

CHAIRPERSON  
MARK GREBNER

VICE-CHAIRPERSON  
DEB NOLAN

VICE-CHAIRPERSON PRO-TEM  
DON VICKERS

HUMAN SERVICES COMMITTEE  
TODD TENNIS, CHAIR  
BRIAN McGRAIN  
CAROL KOENIG  
DEB NOLAN  
DON VICKERS  
STEVE DOUGAN

**INGHAM COUNTY BOARD OF COMMISSIONERS**  
*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, JUNE 20, 2011 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order  
Approval of the [June 6, 2011 Minutes](#)  
Additions to the Agenda  
Limited Public Comment

1. Health Department
  - a. Resolution to Authorize an Agreement for Childbirth Education and Training with the [Expectant Parents](#) Organization
  - b. Resolution Amending Resolution #10-224 to Authorize an Agreement with the Lansing School District to Operate School-Based [Health Centers](#)
  - c. Resolution to Authorize an Amendment to the Lease Agreement with [Sparrow Health System](#)
  - d. Discussion - Community Health Center Board
2. Controller/Administrator's Office - Resolution Authorizing the 2012 [Community Agency Funding Process](#) and Approving Criteria for Ranking Applications for Community Agency Funding

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC  
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

## HUMAN SERVICES COMMITTEE

June 6, 2011

Minutes

Members Present: Todd Tennis, Carol Koenig, Don Vickers, Steve Dougan and Board Chairperson Mark Grebner

Members Absent: Brian McGrain and Deb Nolan

Others Present: Jared Cypher, Dean Sienko, Renee Canady, Barb Mastin, Mark Piavis, Herb Corey and others

The meeting was called to order by Chairperson Tennis at 6:31 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

### Approval of the May 16, 2011 Minutes

The May 16, 2011 Minutes were approved as submitted.

### Additions to the Agenda

- 1a. Substitute - Resolution to Create a Combined Well and Septic Inspection Fee
- 1g. Late – Discussion Item: Notification of Step 3 Hire

### Limited Public Comment

None.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. VICKERS, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

- 1. Health Department
  - a. Resolution to Create a Combined Well and Septic Inspection Fee
  - b. Resolution to Authorize Amendment #2 to the 2010-2011 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health
  - c. Resolution to Authorize an Amendment to and the Consolidation of the Behavioral Health Services Agreements between the Ingham County Health Department and the Community Mental Health Authority of Clinton, Eaton and Ingham Counties
  - d. Resolution Honoring Ann Marie Hickey
  - e. Resolution Honoring Denise Fandrick

MOTION CARRIED UNANIMOUSLY. Absent: Comm. McGrain, Comm. Koenig and Comm. Nolan

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. VICKERS, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. McGrain, Comm. Koenig and Comm. Nolan

f. Pollution Prevention Regulation Update (*No Materials*)

Mr. Piavis provided the Committee with a notice that was mailed mid-April to approximately 630 businesses. The notice included the P2 fees, a sample status sheet and site plan, as well as, inviting the businesses to informational seminars. The notice provided the website where the complete regulation and a sample status sheet may be found (<http://hd.ingham.org>) plus a phone number (517-887-4312) for those without internet.

Mr. Piavis stated that the seminars were successful, there have been phone calls regarding the regulation, and incoming status sheets have been reviewed.

Comm. Vickers expressed his concern that the original list included businesses that were closed and asked for more details on the mailing. Mr. Piavis explained that of the 600± mailings 45± were returned to sender and those 45± were checked for incorrect address or if the business had closed. Dr. Canady stated that new businesses were being verified.

Comm. Vickers asked when the deadline was for payment. Mr. Piavis stated by June 30, 2011, and he intends on sending out a reminder notice. Dr. Canady expects most responses near the deadline. Comm. Vickers asked for a list of businesses that are affected.

Comm. Tennis asked what type of feedback has been addressed. Mr. Piavis stated most calls are requests to comply. Comm. Tennis asked if the County is providing a service to assist with compliance. Mr. Piavis stated yes.

Comm. Tennis stated that he will have another presentation after the summer to follow up with the status of deadline compliance.

(Comm. Koenig arrived at 6:40 p.m.)

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. VICKERS, TO SUSPEND THE BOARD RULES TO ALLOW COMM. KOENIG TO VOTE ON THE MINUTES AND CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. McGrain and Comm. Nolan

Comm. Koenig voted yes to approve the minutes and the consent agenda.

1g. Late – Discussion Item: Notification of Step 3 Hire

Comm. Tennis explained that under normal policy the MNA contract states when hiring someone above Step 1 there must be approval from County (Human Resources Director). The Health Department is requesting that the person hired start at Step 3. He stated the Controller,

who is serving as the Interim Human Resources Director until the position is filled, has asked to recuse herself from making this decision because she knows the applicant. She asked that the Board Chairperson make the decision. Comm. Tennis asked Comm. Grebner for further explanation.

Comm. Grebner explained that there was not a procedure in effect for this unusual circumstance, there is no department ranked higher than the Controller's office to make this decision and to avoid any bias from the Controller's staff he would agree to make the decision provided there is no objection from the Commissioners presiding on the relevant Liaison Committees.

Comm. Grebner stated that to set the precedence for procedure he would consult with the Commissioners on the relevant Committees: Human Services, County Services, and Finance. Then if there was no objection to hire this applicant at Step 3 the hire date will be effective the morning of Thursday, June 23, 2011.

Comm. Tennis asked Dr. Sienko to explain the position and hiring process.

Dr. Sienko explained that this is a part-time Disease Control position that has been open for some time. Dr. Canady stated the position has been open just less than one year. Dr. Sienko explained that there is difficulty finding someone who will take a part-time position. He further explained that this candidate is experienced and qualified above and beyond the others in the hiring pool. The applicant has 30 years of experience and has managed a Bariatric Center. He stated that he would like to hire the applicant at Step 3. There was a discussion of the applicant's experience, qualifications and part-time salary difference between Step 1 and 3.

Dr. Sienko cited the MNA contract, under salaries, Article 10; there is a statement in Section 2, which allows for hiring above Step 1 when it is determined appropriate by the County. Comm. Grebner explained that the County would be defined as the Human Resources Director as the person making this decision. He further stated in this instance the Controller would have typically made this decision, but because she knows the applicant she has used her judgment to recuse herself from the process and decision.

Announcements

None.

Public Comment

None.

The meeting adjourned at approximately 7:00 p.m.

Respectfully submitted,

Julie Buckmaster

## **JUNE 20, 2011 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY**

### **ACTION ITEMS:**

**The Assistant Deputy Controller is recommending approval of the following resolutions:**

*1a. Resolution to Authorize an Agreement for Childbirth Education and Training with the Expectant Parents Organization*

This resolution authorizes a contract with the Expectant Parents Organization (EPO) to provide education and training on childbirth, pregnancy, and the care of newborns to pregnant women served by the Health Department. Specifically, this agreement will require that the EPO conduct Child Birth Education Sessions in a waiting room of the Department's Cedar Community Health Center Women's Health Services operations. The amount of the contract is the same as the previous year, not to exceed \$11,536. The term of the agreement will begin August 1, 2011 and will continue from year to year unless terminated as set forth in the agreement.

*1b. Resolution Amending Resolution #10-224 to Authorize an Agreement with the Lansing School District to Operate School-Based Health Centers*

This resolution amends resolution #10-264 which authorized an agreement with the Lansing School District to operate School-Based Health Centers. This amendment will allow the term of the agreement to be from October 1, 2010, and continue from year to year unless terminated as set forth in the agreement. The Ingham County Health Department receives funding from the State of Michigan to operate its school-based health centers and was recently awarded a five year grant to do so. A contingency of this funding is that school-based health centers are required by the Michigan Department of Community Health to have agreements between the operating agency and the school district. The Lansing School District has agreed to have Ingham County Health Department operate school-based health centers in coordination with the Lansing School District.

*1c. Resolution to Authorize an Amendment to the Lease Agreement with Sparrow Health System*

This resolution amends the lease with Sparrow Health System for the Well Child Health Center at 901 E. Mt. Hope Avenue in Lansing, Michigan and renews that lease for three additional years commencing June 13, 2011 and terminating June 12, 2014. Sparrow Health System agreed to reduce the lease rate to \$16.50 per rentable square foot per year. The lease rate was \$17.17 per rentable square foot per year and increased by 2% each year. The new rate will remain at \$16.50 per square foot for the term of the lease.

*2. Resolution Authorizing the 2012 Community Agency Funding Process and Approving Criteria for Ranking Applications for Community Agency Funding*

This resolution authorizes the 2012 Community Agency funding process, and establishes the criteria by which each agency's application will be evaluated. If the resolution is approved as presented, the Controller/Administrator's Office will accept applications for Community Agency funding in July. Applications will then be evaluated by the Controller/Administrator's Office based on the extent to which the proposal directly contributes to addressing the County's long-term priority of "Meeting Basic Needs", such as food, clothing, and shelter, or help to provide assistance in obtaining such things as household utilities that are needed by families and individuals. The recommendations made by the Controller/Administrator's Office on funding levels for each applicant agency will then be presented to the Board of Commissioners for consideration and approval in November.

### **Discussion Item:**

*1d. Discussion - Community Health Center Board*

**MEMORANDUM**

To: Human Services Committee  
Finance Committee

From: Dean G. Sienko, M.D., M.S., Health Officer

Date: June 14, 2011

Subject: Proposal to Authorize a Contract with the Expectant Parents Organization

This is a recommendation to authorize a contract with the Expectant Parents Organization (EPO), a Michigan non-profit organization located at 271 Woodland Pass, Suite 214 East Lansing, Michigan 48823.

The EPO has contractually provided education and training on childbirth, pregnancy, and the care of newborns to pregnant women served by the Health Department for years. This recommendation continues this relationship and will require that the EPO conduct Child Birth Education Sessions in a waiting room of the Department's Cedar Community Health Center Women's Health Services operations. These sessions will be conducted on Mondays and Wednesdays from 9:00 am to 11:00 am and on Wednesdays from 2:00 pm to 4:00 pm and will engage our prenatal patients on pregnancy, labor and delivery, infant care and postpartum topics as required by the Michigan Medicaid's Maternal and Infant Health Program. The Health Department bills Medicaid's Maternal and Infant Health Program for sessions provided to Medicaid beneficiaries and this revenue covers the cost of the training contract.

The current agreement will expire July 31, 2011. I recommend that the Board adopt the attached resolution and authorize a new agreement with the Expectant Parents Organization. The amount of the contract is the same as the previous year, not to exceed \$11,536. The term of the agreement will begin August 1, 2011 and will continue from year to year unless terminated as set forth in the agreement.

Attachment

c: Debra Brinson, Deputy Health Officer, w/attachment  
John Jacobs, CPA, Chief Financial Officer, w/attachment  
Barbara Mastin, MA, Chief Operating Officer, w/attachment  
Kathy Way, MSW, Women's Health Coordinator, w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR CHILDBIRTH EDUCATION AND TRAINING WITH THE EXPECTANT PARENTS ORGANIZATION**

WHEREAS, the Ingham County Health Department provides services to pregnant women and has contracted with the Expectant Parents Organization (EPO) for many years to provide education and training on childbirth, pregnancy, and the care of newborns to pregnant women served by the Department; and

WHEREAS, the current agreement, authorized in Resolution #10-234, will expire on July 31, 2011; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize a new agreement; and

WHEREAS, the Health Officer has advised that this is an anticipated and budgeted service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract for services with the Expectant Parents Organization, a Michigan not-for-profit corporation, located at 271 Woodland Pass, Suite 214 East Lansing, Michigan 48823, to provide education and training on childbirth, pregnancy, and the care of newborns to pregnant women served by the Department.

BE IT FURTHER RESOLVED, that the period of the agreement shall be August 1, 2011, and shall continue from year to year unless terminated as set forth in the agreement.

BE IT FURTHER RESOLVED, that Ingham County shall compensate the EPO no more than \$11,536 per year for these services.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

## MEMORANDUM

To: Human Services Committee

From: Dean G. Sienko, M.D., M.S., Health Officer

Date: June 14, 2011

Subject: Resolution to authorize an amendment to Resolution #10-264

In August 2010, the Ingham County Board of Commissioners adopted resolution #10-264 and authorized an agreement with the Lansing School District to operate School-Based Health Centers.

The Ingham County Health Department receives funding from the State of Michigan to operate its school-based health centers and was recently awarded a five year grant to do so. A contingency of this funding is that school-based health centers are required by the Michigan Department of Community Health to have agreements between the operating agency and the school district.

The Lansing School District has agreed to have Ingham County Health Department operate school-based health centers in coordination with the Lansing School District.

I recommend that the Ingham County Board of Commissioners authorize an amendment to Resolution #10-264 and allow the term of the agreement to be from October 1, 2010, and continue from year to year unless terminated as set forth in the agreement.

c: Debra Brinson, M.P.A., Deputy Health Officer, w/attachment  
John Jacobs, C.P.A., Chief Financial Officer, w/attachment  
Barbara Mastin, M.A., Chief Operating Officer, w/attachment  
Jayson Welter, Director of Policy, Programs and Compliance, w/attachment  
Carolyn Redman, Project Specialist, w/ attachment

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE LANSING SCHOOL DISTRICT  
TO OPERATE SCHOOL-BASED HEALTH CENTERS**

**RESOLUTION #10-264**

WHEREAS, the State of Michigan has contributed funding to support the operation of health centers in Otto Middle School, Pattengill Middle School and Willow Health Center; and

WHEREAS, school-based health centers are required by the Michigan Department of Community Health to have agreements between the operating agency and the school district; and

WHEREAS, the Lansing School District has agreed to have Ingham County Health Department operate school-based health centers in coordination with the Lansing School District.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement between the Ingham County Health Department and the Lansing School District to operate school-based health centers.

BE IT FURTHER RESOLVED, that the period of the Agreement shall be October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Agreement after review by the County Attorney.

**HUMAN SERVICES: Yeas:** McGrain, Davis, Tennis, Nolan, Koenig, Vickers

**Nays:** None      **Absent:** None      **Approved 8/16/10**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AMENDING RESOLUTION #10-224 TO AUTHORIZE AN AGREEMENT WITH THE LANSING SCHOOL DISTRICT TO OPERATE SCHOOL-BASED HEALTH CENTERS**

WHEREAS, Resolution #10-264 authorized an agreement with the Lansing School District to operate School-Based Health Centers; and

WHEREAS, the State of Michigan awarded funding to support the operation of health centers in Otto Middle School, Gardner Middle School, a Lansing School District High School and Willow Health Center; and

WHEREAS, school-based health centers are required by the Michigan Department of Community Health to have agreements between the operating agency and the school district; and

WHEREAS, the Lansing School District has agreed to have Ingham County Health Department operate school-based health centers in coordination with the Lansing School District; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize an amendment to the resolution to allow the agreements to continue from year to year unless terminated as set forth in the agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the term of the agreement so that it goes from October 1, 2010, and shall continue from year to year unless terminated as set forth in the agreement.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

## MEMORANDUM

To: Human Services Committee  
Finance Committee

From: Dean G. Sienko, M.D., M.S., Health Officer

Date: June 14, 2011

Subject: Resolution to Authorize an Amendment to the Agreement with Sparrow Health System for the Well Child Health Center Lease

This is a recommendation to authorize the request to amend the lease with Sparrow Health System for the Well Child Health Center at 901 E. Mt. Hope Avenue in Lansing, Michigan. Per Resolution 08-130, the Ingham County Health Department (Health Department) has an existing lease that expires June 12, 2011. This amendment will renew that lease for three additional years commencing June 13, 2011 and terminating June 12, 2014.

Sparrow Health System agreed to reduce the lease rate to \$16.50 per rentable square foot per year. The lease rate was \$17.17 per rentable square foot per year and increased by 2% each year. The new rate will remain at \$16.50 per rentable square foot for the three year lease term. At the Health Department's request, Sparrow also agreed to add language into the lease so that if the Health Department at any time ceases to have the necessary funding available to continue operation of the services and programs provided on the premises as a result of actions taken by Physicians Health Plan or the Ingham Health Plan, it may terminate the lease upon not less than 90 days prior written notice and if the Health Department ceases to have the necessary funding available to continue operation of the services and programs provided on the premises as a result of public vote by the Ingham County Board of Commissioners, it may terminate the lease upon not less than one hundred twenty days written notice.

The Ingham County Community Health Center Board has reviewed the operations of the County's Well Child Health Center and recommends that the Ingham County Board of Commissioners authorize a lease agreement that maintains pediatric medical services through the 901 E. Mount Hope Avenue, Lansing, Michigan delivery site.

The Health Officer also recommends that the Ingham County Board of Commissioners authorize a lease agreement for 4,115 square feet of clinical space located on the second floor of 901 E. Mount Hope, Lansing, Michigan with Sparrow Health System space through June 12, 2014.

c: Debra Brinson, M.P.A., Deputy Health Officer, w/attachment  
John Jacobs, C.P.A., Chief Financial Officer, w/attachment  
Barbara Mastin, M.A., Chief Operating Officer, w/attachment  
Jayson Welter, Director of Policy, Programs and Compliance, w/attachment  
Carolyn Redman, Project Specialist, w/ attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE LEASE  
AGREEMENT WITH SPARROW HEALTH SYSTEM**

WHEREAS, Ingham County leases 4,115 square feet of space in a Sparrow Health System building located at 901 E. Mount Hope Avenue, Lansing, Michigan; and

WHEREAS, this space currently houses the Health Department's Well Child Health Center operations; and

WHEREAS, the Health Department has a current lease agreement, per Resolution #08-130 and that current lease agreement expires June 12, 2011; and

WHEREAS, the Health Department has requested that this lease agreement be renewed for a three year period, until June 12, 2014; and

WHEREAS, Sparrow Health System is in agreement and has proposed a lease agreement with a per rentable square foot rate of \$16.50 per year, to be paid in advance, on the first day of each month during the term of the lease; and

WHEREAS, the Health Department has requested and Sparrow Health System agreed to add language into the lease so that if the Health Department at any time ceases to have the necessary funding available to continue operation of the services and programs provided on the premises as a result of actions taken by Physicians Health Plan or the Ingham Health Plan, it may terminate the lease upon not less than 90 days prior written notice; and

WHEREAS, the Health Department has requested and Sparrow Health System agreed to add language into the lease agreement that if the Health Department ceases to have the necessary funding available to continue operation of the services and programs provided on the premises as a result of public vote by the Ingham County Board of Commissioners, it may terminate the lease upon not less than one hundred twenty days written notice; and

WHEREAS, the Ingham County Community Health Center Board has reviewed the operations of the County's Well Child Health Center and is recommending that the Ingham County Board of Commissioners authorize a lease agreement that maintains pediatric medical services through the 901 E. Mount Hope, Lansing, Michigan delivery site; and

WHEREAS, the Health Officer has recommended that the Ingham County Board of Commissioners authorize a lease agreement for 4,115 square feet of clinical space located on the second floor of 901 E. Mount Hope, Lansing, Michigan with Sparrow Health System space through June 12, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes execution of an Office Lease Agreement with Sparrow Health System for 4,115 square feet of space at 901 East Mount Hope, Lansing, Michigan at the rate of \$16.50 per square foot.

BE IT FURTHER RESOLVED, that the agreement for the lease shall be June 13, 2011 through June 12, 2014.

BE IT FURTHER RESOLVED, that the addition of language regarding the termination of the lease due to loss of funding by either certain health plans or by the Ingham County Board of Commissioners is approved.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments, as needed.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**MEMORANDUM**

**TO:** Human Services and Finance Committees  
**FROM:** Jared Cypher, Assistant Deputy Controller  
**DATE:** June 9, 2011  
**RE:** 2012 Community Agency Funding Process

This resolution authorizes the 2012 Community Agency funding process, and establishes the criteria by which each agency's application will be evaluated.

If the resolution is approved as presented, the Controller/Administrator's Office will accept applications for Community Agency funding in July. Applications will then be evaluated by the Controller/Administrator's Office based on the extent to which the proposal directly contributes to addressing the County's long-term priority of "Meeting Basic Needs", such as food, clothing, and shelter, or help to provide assistance in obtaining such things as household utilities that are needed by families and individuals.

The recommendations made by the Controller/Administrator's Office on funding levels for each applicant agency will then be presented to the Board of Commissioners for consideration and approval in November.

In FY 2011, \$187,261 was made available for community agencies, and 33 agencies were awarded a total of \$179,594 with the remainder re-appropriated to the 2011 Contingency Fund.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE 2012 COMMUNITY AGENCY FUNDING PROCESS AND APPROVING CRITERIA FOR RANKING APPLICATIONS FOR COMMUNITY AGENCY FUNDING**

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County's adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to over 30 applicants requesting funding, with total requests of approximately \$300,000 annually; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process, focusing on the long term goal of assisting Ingham County residents in meeting basic needs.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the 2012 community agency funding process, with applications for community agency funding to be evaluated based on the extent to which the proposal directly contributes to addressing the County's long-term priority of "Meeting Basic Needs", such as food, clothing, and shelter, or help to provide assistance in obtaining such things as household utilities that are needed by families and individuals.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to evaluate, rank, and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, no agency shall receive more than 10% of the total available funding for community agencies in FY 2012.