

AGENDA

Ingham County Parks & Recreation Commission
121 E. Maple Street, P.O. Box 178, Mason, MI 48854
Telephone: 517.676.2233; Fax: 517.244.7190

The packet is available on-line by going to www.ingham.org, choosing the "Monthly Calendar," and clicking on Wednesday, April 22, 2009.

A MEETING OF THE BUDGET AND PERSONNEL COMMITTEE of the **INGHAM COUNTY PARKS & Recreation Commission** Will Be Held at

6:00pm
Wednesday, April 22, 2009

**Human Services Building
Conference Room B, Second Floor
5303 S. Cedar, Building #3
Lansing, Michigan**

1. Call to Order
2. Limited Public Comment
3. March 2009 Parks Financial Report
4. March 2009 Potter Park Zoo Financial Report
5. 2010 Parks Department Budget Request (Documents to be Provided at the Meeting)
6. 2010 Potter Park Zoo Budget Request (Draft Budget – provided at meeting)
7. Discussion Regarding License Plate Registration (Recreation Passport)
8. Directors Report
 - A. Road Commission Minutes Regarding Parks Requests for Use of equipment
 - B. Board of Commissioner Resolution to Amend the 2009 Ingham County Budget, to Implement a Hiring Freeze for Ingham County General Fund Positions, and to Encourage Employee Voluntary Time Off Without Pay.
7. Limited Public Comment
8. Adjournment

The Ingham County Parks & Recreation Commission will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities a the meeting upon five (5) working days notice to the Ingham County Parks Department. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks Department in writing or by calling the Ingham County Parks Office at P.O. Box 178, Mason, Michigan 48854 – Phone: (517) 676-2233.

A QUORUM OF PARK COMMISSION MEMBERS MAY BE IN ATTENDANCE AT THIS MEETING

Ingham County Parks Department

Financial Report

March 2009

Prepared by: Matthew St. George

	A	B	D	E	H	K	L	P	Q	U	V	Z	AA	AE	AJ	AK
1		4/17/2009														
2		2:34:45 PM														
		2009 - 208 Operating Budget Report as of March 31, 2009														
4			2009	2009	2009	2009	2009	2009	2009	2009	2009	2009	2009	2009	2009	2009
5			<i>Budget</i>	Amend Budget	SUM OF ACTUAL YTD	Admin Budget	Admin Actual	Burch Budget	Burch Actual	LL Budget	LL Actual	HI Budget	HI Actual	Police Budget	Winter Budget	Winter Actual
6		REVENUE														
7		628010 RMB INTERNAL DEPARTML SVCS														
8		652000 PARKING FEES	150,000	150,000	5,164			19,000	578	53,000		75,500			2,500	4,586
9		673000 SALE OF FIXED ASSETS			0											
10		678200 REIMB SALARIES			0											
11		631000 MISC REVENUE	2,428	2,428	6,311	2,428	6,311									
12		698010 CARRY OVER SURPLUS USED	24,365	24,365	0	24,365										
13		699000 REVENUE TSF IN - F101	1,960,227	1,960,227	1,960,227	1,960,227	1,960,227									
14		699500 REV TSF IN - CAP IMPROVEMENT			0											
15																
16		TOTAL REVENUE	2,137,020	2,137,020	1,971,702	1,987,020	1,966,538	19,000	578	53,000	0	75,500	0	0	2,500	4,586
18		PERSONAL SERVICES														
19		704000 SALARIES & WAGES-PERM	730,142	730,142	127,750		102,863		6,761		289		5,891			11,947
20		705000 SALARIES & WAGES-TEMP	339,714	324,582	24,691	23,000	6,754	65,000	1,620	73,891		81,280	1,298	60,000	21,000	15,019
21		706000 SALARIES & WAGES-OVERTI	1,387	1,387	651	872	204	161	2	161		161	23	0	32	423
22		706100 ON CALL PAYMENT	180	180	8		8									
23		706700 OVERTIME WAGES - SEASONAL	3,183	3,183	64	556	0	618		618		618		515	258	64
24		713000 HD TOTAL FRINGES	-20,030	-20,030	0											
25		708000 MEETING FEES	14,400	14,400	600		600									
26		714000 UNEMPLOYMENT	9,520	9,520	1,748		1,317		109		4		89			228
27		715000 FICA COUNTY SHARE	56,419	56,419	11,486		8,252		631		20		535			2,048
28		716020 HEALTH INS-PHP	93,199	93,199	25,956		19,762		1,672		100		1,121			3,301
29		716030 HEALTH WAIVER	7,226	7,226	1,830		1,830									
30		716035 RETIREE HLTH INS CHARGEBACK	29,336	29,336	6,821		5,406		368		16		312			718
31		716040 RETIREE HLTH INS TRUST CHG	7,461	7,461	1,501		1,223		72		3		63			141
32		716100 DENTAL INS-ADMIN	9,967	9,967	2,209		1,807		109		11		75			207
33		716200 VISION INSURANCE	1,507	1,507	347		284		17		2		12			32
34		716300 DRUB REIMB COSTS	36,060	36,060	0											
35		717000 LIFE INS	1,806	1,806	390		329		13		1		16			31
36		717100 DISABILITY INS	641	641	35		32		1				0			1
37		718000 RETIREMENT PROGRAM	93,874	93,874	15,739		13,327		644		27		563			1,178
38		720000 LONGEVITY BONUS	6,500	6,500	0											
39		722000 WKCPMP INS	1,567	1,567	360		257		20		1		17			65
40		722600 EMPLOYEE ASST PROGRAM	231	231	52		52									
41																
42		TOTAL PERSONAL SERVICES	1,424,290	1,409,158	222,238	24,428	164,307	65,779	12,038	74,670	475	82,060	10,015	60,515	21,290	35,403

	A	B	D	E	H	K	L	P	Q	U	V	Z	AA	AE	AJ	AK
1		4/17/2009														
2		2:34:45 PM														
		2009 - 208 Operating Budget Report as of March 31, 2009														
4			2009	2009	2009	2009	2009	2009	2009	2009	2009	2009	2009	2009	2009	2009
5			<i>Budget</i>	Amend Budget	SUM OF ACTUAL YTD	Admin Budget	Admin Actual	Burch Budget	Burch Actual	LL Budget	LL Actual	HI Budget	HI Actual	Police Budget	Winter Budget	Winter Actual
43																
44																
45		CONTROLLABLE EXPENSE														
46		726010 SUPPLIES	9,579	8,621	-462	0	-462									
47		728000 PRINTING AND BINDING	9,039	9,039	206	7,278	206	587		587		587				
48		729000 POSTAGE	9,386	7,386	193	7,386	193									
49		730000 OFFICE SUPPLIES	5,068	5,068	949	4,500	949									
50		731000 PHOTO-COPYING & SUPPLIES	1,083	1,083	98	1,083	98									
51		734000 NON-CAPITAL EQUIP	15,243	15,243	6,071	616	331	3,408	728	3,408	2,821	3,408	2,191	4,405		
52		735100 CONTROLLED CAP ITEMS	3,000	3,000	0	0						0				
53		740000 MAINTENANCE SUP	117,273	119,273	9,968	537		36,000	4,747	32,000	414	44,000	2,688	461	5,071	2,058
54		743000 OTHER SUPPLIES	22,300	22,300	1,243	4,508	212	5,767	512	3,670	20	7,621	400	524	210	
55		743100 SMALL TOOLS	2,340	2,340	303	177		721	279	721		721				24
56		745000 UNIFORM & ACCESSORIES	12,657	12,657	1,838	9,888	1,334	95	344	95	19	95		2,482		
57		746010 CLOTHING ALLOWANCE	600	600	140	600	140									
58		747000 GAS-GREASE-OIL-ANTIFREE	55,000	55,000	3,024			55,000	3,024							
59		802000 CONSULTANTS	500	500	0	500										
60		815000 MEMBR/SCRPS/SUBSCRIPTIONS	1,623	1,623	522	1,623	522									
61		818000 CONTRACTUAL SERVICES	20,187	20,187	680	3,704	680	654		15,011				819		
62		823100 POLICE SVCS - LOCAL GOVTS	106,923	106,923	25,319	106,923	25,319									
63		861000 TRAVEL EXPENSE-LOCAL	7,390	7,390	230	7,390	221						9			
64		861100 TRVL PROF DEVELOP INSTATE	431	323	176	323	176									
65		861110 TRVL PROF DEVLP OUT STATE	4,223	2,000	844	2,000	844									
66		890080 ADMINISTRATIVE CHGS	0	0	0	0										
67		901000 ADVERTISING	1,545	1,545	0	1,545										
68		921050 TELEPHONE	12,828	10,946	945	6,772	235	1,560	369	1,034	119	1,580	222			
69		921060 TELEPHONE - LONG DISTANCE	1,992	1,992	1,285	1,683	1,154		70	154	61	154				
70		931000 BUILDING REPAIR & MAINT	0	0	0	0										
71		931100 MAINT-RELATED CONTRACTUAL	43,572	43,572	4,947	4,322	1,087	20,806	2,642	9,356	803	9,088	415			
72		932000 EQUIP REP & MAIN	45,450	45,450	6,382	1,245	820	17,459	3,889	6,207	95	11,410	1,188	8,672	456	
73		942000 EQUIPMENT RENTAL	4,221	4,221	620	2,058		721	620	721		721				
74		960000 EMP TRAINING & IMPROV	4,751	3,563	75	3,563	75									
75		TOTAL CONTROLLABLE EXPENSES	518,204	511,845	65,597	180,223	34,134	142,778	17,224	72,964	4,352	79,386	7,112	17,363	5,737	2,083
76																
77																
78																
79																
80																

CAPITAL IMPROVEMENT & PROJECTS/EQUIPMENT - 2009 BUDGET

Status Report as of March 31, 2009

Item	GL Account	Original GF Budget	Adjusted Budget	Transfer IN/OUT	Total CIP Amount	Encumbrance	Actual Cost	Balance	Status
Roof Replacement- Burch	450-75200-976000	35,000			35,000	9,800	0	25,200	
Beach House Stall Dividers LLS	450-75200-976000	9,500			9,500		0	9,500	
Cash Registers- HI	450-75200-931000	10,000			10,000			10,000	
Picnic Shelter Electrical Update- LL	450-75200-931000	8,500			8,500			8,500	
Stall Dividers at Winter Sports Building- Burch	450-75200-976000	6,000			6,000		0	6,000	
Beach & Volleyball Sand-LL	208-75200-743000 71000	3,000			3,000			3,000	
Road Gravel- Burch	208-75200-743000 71000	5,000			5,000		0	5,000	
Road Gravel- LLN	208-75200-743000 71000	3,000			3,000		0	3,000	
HDI Property-LLN	450-75250-818000 57000	2,900,000			2,900,000		0	2,900,000	
Fishing Dock/ Habitat-Burch	450-75200-931000	80,000			80,000		0	80,000	
Ex-Mark Mower- LL	664-75299-978000	12,500			12,500	12,331	0	169	
Dump Truck w/ Plow- LL	664-80000-978010 C7528	37,000			37,000		0	37,000	
Mowing Tractor- HI	664-75299-978000	35,000			35,000	0	34,999	1	
Police Car	664-80000-978010 C7529	15,000			15,000		0	15,000	
Pickup w/ Flat Bed- Burch	664-80000-978010 C7520	25,000			25,000	22,079	0	2,921	
4WD Utility Vehicle- Burch	664-80000-978010 C7521	15,000			15,000		0	15,000	
Office Phones	208-75200-921050 71000	2,700			2,700			2,700	
Desktop Office Scanner	664-75299-735000	2,500			2,500		1,744	756	
Multi-User Scanner	664-75299-726010	600			600		350	250	
Tube Rental Building	508-75973-976000	8,000			8,000			8,000	
Tubing Hill Grooming Equipment	508-75973-978000	14,000			14,000			14,000	
4 Pedal Boats	508-75951-735100	9,000			9,000	7,575		1,425	
Cross Country Ski Rental Walls- LLN	508-75928-931000	6,500			6,500			6,500	
Disc Golf Course- Burch	508-75200-931000	30,000			30,000			30,000	
Snow Blower	208-75200-735100 71000	1,500			1,500			1,500	
Workstation Replacement	664-75299-735000	4,400			4,400			4,400	
Water Wheel- LLS	208-75500-978000 71000	6,750			6,750	6,687		63	
Totals		3,285,450			3,285,450	51,785	37,093	3,189,885	

South River Trail/ Scott Woods			100,000			100,000		100,000	0	Complete
Hawk to Macquire	450-75900-818000	HI287	182,500			182,500	182,500	0		Complete
LLS to Park Lk Rd	450-75900-818000	LL287	158,500			158,500	925	157,575		In Progress
Park Lk to MSU	450-75900-818000	PL287	300,000			300,000	7,770	292,230		In Progress
Heart of Michigan Trail- Jolly Rd to Hope	450-75900-818000	JR287	62,500			62,500			62,500	In Progress
Heart of MI Right of Way Acquisition, Design & Engineering	450-75900-818000		180,000			180,000	7,147	172,853		In Progress
Totals			983,500	0	0	983,500	0	298,342	685,158	

PARKING REVENUE REPORT - 2009

as of March 2009

208 Fund - Parking Revenue and Expenses - YTD					Monthly Revenue Report								
	2009			TOTAL ALL Parks		2008	2009	2008	2009	2008	2009	2007	2008
	Burchfield Parking	LLS Parking	Hawk Is Parking			Burchfield Parking	Burchfield Parking	LLS Parking	LLS Parking	Hawk Is Parking	Hawk Is Parking	TOTAL	TOTAL
Revenue YTD Date	5,164	0	0	5,164	January	2,047	3842	0	0	0	0	2,047	3,842
Expenditures					February	3,626	1282	0	0	0	0	3,626	1,282
Personnel	946	0	0	946	March	622	40	0	0	0	0	622	40
Operating Supplies	70	0	0	70	April	20						20	0
Expenditures YTD Date	1,016	0	0	1,016	May	1,680		20		2,608		4,308	0
Total Revenue	5,164	0	0	5,164	June	5,586		5,564		16,584		27,734	0
Total Expenditures	1,016	0	0	1,016	July	3,564		5,394		13,878		22,836	0
% Expenditures to Revenue	19.68%	#DIV/0!	#DIV/0!	19.68%	August	4,497		6,246		10,993		21,736	0
YTD Balance	4,148	0	0	4,148	September	783		2,564		5,336		8,683	0
					October	282		0		0		283	0
					November	0		0		-32		-32	0
					December	470		-50		0		420	0
					TOTAL YTD	23,177	5,164	19,738	0	49,367	0	92,283	5,164

	2004	2005	2006	2007	2008	2009		2009	2009	2009	2009	2009
	TOTAL	TOTAL	TOTAL	Total	Total	Total		Burch	Hawk	Lk Lan	Office	PPZ
Hardship Passes	222	223	319	394	335	0						
Low Income Daily Passes	26	36	1	39	27							

Lifeguard Costs (Beach)	2003	2004	2005	2006	2007	2008	2009	
Burchfield	10,174	9,705	9,810	12,547	11,818	8,905	0	\$69,427
Lake Lansing	15,474	16,340	21,660	26,677	25,566	18,055	0	\$73,506
Hawk Island	19,738	17,177	20,842	20,509	26,604	26,723	0	\$74,439
TOTAL	45,386	43,222	52,312	59,733	63,988	53,684	0	\$96,127
								\$92,283
								YTD 5,164

**508 Enterprise Fund
as of March 2009**

	Burch Shelter	Baldwin Shelter	Rayner Shelter	LLS Shelter	LLN Shelter	Hawk Is Shelter	LLS Boat	Hawk Is Boat/Bait	Burch Can/Boat	LLS Food	Burch Food	Hawk Is Food	Burch Camp	LLS House	Boat Launch	Soccer	Burch Ski	LLN Ski	Hawk Is Ski	TOTAL	
Shelter	4,410	180	930	2,010	1,680	12,100															21,310
Boat/Canoe Rental																					0
Boat Launch															100						100
Ski & Burch Snow Tube (\$750.00)																	8,062	2,920			10,982
Food										77	5,351	171									5,599
House														3,720							3,720
Soccer - field usage																					0
Inflatable Rental				200																	200
Interest Revenue																					0
Day Camp													400								400
Vending	165					135				135											436
Sale of Fixed Assets																					0
Donations																	3,000				3,000
Misc Revenue																					0
Insurance Proceeds																					0
Hawk Ski-REV TRF IN CAP IMP-F101																					0
Revenue to Date	4,575	180	930	2,210	1,680	12,235	0	0	0	212	5,351	171	400	3,720	100	3,000	8,062	2,920	0	45,747	
Expenditures																					
Personnel	101								150		2,040						2,508	3,020			7,819
Controllable Expenses		14		30					105	-4	3,606	202	50	270	480	535	611	0			5,899
Admin Expenses	87.68	87.68	87.68	87.68	87.68	87.68	87.68	87.68	87.68	87.68	87.68	87.68	87.68	0.00	87.68	87.68	87.68	87.68			1,490
Consultants (Hawk Island snow tube hill)																					0
Non-Controllable(Liability INS Premium)	2								3		26					1,249	46	13			1,339
Capital Outlay(machinery/equipment)																					0
Expenditures to Date	190	102	88	118	88	88	88	88	346	84	5,758	289	138	270	568	1,871	3,253	3,121	0	16,547	
Total Revenue	4,575	180	930	2,210	1,680	12,235	0	0	0	212	5,351	171	400	3,720	100	3,000	8,062	2,920	0	45,747	
Expenditures to Date	190	102	88	118	88	88	88	88	346	84	5,758	289	138	270	568	1,871	3,253	3,121	0	16,547	
YTD Balance	4,385	78	842	2,092	1,592	12,148	-88	-88	-346	128	-407	-118	262	3,450	-468	1,129	4,809	-201	0	29,201	

YTD Balance 29,201

Year End TSF-IN Perm Wages

Fund Balance from 2008 226,633

Current Available Funds 255,834

* The audited year end 2006 operating statement reflects our fund balance as \$157, 720

* The audited year end 2007 operating statement reflects our fund balance as \$209,759

**INTERIM
REPORT**

**508 - SHELTER
REVENUE COMPARISON
as of March 31, 2009**

	75930 BURCHFIELD		75960 RAYNER		75910 BALDWIN		75920 LL NORTH		75950 LL SOUTH		75970 HAWK ISLAND	
	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009
January	335	350	110	110	0		200	200	260	490	1,250	1,300
Jan - YTD	335	350	110	110	0	0	200	200	260	490	1,250	1,300
February	400	1,060	330	380	0	0	100	200	380	260	1,250	2,400
Feb - YTD	735	1,410	440	490	0	0	300	400	640	750	2,500	3,700
March	1,010	3,000	120	440	90	180	300	1,280	1,400	1,260	1,750	8,400
Mar - YTD	1,745	4,410	560	930	90	180	600	1,680	2,040	2,010	4,250	12,100
April	2,550		690		90		1,370		940		1,450	
Apr - YTD	4,295	4,410	1,250	930	180	180	1,970	1,680	2,980	2,010	5,700	12,100
May	2,520		400		180		880		1,430		3,300	
May - YTD	6,815	4,410	1,650	930	360	180	2,850	1,680	4,410	2,010	9,000	12,100
June	4,429		785		321		1,631		2,742		8,902	
Jun - YTD	11,244	4,410	2,435	930	681	180	4,481	1,680	7,152	2,010	17,902	12,100
July	1,522		280		90		1,000		920		2,700	
Jul - YTD	12,766	4,410	2,715	930	771	180	5,481	1,680	8,072	2,010	20,602	12,100
August	1,120		120		45		610		1,250		950	
Aug - YTD	13,886	4,410	2,835	930	816	180	6,091	1,680	9,322	2,010	21,552	12,100
September	510		0		45		540		200		300	
Sept - YTD	14,396	4,410	2,835	930	861	180	6,631	1,680	9,522	2,010	21,852	12,100
October	90		0		0		50		80		50	
Oct - YTD	14,486	4,410	2,835	930	861	180	6,681	1,680	9,602	2,010	21,902	12,100
November	0		0		0		0		0		0	
Nov - YTD	14,486	4,410	2,835	930	861	180	6,681	1,680	9,602	2,010	21,902	12,100
December	0		0		0		0		-80		0	
Dec - YTD	14,486	4,410	2,835	930	861	180	6,681	1,680	9,522	2,010	21,902	12,100

2008 Shelter Revenue = **56,287**

2009 Shelter Revenue = 21,310

HOPE SOCCER - FINANCIAL REPORT
as of March 31 2009

	508 Fund							208 Fund				
	2009			2008	2007	2006	2005	2009	2008	2007	2006	2005
	Budget	Actual	Balance									
REVENUE												
Field Fees	51,000	0	-51,000	47,441	48,065	52,900	47,011					
Donations	1,500	3,000	1,500	400	15,000	1,000	10,167					
Food Concession	1,000	0	-1,000	341	246	1,274	2,924					
Total Revenue	53,500	3,000	-50,500	48,182	63,311	55,174	60,102					
EXPENSES												
<i>Personnel Costs</i>												
Salaries	14,800		14,800	16,320	12,534	14,757	15,612	0	995	1,334	5,867	5,545
Benefits	1,500		1,500	1,845	1,273	2,414	1,239	0	373	555	2,021	2,386
<i>Supplies</i>												
Building Maint. Supplies	2,800	160	2,640	2,863	1,370	1,044	3,272					
Field Paint, Stripping Accessories	6,650	340	6,310	6,528	1,521	2,242	0					
Fertilizer, soil tests	9,250		9,250	8,597	4,915	5,271	1,046					
Herbicides	303		303	0	0	44	3,264					
Irrigation Supplies	1,000		1,000	1,026	1,139	6,405	1,919					
Top Dressing, Turf Care Products, Seed	1,900		1,900	1,408	3,813	3,427	0					
Goals, Nets, Flags	2,600		2,600	2,122	862	2,829	0					
<i>Other Expenses</i>												
<i>Other Expenses</i>												
Food Concession	1,200		1,200	123	0	559	1,247					
Electric/Water	5,000	1,249	3,751	6,098	5,249	4,777	4,816					
Trash Removal (931100)	172			0	352	595	248					
Equipment Repair & Maintenance	250		250	-443	3,313	511	1,759		244			
Refunds	1,050		1,050	805	110	4,150	840					
Other Supplies	475	35	440	306	455	0	352					
Contractual Services/Travel	250		250	378		0	0					
Materials/Supplies	150					0						
Printing/Brochures	100			0	0	36						
Donor Signs	400			0	360	0	165					
Soccer Loan R#00-114 (1/12 250.00)	3,000	750		3,000	3,000	3,000	3,000					
Equipment Depreciation (1/12 25)	300	75		300	3,500	3,500	3,500					
Equip/NonCapital	0											
Administrative / Liability Ins/Sales Tax	150		150	102	143	311	438					
Total Expenditures	53,300	2,609	50,691	51,378	43,909	55,872	42,717	0	1,612	1,889	7,888	7,931
REVENUE		3,000		48,182	63,311	55,174	60,102					
EXPENDITURES		-2,609		-49,489	-42,020	-47,984	-50,648					
BALANCE		391		-1,307	21,291	7,190	9,454					

**Ingham County Parks Department
Potter Park Zoo**

Financial Report

March 2009

Prepared by: Matthew St. George
April 3, 2009

	2009	2009			
258 POTTER PARK ZOO FUND	BUDGET	Sum of Budgets	Sum of All	% Used	Balance
			YTD		
As of Jan. 31, 2009					
Prepared by: Matthew St. George					
REVENUE					
403010 CURRENT PROPERTY TAX	3,187,512	0	3,493,000	110%	-305,488
405010 PROPERTY TAX ADJ. PRIOR		0	-142		142
437000 IDUSTRIAL FACILITIES TAX		0			0
447000 INTEREST- TAXES		0			0
599000 PAYMENTS IN LIEU OF TAX		0			0
600000 SHELTER FEES	6,000	6,000	475	8%	5,525
627400 INTERACTIVE - ENTRY	61,800	0	0	0%	61,800
627500 INTERACTIVE - FOOD	30,900	0	0	0%	30,900
652000 PARKING FEES	90,000	90,000	0	0%	90,000
652100 ZOO ADMISSION FEES	343,711	343,711	0	0%	343,711
665000 INTEREST REVENUE	40,000	0	0	0%	40,000
673000 SALE OF ASSETS	2,500	0	0	0%	2,500
678024 REIMB OTHER AGENCIES		0	0		0
698010 CARRY OVER SURPLUS USED	46,610	0		0%	46,610
TOTAL REVENUE	3,809,033		3,493,333	92%	315,700

PERSONNEL EXPENSES					
704000 SALARIES & WAGES-PERM	1,002,563	1,002,563	42,299	4%	960,264
705000 SALARIES & WAGES-TEMP	307,524	307,524	3,932	1%	303,592
706000 SALARIES & WAGES-OVERTIME	30,000	30,000	3,525	12%	26,475
706700 OVERTIME WAGES-SEASONAL	515	515	0	0%	515
713000 MISC BENEFITS		0	58	#DIV/0!	-58
714000 UNEMPLOYMENT	12,154	12,154	3	0%	12,151
715000 FICA COUNTY SHARE	76,469	76,469	3,803	5%	72,666
716020 HEALTH INS-PHP	67,534	67,534	19,786	29%	47,748
716030 HLTH WAIVER	2,522	2,522	206	8%	2,316
716035 RETIREE HEALTH INS CHARGEBACK	21,650	0	987	5%	20,663
716040 RETIREE HEALTH INS TRUST CHG	4,271	4,271	198	5%	4,073
716060 HEALTH INS POS	209,147	0	0	0%	209,147
716100 DENTAL INSURANCE	16,451	16,451	1,204	7%	15,247
716200 VISION INSURANCE	2,489	2,489	189	8%	2,300
716258 ZOO LEGACY RETIREE HLTH INS	49,932	49,932	4,160	8%	45,772
716300 DRUG REIMB COSTS	71,712	71,711	0	0%	71,712
716400 DEDUCTIBLE REIMB	0	0	0	#DIV/0!	0
717000 LIFE INS LIFE INSURANCE	3,174	3,174	240	8%	2,934
717100 DISABILITY INS	1,192	1,192	8	1%	1,184
718000 RETIREMENT PROGRAM	144,582	144,582	6,418	4%	138,164
720000 LONGEVITY BONUS	4,400	4,400	0	0%	4,400
722000 WKCPMP INS	29,824	29,824	1,540	5%	28,284
722600 EMPLOYEE ASST PROG (CARES)		0	0		0
TOTAL PERSONNEL SERVICES	2,058,105		88,554	4%	1,969,551

258 POTTER PARK ZOO FUND	BUDGET	Sum of Budgets	Sum of All	% Used	
			YTD		Balance
As of Jan. 31, 2009					
Prepared by: Matthew St. George					
CONTROLLABLE EXPENSE					
726010 SUPPLIES	5,150	5,150	-71	-1%	5,221
726015 ANIMAL FEED	61,800	61,800	325	1%	61,475
728000 PRINTING AND BINDING	8,240	8,239	0	0%	8,240
729000 POSTAGE	3,708	3,708	0	0%	3,708
730000 OFFICE SUPPLIES	4,635	4,635	0	0%	4,635
731000 PHOTO-COPYING & SUPPLIES	3,090	3,090	0	0%	3,090
734000 NON-CAPITAL EQUIP	20,600	20,600	0	0%	20,600
735000 CONTROL CAP ITEMS-CMPTR	3,000	0	0	0%	3,000
735100 CONTROL CAP ITEMS-OTHER	58,400	58,400	0	0%	58,400
740000 MAINTENANCE SUPPLIES	188,468	188,468	198	0%	188,270
743000 OTHER SUPPLIES	27,810	27,810	145	1%	27,665
743100 SMALL TOOLS	1,751	1,751	0	0%	1,751
745000 UNIFORM & ACCESSORIES	17,000	17,000	0	0%	17,000
802000 CONSULTANTS (<i>master plan</i>)	0	0	0		0
802100 ANIMAL HUSBANDRY/LAB WORK	30,600	30,600	1,833	6%	28,767
815000 MEMBR/SCRPS/SUBSCRIPTIONS	5,562	5,562	0	0%	5,562
818000 CONTRACTUAL SERVICES	18,159	18,159	440	2%	17,719
818007 CONTRACTUAL SERV-FACILITIES	145,970	145,970	0	0%	145,970
818009 CONTRACTUAL SERV- SUPPORT	22,810	0	0	0%	22,810
818011 CONTRACTUAL SERV- MACHINE	24,397	0	0	0%	24,397
860000 RECRUITING EXPENSE	0	0	0		0
861000 TRAVEL EXPENSE-LOCAL	3,090	3,090	0	0%	3,090
861100 TRVL PROF DEVELOP INSTATE	1,030	1,030	0	0%	1,030
861110 TRVL PROF DEVL P OUT STATE	6,266	6,266	0	0%	6,266
890080 ADMINISTRATION CHARGES	115,270	115,270	10	0%	115,260
901000 ADVERTISING	45,000	45,000	0	0%	45,000
921050 TELEPHONE & TELEGRAPH	10,300	10,300	455	4%	9,846
921060 TELEPHONE - LONG DISTANCE	3,708	3,708	0	0%	3,708
931000 BUILDING REPAIR & MAINT	103,000	103,000	0	0%	103,000
931100 MAINT-RELATED CONTRACTUAL	42,786	42,786	1,780	4%	41,006
932000 EQUIPMENT REPAIR & MAIN		0	2,106		-2,106
933000 VEHICLE REPAIR & MAINT	56,650	56,650	277	0%	56,373
942000 EQUIPMENT RENTAL	3,090	3,090	0	0%	3,090
957040 PROP TAX REFUNDS-INT		0	0		0
960000 EMP TRAINING & IMPROV	5,000	5,000	0	0%	5,000
960080 COUNTY STAFF DEVELOPMENT		0	0		0
964000 REFUNDS	200	0	0		200
969220 CONTINGENCY	40,600	0	0	0%	40,600
TOTAL CONTROLLABLE EXPENSE	1,087,140		7,498	1%	1,079,642

258 POTTER PARK ZOO FUND	BUDGET	Sum of Budgets	Sum of All	% Used	Balance
			YTD		
As of Jan. 31, 2009					
Prepared by: Matthew St. George					
Non-CONTROLLABLE EXPENSE					
911000 INSURANCE AND BONDS			6,543		-6,543
915050 LIABILITY INS PREMIUM		0	25		-25
921000 UTILITIES		0	0		0
921070 COURIER SERVICE	443	0	12,019		-11,576
943000 OFF EQUI SVC CHRG - T-1 c'tion	3,245	3,245	0	0%	3,245
TOTAL Non-CONTROLLABLE EXPENSE	3,688		18,587	504%	-14,899

CAPITAL OUTLAY					
976000 BLDG ADDITIONS/ IMPROVE		0	0		0
977000 LEASEHOLD IMPROVEMENTS	550,100	485,298	0	0%	550,100
978000 MACHINERY & EQUIP	10,000	10,000	0	0%	10,000
978010 MACHINERY--CARS & TRUCK	100,000	74,450	0	0%	100,000
TOTAL CAPITAL OUTLAY	660,100		0	0%	660,100

TRANSFERS OUT					
999250 APPROP TRF OUT			0		0
TOTAL TRANSFERS OUT			0		0
TOTAL EXPENSES	3,809,033		114,639	3%	3,694,394

CAPITAL IMPROVEMENT & PROJECTS/EQUIPMENT - 2009 BUDGET

Status Report as of Mar. 31, 2009

Item	GL Account	Original Budget	Transfer IN/OUT	Total CIP Amount	Encumbrance	Actual Cost	Balance	Status
Interactive Seasonal Exhibit	258-69900-977000 901Z	275,000		275,000			275,000	
Cavy Barn- Water & Drains	258-69900-977000 0902Z	7,000		7,000			7,000	
Mandrill Vestibules/Lemur	258-69900-977000 0903Z	40,000		40,000	4,792		35,208	
Boiler Replacement	258-69900-977000 0904Z	50,000		50,000	2,800		47,200	
Spidermonkey Heater	258-69900-977000 0905Z	8,500		8,500			8,500	
Roof- Keeper Lounge	258-69900-977000 0906Z	25,000		25,000			25,000	
Roof- Bongo Barn	258-69900-977000 0907Z	5,000		5,000			5,000	
Outdoor Bird Holding	258-69900-977000 0908Z	10,000		10,000			10,000	
Fencing Projects	258-69900-977000 0909Z	15,000		15,000			15,000	
Renovate Amphitheater	258-69900-977000 0910Z	10,000		10,000			10,000	
Landscaping Improvements	258-69900-977000 0912Z	35,500		35,500			35,500	
Doors & Cages- Bird House	258-69900-977000 0913Z	19,500		19,500			19,500	
Decorative Fencing	258-69900-977000 0914Z	40,000		40,000			40,000	
Emergency Supply Storage Building	258-69900-977000 0915Z	5,000		5,000			5,000	
Doors- Small Barn	258-69900-977000 0916Z	7,100		7,100			7,100	
Drains- Camel Barn	258-69900-977000 0917Z	5,000		5,000			5,000	
Birdhouse Improvements	258-69900-977000 0918Z						0	
Step Ledges in Birdhouse	258-69900-977000 0919Z						0	
Turtle Exhibit	258-69900-977000 0920Z						0	
Kookaburra Cage Pool	258-69900-977000 0921Z						0	
Lion Exhibit Renovation	258-69900-977000 922Z	5,200		5,200	5,200		0	
Signage	258-69900-977000 0701Z	5,000		5,000	0	0	5,000	Carried from 2008
Parking Ticketing System	258-69900-977000 0703Z	5,000		5,000	0	0	5,000	Carried from 2008
Interactive exhibit - project oversight	258-69900-977000 0713Z	120,000	(62,000)	58,000	0	63,060	(5,061)	Carried from 2008
Rhino - exhibit - major update	258-69900-977000 0714Z	430,000		430,000	11,843	6,484	411,674	Carried from 2008
Irrigation System - Zoo	258-69900-977000 0719Z	20,000		20,000	0	0	20,000	Carried from 2008
Zoo CAM - web site	258-69900-977000 0721Z	4,000		4,000	0	0	4,000	Carried from 2008
Penguin Pool	258-69900-977000 0725Z	50,000		50,000	0	32,333	17,667	Carried from 2008
TOTALS		1,196,800		1,134,800	24,636	101,877	1,008,288	

EQUIPMENT

Truck w/ 4WD	258-69200-978010 31000	50,000		50,000	40,809	0	9,191	
Mower	258-69200-978000 31000	28,000		28,000	28,419	0	(419)	
Utility Vehicle	258-69200-978010 31000	12,000		12,000		0	12,000	
Web Cam Equipment	258-69200-978000 31000	10,000		10,000		0	10,000	
Hoof Stock Chute	258-69200-978000 31000	10,000		10,000		0	10,000	
Ozone Machine-Otter	258-69200-735100 31000	4,000		4,000		0	4,000	Carried from 2008
TOTALS		114,000		114,000	69,227	0	44,773	