the Child Care Provider Training Agreement with the Michigan Community Coordinated Child Care Association (MI 4C) to extend the provision of child care provider recruitment and training services from October 1, 2008 through September 30, 2009.

Financial Implications:

The Michigan 4C Association will reimburse Ingham County for up to \$76,000 during the entire twelve (12) month period of the amendment to the Agreement for expenses related to the scope and units of service. The funds provided through this grant are included in the Health Department's 2009 budget.

Other Implications: None.

Staff Recommendation: MJM___ JN___ TL___ TM___ JC_ X__

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean G. Sienko, M.D., Health Officer

Date: May 4, 2009

Subject: Resolution to Authorize an Amendment to Extend the Child Care Provider Training Agreement with the Michigan Community Coordinated Child Care Association (MI 4C)

Resolution 07-203 authorized a Child Care Provider Training Agreement between Ingham County and the Michigan Community Coordinated Child Care Association (MI 4C) during the time period of October 1, 2007 through September 30, 2008 to provide child care provider recruitment and training services. Resolution 08-261 authorized an amendment to the Agreement to extend services from October 1, 2008 through March 31, 2009.

The Michigan 4C has proposed a new amendment to the Agreement to extend services through September 30, 2009. In order for local 4C offices to carry forward any unspent funds from the period of October 1, 2008 through March 31, 2009, the Michigan 4C requires that the new amendment cover the entire time period of October 1, 2008 through September 30, 2009. The OYC had less than \$7,000 in unspent funds as of March 31st.

For many years, the MI4C has helped fund the Office for Young Children through referral, training and other service agreements. The Michigan 4C acts as the fiduciary agency for the Child Care Provider Training grant on behalf of the Michigan Early Childhood Investment Corporation (ECIC).

The Health Department's 2009 budget anticipates a continuation of Michigan 4C services and funding.

This is a recommendation to authorize an amendment to the Child Care Provider Training Agreement to allow Ingham County OYC to provide services through September 30, 2009. The Michigan 4C Association shall reimburse Ingham County for up to \$76,000 during the entire twelve (12) month period of the amendment to the Agreement for expenses related to the scope and units of service. The funds provided through this grant are included in the Health Department's 2009 budget.

I recommend that the Board of Commissioners adopt the attached resolution and authorize a second amendment to the Child Care Provider Training Agreement with the Michigan Community Coordinated Child Care Association for the period of October 1, 2008 through September 30, 2009.

Attachment

c: John Jacobs w/ attachment
Laura Peterson w/ attachment
Barbara Monroe w/ attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE
CHILD CARE PROVIDER TRAINING AGREEMENT
WITH THE MICHIGAN 4C ASSOCIATION**

WHEREAS, Resolution #07-203 authorized a Child Care Provider Training Agreement between Ingham County and the Michigan Community Coordinated Child Care Association (MI 4C) during the time period of October 1, 2007 through September 30, 2008, to provide child care provider recruitment and training services in Ingham, Clinton, Eaton and Shiawassee Counties; and

WHEREAS, Resolution #08-261 authorized an amendment to the Agreement to extend services from October 1, 2008 through March 31, 2009; and

WHEREAS, the Michigan 4C has proposed a new amendment to the Agreement to extend services through September 30, 2009; and

WHEREAS, the new amendment will cover the entire time period of October 1, 2008 through September 30, 2009; and

WHEREAS, the Michigan Community Coordinated Child Care (4C) Association acts as the fiduciary agent for the Michigan Early Childhood Investment Corporation; and

WHEREAS, the Michigan 4C Association shall reimburse Ingham County for up to \$38,000 during the entire time period for expenses related to the scope and units of service included in the amendment; and

WHEREAS, the Health Department's 2009 budget anticipates a continuation of 4C services and funding; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize a second amendment to the Child Care Training Agreement with the Michigan 4C Association. THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a second amendment to the Child Care Training Agreement with the Michigan 4C Association.

BE IT FURTHER RESOLVED, that the amendment shall extend the period from October 1, 2008 through March 31, 2009, and that the Michigan 4C Association shall reimburse Ingham County up to \$ 76,000 for services provided pursuant to the agreement.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE May 7, 2009

Agenda Item Title: Resolution to Authorize an Amendment to Extend the Resource and Referral Agreement with the Michigan 4C Association

Submitted by: Health Department

Committees: LE____, JD____, HS_ X_, CS____, Finance_ X__

Summary of Proposed Action:

This resolution authorizes an amendment to extend the resource and referral agreement with the Michigan Community Coordinated Child Care Association (Michigan 4C) for the time period of October 1, 2008 through September 30, 2009, to provide information and referral, training, and other services to child care organizations and to parents of children in Ingham, Clinton, Eaton and Shiawassee Counties.

Financial Implications:

The Michigan 4C Association will reimburse Ingham County for up to \$446,000 during the entire twelve (12) month period of the amendment to the Agreement for expenses related to the scope and units of service. The funds provided through this grant are included in the Health Department's 2009 budget.

Other Implications: None.

Staff Recommendation: MJM__ JN __ TL __ TM__ JC X
Staff recommends approval of the resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE
RESOURCE AND REFERRAL AGREEMENT WITH THE MICHIGAN 4C
ASSOCIATION**

RESOLUTION #08-261

WHEREAS, Resolution #06-279 authorized a Resource and Referral Agreement between Ingham County and the Michigan Community Coordinated Child Care Association (MI 4C) to provide information and referral, training, and other services to child care organizations and to parents of children in Ingham, Clinton, Eaton and Shiawassee Counties; and

WHEREAS, the Michigan 4C acts as the fiduciary agency for the child care grants on behalf of the Michigan Early Childhood Investment Corporation; and

WHEREAS, the current Resource and Referral Agreement with the Michigan 4C will expire on September 30, 2008; and

WHEREAS, the Michigan 4C has proposed an amendment to the Agreement to extend services from October 1, 2008 through March 31, 2009; and

WHEREAS, the Health Department's 2009 Budget anticipates a continuation of Michigan 4C services and funding; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an amendment to the Resource and Referral Agreement with the Michigan 4C.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to the Resource and Referral Agreement with the Michigan 4C.

BE IT FURTHER RESOLVED, that the period of the amendment will be October 1, 2008 through March 31, 2009, and that the Michigan 4C Association shall reimburse Ingham County for up to \$223,000 during the period for expenses related to the scope and units of service included in the amendment.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the amendment to the Agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Schor, Bahar-Cook, Hertel, Soule, Severino, Dougan
Nays: None **Absent:** None **Approved 9/15/08**

FINANCE: Yeas: Grebner, Weatherwax-Grant, Celentino, Schor, Dougan
Nays: None **Absent:** Hertel **Approved 9/17/08**

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean Sienko, M.D., Health Officer

Date: May 4, 2009

Subject: Resolution to Authorize an Amendment to Extend the Resource and Referral Agreement with the Michigan Community Coordinated Child Care Association (MI 4C)

Resolution 06-279 authorized a Resource and Referral Agreement between Ingham County and the Michigan Community Coordinated Child Care Association (Michigan 4C) during the time period of October 1, 2007 through September 30, 2008 to provide information and referral, training, and other services to child care organizations and to parents of children in Ingham, Clinton, Eaton and Shiawassee Counties. Resolution 08-261 authorized an amendment to the Agreement to allow Ingham County's Office for Young Children (OYC) to continue providing services for the period of October 1, 2008 through March 31, 2009.

The Michigan 4C has proposed a new amendment to the Agreement to extend services through September 30, 2009. The new amendment will cover the entire time period of October 1, 2008 through September 30, 2009.

For many years, the MI4C has helped fund the Office for Young Children through referral, training and other service agreements. The Michigan 4C acts as the fiduciary agency for the Resource and Referral grant on behalf of the Michigan Early Childhood Investment Corporation (ECIC).

The Health Department's 2009 budget anticipates a continuation of Michigan 4C services and funding.

This is a recommendation to authorize a second amendment to the Resource and Referral Agreement to allow Ingham County OYC to provide services through September 30, 2009. The Michigan 4C Association shall reimburse Ingham County for up to \$446,000 during the entire twelve (12) month period of the amendment to the Agreement for expenses related to the scope and units of service. The funds provided through this grant are included in the Health Department's 2009 budget.

I recommend that the Board of Commissioners adopt the attached resolution and authorize a second amendment to the Resource and Referral Agreement with the Michigan Community Coordinated Child Care Association for the period of October 1, 2008 through September 30, 2009.

Attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO EXTEND THE
RESOURCE AND REFERRAL AGREEMENT WITH THE
MICHIGAN 4C ASSOCIATION**

WHEREAS, Resolution #06-279 authorized a Resource and Referral Agreement between Ingham County and the Michigan Community Coordinated Child Care Association (Michigan 4C) during the time period of October 1, 2007 through September 30, 2008, to provide information and referral, training, and other services to child care organizations and to parents of children in Ingham, Clinton, Eaton and Shiawassee Counties; and

WHEREAS, Resolution #08-261 authorized an amendment to the Agreement to extend services from October 1, 2008 through March 31, 2009; and

WHEREAS, the Michigan 4C has proposed a second amendment to the Agreement to extend services through September 30, 2009; and

WHEREAS, the second amendment will cover the entire time period of October 1, 2008 through September 30, 2009; and

WHEREAS, the Health Department's 2009 budget anticipates a continuation of Michigan 4C services and funding; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a second amendment to extend the Resource and Referral Agreement with the Michigan 4C.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a second amendment to the Resource and Referral Agreement with the Michigan 4C.

BE IT FURTHER RESOLVED, that the period of the second amendment will be October 1, 2008 through September 30, 2009, and that the Michigan 4C Association shall reimburse Ingham County for up to \$446,000 during the entire twelve month period for expenses related to the scope and units of service.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the second amendment to the Agreement after review by the County Attorney.

RECEIVED

APR 13 2009



AGENDA ITEM # 4

JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH
LANSING

JANET OLSZEWSKI
DIRECTOR

March 27, 2009

Dean Sienko, MD, MS
Health Officer
Ingham County Health Department
5503 S. Cedar St., PO Box 30161
Lansing, Michigan 48909

Debbie DeLeon
Chairperson
Ingham County Board of Commissioners
Ingham County Courthouse
Box 319
Mason, Michigan 48854

Dear Dr. Sienko and Ms. DeLeon:

On behalf of the Michigan Departments of Agriculture, Community Health, and Environmental Quality, I would like to thank you for your participation in the Michigan Local Public Health Accreditation Program. Your participation, comments and suggestions, over the past two cycles of accreditation, have strengthened the program in assuring and enhancing the quality of local public health in Michigan by identifying and promoting the implementation of public health standards.

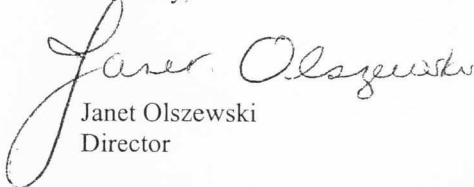
Based on the January 16, 2009 recommendation of the Michigan Local Public Health Accreditation Commission, we are very pleased to confer accreditation status on the Ingham County Health Department. This designation is awarded to local health departments that fully meet all essential accreditation requirements and is valid until the Michigan Departments of Community Health, Agriculture, and Environmental Quality effect a subsequent decision pursuant to recommendations by the Accreditation Commission.

We are especially pleased to acknowledge your repeated success in becoming accredited. To recognize your achievement, we will soon provide you with a Cycle Three Certificate of Accreditation. To help celebrate your success, arrangements can be made at your discretion for a state agency presentation of your certificate during a meeting of your choosing by contacting MDCH, Local Health Services, at (517) 335-8024.

Again, I wish to thank you for your participation in the accreditation process and commend you on your efforts in this significant accomplishment, one which is directly attributable to a mutual dedication to continuous quality improvement. Michigan's strong public health network is fortified through continued state and local collaboration and through the Michigan Local Public Health Accreditation Program. Due to your commitment and efforts, Michigan continues to be viewed as a national leader in the area of public health accreditation.

If you have questions regarding the Accreditation Program, please contact Kanchan Lota at (517) 324-8340.

Sincerely,


Janet Olszewski
Director

cc: Donald Koivisto, Director, Michigan Department of Agriculture
Steve Chester, Director, Michigan Department of Environmental Quality
Michigan Local Public Health Accreditation Commission
Kanchan Lota, Program Coordinator, Michigan Local Public Health Accreditation Program
Local Health Services

