

CHAIRPERSON
MARK GREBNER

VICE-CHAIRPERSON
DEB NOLAN

VICE-CHAIRPERSON PRO-TEM
DON VICKERS

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
BRIAN McGRAIN
CAROL KOENIG
DEB NOLAN
DON VICKERS
STEVE DOUGAN

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, JANUARY 24, 2011 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the [December 6, 2010](#) Minutes
Additions to the Agenda
Limited Public Comment

1. Interviews - Board of Health
2. Impact System of Care - Presentation: Matt Wojack (*No Materials*)
3. Health Department
 - a. Resolution to Authorize the 2010 - 2011 Schedule A Addendum to the [BCBS](#) Administrative Services Agreement for Services to Ingham County Jail Inmates
 - b. Resolution to Authorize a Contract with [Presort Services, Inc.](#)
 - c. Resolution to Authorize Three Adolescent Health - Child and Adolescent Health Center Grant Agreements with the [Michigan Primary Care](#) Association
 - d. Resolution to Amend Resolution #10-138 to Extend an Agreement with Ingham [Intermediate School District](#) / Ingham Birth to Five Great Start Collaborative
 - e. Resolution to Authorize an Agreement with [Eaton Intermediate School District](#) to Prevent and Reduce Tobacco Use and Alcohol Abuse in Ingham County
 - f. Resolution to Authorize an Agreement with [Midland County](#) Educational Services Agency for Services Associated with the Great Start Regional Child Care Resource Center—Central and Eastern Regions
 - g. Resolution to Enter into a Michigan Groundwater Stewardship Program ([MGSP](#)) Clean Sweep Program Agreement with the Michigan Department of Agriculture
 - h. Resolution to Authorize an Agreement with the Michigan Department of Natural Resources and [Environment](#) for 2010-2011
 - i. Resolution to Authorize an Amendment to the Lease Agreement for the [Willow Health Center](#)
 - j. Presentation: Partnerships with Safety Net Providers, FQHC - Care Free (*No Materials*)

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES
December 6, 2010
Minutes

Members Present: Brian McGrain, Todd Tennis, Carol Koenig, Donald Vickers, and Board Chairperson Debbie De Leon

Members Absent: Laura Davis, Deb Nolan

Others Present: Jared Cypher, Kirk Taskila, Kalea Delezenne, Anika Fassia, Randy Lamers, Deb Brinson, Dean Sienko, Vince Dragonetti, Christina Dokter, Michael Markey, Peggy Roberts, and others.

The meeting was called to order by Chairperson McGrain at 6:40 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the November 15, 2010 Minutes

The November 15, 2010 Minutes were approved as submitted.

Additions to the Agenda

4. Late – Health Department – Resolution Honoring Susan O’Shea, Administrator, Ingham Medial Care Facility, on the Event of her Retirement.

Limited Public Comment

Michael Markey, Sparrow Health System expressed that he and Dr. DeJong were satisfied with the process and agreement providing forensic pathology and medical examiner services to the County.

1. Interviews - Board of Health

The Committee interviewed Christina Dokter, Kalea Delezenne, Kirk Taskila, and Anika Fassia for the Human Services Committee. John Hyden was absent.

(Comm. Koenig arrived at 6:45 p.m.)

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. TENNIS, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

3. Health Department
 - b. Resolution to Extend the Cooperative Operational Agreement with the Ingham Community Health Center Board
 - c. Resolution to Amend the Agreement with the College of Osteopathic Medicine at Michigan State University for an Infectious Disease Physician
 - d. Resolution to Authorize an Agreement with the Shiawassee Regional Education Services District to Retain the Services of the Office for Young Children to Lead the Great Start Collaborative Initiative in Shiawassee County

- e. Resolution to Authorize an Agreement with the Shiawassee Regional Education Services District to Retain the Services of the Office for Young Children to Provide Early Head Start Services in Shiawassee County
 - f. Resolution to Authorize a Moving Our Community Toward Health Grant
 - g. Resolution to Authorize a Lead Abatement Subcontract with Environmental Testing & Consulting, Inc.
 - h. Resolution Authorizing a Memorandum of Agreement with the Corporation for National and Community Service for the 5th Year of The Power of We Consortium's Vista Project
 - k. Resolution to Establish a 1.0 FTE Public Health Nurse in Children's Special Healthcare Services
 - l. Resolution to Accept an Award for Pandemic Influenza Preparedness from the Michigan Department of Community Health
4. Health Department – Resolution Honoring Susan O'Shea, Administrator, Ingham Medical Care Facility, on the Event of her Retirement.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Davis and Comm. Nolan

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. TENNIS, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Davis and Comm. Nolan

2. Medical Examiner - Resolution to Authorize an Agreement with Sparrow Hospital for Medical Examiner Services (*Under Separate Cover*)

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPARROW HOSPITAL FOR MEDICAL EXAMINER SERVICES.

Dr. Sienko stated that there have been extensive discussions with Sparrow Hospital, and many others. Dr. Sienko believes the agreement with Sparrow Hospital is good and will provide a high quality of service to the County. He noted that the other counties associated with Sparrow Hospital are accredited by the National Association of Medical Examiners, and would like to be accredited in the near future.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Davis and Comm. Nolan

3. Health Department
- a. Information - Power of We Consortium VISTA Program

Ms. Roberts updated the Committee on the reduction in placements because of cut-backs in funding.

- i. Resolution to Authorize a Professional Services Agreement with a Dentist for Services at the Jail

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO AUTHORIZE A PROFESSIONAL SERVICES AGREEMENT WITH A DENTIST FOR SERVICES AT THE JAIL.

Dr. Sienko informed the Committee that they had employed an on-site dentist at the jail. He explained that the dentist is not for the purpose of check-ups or cleanings but for pain; about 70% extractions and 30% fillings. He noted that the dentist worked about 300 hours last year. Comm. McGrain asked about different dentist rates, specifically the rate of \$70.00 is in this resolution versus the \$51.00 rate in the next resolution. Ms. Brinson explained that this dentist works by himself, and there is no assistant working with him. She also noted it is difficult to find a dentist to work in the jail.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Davis and Comm. Nolan

j. Resolution to Authorize Service Contracts with Licensed Dentists for 2011

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO AUTHORIZE SERVICE CONTRACTS WITH LICENSED DENTISTS FOR 2011.

Dr. Sienko acknowledged that the cost for services was more than customary but noted that the rate is still substantially below market. Commissioner Comm. Vickers asked if there was a RFP for the three dentists. Ms. Brinson explained that there is not a large pool of dentists to choose from, therefore, there is typically an opportunity for dentist contractors.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Davis and Comm. Nolan

Comm. McGrain asked Dr. Sienko why the dates on the Memorandums were late; October 1st or November 1st. Dr. Sienko stated it was when he receives grant notification and further expressed he would like them sooner as well. Mr. Cypher asked if services were held up by waiting for grant notification. Dr. Sienko stated “no” if it was a continuation of service.

Announcements

Comm. Tennis complimented Comm. McGrain on a job well done. Comm. Vickers and Comm. Koenig echoed Comm. Tennis.

Public Comment

None.

The meeting adjourned at approximately 7:22 p.m.

Respectfully submitted,

Julie Buckmaster

RESOLUTION STAFF REVIEW

DATE January 7, 2011

Agenda Item Title: Resolution to Authorize the 2010 – 2011 Schedule A Addendum to the BCBS Administrative Services Agreement for Services to Ingham County Jail Inmates

Submitted by: Health Department

Committees: LE____, JD____, HS_ X_, CS____, Finance_ X_

Summary of Proposed Action:

This resolution authorizes a 2010 – 2011 Schedule A Addendum to the Administrative Services Agreement with Blue Cross and Blue Shield of Michigan to pay and manage claims for health care services provided to inmates of the Ingham County Jail. The proposed addendum will be effective for the period December 1, 2010 through November 30, 2011. Through this agreement, BCBSM pays hospitals, doctors and other health care providers for services provided to inmates of the Ingham County Jail. BCBSM in turn bills the Health Department for the value of payments to providers, plus an administrative fee. The Health Department pays BCBSM from budgeted funds.

Financial Implications:

Through this agreement BCBSM pays providers at BCBSM negotiated prices. Such payments are estimated at \$760,000 in 2011. BCBSM charges an 11% administrative fee for handling the Ingham County claims.

Other Implications:

The Health Department expects to begin managing these claims internally by the end of this contact period by adjudicating claims in Health Plan Management Services and through contracts with local hospitals and providers.

Staff Recommendation: MAL ____ JLN ____ TL ____ TM ____ JC X____

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean G. Sienko, M.D., M.S., Health Officer

DATE: January 12, 2011

RE: Schedule A Addendum to the BCBSM Administrative Services Agreement for Health Care Services Provided to Ingham County Jail Inmates

This is a recommendation to authorize a 2010 – 2011 Schedule A Addendum to the Administrative Services Agreement with Blue Cross and Blue Shield of Michigan to pay and manage claims for health care services provided to inmates of the Ingham County Jail. The proposed addendum will be effective for the period December 1, 2010 through November 30, 2011. Through this agreement, BCBSM pays hospitals, doctors and other health care providers for services provided to inmates of the Ingham County Jail. BCBSM in turn bills the Health Department for the value of payments to providers, plus an administrative fee. The Health Department pays BCBSM from budgeted funds.

Through this agreement BCBSM pays providers at BCBSM negotiated prices. Such payments are estimated at \$760,000 in 2011. BCBSM charges an 11% administrative fee for handling the Ingham County claims.

The Health Department expects to begin managing these claims internally by the end of this contact period by adjudicating claims in Health Plan Management Services and through contracts with local hospitals and providers.

Therefore, I am recommending that the Board of Commissioners adopt the attached resolution and authorize the 2010 -2011 Schedule A addendum to the BCBSM Administrative Services Agreement for health care services provided to Ingham County Jail inmates.

Attachment

c: Debra Brinson, w/attachment
John Jacobs, w/attachment
Barbara Mastin, w/attachment
Jayson Welter, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE 2010 – 2011 SCHEDULE A ADDENDUM TO THE BCBS ADMINISTRATIVE SERVICES AGREEMENT FOR SERVICES TO INGHAM COUNTY JAIL INMATES

WHEREAS, Ingham County and BCBS of Michigan entered into an agreement in 1996 wherein BSBS of Michigan would pay the claims of health care services provided to Ingham County Jail inmates; and

WHEREAS, that agreement has periodically been updated by executing a Schedule A attachment; and

WHEREAS, BCBSM has proposed a 2010 – 2011 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the 2010 - 2011 Schedule A Addendum to the BCBSM Administrative Services Agreement for Ingham County Jail inmates.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Schedule A addendum to the Administrative Services Agreement with Blue Cross and Blue Shield of Michigan for paying claims for health care services provided to Ingham County Jail inmates.

BE IT FURTHER RESOLVED, that the Schedule A Addendum shall be effective December 1, 2010 through November 30, 2011.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the agreement after review by the Ingham County Attorney.

RESOLUTION STAFF REVIEW

DATE January 7, 2011

Agenda Item Title: Resolution to Authorize a Contract with Presort Services, Inc.

Submitted by: Health Department

Committees: LE____, JD____, HS__X__, CS____, Finance__X__

Summary of Proposed Action:

This resolution authorizes a service contract with Presort Services, Inc. to support Health Plan Management Services by picking up mail daily, sort, bar code, print postage and deliver to the Post Office. For all health plans, Ingham County will pay Presort Services, Inc. and then invoice the cost to the other health plans.

Financial Implications:

The cost of the agreement will not exceed \$550,000 for the period July 1, 2010 through June 30, 2013.

All costs associated with services to health plans in other communities served by the Bureau will be re-billed to those health plans, with the exception of mailings that directly benefit the health department, such as BCCCP outreach.

Other Implications:

None.

Staff Recommendation: MAL____JLN____TL____TM____JC__X__

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean Sienko, M.D., Health Officer

DATE: January 7, 2011

RE: Authorization to Contract for Services with Presort Services, Inc.

This is a recommendation for the Board of Commissioners to authorize a service contract with Presort Services, Inc. Health Plan Management Services in the Health Department provides the support services for the operation of the Ingham Health Plan Corporation and for the operation of 10 other county health plans in several other communities.

In order to support these health plans, Health Plan Management Services must mail large quantities of materials. It is cost effective and efficient to contract for mail related services. Presort Services, Inc. will pick up mail daily, sort, bar code, print postage and deliver to the Post Office. For all health plans, Ingham County will pay Presort Services, Inc. and then invoice the cost to the other health plans.

We estimate that the cost of these services will not exceed \$550,000 in the 36 month period of the proposed service contract. This amount is subject to change in the event that the U.S. Postal Services raises rates during this time period.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the service contract with Presort Services, Inc.

Attachment

c: John Jacobs w/attachment
Deb Brinson w/attachment
Jayson Welter w/attachment
Holly Wilson w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH PRESORT SERVICES, INC.

WHEREAS, Health Plan Management Services of the Health Department now serves many other communities through contracts with health plan corporations in those communities; and

WHEREAS, Health Plan Management Services must mail large quantities of materials in order to service the health plan; and

WHEREAS, it is cost-effective and efficient to use a service to presort and mail these materials; and

WHEREAS, the cost of these services is paid by Ingham County, but Ingham County is reimbursed by the other health plans; and

WHEREAS, the agreement between Ingham County and Presort Services, Inc. expired on June 30, 2010 and needs to be renewed; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize a contract with Presort Services, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Presort Services, Inc., 5646 Commerce Drive, Lansing, Michigan, for mail related services, which include pick up, sorting, bar coding and delivery to the Post Office.

BE IT FURTHER RESOLVED, that the agreement shall be for the period July 1, 2010 through June 30, 2013, and shall not exceed \$550,000, including the cost of postage.

BE IT FURTHER RESOLVED, that this agreement is intended to support the operation of Health Plan Management Services in the Health Department and that all costs associated with services to health plans in other communities served by the Bureau will be re-billed to those health plans.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE January 7, 2011

Agenda Item Title: Resolution to Authorize Three Adolescent Health – Child and Adolescent Health Center Grant Agreements with the Michigan Primary Care Association

Submitted by: Health Department

Committees: LE____, JD____, HS__X__, CS____, Finance__X__

Summary of Proposed Action:

This resolution authorizes three Adolescent School Based Health Center grant agreements with the Michigan Primary Care Association. Ingham County operates three existing school based services that are supported by State grants. The State has renewed those grants for the period of October 1, 2010 through September 30, 2011, naming the Michigan Primary Care Association as the fiduciary agent.

The goals of these grant agreements are summarized as:

1. Increase access to health care services for medically underserved County youth.
2. Develop and implement a successful asthma control program for adolescents and their parents through the Otto Community Health Center.
3. Increase access to HIV and STI prevention and health education through the Willow Health Center.
4. Increase number of uninsured youth and families accessing needed Medicaid services.

Financial Implications:

The award to support the clinical services at the Otto Community Health Center for this period is \$175,000. The award to support the clinical services at Willow Health Center is \$225,000. The award to support peer education (non-clinical) services provided through Willow Health Center is \$100,000. All three of these grant awards were included as revenue in the Health Department's Fiscal Year 2011 budget.

Other Implications:

None.

Staff Recommendation: MAL __ JLN __ TL __ TM __ JC X

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean G. Sienko, M.D., M.S., Health Officer

DATE: January 12, 2011

RE: Resolution to Authorize Three Adolescent School Based Health Grant Agreements with the Michigan Primary Care Association

This is a recommendation to authorize three Adolescent School Based Health Center grant agreements with the Michigan Primary Care Association. Ingham County operates three existing school based services that are supported by State grants. The State has renewed those grants for the period of October 1, 2010 through September 30, 2011, naming the Michigan Primary Care Association as the fiduciary agent.

The award to support the clinical services at the Otto Community Health Center for this period is \$175,000. The award to support the clinical services at Willow Health Center is \$225,000. The award to support peer education (non-clinical) services provided through Willow Health Center is \$100,000. All three of these grant awards were included as revenue in the Health Department's Fiscal Year 2011 budget.

The goals of these grant agreements are summarized as:

1. Increase access to health care services for medically underserved County youth.
2. Develop and implement a successful asthma control program for adolescents and their parents through the Otto Community Health Center.
3. Increase access to HIV and STI prevention and health education through the Willow Health Center.
4. Increase number of uninsured youth and families accessing needed Medicaid services.

I recommend that the Board adopt the attached resolution and authorize the three grant agreements with the Michigan Primary Care Association for the period of October 1, 2010 through September 30, 2011.

Attachment

c: Debra Brinson, w/attachment
John Jacobs, w/attachment
Barbara Mastin, w/attachment
Jayson Welter, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THREE ADOLESCENT HEALTH – CHILD AND ADOLESCENT
HEALTH CENTER GRANT AGREEMENTS WITH THE MICHIGAN PRIMARY CARE
ASSOCIATION**

WHEREAS, Ingham County operates three child and adolescent health center programs as part of its Community Health Center Network; and

WHEREAS, the State has awarded grants for the period of October 1, 2010 through September 30, 2011 and will use the Michigan Primary Care Association as the fiduciary agent for the contracts; and

WHEREAS, the funds from these three grants are included in the Health Department's 2011 adopted budget; and

WHEREAS, the Health Officer has recommended that the Board authorize the grant agreements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a grant agreement with the Michigan Primary Care Association for a School Based Health Center Grant – Non-Clinical Model, for services to be delivered through the Willow Health Center, totaling \$100,000 in State funds for the period October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a grant agreement with the Michigan Primary Care Association for a School Based Health Center Grant – Community Based Clinical Model totaling \$225,000 in State funds for the period October 1, 2010 through September 30, 2011 for services to be delivered through the Willow Health Center.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a grant agreement with the Michigan Primary Care Association for a School Based Health Center Grant – Community Based Clinical Model totaling \$175,000 in State funds for the period October 1, 2010 through September 30, 2011, for services to be delivered through the Otto Community Health Center.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the three grant agreements after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE January 7, 2011

Agenda Item Title: Resolution to Amend Resolution #10-138 to Extend an Agreement with Ingham Intermediate School District / Ingham Birth to Five Great Start Collaborative

Submitted by: Health Department

Committees: LE ____, JD ____, HS X, CS ____, Finance X

Summary of Proposed Action:

This resolution amends resolution #10-138 to extend an agreement with Ingham Intermediate School District / Ingham Birth to Five Great Start Collaborative.

Ingham Intermediate School District serves as fiscal agent for the project which is focused on:

- Creating strong relationships between children and parents
- Making sure children have access to high-quality early educational opportunities
- Helping parents become confident and knowledgeable in raising their young children
- Providing home environments for young children that are safe, stable and organized
- Giving children social and emotional skills, as well as good health, to enter school
- Using innovative strategies for outreach to at-risk families
- Helping to assure quality child care by increasing the capacity of child care providers

Financial Implications:

The amendment provides for an increase of up to \$78,802 in additional funding, making the total amount of the contract \$179,668, and the subcontract is extended through September 30, 2011. The additional funding includes \$15,000 for child care scholarships to be administered by the Office for Young Children. The remaining additional dollars will support coaching for day care providers, Play and Learn Groups for parents and young children, parenting classes for teen parents, and home visits to targeted families. This extension will enable the Health Department to continue its work to foster strong families and appropriate youth development. The Department’s FY11 budget anticipated revenue from the continuation of the agreement with Ingham Intermediate School District.

Other Implications:

None.

Staff Recommendation: MAL ____, JLN ____, TL ____, TM ____, JC X

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean Sienko, MD, MS, Health Officer

DATE: January 12, 2011

RE: Authorization to Amend the Agreement with Ingham Intermediate School District – Birth to Five Great Start Collaborative

The Capital Region Community Foundation, Capital Area United Way, and the R.E. Olds Foundation have jointly invested in a Youth Initiative through a partnership with *Ingham Birth to Five Great Start Collaborative*. Ingham Intermediate School District serves as fiscal agent for the project which is focused on:

- Creating strong relationships between children and parents
- Making sure children have access to high-quality early educational opportunities
- Helping parents become confident and knowledgeable in raising their young children
- Providing home environments for young children that are safe, stable and organized
- Giving children social and emotional skills, as well as good health, to enter school
- Using innovative strategies for outreach to at-risk families
- Helping to assure quality child care by increasing the capacity of child care providers

The Office for Young Children and Family Outreach Services has been providing these services to youth under a contract the Board authorized in Resolution #09-085 and extended in Resolution #10-138.

We received a request from Ingham Intermediate School District on December 22, 2010, for an increase of up to \$78,802 in additional funding, making the total amount of the contract \$179,668, and to extend the subcontract through September 30, 2011. The additional funding includes \$15,000 for child care scholarships to be administered by the Office for Young Children. The remaining additional dollars will support coaching for day care providers, Play and Learn Groups for parents and young children, parenting classes for teen parents, and home visits to targeted families. This extension will enable the Health Department to continue its work to foster strong families and appropriate youth development. The Department's FY11 budget anticipated revenue from the continuation of the agreement with Ingham Intermediate School District.

I recommend that the Board authorize the amendment to the agreement and extend the contract through September 30, 2011.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #10-138
TO EXTEND AN AGREEMENT WITH INGHAM INTERMEDIATE SCHOOL DISTRICT/ INGHAM
BIRTH TO FIVE GREAT START COLLABORATIVE**

WHEREAS, the Capital Region Community Foundation, the Capital Area United Way, and the R. E. Olds Foundation have provided funding to Ingham Intermediate School District for a Youth Initiative in collaboration with the Ingham Birth to Five Great Start Collaborative; and

WHEREAS, several Health Department units including Family Outreach Services and Office for Young Children provide services to youth; and

WHEREAS, the Board of Commissioners authorized an agreement with Ingham Intermediate School District to provide services and scholarships related to the Ingham Birth to Five Great Start Collaborative Youth Initiative in Resolution #09-085; and

WHEREAS, the agreement was extended in Resolution #10-138; and

WHEREAS, Ingham Intermediate School District has again requested to increase funding and extend the agreement's time period.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with the Ingham Intermediate School District, increasing the amount of the agreement by \$78,802 to adjust the total amount of the agreement to \$179,668.

BE IT FURTHER RESOLVED, that the amended amount of funding includes an increase of \$15,000 for childcare scholarships made by the Office for Young Children in accordance with established procedures making the total amount up to \$55,000.

BE IT FURTHER RESOLVED, that the contract period is extended through September 30, 2011.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the subcontracts after review as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE January 7, 2011

Agenda Item Title: Resolution to Authorize an Agreement with Eaton Intermediate School District to Prevent and Reduce Tobacco Use and Alcohol Abuse in Ingham County

Submitted by: Health Department

Committees: LE____, JD____, HS__X__, CS____, Finance__X__

Summary of Proposed Action:

This resolution authorizes an agreement with the Eaton Intermediate School District to prevent and reduce tobacco use and alcohol abuse in Ingham County, utilizing a grant from Mid-South Substance Abuse Commission to carry out activities contained in the Ingham Substance Abuse Prevention Coalition (ISAPC) Implementation Plan.

The activities to be performed by the Health Department in FY2011 include:

- Providing assistance for a prescription drug disposal event in Ingham County.
- Training health care providers in all Health Department clinics on the substance abuse referral system and Screening, Brief Intervention, and Treatment Protocol.
- Coordinating media training opportunities for Ingham County youth and producing public service announcements to be shared with schools and community groups.
- Developing a training manual on checking ID's for alcohol and tobacco vendors.
- Developing a model follow-up protocol for stores which have sold alcohol or tobacco to minors.
- Providing vendor education to all licensed tobacco vendors in Ingham County and serving as the Designated Youth Tobacco Use Representative.
- Developing informational materials and educating policy makers on the benefits of designating tobacco tax revenue for health programs.
- Providing training for clerks who have made a first sale of tobacco to a minor in lieu of their first fine.

Financial Implications:

EISD will reimburse the County for up to \$31,666 for the activities. Revenue from this agreement was anticipated in the projections for the Department's FY2011 budget.

Other Implications:

None.

Staff Recommendation: MAL____JLN____TL____TM____JC__X__
Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean Sienko, M.D., M.S., Health Officer

DATE: January 6, 2011

RE: Agreement with Eaton Intermediate School District

The Health Department is strongly committed to preventing and reducing tobacco use and alcohol abuse in our community. The Department is an active member of the Ingham Substance Abuse Prevention Coalition (ISAPC) which is dedicated to effective prevention services through comprehensive collaboration. Eaton Intermediate School District (EISD) provides administrative and staff support to ISAPC.

Utilizing a grant from Mid-South Substance Abuse Commission, the EISD contracts each year with community partners, including the Health Department, to carry out activities contained in the ISAPC Implementation Plan. The Health Department has contracted with EISD for this work since FY2008.

The activities to be performed by the Health Department in FY2011 include:

- Providing assistance for a prescription drug disposal event in Ingham County.
- Training health care providers in all Health Department clinics on the substance abuse referral system and Screening, Brief Intervention, and Treatment Protocol.
- Coordinating media training opportunities for Ingham County youth and producing public service announcements to be shared with schools and community groups.
- Developing a training manual on checking ID's for alcohol and tobacco vendors.
- Developing a model follow-up protocol for stores which have sold alcohol or tobacco to minors.
- Providing vendor education to all licensed tobacco vendors in Ingham County and serving as the Designated Youth Tobacco Use Representative.
- Developing informational materials and educating policy makers on the benefits of designating tobacco tax revenue for health programs.
- Providing training for clerks who have made a first sale of tobacco to a minor in lieu of their first fine.

These activities are highly consistent with other prevention work undertaken by the Health Department. EISD will reimburse the County for up to \$31,666.00 for the activities. Documentation for this agreement (covering October, 2010 through September, 2011) was received from the funder in December, 2010. Revenue from this agreement was anticipated in the projections for the Department's FY2011 budget.

The attached resolution will authorize the agreement with Eaton Intermediate School District. I recommend adoption of this resolution.

Attachment

c: John Jacobs w/attachment
Bob Townsend w/attachment
Renee Canady w/attachment
Melany Mack w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH EATON INTERMEDIATE SCHOOL DISTRICT TO PREVENT AND REDUCE TOBACCO USE AND ALCOHOL ABUSE IN INGHAM COUNTY

WHEREAS, Eaton Intermediate School District provides administrative support for the Ingham Substance Abuse Prevention Coalition to collaborate and advocate for stronger prevention measures for the access and availability of tobacco and alcohol; and

WHEREAS, Ingham Substance Abuse Prevention Coalition's Implementation Plan for FY2011 includes several outcomes targeted to prevent and reduce tobacco use and alcohol abuse in Ingham County; and

WHEREAS, the Ingham County Health Department is committed to preventing and reducing the use of tobacco and alcohol abuse; and

WHEREAS, the Ingham County Health Department has been requested to perform activities related to tobacco and alcohol prevention and reduction in the Ingham Substance Abuse Prevention Coalition's Implementation Plan; and

WHEREAS, Eaton Intermediate School District has agreed to reimburse the County for up to \$31,666.00 for performance of such activities.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Eaton Intermediate School District for up to \$31,666.00 to engage in the tobacco and alcohol prevention and reduction activities.

BE IT FURTHER RESOLVED, the contract period shall be from October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the agreement after it is approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE January 7, 2011

Agenda Item Title: Resolution to Authorize an Agreement with Midland County Educational Services Agency for Services Associated with the Great Start Regional Child Care Resource Center - Central and Eastern Regions

Submitted by: Health Department

Committees: LE____, JD____, HS_ X_, CS____, Finance_ X__

Summary of Proposed Action:

This resolution authorizes an agreement with the Midland County Educational Services Agency for services associated with the Great Start Regional Child Care Resource Center—Central and Eastern Regions.

The scope of work shall include the following services:

- Coordinate program communication and outreach
- Perform the duties and responsibilities of the Central/Eastern Region Program Director
- Coordinate professional development opportunities for licensed and registered child care providers and relative and day care aide (unlicensed) providers
- Provide support services and resources to child care providers
- Provide assistance to families choosing quality child care
- Provide assistance to families searching for child care and to providers updating records on the Great Start Connect database
- Provide data and evaluation reports as specified in the agreement
- Maintain a regional resource hub satellite in Portland, Michigan

Financial Implications:

Through this proposed agreement, MCESA will pay Ingham County up to \$600,000 to complete the scope of work. The following specific staff time will be included in the compensated amount:

- .95FTE to serve in the role of Great Start Regional Child Care Center Program Director
- .75FTE to serve as Training, Professional Development, and Coaching Coordinator
- .50FTE to serve as Early Childhood Infant/Toddler Consultant

In addition to the specific staff time outlined above, MCESA will reimburse the full cost of providing the scope of work and deliverables associated with operating the Central and Eastern Great Start Regional Child Care Center offices.

The term of the Agreement will be October 1, 2010 through September 30, 2011. The Health Department’s FY2011 budget anticipated the provision of these services and receipt of these funds.

Other Implications:

None.

Staff Recommendation: MAL ____ JLN ____ TL ____ TM ____ JC X__
 Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean Sienko, MD., MS., Health Officer

DATE: January 6, 2011

RE: Resolution to Authorize an Agreement with the Midland County Educational Services Agency for Services Associated with the Great Start Regional Child Care Resource Center-Central and Eastern Regions

Resolution #09-275 authorized an agreement with Midland County Educational Services Agency (MCESA) securing the services of the Office for Young Children (OYC) to develop the Great Start Central Region Child Care Quality Implementation Plan. Resolution #10-074 authorized an agreement with MCESA to complete the scope of work in the Implementation Plan. Resolution #10-272 authorized an amendment to the contract to include additional duties related to the Great Start Eastern Region Child Care and Early Learning Resource Center. MCESA has proposed a new agreement for FY2011 to complete the scope of work in both the Central and Eastern Region Plans.

The scope of work shall include the following services:

- Coordinate program communication and outreach
- Perform the duties and responsibilities of the Central/Eastern Region Program Director
- Coordinate professional development opportunities for licensed and registered child care providers and relative and day care aide (unlicensed) providers
- Provide support services and resources to child care providers
- Provide assistance to families choosing quality child care
- Provide assistance to families searching for child care and to providers updating records on the Great Start Connect database
- Provide data and evaluation reports as specified in the agreement
- Maintain a regional resource hub satellite in Portland, Michigan

These services will be funded by the Great Start Collaborative Grant that MCESA has received from the Early Childhood Investment Corporation (ECIC). All staff time, mileage, rent for a regional resource hub satellite, and costs for printing, mailing, and supplies associated with Central and Eastern Region activities will be paid by grant funds. No Ingham County General Fund dollars will be used for this work.

Through this proposed agreement, MCESA will pay Ingham County up to \$600,000.00 to complete the scope of work. The following specific staff time will be included in the compensated amount:

- .95FTE to serve in the role of Great Start Regional Child Care Center Program Director
- .75FTE to serve as Training, Professional Development, and Coaching Coordinator
- .50FTE to serve as Early Childhood Infant/Toddler Consultant

In addition to the specific staff time outlined above, MCESA will reimburse the full cost of providing the scope of work and deliverables associated with operating the Central and Eastern Great Start Regional Child Care Center offices.

The term of the Agreement will be October 1, 2010 through September 30, 2011. The Health Department's FY2011 budget anticipated the provision of these services and receipt of these funds.

I recommend the Board of Commissioners adopt the attached resolution and authorize an agreement with Midland County Educational Services Agency.

c: John Jacobs w/ attachment
 Renee Canady w/attachment
 Melany Mack w/ attachment
 Barb Monroe w/ attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MIDLAND COUNTY EDUCATIONAL SERVICES AGENCY FOR SERVICES ASSOCIATED WITH THE GREAT START REGIONAL CHILD CARE RESOURCE CENTER - CENTRAL AND EASTERN REGIONS

WHEREAS, Resolution #09-275 authorized an agreement with Midland County Educational Services Agency (MCESA) to develop the Great Start Central Region Child Care Quality Implementation Plan (the Plan); and

WHEREAS, Resolution #10-074 authorized an agreement with MCESA to complete the scope of work in the Plan; and

WHEREAS, Resolution #10-272 authorized an amendment to the contract to include additional duties related to the Great Start Eastern Region Child Care and Early Learning Resource Center; and

WHEREAS, MCESA has proposed a new agreement for FY2011 to complete the scope of work in the Implementation Plans for the Central and Eastern Regions; and

WHEREAS, the scope of work shall include the following services:

- Coordinating program communication and outreach
- Performing the duties and responsibilities of the Central/Eastern Region Program Director
- Coordinating professional development opportunities for licensed and registered child care providers and relative and day care aide (unlicensed) providers
- Providing support services and resources to child care providers
- Providing assistance to families choosing quality child care
- Providing assistance to families searching for child care and to providers updating records on the Great Start Connect database
- Providing data and evaluation reports as specified in the agreement
- Maintaining a regional resource hub satellite in Portland, Michigan

WHEREAS, the services listed in the scope of work will be funded by the Great Start Collaborative Grant that MCESA has received from the Early Childhood Investment Corporation (ECIC); and

WHEREAS, MCESA shall pay Ingham County up to \$600,000 for completing the scope of work; and

WHEREAS, all staff time, mileage, rent for a regional resource hub satellite, and costs for printing, mailing, and supplies associated with Central and Eastern Region activities will be paid by grant funds; and

WHEREAS, the term of the Agreement shall be October 1, 2010 through September 30, 2011; and

WHEREAS, the Health Department's 2011 Budget anticipates providing these services and receiving these funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Midland County Educational Services Agency (MCESA) to complete the scope of work for the Central and Eastern Region Child Care Quality Implementation Plans.

BE IT FURTHER RESOLVED, that a lease with Portland Church of the Nazarene to house the regional resource hub satellite is authorized.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that MCESA shall reimburse Ingham County up to \$600,000 for completing the scope of work of the Implementation Plans.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE January 7, 2011

Agenda Item Title: Resolution to Enter into a Michigan Groundwater Stewardship Program (MGSP) Clean Sweep Program Agreement with the Michigan Department of Agriculture

Submitted by: Health Department

Committees: LE ____, JD ____, HS X, CS ____, Finance X

Summary of Proposed Action:

This resolution authorizes an agreement with the Michigan Department of Agriculture for the period of October 1, 2010 through September 30, 2011. This agreement allows Ingham County Health Department to collect pesticides from any end-user of pesticides who resides in the state.

Financial Implications:

The Michigan Department of Agriculture will reimburse the Health Department up to \$15,000 for costs associated with the collection, transportation and disposal of pesticides.

Other Implications:

None.

Staff Recommendation: MAL ____, JLN ____, TL ____, TM ____, JC X

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean Sienko, M.D., M.S., Health Officer

DATE: January 6, 2011

RE: Recommendation to enter into a Michigan Groundwater
Stewardship Program (MGSP) Clean Sweep Program Agreement
with the Michigan Department of Agriculture

The Michigan Department of Agriculture has agreed to pay Ingham County up to \$15,000 in a continuing agreement with the Michigan Groundwater Stewardship Program (MGSP) Clean Sweep Program Agreement with the Michigan Department of Agriculture. This agreement allows Ingham County Health Department to collect pesticides from any end-user of pesticides who resides in the state. The term of the agreement is October 1, 2010 through September 30, 2011.

I recommend the Board of Commissioners adopt the attached resolution and authorize an agreement with the Michigan Department of Agriculture for the period of October 1, 2010 through September 30, 2011.

Attachment

- c. John Jacobs w/attachment
- Renee Canady w/attachment
- Jim Wilson w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO A MICHIGAN GROUNDWATER
STEWARDSHIP PROGRAM (MGSP) CLEAN SWEEP PROGRAM
AGREEMENT WITH THE MICHIGAN DEPARTMENT OF AGRICULTURE**

WHEREAS, Ingham County Health Department has operated a Household Hazardous Waste Collection Program since 1985; and

WHEREAS, the Health Department has had a MGSP Clean Sweep Program Agreement with the Michigan Department of Agriculture since 2001; and

WHEREAS, each year the Agreement has allowed the Health Department to be reimbursed for costs associated with the collection, transportation and disposal of pesticides; and

WHEREAS, the Michigan Department of Agriculture has proposed to enter into a new agreement with the Health Department; and

WHEREAS, the Michigan Department of Agriculture shall pay the Health Department up to \$15,000 for costs associated with the collection, transportation and disposal of pesticides; and

WHEREAS, the term of the Agreement shall be October 1, 2010 through September 30, 2011; and

WHEREAS, the Health Department anticipates a continuation of these services and funds in its 2011 budget; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorizes a MGSP Clean Sweep Program Agreement with the Michigan Department of Agriculture.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Agreement with the Michigan Department of Agriculture.

BE IT FURTHER RESOLVED, that the Michigan Department of Agriculture shall reimburse the Health Department up to \$15,000 for costs associated with the collection, transportation and disposal of pesticides.

BE IT FURTHER RESOLVED, that the term of the agreement shall be October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Agreement after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE January 7, 2011

Agenda Item Title: Resolution to Authorize an Agreement with the Michigan Department of Natural Resources and Environment for 2010-2011

Submitted by: Health Department

Committees: LE ____, JD ____, HS X, CS ____, Finance X

Summary of Proposed Action:

This resolution authorizes an agreement with the Michigan Department of Natural Resources and Environment (MDNRE) under which the Ingham County Health Department will conduct environmental tests and inspections designated by MDNRE.

Financial Implications:

MDNRE will reimburse Ingham County up to \$25,028 for the time period of October 1, 2010 through September 30, 2011 for expenses related to testing and inspection services. These include:

NON-COMMUNITY PUBLIC WATER SUPPLY PROGRAM – up to \$17,878

The Health Department will conduct sanitary surveys of non-community public water supplies in Ingham County. The Health Department will also oversee water quality monitoring at these supplies, issue water well permits for new supplies, and ensure that proper public notice is issued should a supply become unsafe for drinking.

DRINKING WATER LONG-TERM MONITORING – up to \$1000

The Health Department will collect samples from drinking water supplies and sites of environmental contamination identified by the State.

PUBLIC SWIMMING POOLS – up to \$5,900

The Health Department will inspect all public swimming pools/spas licensed by the MDNRE in Ingham County. In addition, the Health Department will investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

CAMPGROUND REQUIREMENTS – up to \$250

The Health Department will inspect all campgrounds located in Ingham County, collect fees, investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

Other Implications:

None.

Staff Recommendation: MAL ____, JLN ____, TL ____, TM ____, JC X

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean Sienko, M.D., Health Officer

DATE: January 6, 2011

SUBJECT: Agreement with the Department of Natural Resources and Environment

This is a recommendation to authorize an agreement with the Michigan Department of Natural Resources and Environment (MDNRE) under which the Ingham County Health Department will conduct environmental tests and inspections designated by MDNRE. MDNRE began to contract with Ingham County after the State of Michigan reorganized services and moved many of its environmental protection programs and services to the Department of Natural Resources and Environment. The Public Health Code locates the primary responsibility for environmental protection at the community level with local public health departments. The current contract expired September 30, 2010.

The proposed agreement for 2010-2011 includes the following services and funding of \$25,028, allocated as follows:

NON-COMMUNITY PUBLIC WATER SUPPLY PROGRAM – up to \$17,878

The Health Department will conduct sanitary surveys of non-community public water supplies in Ingham County. The Health Department will also oversee water quality monitoring at these supplies, issue water well permits for new supplies, and ensure that proper public notice is issued should a supply become unsafe for drinking.

DRINKING WATER LONG-TERM MONITORING – up to \$1000

The Health Department will collect samples from drinking water supplies and sites of environmental contamination identified by the State.

PUBLIC SWIMMING POOLS – up to \$5,900

The Health Department will inspect all public swimming pools/spas licensed by the MDNRE in Ingham County. In addition, the Health Department will investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

CAMPGROUND REQUIREMENTS – up to \$250

The Health Department will inspect all campgrounds located in Ingham County, collect fees, investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

I recommend that the Board of Commissioners authorize the agreement with the MDNRE and the Health Department from October 1, 2010 through September 30, 2011. The revenue for these services was anticipated in the Health Department's 2011 budget.

Attachment

c: Renee Canady w/attachment
Jim Wilson w/attachment
John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENT FOR 2010-2011

WHEREAS, the State of Michigan has placed responsibility for environmental regulation and environmental quality in Michigan Department of Natural Resources and Environment (MDNRE); and

WHEREAS, the Michigan Public Health Code places responsibility for environmental protection at the community level with county governments through the network of local health departments; and

WHEREAS, MDNRE proposes to clarify the responsibilities for some environmental services and arrange to purchase environmental testing and inspection services from Ingham County; and

WHEREAS, MDNRE will reimburse Ingham County for expenses related to testing and inspection services; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MDNRE.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Michigan Department of Natural Resources and Environment.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that MDNRE shall reimburse Ingham County up to \$25,028.00 for expenses related to testing and inspection services.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE January 7, 2011

Agenda Item Title: Resolution to Authorize an Amendment to the Lease Agreement for the Willow Health Center

Submitted by: Health Department

Committees: LE ____, JD ____, HS X, CS ____, Finance X

Summary of Proposed Action:

This resolution amends the existing lease of property located at 306 W. Willow Street, Lansing. The current lease agreement for this site will expire on December 31, 2014. This is the site of a school-based Community Health Center operated by Ingham County.

Financial Implications:

The Health Department is applying for a School Based Health Center Capital grant through the Health Resources and Services Administration (HRSA). A requirement of the grant application is for additional language to be added to the lease. This language does not affect the cost or duration of the lease. Rather, the language informs the owner that the federal government has an interest in fixtures on the property and requires the owner to make local filings to comply with the federal grant.

Other Implications:

None.

Staff Recommendation: MAL ____, JLN ____, TL ____, TM ____, JC X

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean Sienko, MD, Health Officer

DATE: January 6, 2011

RE: Recommendation to Authorize an Amendment to the Lease Agreement for 306
W. Willow, Lansing

This is a recommendation to amend the existing lease of property located at 306 W. Willow Street, Lansing. The current lease agreement for this site will expire on December 31, 2014. This is the site of a school-based Community Health Center operated by Ingham County.

The Health Department is applying for a School Based Health Center Capital grant through the Health Resources and Services Administration (HRSA). A requirement of the grant application is for additional language to be added to the lease. This language does not affect the cost or duration of the lease. Rather, the language informs the owner that the federal government has an interest in fixtures on the property and requires the owner to make local filings to comply with the federal grant.

The Owners, Jon and Roseann Zumbrink, have agreed to amend the lease and to comply with the grant. Therefore, I recommend that the Board of Commissioners adopt the attached resolution and authorize the amendment of the lease for space at 306 W. Willow Street, Lansing Michigan.

Attachment

c: Debra Brinson, w/attachment
John Jacobs, w/attachment
Barbara Mastin, w/attachment
Jayson Welter, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE LEASE AGREEMENT
FOR THE WILLOW HEALTH CENTER**

WHEREAS, Ingham County operates a Community Health Center at 306 West Willow Street in Lansing; and

WHEREAS, the current lease agreement for this site will expire on December 31, 2014; and

WHEREAS, the Health Department has applied for a School Based Health Center Capital grant through the Health Resources and Services Administration and a requirement of the grant application is for additional language to be added to the lease; and

WHEREAS, this language does not affect the cost or duration of the lease; and

WHEREAS, the owners, Jon and Roseann Zumbrink, have agreed to the proposed amendment and have agreed to comply with the grant requirements; and

WHEREAS, the Health Officer has recommended the Board of Commissioners authorize the amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an amendment to the lease for property at 306 West Willow Street, Lansing, Michigan, informing the owner that the federal government has an interest in fixtures on the property and requires the owner to make local filings to comply with the federal grant.

BE IT FURTHER RESOLVED, that the amendment does not change the cost or duration of the existing lease.

BE IT FURTHER RESOLVED, that all other terms and conditions of the lease will remain in full force and effect.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the lease amendment after review by the County Attorney.