THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, JUNE 7, 2005 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the May 17, 2005 Minutes
Additions to the Agenda
Limited Public Comment

1. Youth Commission - Interviews

2. Greater Lansing Convention and Visitors Bureau - Presentation

3. Health Department - Resolution to Authorize Adolescent Health – Child and Adolescent Health Center Grant Agreement with the Michigan Primary Care Association

4. Facilities Department – Resolution to Authorize a Reorganization within the Ingham County Facilities Department

5. Parks Department- Resolution Authorizing an Agreement with the City of Lansing for the Maintenance and Operation of a Non-Motorized Pathway through Scott Woods Park

6. Human Resources Department - Request to Start Employee at Step (5)/Terri Singleton

7. Road Commission – Discussion Item - Employees of the Ingham County Road Commission Eastern District Garage Regarding Health Concerns

Announcements

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org
COUNTY SERVICES
May 17, 2005
Minutes

Members Present: Victor Celentino, Dale Copedge, Debbie DeLeon, Andy Schor, Mike Severino, Don Vickers and Board Chairperson Mark Grebner

Members Absent: None

Others Present: Harold Hailey, Eric Schertzing, Jared Cypher, Dan Reinecke, Paul Kindel, Christine Jordan-Foreman, John Gonzalez, Todd Pentecost, Carl Langham, Bryan Wieferiech and others

The meeting was called to order by Chairperson Celentino at 7:03 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the April 5, 2005 Executive Session Minutes and the May 3, 2005 Minutes

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. COPEDGE, TO APPROVE THE APRIL 5 AND MAY 3 MINUTES AS SUBMITTED. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Severino

Additions to the Agenda

11. Late – Resolution Honoring Kenneth J. Cook

Limited Public Comment: None

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. SCHOR, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

3. Fair Board – Resolution Authorizing an Amendment to the 2005 Capital Improvements Budget for Ingham County Fairgrounds

4. Parks Board – Resolution Authorizing the Acceptance of a Michigan Department of Natural Resources Land and Water Conservation Fund Grant to Develop a Spray Water Playground at Hawk Island County Park

6. Register of Deeds – Resolution Authorizing a Contract Amendment with Tyler Technologies, Eagle Division, Inc. to Enhance the Register of Deeds Document Recording System

8. Board of Commissioners – Resolution Honoring the Historical Commission and Centennial Subcommittee

9. Controller’s Office – Resolution Urging the Capital Region Airport Authority to Act Favorably on the Clinton County Proposal Regarding Ex-Officio Membership

11. Resolution Honoring Kenneth J. Cook

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Severino

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. SCHOR, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Severino
1. **Equal Opportunity Committee – 2004 Annual Report**

Mr. Reinecke reviewed the information contained in the EOC’s Annual Report. He also stated the EOC will continue to work with the Purchasing Department in an effort to increase the number of minority vendors. (Comm. Severino arrived at 7:06 p.m.)

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. VICKERS, TO SUSPEND THE BOARD RULES TO ALLOW COMM. SEVERINO TO VOTE ON THE ABOVE MOTIONS. MOTION CARRIED UNANIMOUSLY.

Comm. Severino commended Mr. Reinecke for his hard work with the EOC. Comm. Copedge commended the EOC for facilitating the requests of the County departments. Comm. DeLeon asked if the EOC reviewed the issue of promotional opportunities for minorities within the County. Mr. Reinecke stated the EOC continues to work on that issue.

Mr. Hailey stated the Human Resources Department provides the EOC with activity reports on a regular basis. These reports include information on employee movement within the County. He then stated the MIS Department must make changes to this report due to the new payroll system. The needed changes should be completed by this fall. Comm. DeLeon suggested the Human Resources Department recommend to the MIS Department that it include employee movement information in their new software.

2. **Agricultural Preservation Board**

   a. **Presentation**

Comm. Hertel thanked the Agricultural Preservation Board for its assistance with the County. Mr. Kindel briefly updated the Committee on the Board’s activities. He then asked for this Committee’s approval of the Board’s Bylaws and its Request for Proposals. Mr. Kindel explained that the Board believes it will not be able to adequately implement the Farmland Preservation Ordinance without some form of technical assistance.

   b. **Resolution to Adopt Bylaws for the Ingham County Agricultural Preservation Board**

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. DELEON, TO APPROVE THE RESOLUTION TO ADOPT BYLAWS FOR THE INGHAM COUNTY AGRICULTURAL PRESERVATION BOARD.

In response to Comm. Severino, Mr. Kindel explained that proposed purchases of development rights would be submitted to the Board of Commissioners. Comm. Hertel stated he believes the Controller thought this matter was adequately addressed in the previously adopted resolution. Comm. Severino asked that staff review this issue prior to the next Board of Commissioners meeting.

The Committee discussed certain aspects of the Bylaws. Comm. Hertel stated the Preservation Board has not met on a regular basis recently because it has been trying to complete the purchasing process. Chairperson Celentino stated regularly scheduled meetings will resume at a later date. Changes will be made to the Bylaws at that time to reflect the new schedule.

In response to Comm. Schor’s question regarding a quorum, Ms. Forman stated a quorum of the Preservation Board is four members. Currently, the Preservation Board consists of seven members.

MOTION CARRIED UNANIMOUSLY.
c. Discussion of Ingham County Agricultural Preservation Board RFP for Technical Assistance

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. SCHOR, TO APPROVE THE REQUEST FOR PROPOSALS FOR TECHNICAL ASSISTANCE.

Comm. Hertel explained the Preservation Board is trying to obtain State and Federal funds to assist in the implementation of the Farmland Preservation Ordinance. Mr. Cypher informed the Committee that it would only be approving the request for RFP’s this evening.

In response to Comm. Schor, Mr. Hailey explained the Controller recommended the funding for this issue come from the County’s General Fund. This matter will become a normal part of the budget process in 2006. Staff will assist in the development of the Request for Proposals.

Comm. Vickers stated Kent County passed a County-wide millage to support the purchase of development rights. Chairperson Grebner stated this County is not set up, geographically, for this type of millage. Many County residents do not see the County’s farmland in their normal daily travels. Comm. Vickers stated only a handful of people in this State work on this issue. Some of these people may be willing to provide boiler plate language for a millage. He then stated it may be possible to pass such a millage at the township level. Comm. Schor stated he hopes the Preservation Board will discuss this possibility.

MOTION CARRIED UNANIMOUSLY.

Mr. Kindel stated the Preservation Board has received excellent assistance from Mr. Ambrose and Mr. Cypher.

5. Health Department – Informational Item: UAW-GM Local #602 OYC Subcontract

Chairperson Celentino stated if Commissioners have any questions about this item, they should contact Mr. Bragg.

7. Treasurer’s Office
   a. Resolution to Authorize Service Contracts for the Purpose of Conducting Title Searches

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. DELEON, TO APPROVE THE RESOLUTION TO AUTHORIZE SERVICE CONTRACTS FOR THE PURPOSE OF CONDUCTING TITLE SEARCHES.

Mr. Schertzing explained that this issue is a part of implementing the foreclosure process. Searches will be initiated soon. The Committee discussed the financial aspects of this item. Mr. Schertzing explained the Treasurer’s Office received five responses to its request. The two lowest bids were very different proposals. These two proposals meet the needs of the Office. Mr. Schertzing briefly explained the foreclosure process. He then stated the Treasurer’s Office is also exploring the idea of a Land Bank.

MOTION CARRIED UNANIMOUSLY.

b. Resolution Authorizing a Temporary Foreclosure Prevention Assistant

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. DELEON, TO APPROVE THE RESOLUTION AUTHORIZING A TEMPORARY FORECLOSURE PREVENTION ASSISTANT.

Mr. Schertzing explained the position would be in effect for approximately two months. The temporary position will provide additional work hours for the Office. Once the position has ended, staff will have to try working with the existing staff level.
Comm. Severino stated he would support this request because he has confidence in the Treasurer’s Office and knows that it will show this Committee that it has made money on this effort after a year or two.

Comm. Copedge asked how the pay level was determined for this position and why the position was filled without being posted. Mr. Hailey explained that elected officials have the opportunity to hire employees on a temporary basis.

MOTION CARRIED UNANIMOUSLY.

10. Board Referral – Letter from the Employees of the Ingham County Road Commission Easter District Garage Regarding Health Concerns

Comm. Schor asked if the Board Office had received a response from the Road Commission regarding the May 2, 2005 email from a Road Commission (Commission) employee. Chairperson Grebner stated he received a response from the Commission and forwarded same to the Ingham County Board of Commissioners. The Commissioners should have a copy of the response.

Mr. Gonzalez, Commission employee, expressed his hope that this Committee would investigate the safety concerns and harassment as outlined in Mr. Pentecost’s email dated May 2, 2005. He would also appreciate an investigation into the length of time the Commission took to respond to the employees’ concerns.

Comm. Schor asked if the employees followed the normal process for filing complaints with their employer. Mr. Gonzalez stated the employees did follow the recommended procedure for the filing of complaints.

Chairperson Celentino asked the employees present if they had any response to the Commission’s response, dated May 9, 2005. Mr. Pentecost, Commission employee, stated the response contained several inconsistencies. He explained that he did not decline to be seen by the Road Commission physician. The main concern of the employees’ regards the trenching of specific substances. A similar incident occurred in the recent past. Mr. Pentecost stated he does have documentation regarding his communications with the Road Commission. This information has been forwarded to the Ingham County Board Office.

Comm. Copedge stated he works for the Michigan Department of Environmental Quality. He further stated he has many concerns regarding the complaints of the employees. If the employees’ information is correct, the Road Commission is in direct violation of DEQ laws. Comm. Copedge asked the employees if the DEQ has investigated the issue of the trenching. Mr. Pentecost stated the MDEQ has been on-site and informed the employees to clean up the area and to not worry about same.

Comm. Vickers asked if the employees knew where the dumped sludge would end up. Mr. Pentecost stated that issue is unknown. The employees are concerned regarding the safety concerns of the continuous dumping without any culpability. Depositions from Commission employees are available regarding the hostile work environment.

Comm. Schor asked about Mr. Pentecost’s doctor appointments. Mr. Pentecost explained he made and kept an appointment with his family physician. Tests conducted through his family physician revealed some liver concerns. Mr. Pentecost’s May 2 email to the Board of Commissioner’s Office stated: “When I showed this lab report to our HR person I was sent to the company doctor on 04/18/05. To this date I cannot get an answer about testing or reports.”

Comm. DeLeon asked if the HazMat unit was asked to respond to this concern. She also asked about the employees’ union response. Mr. Pentecost explained the employees followed the Code of Conduct procedure regarding the filing of their complaints.
Chairperson Grebner suggested this Committee invite Mr. Midgley to a County Services’ meeting for a discussion regarding the employees’ concerns. This Committee is not in a position to order the Commission to appear; however, they do come before this Committee when requested to do so.

Comm. Severino stated he would be comfortable with referring to the employees as “Whistle Blowers.” The employees would be protected under the appropriate statute if referred to as “Whistle Blowers.” Comm. Vickers stated the employees wouldn’t lose anything by appearing before this Committee at the same time as the Road Commission. He then strongly advised the employees to attend the meeting when scheduled.

Chairperson Celentino stated it was the consensus of this Committee to invite both parties to the June 7, 2005 County Services meeting to address the above concerns. He then thanked the employees for bringing their concerns before the Committee this evening. Chairperson Grebner recommended the packet of employee documentation be forwarded to Mr. Midgley with his invitation.

**Announcements:** None

**Public Comment:** None

The meeting adjourned at 8:47 p.m.

Respectfully submitted,

Debra Neff
Agenda Item Title: Resolution to Authorize Adolescent Health – Child and Adolescent Health Center Grant Agreement with the Michigan Primary Care Association

Submitted by: Health Department

Committees: LE ___, JD____, HS___, CS___, Finance ___

Summary of Proposed Action: (See the attached letter of explanation.)
This resolution will authorize a new Child and Adolescent Health Center School Linked Health Center Agreement with the Michigan Primary Care Association. This grant will support the expansion of clinical services to adolescents for the period April 1, 2005 through September 30, 2005.

The grant will support 4 new positions:

1. Part-time Nurse Practitioner (MNA Grade 6)
2. Part-time Community Health Rep II (TOPS Grade D)
3. Part-time Clinic Assistant I (TOPS Grade D)
4. Part-time Health Educator II (ICEA PRO07)

Financial Implications:
This $112,500 award ($225,357 annualized) will support the expansion of clinical services to adolescents and increase fee for services, thereby potentially reducing the level of general fund support for these services.

Other Implications: None.

Staff Recommendation: JA ____ JN ___ HH ___
This resolution should be approved.
MEMORANDUM

To: Human Services Committee
    County Services Committee
    Finance Committee

From: Bruce Bragg

Date: May 24, 2005

Subject: Resolution to Authorize an Adolescent Health – Child and Adolescent Health Center Agreement

This is a recommendation to authorize a new School Linked Health Center Agreement with the Michigan Primary Care Association. Ingham County has an existing Child and Adolescent Health Center Agreement which supports the operation of the Otto Middle School Health Center. The County also has an existing alternative model adolescent health program agreement to support the activities of the Peer Educators providing services through the high schools in the County.

Early in 2005, the Department, responded to an RFP from the Department of Community Health, submitted a proposal to enhance the clinical services at the Willow Health Center. The proposal was accepted and the grant has now been awarded. This $112,500 award ($225,357 annualized) will support the expansion of clinical services to adolescents.

The goals of the proposal are:

1. Increase access to health care services for medically underserved County youth.
2. Reduce teen pregnancy rates in Ingham County.
3. Develop and implement a successful weight management program for adolescents and their parents.
4. Increase number of uninsured youth and families accessing needed Medicaid services.

The following new positions are required in order to deliver the project:

1. Part-time Nurse Practitioner (MNA Grade 6)
2. Part-time Community Health Rep II (TOPS Grade D)
3. Part-time Clinic Assistant I (TOPS Grade D)
4. Part-time Health Educator II (ICEA PRO07)

The salaries and fringes of the additional staff persons will be fully supported by the grant. However, these staff will allow the Willow Health Center to increase its productivity and will result in additional fee-for-service revenue. The result should be a reduction in demand for general fund support.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the Child and Adolescent Health Center Agreement with the Michigan Primary Care Association.

Attachment

cc: Jaeson Fournier w/attachment
    John Jacobs w/attachment
    Bob Townsend w/attachment
Resolutions

Resolutions introduced by the Human Services, County Services and Finance Committees of the: Ingham County Board of Commissioners

Resolution to Authorize Adolescent Health – Child and Adolescent Health Center Grant Agreement with the Michigan Primary Care Association

Whereas, the State issued a Request for Proposals to expand school linked health centers; and

Whereas, the Health Department submitted a proposal to expand the services now provided through the Willow Health Center; and

Whereas, the County has been notified that the proposal was accepted and a $159,541 grant awarded for the period April 1, 2005 through September 30, 2005; and

Whereas, the Health Officer has recommended that the Board authorize the agreement and has advised the Board that the grant activity is fully supported by grant revenue.

Therefore be it resolved, that the Ingham County Board of Commissioners authorizes an Adolescent Health – Child and Adolescent Health Center grant agreement with the Michigan Primary Care Association.

Be it further resolved, that the agreement shall be for the period April 1, 2005 through September 30, 2005 and that the Michigan Primary Care Association shall provide Ingham County with up to $112,500.

Be it further resolved, the following positions are established:

One part-time Nurse Practitioner position (MNA 6)
One part-time Community Health Representative II position (UAW TOPS D)
One part-time Clinic Assistant I position (UAW TOPS D)
One Health Educator II position (ICEA PRO 07)

Be it further resolved, that the Controller is authorized to adjust the Health Department’s 2005 budget to implement this resolution.

Be it further resolved, that the Board Chairperson is authorized to sign the grant agreement after review by the County Attorney.
RESOLUTION STAFF REVIEW:                   DATE: May 23, 2005

Agenda Item Title:   Resolution to Authorize a Reorganization within the Ingham County Facilities Department

Submitted By:       Rick Terrill, Facilities Director

Committees:         LE ____, JD ____, HS ____, CS __*, Finance __*

Summary of Proposed Action:   This resolution will eliminate the classification of Building Maintenance Mechanic Supervisor and Building Maintenance Supervisor I, consolidating them to one classification of Building Maintenance Supervisor II. The Building Maintenance Supervisor I position, located at the VMC/GPB campus, is currently vacant.

Financial Implications:   The change will increase the long-term personnel costs by $2,354. The department will identify the needed funds from within the current budget if needed.

Other Implications:   With this change the Building Maintenance Supervisor position will be the same at the Mason campus, Human Services Building campus, and the VMC/GPB campus. The Facilities Director believes that the job responsibilities at the three campuses are equivalent. The UAW has been notified of the proposed changes.

Staff Recommendation: JA_____  JN_____  HH__X
Staff recommends the approval of this Resolution.
MEMORANDUM

TO: County Services and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: April 26, 2005

RE: Resolution Requesting Authorization for Reorganization within the Facilities Department

The Facilities Department, along with the recommendation of Human Resources, is requesting that two (2) classifications, Building Maintenance Mechanic Supervisor and Building Maintenance Supervisor I be eliminated and that there be one classification of Building Maintenance Supervisor II (Level H). The recommendation to change the Building Maintenance Supervisor I (Level G) is based on the addition of the Veterans Memorial Courthouse.

Also, the current job description of the Building Maintenance Supervisor II appears to cover all of the duties of the other two classifications and will not need any changes.

Thank you for your consideration in granting authorization for reorganization within the Facilities Department.

RT/cc
DATE: April 18, 2005

TO: Rick Terrill, Facilities Director

FROM: Harold Hailey, Human Resources Director

RE: Facilities Reorganization

It is the recommendation of Human Resources to eliminate the classification of Building Maintenance Mechanic Supervisor, and Building Maintenance Supervisor I. It is our further recommendation that there be one classification (Building Maintenance Supervisor II) that can be assigned to any campus location. The recommendation to change the Building Maintenance Supervisor I classification (Level G), is based on the addition of the Veteran’s Memorial Courthouse.

The current job description of Building Maintenance Supervisor II appears to cover all of the duties of the other two classifications; therefore we do not recommend any changes in the job description.

Before a resolution is presented to the Board, I would suggest that this reorganization be presented to the Union for their input.

Please let me know if you have any questions.

HH/daj
Ingham County Facilities Department

Facilities Director
MGR 12

Facilities Manager
MGR 10

Secretary
UAW F

Facilities Manager
MGR 10

Mason
Building Construction Supervisor II
UAW J

Jail
Building Maint. Supervisor II
UAW H

Senior Grounds Keeper
UAW E

Lead Custodian
UAW C

Custodian
UAW B

VMC/GPB
Building Maint. Supervisor II
UAW H

Building Maint. Mechanic II
UAW G

Maint. Repair Worker II
UAW D

Maintenance Repair Worker
UAW D

Grounds Keeper
UAW C

Lead Custodian
UAW C

Custodian
UAW B

HSB
Building Maint. Mechanic I
UAW E

Building Maint. Mechanic I
UAW E

Maint. Repair Worker II
UAW D

Maintenance Repair Worker
UAW D

Grounds Keeper
UAW C

Building Maint. Mechanic I
UAW E

Maintenance Repair Worker
UAW D

Senior Grounds Keeper
UAW E

Grounds Keeper
UAW C

Grounds Keeper
UAW C

Reorganized - Facilities Flow Chart
Facilities Director
Rick Terrill

Secretary
Carol Curtis

Facilities Manager
Jim Apostol - VM/C/GPB & HSB
Mike Hughes - Mason & Jail

Maint. Tech. Electrician
Dave Griebe - HSB

Building Const. Supervisor II
Scott Skirba - Mason

Building Maint. Super II
Lynn Johnson - Jail
Mike Pathfinder - HSB
Open - VM/C/GPB

Building Maint. Mechanic II
Open - Jail

Building Maint. Mechanic I
Kent Larson - Jail
Mike Michell - Jail
Thang Pham - HSB
Scott Sigman - HSB
Denis Pito - HSB
Herb Miller - VM/C/GPB

Maint. Repair Worker II
Troy Willard - VM/C/GPB

Maint. Repair Worker
Brent Mikko - VM/C/GPB
Earnest Turner - HSB

Senior Grounds Keeper
Bob Smith - Mason
Tom Larkins - HSB

Grounds Keeper
Marco Kutzhalis - Jail
Mark Ferguson - VM/C/GPB
Kevin Bolek - HSB
Rick Reed - HSB

Leed Custodian
Phil Ware - Jail
Joann Otis - Mason

Custodian
Clark Askew - Jail
Angie McCann - Mason
Brian Hanley - Mason
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A REORGANIZATION WITHIN THE
INGHAM COUNTY FACILITIES DEPARTMENT

WHEREAS, the Ingham County Facilities Department along with the recommendation of the Ingham County
Human Resources Department proposes to eliminate the classification of Building Maintenance Mechanic
Supervisor and Building Maintenance Supervisor I; and

WHEREAS, furthermore to recommend that there be one classification, Building Maintenance Supervisor II
(level H), that can be relocated to any campus location, the recommendation to change the Building Supervisor
I classification (Level G) is based on the addition of the Veteran’s Memorial Courthouse; and

WHEREAS, the current job description of the Building Maintenance Supervisor II covers all of the duties of the
Building Maintenance Mechanic Supervisor and the Building Maintenance Supervisor I classifications,
therefore it is recommended that changes to the job description are not necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes
reorganization in the Facilities Department to eliminate the classification of Building Maintenance Mechanic
Supervisor and Building Maintenance Supervisor I to one classification of Building Maintenance Supervisor II.
Agenda Item Title: Resolution Authorizing an Agreement with the City of Lansing for the Maintenance and Operation of a Non-Motorized Pathway through Scott Woods Park

Submitted by: Park Department

Committees: LE, JD, HS, CS, Finance

Summary of Proposed Action: This resolution authorizes entering into an agreement with the City of Lansing transferring operational jurisdiction of the non-motorized pathway through Scott Woods Park to Ingham County.

Financial Implications: None. The City of Lansing will be constructing the Scott Woods portion of the pathway, which is directly adjacent to and a continuation of the Hawk Island Loop Trail. Given the proximity of Scotts Woods to Hawk Island, the Parks Department believes that it can patrol and maintain that section of the pathway with no additional resources.

Other Implications: None.

Staff Recommendation: JA, JN, HH
Staff recommends approval of this resolution.
ResOLUTION AUTHORIZING AN AGREEMENT WITH THE CITY OF LANSING FOR THE MAINTENANCE AND OPERATION OF A NON-MOTORIZED PATHWAY THROUGH SCOTT WOODS PARK

WHEREAS, the City of Lansing and Ingham County have identified a joint interest in establishing a non-motorized pathway connecting the River Trail to Hawk Island Park; and

WHEREAS, the City of Lansing will be constructing the Scott Woods portion of the pathway, which is directly adjacent to and a continuation of the Hawk Island Loop Trail; and

WHEREAS, the proximity of the trail section to Hawk Island Park with its maintenance personnel, law enforcement personnel, and equipment resources would allow the Parks Department to patrol and maintain that section of the trail without any additional cost; and

WHEREAS, maintenance of that section of the trail would be more difficult for the City of Lansing because of their lack of maintenance resources in that area; and

WHEREAS, for law enforcement purposes it is desirable to have that section of the trail under the complete jurisdiction of the Ingham County Parks Police; and

WHEREAS, the Ingham County Parks and Recreation Commission recommends that a long-term easement for the trail be sought from the City of Lansing transferring operational jurisdiction to Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into an agreement with the City of Lansing transferring operational jurisdiction of the non-motorized pathway through Scott Woods Park to Ingham County.

BE IT FURTHER RESOLVED, that the County Chairperson and County Clerk are authorized to sign said contract documents after approval by the Corporation Counsel as to form.
DATE: June 1, 2005

TO: County Services Committee

FROM: Harold Hailey, Human Resources Director

RE: Request to Start Employee at Step (5)/Terri Singleton

Please accept this request to start the Assistant Human Resources Director at Step (5) - $62,819 of the Managerial Salary Scale. She is currently the Human Resources Director for Community Mental Health. She has been employed with them since 1999, and has been in the Human Resources profession for over 25 years. Her current salary at Mental Health is $70,000.

Your consideration is greatly appreciated.

HH/daj