

CHAIRPERSON
DEBBIE DE LEON

VICE-CHAIRPERSON
DALE COPEEDGE

VICE-CHAIRPERSON PRO-TEM
RANDY SCHAFFER

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
LAURA DAVIS
BRIAN McGRAIN
ANDY SCHOR
STEVE DOUGAN
DONALD VICKERS

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, NOVEMBER 2, 2009 AT 7:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

NOTE CHANGE IN CONFERENCE ROOM

Agenda

Call to Order

Approval of the [October 19, 2009 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Health Department - Resolution to Authorize a Lead Abatement Subcontract with Environmental Testing & Consulting, Inc. ([ETC](#))
2. Veterans Affairs - Resolution to Authorize a Name Change to the Ingham County Department of [Veterans Affairs](#)
3. MSU Extension - Out of State [Travel Request](#)
4. Controller/Administrator's Office - Resolution Authorizing [2010 Agreements](#) for Community Agencies
5. Board Referrals
 - a. Letter from the Michigan Department of Human Services Approving the County's Amended 2008-09 Annual Plan and Budget for [Child Care Fund](#) Expenditures
 - b. Letter from [Russ Kavalhuna](#) Resigning from the Environmental Affairs Committee and Recommending that the Committee be Dissolved

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

HUMAN SERVICES COMMITTEE

October 19, 2009

Minutes

Members Present: Todd Tennis, Laura Davis, Brian McGrain, Andy Schor, Steve Dougan, Donald Vickers and Board Chairperson Debbie De Leon

Members Absent: None

Others Present: Jared Cypher, Janeil Valentine, Dean Sienko, MD

The meeting was called to order by Chairperson Tennis at 7:00 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the October 5, 2009 Minutes

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. VICKERS, TO APPROVE THE OCTOBER 5, 2009 MINUTES AS SUBMITTED.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor and Comm. Davis

Additions to the Agenda

2c. Notification of Instate Travel

2d. H1N1 Update

2. Health Department

c. Notification of Instate Travel

For informational purposes only. The notification was received and placed on file.

d. H1N1 Update

(Comm. Davis arrived at 7:02 p.m.)

Dr. Sienko addressed the current situation regarding the availability of the H1N1 vaccine. He stated that presently vaccination is being restricted to those in the highest priority group due to a shortage and delay beyond the control of the Health Department. The highest priority group consists of pregnant women, the family members of children under six months of age, children six months to five years of age, and children five years to eighteen years with underlying medical conditions.

The county received a lesser allotment than expected, and therefore, the H1N1 vaccine will be restricted, at this time, to Ingham County residents who meet the priority group criteria. A mass vaccination clinic will be held for this group this coming Saturday. He stressed that this would be limited to those who provide proof of county residence.

The first public mass vaccination clinic is planned to take place late this month at Okemos High School. This and other school clinics are contingent on the receipt of sufficient vaccine. Adults with underlying medical conditions will be eligible to receive the vaccine along with the students at these clinics.

The committee discussed with Dr. Sienko various methods of communication with the public regarding the latest H1N1 information.

Limited Public Comment

None.

1. Appointments – Community Health Center Board

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. DAVIS, TO APPROVE THE RECOMMENDATION TO APPOINT RENEE MILLER, BETH BOYCE AND THOMAS CURTIS, AND REAPPOINT BOBBY JOYCE AND WILLIE DAVIS, JR. AS MEMBERS OF THE COMMUNITY HEALTH CENTER BOARD OF DIRECTORS.

(Comm. Schor arrived at 7:28 p.m.)

Board Chairperson DeLeon expressed that diversity is important in the makeup of this board.

MOTION CARRIED UNANIMOUSLY.

2. Health Department

- a. Resolution to Authorize an Amendment to the Lease of Property with Cedar Management Company

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. DAVIS, TO APPROVE THE RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE LEASE OF PROPERTY WITH CEDAR MANAGEMENT COMPANY.

Comm. Schor expressed his dissatisfaction with the terms of the lease, pointing out that employees are not getting 3% pay increases and the rent is increasing at a higher rate than property values.

Comm. Dougan stated that he shares some of Comm. Schor's concerns but feels its time to move forward.

Comm. Vickers commented that the county is charging Farmland Preservation a 3% increase next year. Janiel Valentine pointed out that the lease is all-inclusive, and most leases are not. She stated that it would be costly to move. Negligible costs would be incurred moving within the building during renovation of the present space.

Comm. Schor stated that he would be more comfortable if he could see on paper the cost to move vs. the cost to stay.

Jared Cypher outlined costs to be expected if we owned an equivalent building.

Comm. Davis pointed out other costs involved in moving not previously considered.

MOTION CARRIED with Comm. Schor voting No.

- b. Resolution to Enter into a Contract with Dr. James D. Banner, D.O. for Autopsy Services

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION TO ENTER INTO A CONTRACT WITH DR. JAMES D. BANNER, D.O. FOR AUTOPSY SERVICES.

Comm. Dougan asked if costs would be incurred due to Dr. Banner driving in from Greenville to perform his services or in transporting the bodies to Greenville.

Dr. Sienko replied that Dr. Banner traveling costs are his own responsibility. The autopsies are performed at the funeral home. He explained that most of the county's autopsies are performed at Sparrow Hospital by forensic pathologists. Dr. Banner is an anatomic pathologist, whose services are called for when there is no legal issue involved.

MOTION CARRIED UNANIMOUSLY.

3. Human Services Committee – Resolution Congratulating Hospice of Lansing on the Event of Their 30th Anniversary

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. DAVIS, TO APPROVE THE RESOLUTION CONGRATULATING HOSPICE OF LANSING ON THE EVENT OF THEIR 30TH ANNIVERSARY.

MOTION CARRIED UNANIMOUSLY.

Announcements

Comm. Vickers announced that the Annual Highfields breakfast will take place Wednesday, October 28 from 8 to 9 a.m. at the Kellogg Center. It is free of charge, although it is a fundraising event. He stated that he is a table host. He asks that whoever is interested in attending email him.

Comm. Davis announced that the Tri-County Office on Aging will hold its 24th Annual Dinner and Auction on November 5 at Eagle Eye at 6:00 p.m. Reservations due by October 30. Dinner is \$50 per person, or a table can be sponsored.

Comm. McGrain mentioned the CMH Luncheon to be held next Monday, October 25 at noon at the CMH Building.

Public Comment

None.

The meeting adjourned at approximately 7:52 p.m.

Respectfully submitted,

Mary Waller

RESOLUTION STAFF REVIEW

DATE October 22, 2009

Agenda Item Title: Resolution to Authorize a Lead Abatement Subcontract with Environmental Testing & Consulting, Inc. (ETC)

Submitted by: Health Department

Committees: LE____, JD____, HS__X__, CS____, Finance__X__

Summary of Proposed Action:

This Resolution authorizes a subcontract with ETC Environmental Services, Inc. for services related to the Lead Abatement Grant activity included in the 2009-2010 Comprehensive Plan Budget and Contract Agreement (CPBC), with the Michigan Department of Community Health (MDCH) and Housing and Urban Development (HUD). The CPBC Agreement was authorized in Resolution #09-339.

Financial Implications:

This subcontract for up to \$16,600 will provide inspection services for approximately 35 to 40 pre-qualified houses, for the purpose of identifying lead hazards as part of the MDCH/ HUD grant requirements, over the time period of October 1, 2009 through September 30, 2010.

Other Implications:

The Health Department Evaluation Committee using the factors of: cost; quality of work; volume of and experience generating quality inspection reports, as required, is recommending awarding an agreement with ETC Environmental Services/Wilco Environmental for the Lead Hazard Remediation Program.

Environmental Testing & Consulting, Inc. (ETC) is not a local vendor.

Staff Recommendation: MJM__ JN__ TL__ TM__ JC__X__

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

COUNTY OF INGHAM

Purchasing Department

121 East Maple Street
Mason, Michigan 48854
Telephone: 517-676-7307
Fax: 517-676-7230
jvalentine@ingham.org

TO: Human Services and Finance Committee
FROM: Janeil Valentine
DATE: October 26, 2009
SUBJECT: Proposal Summary – Lead Hazard Remediation Program

Project: The project involved soliciting sealed proposals to a company to inspect 30-35 houses for remediation development using Risk Assessment Protocols.

Proposal Summary:

Vendors Contacted Electronically:	40	Local:	9
Vendors Responding:	7	Local:	3

The following firms submitted responses:

<u>Firm</u>	<u>Location</u>	
ETC Environmental Services/ Wilco Environmental	Romulus, MI	\$415.00
NOVA Consultants, Inc.	Novi, MI	\$525.00
Professional Service Industries, Inc. (PSI)	Lansing, MI	\$375.00
AKT Peerless	Lansing, MI	\$880.00
Greentree Environmental Services, Inc	Portage, IN	\$425.00
Conestoga-Rovers & Associates	Lansing, MI	per site cost not stated
ASTI Environmental	Brighton, MI	\$550.00
Envirologic Technologies, Inc	Kalamazoo, MI	declined to submit
Golder Associates, Inc.	Lansing, MI	declined to submit
Fishbeck, Thomposon, Carr & Huber, Inc.	Lansing, MI	declined to submit

Recommendation: The Health Department Evaluation Committee using the factors of; cost, quality of work, volume of and experience generating quality inspection reports as required is recommending awarding an agreement with ETC Environmental Services/Wilco Environmental for the Lead Hazard Remediation Program.

Advertisement:

Vendors notified by electronic mail and posted on the Ingham County Purchasing website.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean Sienko, M.D., Health Officer

DATE: October 22, 2009

RE: Recommendation to Subcontract for Lead Inspection Services

This is a recommendation to subcontract with ETC Environmental Services, Inc. for services related to the Lead Abatement grant activity included in the 2009-2010 Comprehensive Plan Budget and Contract Agreement (CPBC) with the Michigan Department of Community Health (MDCH) and Housing and Urban Development (HUD). The CPBC Agreement was authorized in Resolution #09-339.

Under this grant activity, the Health Department works with a subcontractor to identify houses at risk of lead hazards. Such houses are identified by performing a lead inspection/risk assessment. Afterward, abatement project specifications are written by ICHD staff to address the identified lead hazards. MDCH then contracts with a certified lead abatement contractor to abate the lead hazard. ICHD staff oversees the work of the certified abatement contractor.

The Lead Abatement Grant activity has been continued by MDCH and is funded in the 2009-2010 CPBC Agreement. In June 2009, the County issued an RFP for lead inspection/risk assessment services. ETC Environmental Services, Inc. was the low bidder.

I am recommending that the Board of Commissioners adopt the attached resolution and authorize a subcontract with ETC Environmental Services, Inc. for up to \$16,600 to perform lead inspection/risk assessment services for up to 35 potentially at-risk homes for the period October 1, 2009 through September 30, 2010. These services are required by the grant agreement and grant funds are available to pay for the services.

Attachment

c: John Jacobs (with attachment)
Renee B. Canady (with attachment)
Ruby Rogers, (with attachment)

Agenda Item 1

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A LEAD ABATEMENT SUBCONTRACT
WITH ENVIRONMENTAL TESTING & CONSULTING, INC. (ETC)**

WHEREAS, the County has operated a Lead Abatement Grant Program, funded by the Michigan Department of Community Health (MDCH) and the Department of Housing and Urban Development (HUD), for several years; and

WHEREAS, in June, 2009, the County Purchasing Department issued an RFP for subcontracting Inspection/Risk Assessments for lead abatement; and

WHEREAS, the Health Department Evaluation Committee using the factors of: cost; quality of work; volume of and experience generating quality inspection reports, as required, is recommending awarding an agreement with ETC Environmental Services/Wilco Environmental for the Lead Hazard Remediation Program.

WHEREAS, the services for the Lead Abatement Program were authorized as part of the Health Department's 2009-2010 CPBC Agreement per Resolution #09-339; and

WHEREAS, that Health Officer recommends that the Board of Commissioners authorize a subcontract with Environmental Testing & Consulting, Inc.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a subcontract with Environmental Testing & Consulting, Inc. for \$16,600, to provide inspection services for between 35 and 40 pre-qualified houses for the purpose of identifying lead hazards as part of the MDCH/HUD grant requirements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract for the period October 1, 2009 through September 30, 2010.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the subcontract after review by the County Attorney.

Agenda Item 2

RESOLUTION STAFF REVIEW

DATE October 22, 2009

Agenda Item Title: Resolution to Authorize a Name Change to the Ingham County Department of Veterans Affairs

Submitted by: Veterans Affairs

Committees: LE____, JD____, HS__X__, CS____, Finance____

Summary of Proposed Action:

This Resolution changes the name of the Ingham County Department of Veterans Affairs to the “Ingham and Clinton County Department of Veterans Affairs”.

Clinton County has contracted with Ingham County Department of Veteran Affairs to provide counseling for all veteran related benefits to include the following: education, compensation, pension, insurance, rehabilitation, and medical since 1985. Approximately 5,000 Clinton County veterans are currently served by the Ingham County Department of Veterans Affairs. To avoid confusion for Clinton County Veterans, the Clinton County Board of Commissioners has made a request to adopt a name change from Ingham County Department of Veterans Affairs to Ingham and Clinton County Department of Veterans Affairs.

Financial Implications:

Minimal cost to the Veterans Affairs Department in changing the office’s display board, literature and brochures. These costs would be absorbed in the current budget, but only after the current supply of existing literature and brochures are exhausted.

Other Implications:

None.

Staff Recommendation: MJM__ JN __ TL __ TM__ JC X
Staff recommends approval of the resolution.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A NAME CHANGE TO THE INGHAM COUNTY
DEPARTMENT OF VETERANS AFFAIRS**

WHEREAS, the Veteran population of Clinton County is 5,150; and

WHEREAS, Clinton County has contracted with the Ingham County Department of Veterans Affairs to provide counseling for all veteran related benefits to include education, compensation, pension, insurance, rehabilitation, and medical since 1985; and

WHEREAS, the Clinton County Board of Commissioners has brought to the Department's attention that the name - Ingham County Department of Veterans Affairs may be misleading and confusing to Clinton County veterans; and

WHEREAS, the Clinton County Board of Commissioners has brought to the Department's attention that office literature and handouts for services provided by Ingham County Department of Veterans Affairs may be misleading and confusing to Clinton County Veterans; and

WHEREAS, the Clinton County Board of Commissioners has made a request to the Department to adopt a name change from Ingham County Department of Veterans Affairs to Ingham and Clinton County Department of Veterans Affairs; and

WHEREAS, the Director of Ingham County Department of Veterans Affairs has determined that there would be a nominal cost to the Department in changing the office's display board, literature and brochures and would be able to absorb this cost in the current budget; and

WHEREAS, the Ingham County Veterans Affairs Committee, after much discussion, has agreed that in order to avoid confusion for Clinton County Veterans and their dependents, a name change would be appropriate.

THEREFORE BE IT RESOLVED, that the Ingham County Department of Veterans Affairs will now be officially recognized as the Ingham and Clinton County Department of Veterans Affairs.

BE IT FURTHER RESOLVED, that this change would be in name only and would not result in any additional responsibilities for Department staff or the Ingham County Veterans Affairs Committee.

INGHAM COUNTY



OUT-OF-STATE TRAVEL REQUEST

Date: October 22, 2009

I (we) would like to attend the following conference and request approval.

TITLE OF CONFERENCE: National Association of Extension 4-H Agents Conference

LOCATION OF CONFERENCE: Rochester Riverside Convention Center, Rochester, NY

DATES OF TRAVEL: October 25, 2009 TO: October 30, 2009

NAME OF ATTENDEE(S): Ginger Kenney-Sweet

TOTAL COST: The total cost of the trip is around \$1350.00 which includes; transportation, registration fees, lodging, and most meals.

EXPENSES TO BE PAID BY: **General Fund** **Non-General Fund** **XX**
Michigan Association of Extension 4-H Youth Staff is sponsoring \$550.00 Ingham County 4-H Council is sponsoring \$300.00 toward the trip, employee will pay the remainder of the cost.

Submitted By: Ginger Kenney-Sweet (Print Name)

Ingham County: MSU Extension

(Name of Department)

REASON FOR TRAVEL: Professional development includes seminars and workshop topics like a Health and Safety, Community Improvement through Youth, Applying and Teaching the "Laws of Leadership", Science Engineering and Technology (SET), Digital Video Storytelling, Urban Community Gardening and more. We will be wearing pink on Tuesday for Cancer Awareness day and members will donate to the American Cancer society as a community service project. There will be special speakers, exhibits and field trips. And along with others at the awards banquet Thursday night I will receive 2 honors. The 25 years of service certificate and a National Distinguished Service award for the achievements of my work will be presented.

Conference Web site - <http://media.cce.cornell.edu/hosts/nae4ha2009//index.html>

Notes:

- (1) **If available, attach a copy of the conference brochure to this form.**
- (2) **If applicable, attach airfare estimates and lodging charges.**
- (3) **Please complete the out-of-state travel request form and forward to the appropriate Liaison Committee for approval, in advance of travel.**

Travel Request: **Is Authorized**
 Is Authorized but Not Funded
 Is Denied

Agenda Item 4

October 23, 2009

TO: Human Services and Finance Committees
FROM: Jared Cypher, Assistant Deputy Controller
RE: 2010 Community Agency Requests

The Controller/Administrator's Office has determined specific recommended funding levels for each applicant community agency. The book distributed at the October 27, 2009 Board of Commissioners meeting contains a spreadsheet detailing the Controller/Administrator's recommended funding levels for each applicant for the 2010 community agency appropriation, as well as applications from each agency, each applicant's scope of services, and a budget for each applicant. Additional information for each agency: such as audits, current year budget, 990 Forms, Board of Directors, tax exempt status, federal tax ID and insurance information is available in the Controller/Administrator's Office upon request. The community agency applications will also be available on the County's web page after October 27 (www.ingham.org under 'Ingham Today').

Please bring the books to the following November 2009 liaison committee meetings:

- **Human Services Committee meeting – Monday, November 2, 2009**
- **Finance Committee meeting – Wednesday, November 4, 2009**

The recommended funding levels for each agency were determined using the criteria set forth in Resolution #09-125 (see attached). Thirty-six (36) agencies requested a total of \$306,142.72 and \$197,117 is included in the 2010 budget for community agency funding. With the exception of four (4) applicant agencies, all agencies are either recommended to have their request fully funded, or at a minimum, status quo funding from FY 2009. One of those applicants, Legal Services of South Central Michigan has been removed from the Community Agency budget and will be funded from a separate line item. The remaining three applicants not recommended for funding in FY 2010 either did not meet the "Basic Needs" criteria, or did not provide the necessary supporting documentation until after the application deadline had passed.

If you have any questions, please feel free to contact me.

JC/lrs

Attachments

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING CRITERIA FOR RANKING 2010 APPLICATIONS FOR
COMMUNITY AGENCY FUNDING**

RESOLUTION #09-125

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County's adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to over 30 applicants requesting funding, with a total request of over \$250,000; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding more efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process as identified in the following area of priority emphasis from Resolution #08-116:

"The Ingham County Controller/Administrator will score and rank Community Agency applications based on a set of criteria approved by the Board of Commissioners and make a recommendation on specific funding levels for each applicant to the Human Services Committee."

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes 2010 applications for community agency funding to be evaluated based on the attached ranking criteria.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to evaluate, rank, and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, no agency shall receive more than 10% of the total available funding for community agencies in FY 2010.

HUMAN SERVICES: Yeas: Tennis, Davis, McGrain, Schor, Dougan, Vickers
Nays: None Absent: None Approved 4/20/09

FINANCE: Yeas: Grebner, Nolan, Bahar-Cook, Tennis, Davis, Dougan
Nays: None Absent: None Approved 4/22/09

2010 Community Agency Ranking Criteria

These criteria are ranked in the order in which they will be used to judge each proposal- #1 is most important, #6 is least.

- 1. The extent to which the proposal directly contributes to addressing the County's long-term priority of "Meeting Basic Needs".**
 - a. Does the proposal directly address specific challenges faced by Ingham County residents that may be brought on by or exacerbated by the current economic climate; including, but not limited to problems such as homelessness, unemployment, poverty, domestic violence, alcoholism, drug abuse, etc?
 - b. Does the proposal provide basic necessities for those in need, such as food, clothing, and shelter or help to provide assistance in obtaining such things as household utilities, job skills and transportation that are needed by families and individuals?
- 2. The extent to which the proposal leverages other sources of funding.**
 - a. What other funding sources are being leveraged, including state, federal, other nonprofit, and private sources?
 - b. Will this funding be used as a match for a larger grant or to leverage other funding?
- 3. The degree to which the proposal demonstrates collaborative approaches to program and service delivery.**
 - a. What other agencies and organizations are participating in the proposed project?
- 4. The extent to which the proposal demonstrates creativity and innovation.**
 - a. Does this proposal represent proven "best practices" in its particular subject?
 - b. Does the program produce measurable results?
 - c. Has this proposal ever been tried before?
 - d. If the proposal is not new, then what is the track record of success, has there been a positive impact on the community?
- 5. The number of years the agency has received County funding (fewer years = higher rating).**
 - a. This will be a factor from FY 2010 forward. 2009 was a transition year for this criterion, as agencies were put on notice for 2010.
- 6. Timeliness in submitting the proposal.**
 - a. Were deadlines (May 27, 2009) to submit the proposal met to a reasonable standard?
 - b. Was the proposal complete when submitted?

Agenda Item 4

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING 2010 AGREEMENTS FOR COMMUNITY AGENCIES

WHEREAS, the 2010 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County's Strategic Planning objective to Ingham County residents; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #09-125.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2010 through December 31, 2010, in the amount specified for each community agency listed on the attached, in accordance with the dollar amounts allocated in the 2010 Budget, as stated below, and for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

Liaison Committee
Human Services Committee

2010 Budget Allocation
\$197,117

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the necessary documents after review by the County Attorney.

Meets Basic Needs?	Organization	Program	2010 GRANT REQUEST	2009 AMT. RECEIVED	2010 Controller Recommendation	2010 Human Services Committee Recommendation	2010 Finance Committee Recommendation
Yes	Addiction Relief & Supported Recovery, Inc.	Joe & Shirley's Place - safe and sober housing for those dealing with addiction & homelessness	\$5,000.00	\$5,000.00	\$5,000.00		
Yes	Boys & Girls Club of Lansing	At-Risk Youth Transportation Program - transportation to and from Boys & Girls Club for daily activities	\$7,897.00	\$7,897.00	\$7,897.00		
Yes	Capital Area Community Services, Inc.	Low Income Heating Assistance - direct home heating assistance for low income households	\$8,500.00	\$8,500.00	\$8,500.00		
Yes	Capital Area Literacy Coalition	Literacy Services for Adults and Children - mentoring and reading materials for approximately 500 individuals	\$4,800.00	\$4,500.00	\$4,500.00		
No	City of East Lansing/ALFA Adult Day Services	Active Living for Adults - Adult Day Services/support for the cost of a registered nurse	\$8,000.00	\$8,000.00	\$8,000.00		
No	Cristo Rey Community Center	Roots & Wings Program - building family relationships and reducing conflict	\$2,500.00	\$1,790.00	\$1,790.00		
Yes	Cristo Rey Community Center (Prescription Drug Prog.)	Prescription Drug Program - assist to provide medications for low income residents	\$4,000.00	\$4,000.00	\$4,000.00		
No	Ele's Place	Underwrite Participation of 12 Children in Grief Support Groups (Middle School)	\$6,000.00	\$6,000.00	\$6,000.00		
Yes	EVE, Inc.	Services for Victims of Domestic Violence	\$14,000.00	\$14,028.50	\$14,000.00		
Yes	Garden Project of the Greater Lansing Food Bank	Gardening and Gleaning Programs - improve food self reliance of low income people	\$6,500.00	\$5,500.00	\$6,500.00		
Yes	Gateway Community Services	Crossroads Homeless Youth Shelter - self reliance for homeless teens	\$15,300.00	\$15,299.00	\$15,300.00		
No	Girl Scouts Heart of Michigan (Lansing	After School Outreach - programming for girls age 6-14	\$10,000.00	\$1,846.00	\$1,846.00		

	Regional Area)	to include an overnight/camping experience			
No	Greater Lansing Area Club (GLAC) of the National Association of Negro Business and Professional Women's Club, Inc. - NEW	Communication in a New Age, Using New Tools - assist former prison inmates in developing effective communication using today's technology (cell phones/internet)	\$10,354.00		\$0.00
Yes	Haven House	Emergency Shelter for Homeless Families with Children - temporary housing to homeless families with children and assists with permanent housing	\$8,000.00	\$5,000.00	\$7,922.00
No	Habitat for Humanity of Greater Ingham County	Office Infrastructure - office infrastructure improvements to improve capacity and efficiency of its operation	\$6,500.00	\$7,164.50	\$6,500.00
No	Kids Repair Program - NEW	Kids Repair Program - teaching life skills while promoting bicycle safety for at risk kids ages 9-17	\$7,140.72		\$0.00
No	Lansing Area Aids Network	HIV/AIDS Care & Prevention Services - provide care, prevention, education services to those citizens affected with HIV/AIDS	\$8,000.00	\$4,513.00	\$4,513.00
Yes	Lansing Area Parents' Respite Center, Inc.	Lifespan Respite Programs - respite services for families who have children, adults with disabilities, chronic illness, or age related conditions	\$6,000.00	\$6,000.00	\$6,000.00
Yes	Lansing Area Safety Council	Pediatric First Aid/CRP Training for Low-income Expectant Mothers - education and program services for child and school safety, industrial safety, traffic safety and public safety	\$3,000.00	\$3,000.00	\$3,000.00

Yes	Lansing Teen Challenge - NEW	Creating Employment Opportunities & Strengthening Communities - lawn care and snow removal for low income families and Land Bank properties, provided by enrolled students.	\$25,000.00		\$0.00
No	Legal Services of South Central Michigan	Legal Services funding for 2010 has been removed from the Community Agency budget and will come from a separate line item.	\$40,000.00	\$20,226.00	\$0.00
Yes	Leslie Outreach, Inc.	Food Pantry and other emergency relief - food bank, housing, medical referrals, transportation, nutritional education	\$1,000.00	\$1,000.00	\$1,000.00
Yes	Listening Ear of East Lansing, Inc.	Crisis Counseling, Referral Services & Sexual Assault Counseling - free, immediate crisis counseling 24/7 via telephone and walk-in services	\$6,700.00	\$6,602.00	\$6,700.00
Yes	MSU Detroit College of Law Clinical Programs - Rental Housing Clinic	Legal Assistance for Economically Disadvantaged People in Ingham County in Difficult Economic Times - provides legal services for housing issues, tax-assistance, entrepreneurship & community development goals to those residents who have no financial resources	\$12,000.00	\$6,875.00	\$11,000.00
Yes	National Council on Alcoholism/Lansing Regional Area, Inc.	Substance Abuse Treatment for Indigent Persons in Ingham County - assessment, education, outpatient group/individual therapy programs for individuals and families experiencing problems with alcohol & other drug regardless of their ability to pay	\$10,000.00	\$6,000.00	\$10,000.00

No	New Way In, Inc.	New Way In Offender Program - provides offender targeted employment services to residents who have been convicted of a felony; partners with Michigan Works	\$7,000.00	\$6,025.00	\$6,025.00
No	Northwest Initiative (dba Northwest Lansing Healthy Communities)	Northwest Initiative's ARROW Program - "Ex-Offender Outreach in the Neighborhoods" - Advocacy, Re-Entry, Resources and Outreach program (ARRO) helps ex-offenders with transition back into the community	\$8,830.00	\$6,500.00	\$6,500.00
Yes	Refugee Development Center	Vocational English as Second Language Classes - provides English classes, computer technology, job interviewing, US customs in the workplace & related issues; support and referral services for refugees	\$8,000.00	\$8,000.00	\$8,000.00
Yes	Retired Senior and Volunteer Program	Capital Area Interfaith Respite (CAIR) - recruits, trains and supervises volunteers who provide respite for family caregivers; partners with Tri-County Office on Aging, DHS	\$2,700.00	\$2,700.00	\$2,700.00
Yes	Rural Family Services of Ingham County	Provides basic needs - emergency food, personal needs, shelter, utility payment to low-income residents	\$7,000.00	\$5,752.00	\$7,000.00
Yes	Southside Community Coalition	Enhancing Community Outreach & Basic Needs Services -provides food, clothing, health care, employment services for low income families; partners with MSUE	\$6,000.00	\$6,000.00	\$6,000.00
Yes	Southside Community Kitchen	Feeding the Hungry - provides well-balanced, nourishing meals to hungry people in	\$3,000.00	\$2,000.00	\$3,000.00

Lansing, free of charge

Yes	St. Vincent Catholic Charities	St. Vincent Catholic Charities Housing Services - assists clients with permanent and safe housing, case management services for individuals and families who are homeless	\$5,000.00	\$3,623.50	\$5,000.00
Yes	Stockbridge Community Outreach	Food Pantry and other emergency relief - provides food, utility payment, assistance, prescriptions and transportation; serves unemployed, underemployed, single parents and seniors	\$2,000.00	\$2,000.00	\$2,000.00
No	Westside Community YMCA	"Y" Achievers Program - assists students in making a successful transition from high school to college	\$4,500.00	\$2,000.00	\$2,000.00
No	Women's Center of Greater Lansing, Inc.	Helping Women in Ingham County Attain Economic Well Being - provides services to women who are homeless, unemployed, and under-employed, career counseling & individualized employment services to achieve about economic self-sufficiency	\$15,921.00	\$8,923.50	\$8,924.00
	TOTAL 2010 REQUESTS		\$306,142.72		\$197,117.00

RECEIVED
OCT 07 2009



AGENDA ITEM # 5a

JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
LANSING

ISMAEL AHMED
DIRECTOR

September 24, 2009

Mark Thomas, Chairperson
Ingham County Board of Commissioners
Box 319
Mason, Michigan 48854

Dear Commissioner Thomas:

Your **amended** 2008-09 annual plan and budget for Child Care Fund expenditures is approved for state reimbursement in the amount of \$8,528,690.50. This amount is 50% of your county's gross annual plan and budget which is \$17,057,381.00.

Act 87 P.A. 1978 prohibits the state from reimbursing county Child Care Fund expenditures which exceed a county's approved budget. Child Care Fund policy prohibits reimbursement of capital, rental, lease and certain equipment and repair cost. If your expenditures exceed your **amended** approved budget of \$17,057,381.00, it will be necessary to submit a new/approved budget no later than October 9, 2009, with all three required signatures to be eligible for reimbursement for expenditures in excess of the original approved budget. Failure to comply with this requirement will result in state reimbursement being limited to authorized budget.

Reimbursement for In-Home Care and Basic Grant will only be made up to the amount approved for individual service components.

The following In-Home Care components are authorized:

<u>Title</u>	<u>Administrative Unit</u>	<u>Gross Expenditures</u>
MSU Diversion	Court	\$ 168,474.00
Community Services Program	Court	\$ 444,573.00
IMPACT Program	Court	\$1,372,286.00
Day Treatment Program	Court	\$1,427,511.00
Juvenile Assessment Center	Court	\$ 249,848.00
Evening Reporting Program	Court	\$ 287,045.00
Intensive Neglect Services/Family Supp.Serv.	Court	\$1,221,771.00
In-Home Detention	Court	\$ 226,463.00
Intensive Probation Services	Court	\$ 811,895.00
Sexual Offender Program	Court	\$ 197,737.00
Aftercare/Truancy	Court	\$ 950,809.00
In Home Psychological Services	DHS	\$ 62,007.00
Impact	DHS	\$ 353,396.00

The following Basic Grant components are authorized:

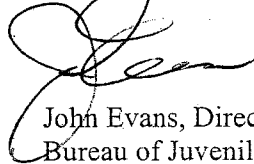
<u>Title</u>	<u>Administrative Unit</u>	<u>Gross Expenditures</u>
N/A		

Mark Thomas, Chairperson
September 24, 2009
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Any claim for state monies from the Child Care Fund to cover expenditures incurred between October 1, 2008 and September 30, 2009, will signify your acceptance of the terms of this **amended** approval letter as well as all conditions outlined in the original approval letter.

If you have any questions or concerns regarding this letter, please contact me at (517) 335-3489.

Sincerely,

A handwritten signature in black ink, appearing to read "John Evans", written in a cursive style.

John Evans, Director
Bureau of Juvenile Justice

cc: The Honorable Janelle A. Lawless, Family Court Judge, Ingham County
Randy Rauch, Acting Director, Ingham County DHS
Keith Schafer, Child Care Fund/Chargeback Unit
Janie Ross, Child Care Fund Specialist
Child Care Fund File

August 24, 2009

Ingham County Board of Commissioners,

I write to notify the Board of my resignation as chairman and member of the Ingham County Environment Affairs Commission (EAC). I have accepted a position that takes my residence outside of Ingham County. My professional relocation necessitates my resignation.

I also write to notify the Board that the EAC has concluded that it is appropriate to dissolve at this point in time. While the EAC has always been comprised of well-intentioned and hard-working citizens, the group's efficacy has been somewhat limited of late. We have historically met quarterly; yet, on numerous occasions, we have failed to reach a quorum. During my tenure as chairman, the EAC decided to increase the frequency of our meetings in an attempt to increase attendance and productivity. I regret to report that those aims were not met. Reaching quorum has continued to be difficult, which makes progress difficult, if not impossible. Also, I am advised that two other members will not be seeking reappointment for the EAC. Bearing this in mind, coupled with my departure, I recommend that the EAC be dissolved at this time. Should the Board disagree, or at any point when new members are available, the Board should reconstitute and repopulate the EAC. If that does occur, I leave the suggestion that any future EAC be given a clearer mandate and broader authority to aid in its ability to make recommendations regarding the County's environmental policy.

The EAC continues to have slightly over \$1,000 in its account. I recommend that the Board take these funds at this point. Ms. Bennett should be able to effectuate a transfer.

I have enjoyed my service on the EAC. I thank the Board for appointing me to it. I also have enjoyed working with my fellow EAC members. I regret that my relocation requires my resignation. I wish the Board continued success in its important duty of serving the people of Ingham County.

Sincerely,

Russ Kavalhuna