

CHAIRPERSON
DEBBIE DE LEON

VICE-CHAIRPERSON
DALE COPEEDGE

VICE-CHAIRPERSON PRO-TEM
RANDY SCHAFFER

JUDICIARY COMMITTEE
REBECCA BAHAR-COOK, CHAIR
BRIAN McGRAIN
CAROL KOENIG
DEB NOLAN
SHELBY BUPP
RANDY SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE JUDICIARY COMMITTEE WILL MEET ON THURSDAY, OCTOBER 1, 2009 AT 7:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [September 2, 2009](#) and [September 10, 2009](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Discussion - Ingham Academy Advisory Board Vacancy
2. Circuit Court/Family Division
 - a. Introductions of Organizations and People Involved with the Ingham County Family Center Youth Garden
 - b. Resolution Honoring the Organizations and People Involved with the Ingham County [Family Center Youth Garden](#)
 - c. Resolution Recognizing [Thomas M. Cooley Law School](#) for their Support and Contributions to the Lansing Teen Court
 - d. Resolution Authorizing Acceptance of a Michigan [Drug Court Grant](#) for the Ingham County Family Dependency Treatment Court
3. Presentation - Matt Wojack, Presentation on IMPACT System of Care
4. Controller/Administrator's Office - Resolution Authorizing [Adjustments](#) to the 2009 Ingham County Budget
5. Board Referral - Letter from State [Senator Michael Switalksi](#) Regarding Senate Bill 787, which would Decrease the Number of Circuit Judges Serving in Ingham County

Announcements **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**
Public Comment **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**
Adjournment **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

JUDICIARY COMMITTEE
September 2, 2009
Minutes

Members Present: Chairperson Rebecca Bahar-Cook, Deb Nolan, Randy Schafer, Brian McGrain, Carol Koenig and Board Chairperson Deb DeLeon

Members Absent: None

Others Present: Matthew Myers, John Neilsen, Becky Bennett, Jared Cypher, Teri Morton, Rhonda Swayze, Judge Collette, Judge Economy, Judge Garcia, Shauna Dunnings, Steve Dougan, Penelope Tsernoglou, Tamara Swihart and Others

The Judiciary Committee meeting was called to order by Chairperson Bahar-Cook at 6:05 p.m. in Personnel Conference Room (D & E) of the Human Services Building at 5303 S. Cedar Street in Lansing.

Additions to the Agenda

None

Limited Public Comment

None

Chairperson Bahar-Cook announced that those who were satisfied with the Controller's Recommended Budget would be dealt with first.

Judge Collette stated that the Circuit Court, with the exception of the Friend of the Court was happy and felt they could live within the budget.

1. Budget Hearings

a. Probate Court

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. McGRAIN TO APPROVE THE CONTROLLER'S RECOMMENDED BUDGET FOR PROBATE COURT.

Judge Economy expressed his major concern as being the elimination of Law Clerk Amy Barnhart whom he shares with Judge Garcia. They both declared she was essential to the operation of their court and losing her would create a severe hardship. It was added that the statutes indicated they needed to have a Deputy in the courtroom and that they would have the right to bring in a deputy in the event that they would lose Ms. Barnhart's position. It was pointed out that eliminating the law clerk would not save money since a deputy would cost as much or more. It came down to "Why tie up a deputy when a law clerk would do?"

The seven other judges were said to have one law clerk each while Judge Lawless and Judge Garcia were sharing Law Clerk Barnhart who was left wearing both the Probate and Circuit Court hats. Their request was that her position not be removed as had been recommended in the Controller's Recommended Budget.

Controller/Administrator Myers said that in light of current staffing levels their request would probably be supported. From the Controller's perspective the position had been recommended because it had been the last position the Probate Court had received.

Board Chairperson DeLeon shared her concern stating the need to figure out how they could change the way they do business so as to accommodate those fallen with the revenue, asking if there might be another way. Judge Lawless assured her that sharing a law clerk with another judge had not worked in the past. There was discussion at length regarding that dilemma. Chairperson DeLeon asked if their activities had been higher in 2009 than had been anticipated. Statistics were presented and it was noted that as people were living longer the number of open cases lasted longer.

Judge Collette and Judge Lawless each supported their respective positions at length on the issue of the number of law clerks each would have and how things needed to be to live with the directive by Controller to make those required and difficult cuts.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Koenig

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. SCHAFFER, TO PLACE THE LAW CLERK (\$63,434) ON THE "Z" LIST.

Comm. Nolan was sympathetic to the situation and had recommended putting the law clerk position on the "Z" List. More discussion ensued.

MOTION CARRIED UNANIMOUSLY.

Absent: Comm. Koenig

b. Jury Administration

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. McGRAIN TO APPROVE THE CONTROLLER'S RECOMMENDED BUDGET FOR JURY ADMINISTRATION.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Koenig and Schaffer

c. District Court

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. McGRAIN TO ACCEPT THE CONTROLLER'S RECOMMENDED BUDGET FOR DISTRICT COURT.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Koenig

Judge Boyd requested that a full-time Court Officer/Enforcement Officer be funded with 50 percent of the funds coming from increased district court revenue as a result of collection activity being performed by the position. The cost of the position would be \$53,965.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. McGRAIN TO PLACE A COURT OFFICER ON THE "Z" LIST (\$53,965) 50% OF THE POSITION WILL BE FUNDED THROUGH INCREASED DISTRICT COURT REVENUE AND THE REMAINING \$26,982 WILL BE ADDED TO THE "Z" LIST.

MOTION CARRIED UNANIMOUSLY. Absent; Comm. Koenig

(Comm. Koenig arrived at 7:09 p.m.)

d. Circuit Court

1. Friend of the Court Division

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. McGRAIN TO APPROVE THE CONTROLLER'S RECOMMENDED BUDGET FOR THE FRIEND OF THE COURT. MOTION CARRIED UNANIMOUSLY.

Friend of the Court Director Shauna Dunnings described the four positions the FOC would need to have restored in order for them to operate efficiently. She elaborated on their workload and expressed the need for the restoration of those positions.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. McGRAIN, TO AMEND THE CONTROLLER'S RECOMMENDED BUDGET TO RESTORE THE CASHIER (\$15,377), SR. CASE EXAMINER (\$23,917), INVESTIGATIONS ASSISTANT (\$15,067) AND RECEPTIONIST (\$20,072) FROM FUNDS MADE AVAILABLE AS THE RESULT OF FURLOUGH DAYS. MOTION CARRIED UNANIMOUSLY.

Mr. Harry Moxley distributed copies of a memo to the Judiciary Committee that referred to elimination of six FOC positions. Appreciation was expressed in that four of those would be reinstated with anticipated savings from 2010 furlough days. Additionally, they were requesting a reinstatement on the "Z" List of the File Clerk position at a cost of \$16,192.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. KOENIG, TO AMEND THE CONTROLLER'S RECOMMENDED BUDGET TO REINSTATE THE FILE CLERK POSITION (\$16,192) AND TO INCREASE THE FRIEND OF THE COURT'S ATTRITION TARGET BY \$16,192. MOTION CARRIED UNANIMOUSLY.

2. Family Division

MOVED BY COMM. McGRAIN, SUPPORTED BY COMM. NOLAN, TO APPROVE THE CONTROLLER'S RECOMMENDED BUDGET FOR THE FAMILY DIVISION. MOTION CARRIED UNANIMOUSLY.

Mr. Moxley shared that the FOC had been looking for efficient ways to reduce staff for the past 5 or 6 years and were continuing to evaluate positions. Judge Collette described the parking situation at the VMC. Dr. Myers advised that there were 15 new available spots at the South end of the building and it was being reconfigured as to who would be going from the ramp to the free spots. Overall they were saving money

3. General Trial

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. McGRAIN, TO APPROVE THE CONTROLLER'S RECOMMENDED BUDGET FOR CIRCUIT COURT GENERAL TRIAL DIVISION. MOTION CARRIED UNANIMOUSLY.

Rhonda Swayze said that they would accept the Controller's Recommended Budget with the expectation that the Circuit Court positions for the General Trials Division that have been identified through the furlough money are restored.

Comm. Nolan asked why they needed a pre-trial service investigator position that cost \$83,000. The answer was that there are currently two. They complete bond interviews and carry an open caseload of 1,200 felony defendants at any one time. They prepare bond reports so judges can set appropriate bond to protect community and insure the defendants will appear. They supervise the defendants until they are sentenced. They are very assistive in the electronic monitoring program and participate in the jail overcrowding alleviation programs as well as monitoring pretrial felony defendants.

They had reduced their clerk to part-time making an increased workload. Losing an investigator would mean they could no longer keep up with all those responsibilities and maintain participation at the current level in all of the other things referenced.

Comm. Nolan made an observation. The pretrial cost \$83,000 and the Clerk for Judge Economy and Judge Garcia cost \$63,000. She recommended taking \$63,000 of furlough money to restore the Clerk to the Probate Court.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. McGRAIN, TO AMEND THE CONTROLLER'S RECOMMENDED BUDGET TO RESTORE THE TWO SHARED TIME DEPUTY CLERK POSITIONS (\$25,173) AND (\$27,000) FROM FUNDS MADE AVAILABLE AS THE RESULT OF FURLOUGH DAYS. MOTION CARRIED UNANIMOUSLY.

Comm. McGrain noted a discrepancy over the amount of \$83,000. It was corrected to \$76,217.

MOVED BY COMM. NOLAN TO AMEND THE CONTROLLER'S RECOMMENDED BUDGET FOR PROBATE COURT TO RESTORE THE LAW CLERK POSITION (\$63,434) RATHER THAN CIRCUIT COURT'S PRETRIAL SERVICES INVESTIGATOR POSITION (\$76,217) FROM FUNDS MADE AVAILABLE AS THE RESULT OF FURLOUGH DAYS.

COMM. NOLAN WITHDREW HER MOTION.

There was a discussion and the Clerk was pointed out to be a non-union employee. More discussion occurred regarding union employees. Comm. Nolan said that in fairness to non-union employees who are being forced to take furlough days that one of those positions should go to a non-union person from those restored due to furlough days.

Judge Collette addressed the Committee explaining that they did not make direct overtures as to which positions would be restored. The Controller's office decided which to reinstate depending on the amount of money they got back. The reason we have a half-time Clerk in Pretrial Services is because we absorbed the Jury Administration duties and instead of creating another half-time position we had an employee who would help. Looking at other cuts, the Pretrial Service Investigator position is extremely important and valuable, but based on where he can cut, that seemed to be the place to cut.

Board Chairperson DeLeon said she would rather see the Probate Clerk position on the "Z" List at \$63,434 rather than the \$76,217 to compete with everything else on there.

Comm. Nolan pointed out that Circuit Court has 7 Judges and 7 Clerks..

Judge Collette responded with his situation stating he fully used his Clerk and that there were no cuts submitted by the Probate Clerk. Comm. Nolan said she was persuaded by Judge Collette's arguments. Garcia responded and stated their situation. Why didn't we make any cuts. They are a tiny office. If they were not doing Circuit Court work they would not need a Law Clerk.

Judge Collette said they had other jobs not filled in Friend of the Court, Family Division and in the General Trial Division. They have lost no one, he said. He said he always supported them having a Law Clerk and that is important.

Dr. Myers interjected that he was not trying to make any recommendation that any position was more important than another. They are all equally important in his mind. The fact is it was simply that unions wanted to save as many of jobs as possible along with they were positions people did not get laid off.

There was discussion.

Chairperson Bahar-Cook asked, "With reference to the \$76,217 and the furlough money not allocated, what happens to it if we don't fund this position? The answer was that it goes back into the General Fund.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. SCHAFFER, TO AMEND THE CONTROLLER'S RECOMMENDED BUDGET TO RESTORE THE PRETRIAL SERVICES INVESTIGATOR POSITION (\$76,217) FROM FUNDS MADE AVAILABLE AS THE RESULT OF FURLOUGH DAYS. MOTION CARRIED UNANIMOUSLY.

e. Legal Services of South Central Michigan

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. McGRAIN, TO ADD \$20,000 FOR LEGAL SERVICES OF SOUTH CENTRAL MICHIGAN TO THE "Z" LIST.

Chairperson Bahar-Cook introduced Legal Services of South Central Michigan and said that they had not been able to find the money in their own budget to support their services. They were invited to make a presentation of their budget needs for the Board to consider.

Board Chairperson DeLeon said she had not intended to ask the Court to find the money in their budget but rather that they could ask the Board to put it through the process and perhaps find the money and they could add it as a line item in one of their budgets.

Chairperson Bahar-Cook noted that the application information that been distributed. It was then requested that the \$40,000 request be amended to \$20,000.

Chairperson Bahar-Cook asked what they would do with that \$20,000 and why they should be added to the "Z." A list and an overview of the organization was distributed.

They then replied \$20,000 is necessary so that they might continue client services to Ingham County residents. They said they focused on homelessness prevention through helping them not to be evicted, helping people with their Section 8 vouchers, accessing health care, State and Federal benefit programs, consumer and debt management, family law litigation, and working with people involved with domestic violence. They endeavored to help individuals obtain a more stable place in their lives, representing them in court, helping them to navigate the system and to help them with their paperwork. Basically, their efforts were to help meet the basic needs of the people in the community.

Legal Services is expecting a larger caseload in this economy of divorces, bankruptcy, custody issues, child support, consumer issues and evictions. They said they had to tell a lot of people that they could not help them, priorities had to be considered.

Comm. Koenig asked them to tell about the history of the funding through Ingham County for their 25 years. They did that and explained that local funding was so important to them.

Chairperson Bahar-Cook asked about their field offices location. The Lansing office served their six counties as an umbrella organization with six field offices and each with their own budget.

Comm. Schaffer asked if they would get money from the Land Bank in 2009 or 2010. They said they would be asking if there would be an option.

Legal Services representatives explained that they were not a 9 to 5 operation, they do intensive valuable work and strive for excellence and on very little money. They ask that the Board to please consider continually funding us.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. McGRAIN, TO REQUEST \$20,000 FOR LEGAL SERVICES ON THE “Z” LIST.

Dr. Myers said that if they received funding through the “Z” List, they would be added as a line item under the Judiciary Committee..

The representatives said that the last budget they had was around \$81,000.

They said they had offered the Friend of the Court and the Court copies of the forms and PDFs of what they had distributed at that Board meeting. In parting the representatives distributed a letter from the Circuit Court of the State of Michigan from Circuit Court Judge Lawless in support of their operation.

MOTION CARRIED UNANIMOUSLY.

2. Final Ranking

Probate Court Law Clerk - \$63,434
District Court Full Time Court Officer - \$26,982
Legal Services of South Central Michigan - \$20,000

Three-way tie and would be sent on to the Finance Committee.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 8:44 P.M.

Respectfully submitted,
Tamara A. Swihart

JUDICIARY COMMITTEE
September 10, 2009
Minutes

Members Present: Chairperson Rebecca Bahar-Cook, Brian McGrain, Carol Koenig, Deb Nolan and Board Chairperson Deb De Leon

Members Absent: Randy Schafer

Others Present: Dale Copedge, John Neilsen, Bob Alexander, Linda Glover, Shauna Dunnings, Randy Marwede, Maureen Winslow, William Davidson, Nancy Schertzing, Jim Paparella, Latisha Carter, Mike Botke, Harry Moxley and others

The Judiciary Committee meeting was called to order by Chairperson Bahar-Cook at 7:39 p.m., in the Personnel Conference Room (D & E) of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the August 13, 2009 Minutes

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. KOENIG, TO APPROVE THE AUGUST 13, 2009 MINUTES AS SUBMITTED. MOTION CARRIED UNANIMOUSLY.

Absent: Comm. McGrain and Comm. Schafer

Additions to the Agenda

- 3h. Staff Travel Notifications - Abraxas Academy and Boys Town
- 3i. Controller's Office – Resolution to Amend Living Wage Policy Coming before County Services

Limited Public Comment

None.

Chairperson Bahar-Cook stated the meeting will proceed with presentations from the three agencies who have requested funding for the 2010 Juvenile Justice Millage community agency grants.

Agency No. 1 - Child and Family Services, Capital Area: Nexus – Juvenile Screening and Assessment Center - \$50,000

Mr. Paperella, Executive Director, Child and Family Services stated the proposal requests continuation funding for the Nexus program – the Ingham County Juvenile Screening and Assessment Center. The purpose of the project is to provide brief screening, assessment, referral assistance, navigational support, and follow up services to at-risk adolescents in need. Juvenile Justice Millage funds help support one full-time social worker who provides screening and assessments to pre-adjudicated youth who are exhibiting criminogenic behaviors such as substance use, school failure, depressed thoughts, hostility, family problems and illegal activities.

(Commissioner McGrain arrived at approximately 8:14 p.m.)

Agency No. 2 – Lansing Teen Court (Child & Family Services, Capital Area): Teen Court Juvenile Justice Diversion Program - \$39,000

Mr. Botke, Director, Teen Court, stated the proposal requests Teen Court will provide a Juvenile Justice Diversion Program, affording first-time juvenile Respondents (offenders) the opportunity to take personal responsibility for a criminal offense committed without establishing a formal juvenile record. The Ingham County Prosecuting Attorney and 30th Judicial Circuit Court Family Division Intake Referees screen and refer active petitions involving youth ages 11-16 that reside throughout Ingham County.

Over a period of 90 to 120 days, the Respondent is guided through a series of program steps by a volunteer Adult Youth Advocate under the direction of the Teen Court Officials.

Eight different high schools in Ingham County provide access to classrooms throughout the school year, encouraging students to serve in the capacity of Peer Juror, Bailiff and Clerk during the court hearings conducted in Mason and Lansing.

Once the Respondent has completed all program requirements and final disposition orders the offense is dismissed and non criminal record is incurred.

Agency No. 3 – Dispute Resolution Center of Central Michigan: Ingham County Restorative Justice - \$63,380.62

Ms. Schertzing, Dispute Resolution Center of Central Michigan stated the proposal requests that the restorative justice programs be continued, with Ingham County Juvenile Justice Millage support. Further that they be formally recognized as two of Ingham County's prevention programs addressing problem behavior and non-criminal misbehavior, in accordance with the Continuum of Care Model for Ingham County Youth. Specifically, we propose to continue to provide the school-based restorative justice interventions for Ingham County middle and high school students - middle and high school students in the East Lansing, Holt and Mason School Districts.

These programs are based on, and work hand-in-hand with, the Lansing schools restorative justice initiative.

After four years of serving thousands of children in Ingham County schools, we know restorative justice is a powerful method for intervening early, to identify, serve and treat disturbed youth. We know it decreases school alienation, and interrupts offend/suspend/reoffend cycles that put children on the school-to-prison pipeline. Now outside sources are confirming our reports. We will use these grant dollars to reach more Ingham County youth and their families in 2010.

1. Controller/Administrator's Office – Resolution Authorizing 2010 Agreements for Juvenile Justice Community Agencies (*Three agencies will be present*)

Mr. Neilsen explained this is the fourth time for the Juvenile Justice Community Agency Process. He summarized for the Committee the 2010 requests and the current 2009 allocation of funds.

Chairperson Bahar-Cook disclosed she received campaign contributions from Mr. Paparella, and immediate family member of Ms. Schertzing and Mr. Long.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. KOENIG, THAT FUNDS BE DIVIDED EQUALLY AMONG THE THREE PROGRAMS: DISPUTE RESOLUTION CENTER OF CENTRAL MICHIGAN, LANSING TEEN COURT AND CHILD AND FAMILY SERVICES CAPITAL AREA AT \$33,333.33 EACH.

The Committee continued discussion related to the agencies' individual programs, the various sources of funding and the work that is performed.

Board Chairperson De Leon acknowledged the various services provided by these programs and the work that is being accomplished for the benefit of the children in our communities. Commissioner McGrain echoed Chairperson De Leon's comments.

Board Chairperson De Leon encouraged the Committee to sustain the amount given in the past by the County, although she would like to see expansion perhaps we need to look elsewhere to make this happen.

FRIENDLY AMENDMENT BY COMM. KOENIG TO RECOMMEND DISTRIBUTING THE FUNDING TO EACH OF THE AGENCIES AT THE LEVEL PROVIDED IN 2009.

THE MOTION AS AMENDED TO PROVIDE DISPUTE RESOLUTION CENTER OF CENTRAL MICHIGAN \$21,750, LANSING TEEN COURT \$28,250 AND CHILD AND FAMILY SERVICES CAPITAL AREA \$50,000 CARRIED UNANIMOUSLY. Absent: Comm. Schafer.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. McGRAIN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Friend of the Court
 - a. Resolution to Change the Hours of the Friend of the Court Office

3. Friend of the Court
 - b. Out of State Travel Notification – W. K. Kellogg Outreach Scholarship Conference
 - g. Resolution to Purchase Computers for the Ingham Academy
 - h. Staff Travel Notifications – Abraxas Academy and Boys Town

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schafer

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. McGRAIN, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schafer

2. Friend of the Court
 - b. Request for Authorization for Out-of-State Training – “OnBase Workflow Administration”

Commissioner Nolan stated she does not agree Mr. Moxley should incur out-of-pocket expenses if traveling for County business his expenses should be paid for.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. KOENIG, TO APPROVE FOOD, MILEAGE AND HOTEL EXPENSES NOT TO EXCEED \$1,250 FOR HARRY MOXLEY.

FRIENDLY AMENDMENT MADE BY COMM. McGRAIN FOR TRAVEL EXPENSES NOT TO EXCEED \$1,000.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schafer

3. Circuit Court/Family Division
 - a. Presentation - William Davidson, Ph.D., MSU Adolescent Diversion Program, YLS Data

Due to the late hour and the few people who were there to benefit from Dr. Davidson’s presentation, it was determined he would reschedule with the Deputy Controller and Family Court. He was promised to be first on the agenda.

- c. In-State Conference - Family Division Administrators Conference
- d. In-State Conference – Annual Juvenile Justice Association of Michigan’s (JJAM) Fall Conference

Chairperson Bahar-Cook noted these items are informational only.

- e. Resolution to Enter into an Agreement with Ingham Intermediate School District for the Ingham Academy

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. McGRAIN TO APPROVE THE RESOLUTION TO ENTER INTO AN AGREEMENT WITH INGHAM INTERMEDIATE SCHOOL DISCTRICT FOR THE INGHAM ACADEMY.

Ms. Winslow indicated Ingham Academy expanded a pilot program to serve court adjudicated eighth grade youth that the Board previously approved out of existing budgeted funds and that the contract with Ingham Intermediate School District ended August 31st. She said they have to enter into another agreement with Ingham Intermediate School District for the month of September 2009 and then for the balance of the school year which is October 1, 2009 through September 30, 2010.

Mr. Neilsen explained the school year covers two fiscal years and that this money is budgeted, however, a contract covering the base amount has not yet been approved for September.

Commissioner Nolan asked what amount of an increase is this over the previous year and brief discussion was held regarding this issue.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schafer

(Commissioner Koenig left at 9:12 p.m.)

- f. Resolution to Enter into an Agreement with Highfields, Inc. for the Ingham Academy

MOVED BY COMM. McGRAIN, SUPPORTED BY COMM. NOLAN TO APPROVE THE RESOLUTION TO ENTER INTO AN AGREEMENT WITH HIGHFIELDS, INC. FOR THE INGHAM ACADEMY.

Commissioner Nolan asked what amount of an increase is this over the previous year. Ms. Winslow apologized she did not have with her the figure paid for the 2008/2009 fiscal year, but stated Highfields costs did increase because of the eight grade program.

Chairperson Bahar-Cook suggested Ms. Winslow obtain the information for comparison prior to the next Finance Committee meeting.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schafer and Comm. Koenig

- i. Controller's Office – Resolution to Amend Living Wage Policy Coming before County Services

Mr. Neilsen informed the Committee County Services has a request to amend the Living Wage Policy Resolution. He explained the Court placed a youth at Abraxas Academy and the cost of placement is nearing \$50,000 and the policy does not currently have a provision for contracted services which are for profit. After discussions with Purchasing and the Court they do not want to interrupt treatment by moving the youth to another program. The Family Division is requesting consideration of an amendment for the exclusion of court ordered juvenile residential placement services from the Living Wage Policy.

Announcements

Mr. Neilsen stated the "Z" list documentation has been finalized with \$469,533 to be sorted out at the Finance Committee meeting scheduled on September 23rd.

Public Comment

Dr. Davidson stated on a positive note that the Adolescent Diversion Project is one of five finalist from over 500 nominees for a national award from the W. K. Kellogg Foundation for the University Outreach Scholarship.

The meeting was adjourned at 9:36 p.m.

Respectfully submitted,

Introduced by the Judiciary Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING THE ORGANIZATIONS AND PEOPLE INVOLVED
WITH THE INGHAM COUNTY FAMILY CENTER YOUTH GARDEN**

WHEREAS, the Ingham County Family Center was established in 2008, with the premise of serving at-risk youth; and

WHEREAS, Pride, an evening reporting program serving adjudicated youth, developed, planted and maintained a vegetable garden during the summer months of 2009; and

WHEREAS, this garden would not have been possible without the support and expertise of several partner agencies; and

WHEREAS, MSU Extension provided invaluable assistance to the youth by offering educational opportunities, which proved to be critical to the success of the garden; and

WHEREAS, Ingham County Facilities promptly erected a fence, which sheltered the Family Center garden; and

WHEREAS, the Ingham County Garden Project donated countless hours, compost and fencing, which were necessary resources for the garden to flourish; and

WHEREAS, with the students participation and dedication to this ongoing summer project, the Family Center garden provided outstanding results.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners honors the hard work and dedication of all agencies and students involved in the Ingham County Family Center Youth Garden.

Introduced by the Judiciary Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING THOMAS M. COOLEY LAW SCHOOL FOR
THEIR SUPPORT AND CONTRIBUTIONS TO THE LANSING TEEN COURT**

WHEREAS, in April 2000, Thomas M. Cooley Law School, in its capacity as a community collaborator, opened its doors to the Lansing Teen Court through the provision of office space to house daily program operations; and

WHEREAS, in November of 2002, due to steady program growth, granted access to additional offices for family intake meetings and other program activities, as well as, access to classroom space, to accommodate the addition of a second staff member charged with the implementation of an educational component known as Street Law Workshops; and

WHEREAS, in January of 2004, with the completion of the Thomas M. Cooley Law Center Moot Courtrooms, these courtrooms were open to Lansing Teen Court, enabling the program operations to double its capacity to serve more juvenile respondents and thereby double the program's capacity to expose local high school student volunteers to serve as Teen Court Peer Jurors, Bailiffs and Clerks during monthly hearings; and

WHEREAS, due to the identification of underlying causes of juvenile crime in program participants, the Thomas M. Cooley Volunteer Corps refers 10 to 15 Law Students per term to serve as Youth Respondent Advocates, who continue to provide adult guidance, academic tutoring and other program support to meet program and community needs; and

WHEREAS, due to the expansion of eligible offenses and referrals from the Ingham County Prosecuting Attorney's Office and the 30th Judicial Circuit Court, Ingham County – Family Division, the need for qualified officials to oversee monthly hearings has risen dramatically; and

WHEREAS, when local family court and district court judges cannot serve, Law Professors/Attorneys from the Thomas M. Cooley Law School faculty have volunteered to serve as "Honorary Judge". Their own belief in Balance and Restorative Juvenile Justice alternatives has resulted in unique program contributions that continue to strengthen our community's resolve to address juvenile justice needs; and

WHEREAS, because of Thomas M. Cooley's ongoing facility and operations, faculty and student contributions, Lansing Teen Court now in the eighth year of operations, has provided program services to over 1,000 juvenile respondents and trained and directly involved nearly 4,500 high school students as Peer Jurors, Bailiffs and Clerks; and

WHEREAS, this generous support has resulted in helping our young people become knowledgeable about our System of Laws, how courtrooms function, the harm crime causes our community and the importance of becoming responsible and contributing citizens.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes Thomas M. Cooley Law School for their generous support and contributions to the Lansing Teen Court.

RESOLUTION STAFF REVIEW

DATE September 24, 2009

Agenda Item Title: Resolution Authorizing Acceptance of a Michigan Drug Court Grant for the Ingham County Family Dependency Treatment Court

Submitted by: Circuit Court/Family Division

Committees: LE ____, JD X, HS ____, CS ____, Finance X

Summary of Proposed Action: This resolution would authorize accepting a grant from the Michigan Drug Court Grant Program to the Ingham County Circuit Court's Family Dependency Treatment, for purposes of eliminating barriers to treatment, providing rewards and incentives, and participation in the annual Drug Court conference.

Financial Implications: Michigan Drug Court Grant Program grant award for \$12,600.

Other Implications: None.

Staff Recommendation: MJM ____, JN X, TL ____, TM ____, JC ____
Staff recommends approval of this resolution.

Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ACCEPTANCE OF A MICHIGAN DRUG COURT
GRANT FOR THE
INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT**

WHEREAS, the Michigan Drug Court Grant Program, administered by the State Court Administrative Office, has awarded a grant in the amount of \$12,600 to the Ingham County Circuit Court's Family Dependency Treatment Court for purposes of eliminating barriers to treatment; and

WHEREAS, the Family Dependency Treatment Court handles cases involving parents of children petitioned to the Court for abuse and or neglect and the parent's primary issue is substance abuse; and

WHEREAS, the barriers affected with this grant will include child care during treatment, transportation, personal and housing needs, rewards and incentives; and

WHEREAS, the grant award will pay for up to three employees to attend the annual Drug Court conference held in Lansing, Michigan in 2010; and

WHEREAS, the acceptance of this award is recommended to the Ingham County Board of Commissioners in order to enhance the work of the Family Dependency Treatment Court.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes accepting a grant from the Michigan Drug Court Grant Program to the Ingham County Circuit Court's Family Dependency Treatment Court for the sum of \$12,600, for the time period of October 1, 2009 through September 30, 2010, for purposes of eliminating barriers to treatment, providing rewards and incentives, and participation in the annual Drug Court conference.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the 2009 and 2010 Circuit Court/Family Division Budget in accordance with this Resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contractual document consistent with this Resolution and approved as to form by the County Attorney.

MEMORANDUM

September 23, 2009

TO: Finance and Liaison Committees

FROM: Teri Morton, Budget Director

RE: Third Quarter 2009 Budget Adjustments and Contingency Fund Update

Enclosed please find the recommended adjustments to the Ingham County budget for the third quarter of fiscal year 2009. There is no increase to the General Fund.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

This quarterly adjustment contains adjustments requiring Board approval due to an increase in the size of the total budget (increasing the use of Potter Park Zoo millage funds to correct for several line items omitted from the 2009 budget). Also requiring Board approval is a transfer of temporary wages from the Park Fund to the Friend of the Court Fund for the Jail Alternative Sentencing Program. By budgeting this in the Friend of the Court Fund, 66% of the expense will be covered by the Cooperative Reimbursement Program. One reappropriation of a capital item omitted from the 1st Quarter Adjustment is included (Lake Lansing South parking lot project). Finally, the Machinery Equipment Revolving Fund is increased to replace various computer equipment.

Also included is an update of contingency fund spending so far this year. The current contingency amount is \$267,954. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$583,495.

Should you require any additional information or have questions regarding this process, please don't hesitate to contact me.

TM/lrs

Attachments

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ADJUSTMENTS TO THE
2009 INGHAM COUNTY BUDGET**

WHEREAS, the Board of Commissioners adopted the 2009 Budget on October 28, 2008 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller/Administrator's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller/Administrator to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2009 BUDGET 9/15/09</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$82,176,165	\$0	\$82,176,165
208	Parks	2,156,111	0	2,156,111
215	Friend of the Court	5,109,163	7,588	5,116,751
258	Potter Park/Zoo	4,581,404	265,000	4,846,404
450	Parks CIP	2,804,678	95,412	2,900,090
664	Mach./Equip. Revolving	1,294,721	26,232	1,320,953

GENERAL FUND REVENUES

	2009 Budget – <u>9/15/09</u>	<u>Proposed</u> <u>Changes</u>	2009 Proposed <u>Budget</u>
Tax Revenues			
County Property Tax	47,947,802		47,947,802
Property Tax Adjustments	(100,000)		(100,000)
Delinquent Real Property Tax	50,000		50,000
Unpaid Personal Property Tax	25,000		25,000
Industrial Facility Tax	475,000		475,000
Trailer Fee Tax	15,000		15,000
Intergovernmental Transfers			
Transfer from Rev. Sh. Res. Fund	5,927,744		5,927,744
Convention/Tourism Tax - Liquor	1,699,280		1,699,280
Health and Safety Fund	89,564		89,564
Use of Fund Balance	1,954,848		1,954,848
Department Generated Revenue			
Animal Control	659,542		659,542
Circuit Court - Family Division	802,721		802,721
Circuit Court - Friend of the Court	519,362		519,362
Circuit Crt - General Trial	2,264,627		2,264,627
Cooperative Extension	104,400		104,400
County Clerk	590,800		590,800
District Court	2,704,892		2,704,892
Drain Commissioner/Drain Tax	160,000		160,000
Economic Development	64,942		64,942
Elections	36,650		36,650
Emergency Operations	140,021		140,021
Equalization/Tax Mapping	30,800		30,800

Facilities	147,453	147,453
Human Resources	34,073	34,073
Probate Court	302,178	302,178
Prosecuting Attorney	724,593	724,593
Register of Deeds	1,576,376	1,576,376
Remonumentation Grant	103,009	103,009
Sheriff	5,612,382	5,612,382
Treasurer	7,094,789	7,094,789
Tri-County Regional Planning	61,740	61,740
Veteran Affairs	356,577	356,577
Total General Fund Revenues	82,176,165	82,176,165

GENERAL FUND EXPENDITURES

	2009 Budget – <u>9/15/09</u>	Proposed <u>Changes</u>	2009 Proposed <u>Budget</u>
Board of Commissioners	610,262		610,262
Circuit Court - General Trial	7,741,757		7,741,757
District Court	2,495,121		2,495,121
Circuit Court - Friend of the Court	1,357,167		1,357,167
Jury Board	1,757		1,757
Probate Court	1,473,557		1,473,557
Circuit Court - Family Division	6,491,004		6,491,004
Jury Selection	71,032		71,032
Elections	268,108		268,108
Financial Services	708,543		708,543
County Attorney	418,856		418,856
County Clerk	772,524		772,524
Controller	867,526		867,526
Equalization/Tax Services	690,735		690,735

Human Resources	610,432	610,432
Prosecuting Attorney	6,240,026	6,240,026
Purchasing	262,640	262,640
Facilities	1,881,683	1,881,683
Register of Deeds	622,767	622,767
Remonumentation Grant	103,009	103,009
Treasurer	704,587	704,587
Drain Commissioner	936,692	936,692
Economic Development	152,879	152,879
Community Agencies	202,265	202,265
Equal Opportunity Committee	500	500
Women's Commission	500	500
Environmental Affairs Comm	108	108
AC Shelter Advisory Board	500	500
FOC Advisory Committee	3,642	3,642
Historical Commission	500	500
Tri-County Regional Planning	102,900	102,900
Jail Maintenance	321,847	321,847
Sheriff	19,460,226	19,460,226
Community Corrections	134,481	134,481
Animal Control	1,452,313	1,452,313
Emergency Operations	267,350	267,350
Board of Public Works	440	440
Drain Tax at Large	325,000	325,000
Health Department	12,116,171	12,116,171
Medical Examiner	402,928	402,928
Substance Abuse	853,875	853,875
Community Mental Health	2,089,722	2,089,722

Department of Human Services	1,523,488	1,523,488
Tri-County Aging	80,237	80,237
Veterans Affairs	450,936	450,936
Cooperative Extension	811,431	811,431
Parks and Recreation	1,998,705	1,998,705
Contingency Reserves	267,954	267,954
2-1-1 Project	25,000	25,000
Strengthening Communities Grant	17,000	17,000
Transfer to Budget Stabilization	500,000	500,000
Capital Improvements	3,283,482	3,283,482
Total General Fund Expenditures	82,176,165	82,176,165

Non-General Fund Adjustments

Parks (F208)	Transfer funds from Parks seasonal wages to Friend of the Court temporary wages in order to receive cooperative reimbursement funding for administration of the Jail Alternative Sentencing program. (\$2,580)
Friend of the Court (F215)	Increase temporary wages to administer the Jail Alternative Sentencing program (\$7,588). \$2,580 in funding will come from a transfer from the Parks seasonal wages line item, and the remaining \$5,008 will come from cooperative reimbursement grant payments.
Potter Park/Zoo (F258)	Increase use of millage funds to accommodate unbudgeted expenses as follows: equipment repair (\$35,000), insurance and bonds (\$26,000), utilities (\$150,000), telephone allocation (\$4,000), and equipment service charge (\$50,000).
Parks CIP (F450)	Reappropriate funds for the Lake Lansing South Parking Lot project per the 2008 capital budget. (\$95,412)
Mach./Equip. Revolving (F664)	Increase CIP upgrade funds to purchase computer equipment necessary to implement the Prosecutor's paperless project (\$25,087) and a replacement scanner for the Clerk's Office (\$1,145)

2009 CONTINGENCY

Adopted Contingency Amount	\$583,495
R09-024: Inmate Telephones	(156,000)
R09-117: Telecommunications Expense Management	(48,000)
R09-118: LEAP Membership	(35,000)
R09-121: 1 st Quarter Adjustment	(6,141)
R09-214: FOC/Family Support Imaging	(40,551)
R09-227: 2 nd Quarter Adjustment	(12,849)
R09-240: Strengthening Communities Local Match	(17,000)
Current Contingency Amount	\$267,954



Agenda Item 5

MICHIGAN SENATE

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MICHAEL SWITALSKI

**STATE SENATOR
10TH DISTRICT**

CLINTON TOWNSHIP · ROSEVILLE · STERLING HEIGHTS · UTICA

**APPROPRIATIONS COMMITTEE
MINORITY VICE CHAIR**

SUBCOMMITTEES:
CAPITAL OUTLAY, (MVC)
K-12, SCHOOL AID, EDUCATION, (MVC)
COMMUNITY HEALTH
SENATE FISCAL AGENCY
BOARD OF GOVERNORS

E-MAIL: senmswitalski@senate.michigan.gov

September 11, 2009

Debbie De Leon
Chairperson of the Ingham County Board of Commissioners
Ingham County Courthouse
P.O. Box 319
Mason, Michigan 48854

Dear Chairperson De Leon,

I am writing to you regarding Senate Bill 787, which I introduced on September 9, 2009. This bill could, with the approval of the county and the State Court Administrator, temporarily reduce the number of circuit court judgeships in certain counties beginning January 1, 2011 and ending January 1, 2015. The counties affected would be those that have a circuit court judge who is not eligible to run for reelection due to constitutional limitations. If enacted, Senate Bill 787 could give some financial relief to both the state and the counties. This reduction is voluntary and will only take place with the consent of the counties.

The counties of Oakland, Saginaw, Macomb, Bay, Ottawa, Ingham, St. Clair, and Allegan each have at least one judgeship that would be vacated in 2011. Oakland and Macomb counties have already voiced their support for this legislation. Because you are the chair of the Ingham County Board of Commissioners, your opinion on this subject is very important to me. Please feel free to contact me via #866-303-0110 at your earliest convenience.

Sincerely,

Michael Switalski
State Senator
10th District

RECEIVED

SEP 14 2009