

CHAIRPERSON  
MARK GREBNER

VICE-CHAIRPERSON  
DEB NOLAN

VICE-CHAIRPERSON PRO-TEM  
DON VICKERS

HUMAN SERVICES COMMITTEE  
TODD TENNIS, CHAIR  
BRIAN McGRAIN  
CAROL KOENIG  
DEB NOLAN  
DON VICKERS  
STEVE DOUGAN

**INGHAM COUNTY BOARD OF COMMISSIONERS**  
*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, FEBRUARY 28, 2011 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order  
Approval of the [February 14, 2011 Minutes](#)  
Additions to the Agenda  
Limited Public Comment

1. Health Department
  - a. Resolution to Amend the Ingham County [Sanitary Code](#) by Adding Chapter VIII to Approve Regulations Governing the Identification and Disclosure of Toxic, Hazardous, or Polluting Materials
  - b. Resolution to Adopt the 2011 Fees for Chapter VIII of the Ingham County [Sanitary Code](#) (Pollution Prevention Regulation)
  - c. Resolution to Authorize a Contract with [Health Management Associates](#) to Assist with Health Plan Management Services' Strategic Planning
  - d. Resolution to Authorize Agreements with the Ingham County Road Commission and [Salvation Army](#)
  - e. Resolution Honoring [Gloria Vorhauer](#)
  - f. Resolution Honoring [Melany Mack](#)
  - g. Resolution Honoring [Vicky Morales](#)
  - h. Resolution Honoring [Judith Price](#)

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC  
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

HUMAN SERVICES COMMITTEE  
February 14, 2011  
Minutes

Members Present: Todd Tennis, Brian McGrain, Deb Nolan, Don Vickers, Steve Dougan and Board Chairperson Grebner

Members Absent: Carol Koenig

Others Present: Jared Cypher, Dr. Sienko, Dr. Canady and Peggy Roberts

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the January 31, 2011 Minutes

The January 31, 2011 Minutes were approved as submitted.

Additions to the Agenda

1c. Discussion - Pollution Prevention Regulation

Limited Public Comment

None.

1. Health Department

a. Resolution Authorizing Contracts to Distribute County Urban Redevelopment Funds

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MC GRAIN, TO APPROVE THE RESOLUTION AUTHORIZING CONTRACTS TO DISTRIBUTE COUNTY URBAN REDEVELOPMENT FUNDS.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. NOLAN, TO VOTE ON THE TWO AGENCIES SEPARATELY.

MOTION CARRIED UNANIMOUSLY. Absent: Carol Koenig

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MC GRAIN, TO APPROVE THE RESOLUTION AUTHORIZING CONTRACTS TO DISTRIBUTE COUNTY URBAN REDEVELOPMENT FUNDS, ALLEN NEIGHBORHOOD CENTER.

Comm. Vickers asked how long the Urban Redevelopment Program has been in effect. Ms. Roberts stated since 2008. Comm. Vickers asked for clarification of the millions of dollars in grants. Ms. Roberts explained that DHS has received \$2 million dollars over the past four years (\$500,000/year) through the Capacity Building Grant that had expired in September. She also noted that the money has been used for match with the AmeriCorps program. Comm. Vickers asked who will receive the \$15,000, and will LCC or the Land Bank receive any money. Ms.

Roberts stated the Allen Neighborhood Center receives the funds under the executive director and how they use the money to leverage dollars with LCC and the Land Bank she cannot confirm, but expects the money to stay with the Allen Neighborhood Center. Comm. Nolan stated that the Land Bank will not be receiving funds. Comm. Vickers asked if there would be an annual report on how the money was spent. Ms. Roberts stated that the annual reports are sent to the Health Department.

Comm. Nolan explained that other grant money has been received by the Land Bank and is slated for demolition cost. She further explained that a couple of houses located in the East Side Neighborhood Housing Association were slated for demolition but were saved by the association's efforts with Restoration Works. The Land Bank donated the houses to Restoration Works and LCC students will renovate the houses.

Comm. Vickers asked if this program will need funding every year. Ms. Roberts answered no because each year a new RFP is issued. Comm. Tennis asked for an overview of the RFP process. Ms. Roberts explained that the RFP has been almost the same over the past few years and sent out broadly through the Power of We Consortium email list. Any one has been allowed to apply. Further, applications are received and reviewed by a small committee of the Investor's Steering Committee with the Power of We Consortium and they make a recommendation then the full committee makes the final decisions.

(Board Chairperson Grebner arrived at 6:30 p.m.)

MOTION CARRIED UNANIMOUSLY. Absent: Carol Koenig

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MC GRAIN, TO APPROVE THE RESOLUTION AUTHORIZING CONTRACTS TO DISTRIBUTE COUNTY URBAN REDEVELOPMENT FUNDS, SOUTH LANSING COMMUNITY DEVELOPMENT ASSOCIATION.

Comm. Vickers asked if LEAP could be involved in the project. Ms. Roberts stated she would make the suggestion. Comm. Dougan expressed his concern that the anchor store, L & L Shop Rite located in Colonial Village is closed.

MOTION CARRIED UNANIMOUSLY. Absent: Carol Koenig

b. Resolution Honoring Debra Otis

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION HONORING DEBRA OTIS.

Comm. Vickers asked Comm. Tennis if he could assist him with honoring Ms. Otis who resides in Leslie. Comm. Tennis asked Comm. Vickers to do the presentation in his absence.

MOTION CARRIED UNANIMOUSLY. Absent: Carol Koenig

c. Pollution Prevention Regulation (P2 Regulation)

Dr. Sienko informed the Committee that he and Comm. Tennis held a P2 meeting involving the businesses representatives who had come before the Board or expressed concern at prior meetings. Dr. Sienko stated the primary objection of those in attendance was duplication of inspections, however, he has not found that the other inspections offer the technical or clerical services that the County makes available. Dr. Sienko informed the Committee that efforts are being made to avoid duplication. He further indicated that they were trying to establish a contact with MDA to find out what is done in their inspection process. He further explained that DEQ guidelines are not as comprehensive nor do they have the staff to meet the inspection guidelines. He also stated that the County Staff looks at what needs to be done to protect the environment, first responders, and residents.

Dr. Sienko stated it is his intent to compose a frequently asked questions statement that addresses matters of concern. There was a discussion of recent events, various businesses, and the lack of data released by businesses upon request including their last reported inspection date(s) by other governing entities.

Dr. Sienko stated another area where this program is valuable is the SARA (Superfund Amendments and Reauthorization Act) Title III sites and there are nearly 100 in Ingham County. He noted that the EPA's Clean Air Act requires a Section 302 off-site plan should something happen with the chemicals. In Ingham County the LEPC (Local Emergency Planning Committee) is responsible for the off-site plan, and a staff person writes the specific Section 302 site plan. Dr. Sienko noted the staff person is paid with general funds.

Dr. Sienko further explained hazardous waste generators, size, and the frequency of the inspections. Comm. Tennis asked for an example of types of businesses and the size of the hazardous waste generator. Comm. Dougan followed by asking Dr. Sienko and Dr. Canady to provide a simple matrix to assist the Committee and so that business participants could easily identify their circumstance and comply. Comm. Dougan suggested the matrix categories contain what is happening at present and what change this proposal will accomplish with side values to include the various types of businesses (ex. oil change, manufacturing or agricultural) and possibly including items of fact and rumor. Dr. Sienko and Dr. Canady agreed.

Comm. Vickers asked if the program is approved what more or what additional information would the County acquire that it does not already have in their files. Dr. Sienko explained that there would not necessarily be more or additional information because this is an existing program and it is his concern to preserve the program. Comm. McGrain stated because this is an existing program without funds a lot less will take place. Comm. Vickers expressed his concern that the community does not understand this is an existing program because the fire departments already do some of the tasks. Comm. Grebner asked if this was currently regulation. Dr. Sienko explained that in the past it had been State funded and regulated and once the funds ran out the program ended. Since then the only county to establish regulation was Washtenaw County, and Ingham County has been doing this unregulated as a free business service for several years paid with general funds. Dr. Sienko stated that he would like to see the program regulated, and a cost sharing with the businesses.

Comm. Vickers asked if this is a three staff member task. Dr. Canady stated they intend on maintaining the level of service as well as pull in smaller businesses that may have fallen through the cracks. Dr. Canady explained they have the capacity for the program and the staff does other things when not inspecting businesses. Comm. Vickers asked what the other things were. Dr. Canady provided a few of the services including the surface water program, camp ground inspections, tobacco licensing, indoor air quality investigations, and illegal dumping investigations.

Comm. Vickers asked Dr. Sienko or Dr. Canady to provide the Committee information on how the overall costs were determined, a list of recent inspections by the County, and the State thresholds. Dr. Sienko and Dr. Canady agreed.

Comm. Nolan asked if she understood correctly that the resolution will establish a formal regulation, and help replace general funds. Comm. Tennis noted that it is necessary to establish a regulation in order to charge a fee.

Comm. Dougan shared his perception that there may not be consistency between fire departments' documentation. Dr. Sienko agreed and stated it varies dependant on the size of the department.

Comm. Tennis asked if the County would accept other agency inspection forms. Dr. Canady stated they would although it may be necessary to obtain additional information. Dr. Sienko stated that the PIP plan status sheet has adequate information. Dr. Canady stated that the County would make every effort to provide technical support in the course of complicated system to avoid any duplication.

2. Board of Commissioners - Resolution Calling on the State of Michigan to Preserve the State Earned Income Tax Credit

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION CALLING ON THE STATE OF MICHIGAN TO PRESERVE THE STATE EARNED INCOME TAX CREDIT.

Comm. McGrain expressed his concern for family and child poverty.

MOTION CARRIED with Comms. Dougan and Vickers voting "no". Absent: Carol Koenig

Announcements

Comm. McGrain informed the Committee of the Restoration Works Open House on March 24, 2011. He will provide more information on the exact location on Kalamazoo Street at a later date.

Comm. Tennis will not be present at the next full Board meeting for the presentation to Ms. Otis.

Comm. Vickers informed the Committee that the City of Leslie buried a 3<sup>rd</sup> fire fighter who died of natural causes.

Public Comment

None.

The meeting adjourned at approximately 7:25 p.m.

Respectfully submitted,

Julie Buckmaster

## **FEBRUARY 28, 2011 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY**

### **HONORARY RESOLUTIONS:**

1(e). *Resolution Honoring Gloria Vorhauer*

1(f). *Resolution Honoring Melany Mack*

1(g). *Resolution Honoring Vicky Morales*

1(h). *Resolution Honoring Judith Price*

### **OTHER ACTION ITEMS:**

1(a). *Resolution to Amend the Ingham County Sanitary Code by Adding Chapter VIII to Approve Regulations Governing the Identification and Disclosure of Toxic, Hazardous, or Polluting Materials*  
This resolution establishes an Ingham County Pollution Prevention Regulation by approving an amendment to the Ingham County Sanitary Code. This regulation will move existing pollution prevention efforts from a voluntary system supported through County general funds to a regulation that would be cost-shared by the County and the businesses being regulated. Presently, the Health Department employs three environmental health professionals who deliver the services needed to implement the field compliance portion of this proposed regulation. The regulation will take effect and be implemented by the Health Officer 45 days after the date of this Resolution. The Assistant Deputy Controller recommends approval.

1(b). *Resolution to Adopt the 2011 Fees for Chapter VIII of the Ingham County Sanitary Code (Pollution Prevention Regulation)*

This resolution will establish the 2011 fees for the Pollution Prevention Regulation. The target cost recovery percentage for the reporting and inspection fees is set at 75 percent by this resolution. Approximately \$246,000.00 additional revenue will be generated if the fees are set at this level, meeting and exceeding the target set by the 2011 budget. The Assistant Deputy Controller recommends approval contingent upon the approval of the Pollution Prevention Regulation, as these items are on the agenda simultaneously.

1(c). *Resolution to Authorize a Contract with Health Management Associates to Assist with Health Plan Management Services' Strategic Planning*

This resolution authorizes a contract with Health Management Associates to develop a strategic plan for Health Plan Management Services (HPMS) and explore revenue generating opportunities available under Health Care Reform. In 2014, many County Health Plan members will transition to Medicaid, which may result in a significant decrease to HPMS operations and revenue, unless proactive steps are taken to generate new sources of revenue. The period of the agreement will be from March 1, 2011 through September 30, 2011 and the cost will not exceed \$12,500. There are currently budgeted contractual funds within HPMS for this agreement. The Assistant Deputy Controller recommends approval.

1(d). *Resolution to Authorize Agreements with the Ingham County Road Commission and Salvation Army*

This resolution authorizes Memorandums of Agreement (MOAs) with the Ingham County Road Commission and Salvation Army to serve as locations to receive, sort, and store medical supplies and equipment from the federal government to be used at a mass vaccination/pharmaceutical dispensing clinic in the event of a large-scale public health emergency or terrorist event. The agreements will be in effect for ten (10) years. The Assistant Deputy Controller recommends approval.



**MEMORANDUM**

**TO:** Human Service Committee  
**FROM:** Dean Sienko, M.D., Health Officer  
**DATE:** February 17, 2011  
**RE:** Recommendation to Establish a Pollution Prevention Regulation (P2)

This is a recommendation to establish an Ingham County Pollution Prevention Regulation by approving an amendment to the Ingham County Sanitary Code.

The proposed Pollution Prevention Regulation will strengthen surveillance of toxic and hazardous substances used in Ingham County, help to assure that chemicals are stored appropriately, and ensure that proper pollution mitigation strategies are being implemented. The information collected from this regulation would be essential for emergency and disaster response, the safety of our first responders, and would form the foundation for pollution prevention and groundwater protection.

Furthermore, this regulation will move our pollution prevention efforts from a voluntary system supported through County general funds to a regulation that would be cost-shared by the County and the businesses being regulated. Presently, the Health Department employs three environmental health professionals who deliver the services needed to implement the field compliance portion of this proposed regulation.

As required, a public hearing on the proposed regulation was held on October 4, 2010 at the Human Services Committee meeting. A notice of the hearing appeared in the Lansing State Journal on Thursday, September 10, 2010—more than 10 days before the hearing as required—and the notice also appeared in the various Community Newspapers in the County. Moreover, the proposed regulation was tabled multiple times, either in Committee or from the full Board, in order to allow businesses to provide greater input. Multiple businesses that would be affected by this proposed regulation attended follow-on meetings, had conversations with ICHD staff, or expressed their interests in writing; we have considered all of their concerns and incorporated some into the current proposed regulation.

I strongly endorse this Pollution Prevention Regulation and encourage you to adopt this regulation as part of our Ingham County Sanitary Code. I believe this program is an essential environmental health program that protects the health, safety and well being of our citizens and our environment.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE INGHAM COUNTY SANITARY CODE BY ADDING CHAPTER VIII TO APPROVE REGULATIONS GOVERNING THE IDENTIFICATION AND DISCLOSURE OF TOXIC, HAZARDOUS, OR POLLUTING MATERIALS**

WHEREAS, Ingham County has been implementing non-regulated Pollution Prevention Programs Governing the Identification and Disclosure of Toxic, Hazardous, or Polluting Materials since the 1980's to protect the ground waters of Ingham County that are our primary source of drinking water, and funding for said programs are paid for through general funding; and

WHEREAS, the Ingham County Health Department has a duty to continually and diligently endeavor to prevent disease, prolong life, and promote the public health through organized programs, including those aimed at the prevention and control of environmental health hazards; and

WHEREAS, the Department has determined through thirty years of non-regulated inspections of facilities that manufacture, store, use, or dispose of toxic, hazardous, or polluting materials that, by the measures required in this Regulation, such information can be obtained in a feasible manner and made accessible to the public and to emergency personnel in a way that will reduce disease, prolong life, prevent and control environmental health hazards, and protect the ground water of Ingham County; and

WHEREAS, the Department is aware that a great variety of toxic, hazardous, and polluting materials are manufactured, used, and stored within the County; and

WHEREAS, the Department is aware that emergency response personnel may encounter such substances both in natural and man-made emergencies; and

WHEREAS, the Department is aware through existing non-regulated Pollution Prevention (P2) programs that emergency personnel often lack sufficient access to the manufacturers of such substances, who could furnish more information to be used in handling such substances and treating persons who have come in contact with them; and

WHEREAS, the Department is aware that unless proper precautions are taken, such substances can cause disease, shorten life, and create environmental health hazards, both with respect to the general public and with respect to the emergency personnel working in the County on environmental and other emergencies; and

WHEREAS, the Michigan Public Health Code (MCL 333.2441) authorizes the local governing entity of a local health department (Ingham County Board of Commissioners for the Ingham County Health Department) to approve regulations adopted by the health department that are necessary or appropriate to implement or carry out the duties or functions vested by law in the local health department; and

WHEREAS, notice of a public hearing was given in accordance with Section 2442 of the Public Health Code (MCL 333.2442) not less than 10 days before the public hearing, and not less than 20 days before adoption of the regulation; and

WHEREAS, the Health Officer has notified the Board of Commissioners that notice of the scheduled public hearing was published in the Lansing State Journal on September 24, 2010 and has recommended that the Board of Commissioners approve the amendment to the Ingham County Sanitary Code which will add Chapter VIII and establish regulations governing the identification and disclosure of toxic, hazardous, or polluting materials.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Ingham, Michigan, having reviewed the P2 regulations developed by the Health Department and the P2 ad hoc committee, and having considered the comments made at the public hearing on October 4, 2010, hereby approves an amendment to the Ingham County Sanitary Code by approving the addition of Chapter VIII (copy attached and incorporated by reference) being a regulation governing the identification and disclosure of toxic, hazardous, or polluting materials.

BE IT FURTHER RESOLVED, that Chapter VIII of the Ingham County Sanitary Code shall take effect and be implemented by the Health Officer 45 days after the date of this Resolution.

BE IT FURTHER RESOLVED, that fees shall be established by a separate resolution as set forth in Section 8.5 of the regulation.

# Ingham County Pollution Prevention Regulation

## Article I - Scope

This Regulation shall apply to facilities within Ingham County that use and/or store toxic, hazardous, or polluting substances.

This Regulation shall not apply to:

- A. A facility that manufactures, stores, or uses a toxic, hazardous, or polluting substance at a work area in an aggregate volume or quantity less than 56 gallons or four hundred fifty (450) pounds and shall not be required to include such substance on any inventory or to submit a status sheet on such substance(s); provided, however, the BEH may require reporting of toxic, hazardous, or polluting substances in lesser quantities if these substances are specified on the extremely hazardous substance list, 40 CFR 355.
- B. Substances contained in foods, drugs, cosmetics, tobacco products and consumer products held for retail sale;
- C. Agricultural operators;
- D. Boxed or bagged salt;
- E. Households;
- F. Universities and Colleges;
- G. Oil and gas exploration/production;
- H. Retail Automotive Service Stations (fuel only)
- I. Oil-containing electrical equipment
- J. Manufactured Items
- K. Ferrous and non-ferrous metals

## Article II - Definitions

As used in this Regulation, the following definitions shall apply:

- A. "Agricultural Operators" means a person or persons who engage(s) in farming.

- B. "Appeals Board" means Ingham County Board of Commissioners or its designated committee.
- C. "BEH" means the Bureau of Environmental Health, Ingham County Health Department.
- D. "Board" shall mean the Board of Commissioners of Ingham County.
- E. "CAS" shall mean the identification number assigned by the Chemical Abstract Service to chemical substances.
- F. "Chemical Name" means the scientific designation of a substance in accordance with the nomenclature systems developed by either the International Union of Pure and Applied Chemistry or the Chemical Abstract Service.
- G. "Common Name" means any designation or identification, such as a trade name or number or code name or brand name, used by a facility to identify a substance other than by its chemical name.
- H. "Container" means any receptacle either formed or flexible covering a liquid, solid, or gaseous substance, including, but not limited to, bag, barrel, bottle, box, can, cylinder, drum, carton, stationary or mobile storage tank, vessel or vat.
- I. "Emergency" means an intended or unintended release of a toxic, hazardous, or polluting substance from its container or containers (including, but not limited to, equipment failure or human error) if the release meets one or more of the following criteria:
1. The release constitutes a substantial threat to the health or life of a person or persons or constitutes a substantial threat to the environment.
  2. The release was not made pursuant to previously obtained license or permission from any government agency regulating discharges of toxic, hazardous, or polluting substances and was in an amount substantially greater than the amount the facility ordinarily releases in the routine course of manufacture, use or storage of the substance and said release may pose a threat to the public health or environment.
  3. A release which would require notification to the Director of the Michigan Department of Environmental Quality.
- J. "Employee" means any person who works with or without compensation in a work area.
- K. "Environment" means the air, water and land outside of a work area.
- L. "Facility" means all contiguous land, and structures, other appurtenances, and improvements on the land, used for treating, storing, or disposing of liquid industrial and/or hazardous waste and/or polluting materials and/or the party that owns or controls the facility.

- M. Ferrous and non-ferrous metals mean an item containing iron and/or metals other than iron or steel. The does not include dust, slag or other by-products emitted when the solid is being modified.
- N. "Hazard" means classes I-IX as defined in 49CFR173.2.
- O. "Health Officer" means the Director of the Ingham County Health Department or his/her designated representative.
- P. Manufactured Items mean any solid article, other than a container holding solid or liquid polluting material(s) which is formed to specific shape during manufacture, and which does not leach or otherwise release polluting materials to the groundwaters or surface waters of the state under normal conditions of use or storage.
- Q. "Maximum Storage Inventory" means the maximum volume or quantity of a toxic, hazardous, or polluting substance that is, or has been, or may be present in the work area during a specified calendar year.
- R. "Oil" includes petroleum, gasoline, fuel oil, grease, sludge, oil refuse and oil mixed with waste.
- S. "Party" means any person, firm, corporation, partnership, association or other entity (whether for-profit or not-for-profit) who or which has at least one (1) work area within the County of Ingham.
- T. "Polluting material" means all of the following:
1. Any compound or product that contains 1 %, or more, by weight, of any of the following materials based on their material safety data sheet;
  2. Oil.
  3. Bulk Salt (over five tons).
  4. Toxic, hazardous, or polluting substances identified by this regulation.
- U. "Release" means any spilling, leaking, pumping, pouring, emitting, emptying, discharging, injecting, escaping, leaching, dumping, or disposing of any toxic, hazardous, or polluting substances into the environment at or above the State/Federal reporting requirements.
- V. "Retail Automotive Service Stations (fuel only)" means that portion of property where liquids that are used as motor fuels are stored and dispensed from equipment into the fuel tanks of motor vehicles.
- W. "Regulatory Category" means the level of polluting material(s) used and/or stored at a facility. For the purpose of this regulation the following categories shall apply: Category I; 56-499 gallons (450-4499 pounds), Category II; 500-4999 gallons (4500-44,999 pounds), Category III; 5000+ gallons (45,000 pounds+).

X. "Retail Sale" means the sale or purchase of any toxic, hazardous, or polluting substance that is individually packaged and sealed in small quantities (not more than 5 gallons or 40 pounds) for distribution to the ultimate consumer.

Y. "Salt" means sodium chloride, potassium chloride, calcium chloride, magnesium chloride, and solutions or mixtures of these compounds.

Z. "Substance" means any element, chemical, compound, combination, or any mixture thereof, whether organic or inorganic.

AA. "Toxic, hazardous, or polluting substance" means any substance which is defined and regulated by any of the following:

1. 29 CFR Part 1910 Subpart Z, Toxic and Hazardous Substances, also known as the Worker Right-To-Know Act, which is administered by the Occupational and Safety and Health Administration (OSHA). A substance is deemed toxic, hazardous, or polluting under this Regulation if a Material Safety Data Sheet (MSDS) is required.
2. 40 CFR 355, List of Extremely Hazardous Substances. This list is generated by the Environmental Protection Agency (EPA) under SARA Title III, section 302;
3. 40 CFR 372.65, Subpart D - Specific Toxic Chemical Listings. This is a list generated by the Environmental Protection Agency (EPA) under Sec. 313 of SARA Title III. It is also known as the Toxic Chemical Release Inventory (TCRI).
4. Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended, Part 31, and the rules promulgated there under:
5. Polluting Materials. This list is generated by the Michigan Department of Environmental Quality. The list is located under R324.2009 of the Michigan Administrative Code.
6. 40 CFR Part 261, Appendix VIII, and 40 CFR 261.3. These are RCRA listed wastes and waste generating processes. Included are wastes that meet the criteria of: a) Ignitability; b) Corrosivity; c) Reactivity; or d) Toxicity Characteristic, or
7. Natural Resources and Environmental Protection Act, Act 415 of 1994, as amended, Part 121, Liquid Industrial Wastes. Liquid industrial waste means any liquid waste, other than unpolluted water, which is produced by or incident to or results from an industrial or commercial activity or the conduct of any enterprise.

BB. "Work Area" means a workplace, whether outdoors or inside a structure, where substances are stored, used, or manufactured, (and includes, but is not limited to, areas where substances are handled, mixed, processed, packaged, or re-packaged); and where employees, licensees, invitees, or other persons may be present. The term "work area" does not include principal and secondary residences and also does not include lawns or fields upon which fertilizers, pesticides, or herbicides are applied.

CC. Addendum "A". List of Acronyms used in regulation.

### **Article III - Pollution Prevention Information for the Public**

**Section 3.1 - Reporting Requirements:** A facility that uses or stores toxic, hazardous, and/or polluting substance(s) at a work area on or after the effective date of this regulation shall compile and deliver the following documents to the BEH by the following deadlines:

- A. An initial status sheet pursuant with section 3.2, shall be prepared within 30 days.
  
- B. Existing plans prepared pursuant to SPCC, PIPP, RCRA or a Tier II Emergency and Hazardous Chemical Inventory as required by the USEPA SARA 302 and 312 regulations may be submitted in lieu of the initial/updated status sheet if all of the information required in this section is contained within the existing plan. This includes the "grouping" of substances with similar characteristics into categories, rather than reported individually by chemical, as allowed by the SARA 312 requirements.
  
- C. An updated status sheet shall be filed by March 1st of each reportable year and shall include, but not be limited to, the maximum storage inventory for the prior calendar year.
  
- D. If a change of ownership occurs; an updated status sheet must be submitted within 30 days.

**Section 3.2 - Status Sheet:** A status sheet shall include, but not be limited to, the following information:

- A. An inventory of all toxic, hazardous, or polluting substances stored, or used at the work area. The inventory shall include, but not be limited to, a listing of the common name, the chemical name, the CAS number, the storage location, hazards associated with the substance, and the maximum storage inventory for the applicable calendar year.
  
- B. The names, addresses and telephone numbers of two (2) persons in the facility organization with authority to make decisions for the facility in the event of any emergency involving the substance.
  
- C. The facility's plan for notification of emergency personnel and other personnel in the event of an emergency involving the substance, including names, addresses and telephone numbers of persons to be notified and the contents, if known, of emergency messages to be delivered.
  
- D. Information that assists emergency personnel to identify polluting material containers.
  
- E. A facility site plan showing the location of polluting material containers.



- F. The facility's intended plan for consuming, or ultimately removing, the substance from the work area, including, but not limited to: consumption of the substance in the process of manufacturing products, shipment in the ordinary course of business to retailers or wholesalers of the substance, shipment to a work area of the facility located outside the County, discharge of the substance into the local sanitary sewer system, loss of the substance by evaporation, etc.

**Section 3.3 - Accessibility:** The BEH shall keep on file a copy of all inventories and status sheets received, and make them readily available to the public, upon request, during regular business hours and at a reasonable cost for duplication. However, the site plan and information regarding the location of toxic, hazardous, or polluting materials containers shall not be available to the public.

**Section 3.4 - Public Notification:** Ingham County shall notify the public at least annually that the information required by this Regulation is available from the Ingham County Health Department and that the public has a right of access to the information provided in Section 3.3.

#### **Article IV - Pollution Prevention Information for Emergency Personnel**

**Section 4.1 - Emergency Notification:** Every facility covered by this Regulation, in the event of an off-site or potential off-site release, shall immediately call 911.

**Section 4.2 - Posting:** Any facility required to be inspected under Section 5.1 of this Regulation shall post a decal provided by the Health Department at the principal outside entrances to the work area which would indicate participation in the Ingham County P2 Program.

#### **Article V - Duties of the Health Officer**

The Health Officer, or designated representative, shall have jurisdiction throughout Ingham County, including all cities, villages, townships and charter townships, in the administration of this Regulation and any amendments hereafter adopted, unless otherwise specifically stated herein.

**Section 5.1 - Inspections:** The BEH shall conduct annual inspections of work areas within Ingham County are subject to this regulation. These inspections shall be for the purpose of, but not limited to, determining:

- A. That all required inventories and status sheets have been completed accurately and have been submitted to the BEH as required in Article III.
- B. That adequate and appropriate safety, containment, and clean-up equipment is readily available.
- C. That decals are posted as required in Section 4.2.
- D. That proper storage practices and procedures are being followed as required in Section 5.4.

**Section 5.2 - Reduced Frequency Inspection Status:** Any facility that is found to be in compliance with this regulation at the time of the second annual inspection, will be placed on a schedule of reduced frequency inspections after staff review and approval.

To maintain reduced frequency inspection status, the facility must:

- A. Remain in compliance with this Regulation, including reporting requirements under Article III and fee payments under Article VIII.
- B. Inform the BEH of any changes occurring at the facility that might be relevant to emergency planning. Reported changes could include the amount or storage location of polluting materials or updated facility contact information.
- C. Not increase the maximum storage inventory sufficient to alter the regulatory category since the most recent inspection without notifying the BEH.
- D. Adequately address any releases to avoid environmental health hazards.
- E. Submit an annual written verification as to items A - D above to the BEH by March 1st of each year.

Reduced frequency inspections shall be conducted once every three (3) years for category I facilities, and once every two (2) years for categories II & III facilities.

Nothing in this section shall prohibit the BEH from conducting site visits as necessary to verify the accuracy and validity of reduced frequency status. If reduced frequency inspection status is found to be unwarranted, the site visit will be treated as an annual inspection. A change of ownership shall require a new inspection.

**Section 5.3 – Re-inspections:** The BEH shall conduct re-inspections of those work areas which have been found to be in violation of this Regulation. These re-inspections shall be conducted as necessary to verify correction of such violations.

**Section 5.4 - Storage Practices:** All parties shall store all toxic, hazardous, or polluting substances that may be at their work areas according to practices and procedures which will prevent contamination of air, groundwater and surface water.

The BEH shall review with each facility that is inspected whether the facility's storage practices and procedures meet criteria set forth in existing State and Federal regulations. The BEH, in proper cases, shall report suspected violations of state law to appropriate state agencies.

**Section 5.5 - Records:** The BEH shall also maintain the following information:

- A. Inventories and status sheets filed pursuant to Article III of this regulation, indexed by name of the facility; and tax parcel number of the work area;
- B. Reports from on-site inspections, indexed by the name of the facility; and tax parcel number of the work area;
- C. Variances and applications for variances, as provided under Article IX of this regulation;

- D. Public health and environmental information of those toxic, hazardous, or polluting substances listed on the inventories received by the BEH.

**Section 5.6 Remedies and Penalties:**

- A. The Health Officer or designated representative shall have the authority to issue citations for any violations of this regulation. Any person who shall fail to comply with any provision of this regulation shall be liable for monetary civil penalties of not more than One Thousand (\$1,000.00) Dollars for each violation or day that the violation continues. The citation shall be written and cite with particularity the section of this regulation alleged to have been violated and the right to appeal.
  - 1. Not later than twenty (20) days after receipt of the citation, the alleged violator may petition the appropriate appeals board of Ingham County for an administrative hearing to affirm, dismiss or modify the citation. This hearing shall be held thirty (30) days after the receipt of the petition. The decision of the appropriate appeals board of Ingham County shall be final, unless within sixty (60) days of the decision a review is granted.
  - 2. The person aggrieved by the decision may petition the Ingham County Circuit Court for review no later than sixty (60) days following receipt of the final decision.
  - 3. A civil penalty becomes final if a petition for an administrative hearing is not received within the time specified in this section.
- B. Notwithstanding the existence or pursuit of any other remedy, the Health Officer may maintain an action in the name of Ingham County in a court of competent jurisdiction for an injunction or other appropriate process against any facility to enforce this regulation.

**Section 5.7 - Confidentiality Protections:** The BEH shall adopt necessary practices to protect information identified pursuant to Article VII hereof as a trade secret from improper use or dissemination beyond the purposes of this regulation, except that trade secret information may be released when deemed necessary to properly protect health, safety, or property in an emergency.

**Section 5.8 - Power to Establish Policy and Guidelines:** The Health Officer is hereby granted the authority to establish policies and guidelines, not in conflict with the purpose and intent of this regulation for the purpose of carrying out the responsibilities herein delegated to the Health Officer by law. All such policies shall be in writing and shall be kept in a policy file available for public inspection upon request.

**Section 5.9 - Emergency Notification:** The BEH, upon learning of release of a toxic, hazardous, or polluting substance, shall notify the Ingham County Office of Emergency Management and the Office of Homeland Security and Emergency Management.

**Section 5.10 - Annual Report:** Each year the Health Officer must report to the Board of Commissioners the number of businesses inspected and fees collected.

## **Article VI - Falsification**

It shall be unlawful for a party or any officer, director or employee of a facility, to knowingly, or recklessly, or negligently fail to comply with the provisions of this regulation, or to misrepresent, falsify, conceal, destroy or fail to retain information necessary to comply with this regulation. The dissolution of a corporation shall not discharge its directors, officers or employees from liability for such conduct.

## **Article VII - Trade Secrets**

This regulation shall not be construed as limiting any rights, obligations, or remedies regarding trade secrets existing under applicable law, except as is necessary to achieve the objectives of this regulation and as expressly provided below.

**Section 7.1:** A facility may withhold the chemical name (but not the common name) of a toxic, hazardous, or polluting substance from inventories and the status sheets required by Article III provided that the facility shall:

- A. Establish that the substance is a trade secret by showing:
  1. That the specific substance has not been published or disseminated or has not otherwise become a matter of general public knowledge.
  2. That the substance has competitive value in regard to the portion or phase of any scientific or technical information design, process, procedure, or formula which shall be substantially harmed by disclosure; and
  3. That the specific substance cannot be discovered lawfully by analytical techniques, laboratory procedures, or other means available to any potential competitor, including reverse engineering; and
  4. The substance is not required to be disclosed to the public under any federal or state law.
  
- B. Identify the substance on the inventory and status sheet by a generic chemical classification that would provide sufficient information upon which a health professional could render recommendations for adequate safeguards to prevent exposure to the toxic, hazardous, or polluting substance; and
  
- C. Provide the withheld information on a confidential basis to a treating physician/nurse who states, (in writing, except in an emergency situation), that a patient's health problems may be related to exposure to the substance. A statement to this effect with the name and phone number of the person or persons authorized, on a 24-hour a day basis, to disclose the withheld information shall be included on the status sheet.

**Section 7.2:** Any facility that wishes to avail itself of the provisions of Section 7.1, to avoid disclosing the chemical name of a substance on an inventory and/or status sheet shall deliver to the BEH a trade secret request sheet each time an inventory or status sheet is required to be delivered. That trade secret request sheet shall contain, for each substance the facility wants treated as a trade secret, the following:

- A. A statement of the information the facility deems to be a trade secret, protected under Section 5.7; and
- B. A true statement that the conditions of Section 7.1 have been met; and
- C. The chemical name that, but for Section 7.1, would have been required on the status sheet and on the inventory.

**Section 7.3:** No officer, employee, agent or contractor of any Ingham County department, division, bureau, board or commission shall knowingly and intentionally disclose to anyone in any manner unless authorized by law, any trade secret information, except as is required to administer or enforce the provisions of this regulation. Any person who violates this provision may be fined, suspended, or removed from office or employment, or subject to any other applicable proceedings and penalties for violation of trade secret protections provided for under existing law.

**Section 7.4:** Notwithstanding any other provision of this regulation, the BEH is authorized to disclose trade secret information when such action is necessary to properly protect health, safety or property in an emergency situation.

**Section 7.5:** Within sixty (60) days of receipt of a trade secret request sheet pursuant to Section 7.2 of this Article, the BEH shall consider the evidence to determine if the facility has supported the claim that the specific chemical identity is a trade secret pursuant to Section 7.1 of this Article. The BEH shall notify said facility in writing of his/her determination regarding the facility's trade secret request.

**Section 7.6:** If the trade secret request is denied, that facility is then required to comply with the full provisions of this regulation within ten (10) working days of receipt of the decision of the BEH.

**Section 7.7:** The BEH may revoke any trade secret designation upon the basis of new information showing that the original facts requested in Section 7.1 have changed; provided, however, that public disclosure of the claimed trade secret shall not be made until ten (10) calendar days after the holder of the trade secret is notified of the proposed revocation, unless the holder of the trade secret files an appeal of the revocation pursuant to Section 9.2, below, in which event public disclosure would be stayed pending the decision of the appropriate appeals board of Ingham County. If the appropriate appeals board of Ingham County upholds the proposed revocation, public disclosure shall not be made until ten (10) calendar days after receipt by the holder of the claimed trade secret of the written findings and decisions of the appropriate appeals board of Ingham County.

## **Article VIII - Fees**

**Section 8.1 - Reporting Fee:** Each facility required to report under Section 3.1 shall pay an annual reporting fee to the BEH with the submission of a toxic, hazardous or polluting materials status sheet. The annual reporting fee shall be based on the aggregate maximum storage inventory which must be reported on that status sheet and shall be paid by March 1 of each year.

**Section 8.2 - Inspection Fee:** Each facility whose work area is inspected under Section 5.1 shall pay an inspection fee to the BEH based on the aggregate maximum storage inventory for the calendar year in which the inspection occurs. The minimum threshold for inspection fees shall be established at 56 gallons (450 pounds).

**Section 8.3 – Re-inspection Fee:** For each re-inspection in which violations are found to persist, the re-inspected facility shall pay a re-inspection fee to the BEH.

**Section 8.4 - Optional Service Fees:** Other fees may be assessed by the BEH for requested, non-mandated services, such as on-site consultations and plan reviews.

**Section 8.5 - Fee Amounts:** The fee amounts shall be determined by a schedule to be approved and amended as necessary by resolution of the Ingham County Board of Commissioners.

## **Article IX - Variances and Appeals**

The appropriate appeals board of Ingham County shall hear appeals and may grant individual variances from provisions of this regulation by a concurring vote of the majority of its members where it is determined that no substantial health hazard is likely to occur from the requested variance and unnecessary hardship might result from strict compliance with this regulation.

**Section 9.1 - Variances:** A request for a variance shall be in writing and shall contain a detailed description of the variance sought. The request for a variance, together with a fee established by the Ingham County Fee Schedule, shall be filed with the BEH.

### **Section 9.2 - Hearings and Appeals:**

If a party is adversely affected by any decision under this regulation, the party may request in writing a Hearing before the Ingham County Board of Commissioners or its designated committee within thirty (30) days of the date of such decision. The Department shall issue a Notice of Hearing within fifteen (15) days after receiving the request and payment of the appropriate Appeals fee. A Hearing shall then be held at the next regular meeting of the Ingham County Board of Commissioners or its designated committee, scheduled for such purposes; provided, however, that a Hearing shall be conducted no later than sixty (60) days after the Notice of Hearing is mailed to the owner or interested party. The Ingham County Board of Commissioners or its designated committee shall affirm, dismiss or modify the contested decision by a majority vote of the Board or committee. The decision by the Ingham County Board of Commissioners or its designated committee shall be in writing and state the reasons and grounds for such decision. A copy shall be furnished to the owner, any interested person, and the Department within thirty (30) days of the decision.

## **Article X- Severability**

**Section 10.1:** If any provision, section, or word of this regulation, or the enforcement thereof, is held to be invalid or unenforceable by a court of competent jurisdiction, such invalidity or unenforceability shall not affect or render invalid or unenforceable any other provision of this regulation. To this end, each of the provisions and sections of this regulation are severable.

**Section 10.2:** If this regulation or the enforcement of this regulation is held to be invalid for any geographical area within Ingham County, such a holding shall not affect the validity or enforceability of this regulation in any other area of Ingham County.

**Article XI– Implementation**

The effective date of this regulation is\_\_\_\_\_, 2011, being 45 days after approval by resolution # \_\_\_\_ of the Ingham County Board of Commissioners.

**Article XII- Short Name**

This regulation will be referred to as the “The Ingham County Pollution Prevention Regulation”.

# **Ingham County Pollution Prevention Regulation**

## **ADDENDUM “A”**

### **LIST OF ACRONYMS USED IN REGULATION**

<b>BEH</b>	Bureau of Environmental Health
<b>CAS</b>	Chemical Abstract Service
<b>CFR</b>	Code of Federal Regulations
<b>EPA</b>	Environmental Protection Agency
<b>MDEQ</b>	Michigan Department of Environmental Quality
<b>MSDS</b>	Material Safety Data Sheet
<b>OSHA</b>	Occupational Safety and Health Administration
<b>P2</b>	Pollution Prevention
<b>PIPP</b>	Pollution Incident Prevention
<b>RCRA</b>	Resource Conservation and Recovery Act
<b>SARA</b>	Superfund Amendments and Reauthorization Act
<b>SPCC</b>	Spill Prevention, Control and Countermeasure
<b>TCRI</b>	Toxic Chemical Release Inventory



Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ADOPT THE 2011 FEES FOR CHAPTER VIII OF THE INGHAM COUNTY  
SANITARY CODE (POLLUTION PREVENTION REGULATION)**

WHEREAS, the Ingham County Board of Commissioners has approved an amendment to the Ingham County Sanitary Code to adopt a pollution prevention regulation through resolution #11- \_\_\_\_; and

WHEREAS, this regulation will move pollution prevention efforts from a voluntary system supported through County general funds to a regulation that would be cost-shared by the County and the businesses being regulated; and

WHEREAS, section 8.5 of the regulation provides that fees shall be established by a separate resolution of the Board of Commissioners.

THEREFORE BE IT RESOLVED, that for FY 2011, the Ingham County Board of Commissioners adopts the CAT 1, CAT 2, and CAT 3 Reporting and Inspection Fees at a target of 75 percent as set forth in Attachment A.

BE IT FURTHER RESOLVED, fees for Hourly Rate Over Standard Service, P2 On-Site Consultation and P2 Plan Review fees are set at \$105.00 for FY 2011.

BE IT FURTHER RESOLVED, that these fees will be updated annually as a part of the County's annual review process.

Attachment A

2011 County Sanitary Code Fees Pollution Prevention Regulation					
Location of Service	Fee Description	Target Percent	Units	Proposed Department Recommend.	Additional Revenue
Env Health	CAT 1 REPORTING (0-500 GALs.)	75.0%	395	\$93.75	\$37,031
Env Health	CAT 2 REPORTING (501-5000 GALs.)	75.0%	126	\$187.50	\$23,625
Env Health	CAT 3 REPORTING (5001 PLUS GALs.)	75.0%	101	\$281.25	\$28,406
	CAT 1 INSPECTION (0-500 GALs.)	75.0%	395	\$187.50	\$74,063
	CAT 2 INSPECTION (501-5000 GALs.)	75.0%	126	\$300.00	\$37,800
	CAT 3 INSPECTION (5001 PLUS GALs.)	75.0%	101	\$450.00	\$45,450
	<b>TOTAL ADDITIONAL REVENUE</b>				<b>\$246,375</b>
Env Health	Hourly Rate Over Standard Service	100%	0	\$105.00	\$0
Env Health	P2 On-Site Consultation	100%	0	\$105.00	\$0
Env Health	P2 Plan Review (2 hour minimum)	100%	0	\$105.00	\$0

## MEMORANDUM

To: Human Services Committee  
Finance Committee

From: Dean G. Sienko, M.D., Health Officer

Date: February 22, 2011

Subject: Resolution to Authorize an Agreement with Health Management Associates to Assist with Health Plan Management Services Strategic Planning

The Ingham County Health Department's Health Plan Management Services (HPMS) provides the support services for the operations of the Ingham Health Plan Corporation and 10 other County Health Plans. In the next three years, Health Care Reform will dramatically alter the way HPMS conducts business. In 2014, many County Health Plan members will transition to Medicaid, which may result in a significant decrease to HPMS operations and revenue, unless proactive steps are taken to generate new sources of revenue. HPMS proposes to work with Health Management Associates to develop a strategic plan and explore the many revenue generating opportunities available under Health Care Reform. Health Management Associates was chosen for this task as it is familiar with Health Care Reform and HPMS and it is intimately involved with the State of Michigan, which will provide increased opportunities for HPMS to implement revenue generating operations. Health Management Associates will analyze and strategically plan for the future of HPMS and will provide these services for \$12,500.

I recommend that the Board of Commissioners authorize the Ingham County Health Department to enter into an agreement with Health Management Associates in order to develop a strategic plan. There are currently budgeted contractual funds within HPMS for this agreement. The agreement would permit Health Management Associates to invoice the Ingham County Health Department \$12,500.

### Attachment

c: Debra Brinson, w/attachment  
John Jacobs, w/attachment  
Jayson Welter, w/attachment  
Holly Wilson, w/ attachment  
Carolyn Redman, w/ attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH HEALTH MANAGEMENT ASSOCIATES  
TO ASSIST WITH HEALTH PLAN MANAGEMENT SERVICES' STRATEGIC PLANNING**

WHEREAS, the Ingham County Health Department requires assistance to analyze and strategically plan for the future of Health Plan Management Services; and

WHEREAS, Health Management Associates is a leading consulting firm on such issues; and

WHEREAS, the Ingham County Health Department desires to retain the services of Health Management Associates.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Health Management Associates.

BE IT FURTHER RESOLVED, that the amount of the agreement is \$12,500 for the analysis and strategic planning for the future of Health Plan Management Services.

BE IT FURTHER RESOLVED, that the period of the agreement shall be from March 1, 2011 through September 30, 2011.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

## MEMORANDUM

TO: Human Services Committee

FROM: Dean Sienko, M.D., Health Officer

DATE: February 22, 2011

RE: Authorizing Memorandums of Agreement (MOAs) with the Ingham County Road Commission and Salvation Army

The Ingham County Health Department-Emergency Preparedness division is responsible for the maintenance and revision of the Health Department's Emergency Response Plans which detail how the Health Department would respond to a public health emergency or disaster.

The Ingham County Health Department-Emergency Preparedness division has identified sites owned by the Ingham County Road Commission and Salvation Army to serve as locations to receive, sort, and store medical supplies and equipment from the federal government to be used at a mass vaccination/pharmaceutical dispensing clinic in the event of a large-scale public health emergency or terrorist event.

The Ingham County Health Department-Emergency Preparedness division has previously discussed with the Ingham County Road Commission and Salvation Army the possibility of using their facilities for this purpose. Both agencies have verbally agreed to this arrangement and Health Department has held previous exercises at these facilities to test our Emergency Response Plan.

I recommend that authorization be given to create agreements with the Ingham County Road Commission and Salvation Army.

c: Renee Canady, w/attachment  
Sue McIntosh, w/attachment

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE INGHAM COUNTY  
ROAD COMMISSION AND SALVATION ARMY**

WHEREAS, the Ingham County Health Department Emergency Preparedness division is responsible for the maintenance and revision of the Health Department's Emergency Response Plans; and

WHEREAS, the Ingham County Health Department Emergency Preparedness division would like to enter into agreements with the Ingham County Road Commission and Salvation Army for use of their facilities in the event of a large-scale public health emergency or terrorist event; and

WHEREAS, the Ingham County Health Department Emergency Preparedness division has identified sites owned by the Ingham County Road Commission and Salvation Army as Distribution Node sites which shall be used for receipt, sorting, and storing medical supplies to be used at a mass vaccination/pharmaceutical dispensing clinic in the event of a public health emergency or terrorist event; and

WHEREAS, the sites owned by the Ingham County Road Commission and Salvation Army will be made available for the Ingham County Health Department's use within 12 hours of the request and for the time period being requested; and

WHEREAS, the County shall bear the risk of loss or damage to the medical supplies and equipment stored on the facility's premises. The Agency shall bear the risk of loss or damage to the facility arising out of its use as a Distribution Node or from any other cause.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes agreements with the Ingham County Road Commission and Salvation Army for use of their sites in the event of a large-scale public health emergency.

BE IT FURTHER RESOLVED, the agreements are authorized effective upon the Board of Commissioners approval and will be in effect for ten (10) years.

BE IT FURTHER RESOLVED, that the Board Chair is authorized to sign the Memorandums of Agreement upon review by the County Attorney.

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING GLORIA VORHAUER**

WHEREAS, Gloria Vorhauer began her career with Ingham County in March 1982, as a part-time Medical Technologist providing assistance to the migrant workers in the migrant camps near Mason and Leslie; and

WHEREAS, in November 1993, Gloria became full-time in the Adult Health Center in the Ingham County Health Department; and

WHEREAS, Gloria's level of care and concern transferred to the many clients who sought services at the Ingham County Health Department, who didn't have a good command of the English language, and countless times Gloria was asked to translate in the clinics; and

WHEREAS, Gloria is always willing to go the extra mile for good patient care in the Health Department.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners hereby honors Gloria Vorhauer for her 29 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING MELANY MACK**

WHEREAS, Ms. Mack began her career with Ingham County in June 1986, as a Child Support Enforcement Specialist at the Ingham County Friend of the Court; and

WHEREAS, in December 1992, Ms. Mack worked as a Probate Court Investigator in the Ingham County Probate Court and in March 1996, she assumed the position of Juvenile Court Officer in the Thirtieth Judicial Circuit Court, Family Division; and

WHEREAS, in July 2001, Ms. Mack joined the Health Department as a Health Analyst in the Community Health Assessment Unit; and in April 2006, Ms. Mack was appointed as the Interim Director of Planning and Special Services, and in April 2007, was appointed to the position permanently; and

WHEREAS, in March 2009, she was promoted to the Director of Public Health Services, overseeing Vision and Hearing, Public Health Nursing Services, Children's Special Health Care Services, Public Health Advocates, Office for Young Children, Women Infants & Children (WIC), and Community Health Assessment; and

WHEREAS, as Project Coordinator for the multi-million-dollar *Community Voices* initiative funded by the W.K. Kellogg Foundation, Ms. Mack was recognized for her leadership by local and national partners for improving access to health care and building authentic grassroots partnerships to improve the health of neighborhoods and communities in Ingham County; and

WHEREAS, as a tireless community advocate, Ms. Mack also supported the Power of We Consortium during the years of its greatest expansion, using her natural "can-do" enthusiasm to build strong relationships with a wide range of partners, including neighborhood associations, faith institutions, and large and small private organizations dedicated to promoting the quality of life in our community; and

WHEREAS, with dedication, hard-work and unyielding attention to detail, Ms. Mack has been a dependable force, encouraging her staff to anticipate needs and plan for future endeavors as we partner to deliver high quality public health services to the residents of the Ingham County; and

WHEREAS, Ms. Mack's legacy to the Ingham County Health Department will last many years, as staff continue the innovative programs she initiated. Her passion for public health, her warmth and sincerity, and her kind-hearted thoughtfulness will be missed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Ms. Mack for her 25 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.



Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING VICKY MORALES**

WHEREAS, Vicky Morales began her career with Ingham County in November 1977, as a full-time Clerk-Typist I for Project Health in the Ingham County Health Department; and

WHEREAS, in January 1979, she was promoted to a full-time Clerk Typist II in the Child Health Center; and

WHEREAS, in November 1983, she was promoted to an Account Clerk II position in Health/Clinic Services unit; and

WHEREAS, in November 1985, she was assigned to the Health/Central Reception/Billing Unit and in October 1992, was reclassified as a Billing and Reporting Clerk; and

WHEREAS, Vicky's level of care and concern transferred to the many clients who sought services at the Ingham County Health Department, who didn't have a good command of the English language, and countless times Vicky was asked to translate in the clinics; and

WHEREAS, Vicky helped organize many activities in the Health Department that helped build employee morale and camaraderie. She was instrumental in forming the Employee Wellness Committee, securing equipment for the fitness room in the Human Services Building.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners hereby honors Vicky Morales for her 33 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING JUDITH PRICE**

WHEREAS, Judith Price began her career with Ingham County in September 1987, as a full-time Vision & Hearing Technician in the Ingham County Health Department; and

WHEREAS, she has exemplified outstanding public health practice throughout her years of service as a Vision Technician; and

WHEREAS, having successfully maintained state credentials for 24 years, she provided more than 5,000 screenings each year to children throughout Ingham County; and

WHEREAS, the cumulative impact of her service included over 120,000 screenings to children and youth, which is a benefit as well to their families; and

WHEREAS, Judy's career touched the Ingham County Health Department Vision and Hearing Screening Program, area schools, and the community at large; and

WHEREAS, Judy's warm smile, laughter, and outspoken personality will be long remembered.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Judith Price for her 24 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.