THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, JUNE 6, 2011 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the May 16, 2011 Minutes
Additions to the Agenda
Limited Public Comment

1. Health Department
   a. Resolution to Create a Combined Well and Septic Inspection Fee
   b. Resolution to Authorize Amendment #2 to the 2010-2011 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health
   c. Resolution to Authorize an Amendment to and the Consolidation of the Behavioral Health Services Agreements between the Ingham County Health Department and the Community Mental Health Authority of Clinton, Eaton and Ingham Counties
   d. Resolution Honoring Ann Marie Hickey
   e. Resolution Honoring Denise Fandrick
   f. Pollution Prevention Regulation Update (No Materials)

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.
Members Present: Todd Tennis, Brian McGrain, Carol Koenig, Deb Nolan, Don Vickers, Steve Dougan and Board Chairperson Grebner

Members Absent: None

Others Present: Jared Cypher, Dean Sienko, Deb Brinson, Renee Canady, Jim Wilson and others

The meeting was called to order by Chairperson Tennis at 6:31 p.m. in the Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the May 2, 2011 Minutes

The May 2, 2011 Minutes were approved as submitted.

Additions to the Agenda

None.

Limited Public Comment

None.

1. Mid-South Substance Abuse Commission - Resolution Authorizing the Transfer of Funds to the Mid-South Substance Abuse Commission and a 2011 Contract for Accounting with Respect Thereto

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS TO THE MID-SOUTH SUBSTANCE ABUSE COMMISSION AND A 2011 CONTRACT FOR ACCOUNTING WITH RESPECT THERETO.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Koenig

2. Health Department
   b. Resolution to Authorize Acceptance of the Mental Health Mini-Grant - Child & Adolescent Health Centers from the Michigan Department of Community Health and the Muskegon Area Intermediate School District

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. DOUGAN, TO APPROVE THE RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE MENTAL HEALTH MINI-GRANT - CHILD & ADOLESCENT HEALTH CENTERS FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH AND THE MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT.
Comm. Nolan asked for clarification of the grant funding because the dates occur during the summer when schools are closed. Ms. Brinson explained the Department of Education would otherwise lose the money, and training for anti-bullying, domestic violence and suicide prevention will occur over the summer months.

(Comm. Koenig arrived at 6:33 p.m.)

MOTION CARRIED UNANIMOUSLY.

a. Update on HIV/AIDS in Ingham County (No Materials)

Ms. Vennishia Smith, Ingham County HIV/STD Prevention Coordinator, provided a copy of the PowerPoint presentation to the Committee. She informed them that Ingham County has the 2nd highest HIV prevalence in the State of Michigan. Dr. Sienko clarified that prevalence means an existing condition, and incidence is a new onset of cases annually. Ms. Smith reviewed the Ingham County Epidemiological Profile data identifying reported cases for the purpose of prevention and care services.

Comm. Vickers asked what drug is used for post treatment. Dr. Sienko answered antiretroviral (ARV), and stated there are side effects.

Comm. McGrain asked what counseling, referral and treatment services are in-house and who are the community partners. Ms. Smith stated that in-house the County was trained by the Michigan Department of Community Health using a behavior change model focusing on a risk reduction plan, and helping patients figure out their plan. Additionally, Dr. Guilk who specializes in infectious diseases is located in the clinic, and Partner Services. Medical case management is provided by the community partner, Lansing Area AIDS Network. Comm. Koenig asked who Partner Services were. Ms. Smith explained it is a service used to find partners to let them know they have been in contact with the infection.

Comm. Nolan asked how many full time staff focus on HIV/AIDS. Ms. Smith stated a total of 3.5 people. Dr. Canady explained the employees are not exclusively working on HIV/AIDS.

Comm. Koenig asked where the County is ranked in the State of Michigan for incidence, and what is causing the prevalence. Ms. Smith will provide the Committee with the number of incidence in the County. She explained prevalence is variable which is partly based on population. Dr. Sienko added that more is being done by the County, therefore, more is being reported.

Comm. Dougan asked if there was coordination of adjoining communities. Ms. Smith stated that communities do work together, and that cases are reported by physicians and laboratories to the local health departments.

(Board Chairperson Grebner arrived at 6:42 p.m.)
3. **Controller/Administrator’s Office** - Resolution Updating Various Fees for County Services

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NOLAN, TO APPROVE THE RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES.

Comm. Vickers thanked Dr. Sienko for consideration of the combined well and septic fee. Comm. Tennis noted that the combined well and septic fee will be addressed in a separate resolution.

Comm. Vickers asked if the City of Lansing issues vending machine permits. Mr. Wilson stated that the permit is issued by the County, but the City of Lansing may because of an ordinance based on location. Comm. Vickers asked how a vending machine is inspected. Mr. Wilson explained that it is inspected for cleanliness, product expiration dates, temperature, and type of containers. Mr. Wilson noted that there are not many vending machine owners compared to the number of vending machines, therefore, the inspector and owner typically travel together.

Comm. Dougan asked to divide the question by isolating the 6 Items under the Point of Sale Program from the remainder of the resolution. Chairperson Tennis divided the question.

**MOTION ON THE POINT OF SALE PROGRAM CARRIED** with Comms. Dougan and Vickers voting “no”.

**MOTION ON THE REMAINDER OF THE RESOLUTION CARRIED UNANIMOUSLY.**

Comm. Nolan asked if the County acts as a Point of Sale consultant by identifying what is really needed. Mr. Wilson stated that was correct explaining that the County does allow for a downgrade of the permit fee if less is needed.

Comm. Vickers asked what determines a Point of Sale inspection by the County Health Department, and what the process is. Dr. Sienko will provide the Committee with more information regarding the Point of Sale Program process. Comm. Tennis noted that anything sold with the intent of habitation should go through the Point of Sale process.

Comm. Dougan asked how many cases in the past 4-years has the Health Department provided or required sanitary sewer line inspection in a municipal system be replaced, and how many times have you found failure or compromised integrity of a municipal sewer system. Mr. Wilson explained the County answers complaints such as in the City of Lansing where the Health Department will go and identify if it is sewage back up; however, the County has no authority on how it is fixed that is the responsibility of the City and their Building Code Department. Comm. Dougan informed the Committee that until municipal sewer lines are inspected from a home’s basement to where it ties into the municipal system, at the time of sale, he will continue to vote no. Comm. Grebner believes that municipal system inspections are based on their own set of codes and methods of regulations, and outside the municipal system it is not regulated.
Announcements
Comm. Vickers invited the Committee to attend the Safety Patrol Picnic on May 18, 2011 at 9:00 a.m.

Public Comment
None.

The meeting adjourned at approximately 7:30 p.m.

Respectfully submitted,

Julie Buckmaster
ACTION ITEMS:
The Assistant Deputy Controller is recommending approval of the following resolutions:

1a. Resolution to Create a Combined Well and Septic Inspection Fee
This resolution establishes a combined well and septic inspection fee at $1,125. This is $220 less than the sum of the separate well and septic inspection fees which is $1,345. This savings is realized because fewer trips to the building site are required. It is estimated that about two hours of time will be saved by combining the inspections and we would have charged $220 for those two hours. This fee will be added to the list of fees reviewed as a part of the County’s annual process next year.

1b. Resolution to Authorize Amendment #2 to the 2010-2011 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health
This resolution authorizes Amendment #2 of the 2010-2011 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH). Amendment #2 will decrease the budget for Comprehensive Local Health Services from $5,208,361 to $5,185,280 for a net decrease of $23,081. The Amendment makes the following specific changes in the budget:

1. Immunizations - Reaching More Children & Adults, an increase of $2,577 to $23,477.
2. Public Health Emergency Response H1N1, a decrease of $75,658 to $49,828.
3. Funding for Dr. Sienko to act as Chief Medical Officer, $30,000.
4. Funding to Support a Health Impact Assessment, $12,000.
5. New Funding for a Home Visiting Program, $8,000.

Please see the attached memorandum from the Health Department for further details.

1c. Resolution to Authorize an Amendment to and the Consolidation of the Behavioral Health Services Agreements between the Ingham County Health Department and the Community Mental Health Authority of Clinton, Eaton and Ingham Counties
This resolution authorizes the amendment and consolidation of the Ingham County Health Department’s (ICHD) behavioral health services agreements with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH-CEI). The resolution will consolidate two separate existing Behavioral Health Services agreements into one agreement. Psychiatric consultation services will be added to the agreement for no more than $30,000 per year. The entire agreement will not exceed $270,000 per year. These services are funded through the Health Center Cluster grant. The agreement will remain in effect until terminated per the terms of the agreement.

HONORARY RESOLUTIONS:

1d. Resolution Honoring Ann Marie Hickey
1e. Resolution Honoring Denise Fandrick

PRESENTATION:

1f. Pollution Prevention Regulation Update
MEMORANDUM

TO: Human Service Committee
    Finance Committee

FROM: Dean G. Sienko, M.D., Health Officer

DATE: May 24, 2010

RE: Recommendation to Establish a Combined Well and Septic Inspection Fee

In May, the Board of Commissioners established a fee schedule for County services in resolution #11-165. Included in the schedule were separate fees for inspections for well and septic systems. The fee for inspection of a well was set at $575 and the fee for inspection of a septic system was set at $770.

At that time Commissioners noted that in the case of new home construction new well and septic systems would often be inspected at the same time. If the inspections are combined there would be a cost savings that could be passed on to the person paying the fees. Commissioners asked the Bureau of Environmental Health to propose a single fee for combined well and septic inspections.

We propose establishing a combined fee at $1,125. This is $220 less than the sum of the two fees which is $1,345. This saving is realized because fewer trips to the building site are required. We estimate that about two hours of time will be saved by combining the inspections and we would have charged $220 for those two hours.

The attached resolution establishes the combined well and septic fee. I encourage the Board to adopt this resolution.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CREATE A COMBINED WELL AND SEPTIC INSPECTION FEE

WHEREAS, the Board of Commissioners establishes fees for services provided by the Health Department under the authority of the Public Health Code; and

WHEREAS, the Board of Commissioners established the schedule of fees for County services, including those provided by the Health Department, in Resolution #11-165; and

WHEREAS, the schedule established separate fees for well and septic system inspections at $575 and $770 respectively; and

WHEREAS, the Board of Commissioners requested that a single fee for combined well and septic inspections be created which would be lower than the sum of the two fees; and

WHEREAS, the Health Officer has recommended that a fee for combined well and septic inspections be established at $1,150.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby establishes a combined well and septic inspection fee at $1,150.

BE IT FURTHER RESOLVED, that the 2012 Ingham County Fee Schedule is hereby amended to establish this fee effective the date of the passage of this resolution.
MEMORANDUM

TO: Human Services Committee
   Finance Committee

FROM: Dean Sienko, M.D. Health Officer

DATE: May 24, 2011

RE: CPBC Agreement Amendment #2 for 2010-2011

This is a recommendation to authorize Amendment #2 of the 2010-2011 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH). The CPBC Agreement is the annual process whereby the MDCH transmits State and Federal funds to Ingham County to support public health programs. The CPBC Agreement establishes the funding levels and the terms and conditions under which the funds are disbursed. The Board of Commissioners authorized the 2010-2011 Agreement in Resolution #10-334, and authorized Amendment #1 in Resolution #11-115.

The CPBC Agreement is regularly amended to adjust funding levels and clarify terms and conditions. Amendment #2 will decrease the budget for Comprehensive Local Health Services from $5,208,361 to $5,185,280 for a net decrease of $23,081. The Amendment makes the following specific changes in the budget:

1. Immunizations - Reaching More Children & Adults, an increase of $2,577 to $23,477.
2. Public Health Emergency Response H1N1, a decrease of $75,658 to $49,828.
3. Funding for Dr. Sienko to act as Chief Medical Officer, $30,000.
4. Funding to Support a Health Impact Assessment, $12,000.
5. New Funding for a Home Visiting Program, $8,000.

Regarding Item 2, the reduction in support for H1N1 Emergency Response, this is not actually a cut in the program’s budget, but rather represents unexpended funds. Most local health departments in Michigan have returned unexpended H1N1 monies. The Ingham County Health Department has been very creative in seeking ways to use the H1N1 money the State made available to it. The $75,658 represents what we could not spend given narrow State and Federal guidelines.

Regarding Item 3, funding for Dr. Sienko to act as Chief Medical Officer for the State of Michigan, this was authorized in Resolution Number #11-149.

Finally, this amendment shall implement Public Act 149 which regulates body art facilities. Under this Public Act the State shall return a portion of the fees paid by persons applying for licenses to operate body art facilities to the local health department to conduct required inspections and enforcement actions.

I recommend that the Board of Commissioners adopt the attached resolution.

c: John Jacobs w/attachment
Resolutions to Authorize Amendment #2 to the 2010-2011 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Community Health (MDCH) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDCH and Ingham County have entered into a 2010-2011 Agreement for the delivery of public health services under the Comprehensive Planning, Budgeting and Contracting (CPBC) process as authorized by Resolution #10-334 and amended in Resolution #11-115; and

WHEREAS, the MDCH has proposed an amendment to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #2 to the 2010-2011 Comprehensive Planning, Budgeting, and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH).

BE IT FURTHER RESOLVED, that the total amount of CPBC funding shall decrease from $5,208,361 to $5,185,280 for a net decrease of $23,081.

BE IT FURTHER RESOLVED, that the net increase consists of the following specific changes to program budgets:

1. Immunizations - Reaching More Children and Adults, an increase of $2,577 to $23,477.
2. Public Health Emergency Response H1N1, a decrease of $75,658 to $49,828.
3. Funding for Dr. Sienko to act as Chief Medical Officer, $30,000.
4. Funding to Support a Health Impact Assessment, $12,000.
5. New Funding for a Home Visiting Program, $8,000.

BE IT FURTHER RESOLVED, that this amendment shall implement Public Act 149 which regulates body art facilities. Under this Public Act, the State shall return a portion of the fees paid by persons applying for licenses to operate body art facilities to the local health department to conduct required inspections and enforcement actions.

BE IT FURTHER RESOLVED, that the Health Officer, Dean Sienko, MD, and John Jacobs, Chief Financial Officer of the Health Department, are authorized to submit Amendment #2 of the 2010-2011 CPBC grant documents electronically through the Mi-E Grants system.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department’s 2011 Budget in order to implement this resolution.
MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean G. Sienko, M.D., M.S., Health Officer

DATE: May 31, 2011

RE: Authorization to Amend and Consolidate the Agreements between Community Mental Health Authority of Clinton, Eaton and Ingham Counties and the Ingham County Health Department for Behavioral Health Services

This is a recommendation to authorize the amendment and consolidation of the Ingham County Health Department’s (ICHD) behavioral health services agreements with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH-CEI). As a Federally Qualified Health Center (FQHC), the Ingham County Health Department receives federal grant funds pursuant to Section 330 of the Public Health Services Act, 42 U.S.C. § 254b, administered by the Health Resources and Services Administration. As an FQHC, the ICHD is required to provide comprehensive primary care, preventive care and related services, including behavioral health, to the community, regardless of the individual’s or the family’s ability to pay. The ICHD has contracted with CMH-CEI since July 2009 to provide behavioral health services.

The continuation of these agreements will position the ICHD to remain in good standing to continue to receive federal dollars for its Community Health Centers. The current agreements separately authorize the same scope of services for three full time equivalent mental health therapists at different locations throughout the Community Health Center Network. Because the scope of services is the same in each contract, I propose that the Ingham County Board of Commissioners authorize the consolidation of the two separate agreements into one agreement.

Furthermore, I propose that the Board of Commissioners authorize the amendment to the agreements between the ICHD and CMH-CEI to continue to provide behavioral health services, brief, solution-focused individual psychotherapy to address psychiatric disorders and/or substance abuse. Additionally, I propose to amend the agreements to add psychiatric consultations for no more than $30,000 per year to better serve and meet the unique needs of patients with dual diagnoses. Patients with dual diagnoses often experience added barriers to receiving health care and will benefit from these additional psychiatric consultations. The contractual amount for the entire agreement will not exceed $270,000 per year. These services are funded through the Health Center Cluster grant.

I recommend that the Board adopt the attached resolution and authorize the amendment and consolidation of the agreements for behavioral health services with CMH-CEI.

Attachment

cc: Debra Brinson, M.P.A., Deputy Health Officer, w/attachment
John Jacobs, C.P.A., Chief Financial Officer, w/attachment
Barbara Mastin, M.A., Chief Operating Officer, w/attachment
Jayson Welter, Director of Policy, Programs and Compliance, w/attachment
Carolyn Redman, Project Specialist, w/attachment
RESOLUTION TO AUTHORIZE AN AMENDMENT TO AND THE CONSOLIDATION OF THE BEHAVIORAL HEALTH SERVICES AGREEMENTS BETWEEN THE INGHAM COUNTY HEALTH DEPARTMENT AND THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES

WHEREAS, the Ingham County Health Department (ICHD) is a Michigan local public health department and a Federally Qualified Health Center (FQHC) that receives federal grant funds pursuant to Section 330 of the Public Health Service Act, 42 U.S.C. § 254b, administered by the Health Resources and Services Administration (HRSA) within the United States Department of Health and Human Services and is required to provide comprehensive primary care, preventive care and related services to residents of the community, regardless of the individual’s or the family’s ability to pay; and

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham (CMH-CEI) Counties is a Michigan not-for-profit behavioral healthcare organization that receives funding in part from the Michigan Department of Community Health and provides comprehensive public mental health services to adolescents and adults who meet established criteria (Serious and Persistently Mentally Ill); and

WHEREAS, access to mental health and substance abuse services is critical to ensuring the health and overall well-being of underserved and vulnerable populations served by FQHCs; and

WHEREAS, the ICHD and CMH-CEI recognize the need for, and desire to, aid in the development of an integrated healthcare system whereby primary care and outpatient mental health treatment are co-located; and

WHEREAS, CMH-CEI is capable of providing the ICHD with the services of licensed social workers, which it requires for its Community Health Centers and programs; and

WHEREAS, the Ingham County Health Department has had two existing agreements with CMH-CEI in place since July 6, 2009 (per Resolutions #09-101 and #09-103).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the execution of an amendment to the Agreements for Behavioral Health Services between Ingham County, on behalf of the ICHD, and CMH-CEI.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the consolidation of the two separate Behavioral Health Services agreements into one agreement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the addition of psychiatric consultation services to the agreement for no more than $30,000 per year.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners establishes that the contractual amount for the entire agreement will not exceed $270,000 per year.
BE IT FURTHER RESOLVED, that the term of the agreement will be from March 27, 2011, and shall continue from year to year unless terminated as set forth in the agreement.

BE IT FURTHER RESOLVED, CMH-CEI shall provide the agreed upon number of FTE licensed social workers and psychiatrists to implement the required behavioral health services as set forth in the contract.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.
Introducing the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING ANN MARIE HICKEY

WHEREAS, Ann Marie Hickey began her career with Ingham County in May 1995, as a Nurse Assessor in the Ingham County Health Department’s Child Health Clinic; and

WHEREAS, in November 2002, she was promoted to a Charge Nurse position at the Sparrow Health Center; and

WHEREAS, as a key member of our medical treatment team, she has been a valued nurse professional and her dedication to patient care is exemplary; and

WHEREAS, she is recognized as a kind, caring and great advocate for our patients.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Ann Marie Hickey for her 16 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.
Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DENISE FANDRICK

WHEREAS, Denise Fandrick began her career with Ingham County in May 1988, as a Public Health Field Representative in the Ingham County Health Department’s Project/Health Unit; and

WHEREAS, in July 1991, she transferred to a Child Health Clerical/Technician position at the Child Health Center and in 1997 was reclassified as a Community Health Representative II; and

WHEREAS, Denise was well known in the Child Health Clinic for her respect for all our families, she has been willing to go the extra mile to see that our patients receive the quality care.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Denise Fandrick for her 23 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.