

CHAIRPERSON
MARC THOMAS

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
STEVE DOUGAN

FINANCE COMMITTEE
MARK GREBNER, CHAIR
CURTIS HERTEL, JR.
TINA WEATHERWAX-GRANT
VICTOR CELENTINO
ANDY SCHOR
STEVE DOUGAN

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, MARCH 5, 2008 AT 6:00 P.M. IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [February 20, 2008](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Human Services Committee - Resolution Authorizing an Agreement with the Refugee Development Center for the English as a [Second Language Program](#)
2. Sheriff's Office
 - a. Resolution to Accept the [2008 Firearms Proficiency](#) Workshop Grant
 - b. Resolution to Accept the [2008 Emergency Vehicle](#) Operations Grant
3. Parks Department
 - a. Request for Line Item Transfer for the [Bird House Repair](#)
 - b. Resolution Authorizing Adjustments to the [2008 Potter Park Zoo Budget](#)
 - c. Resolution to Authorize the Acceptance of a [Land and Water Conservation Fund](#) Grant to Fund a Snow Tubing Hill at Hawk Island Park
4. Facilities Department - Resolution Authorizing a Contract with [Mihm Enterprises, Inc.](#) to Provide Exterior Restorations at the Ingham County Courthouse
5. Health Department – Resolution Amending Community Health Center Board [By-Laws](#)
6. Controller's Office - Resolution Establishing the [Budget Calendar](#) for 2009
7. Board Referral – Notice of Public Hearing to Consider Approval of an application for an Industrial Facilities Exemption Certificate for [Nitrex, Inc.](#)

Public Comment
Announcements
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

FINANCE COMMITTEE

February 20, 2008

Minutes

Members Present: Mark Grebner, Curtis Hertel, Tina Weatherwax-Grant and Steve Dougan

Members Absent: Victor Celentino and Andy Schor

Others Present: Teri Morton, Janeil Valentine, Alan Spyke, Jim Hudgins, Bob Smith, Maureen Winslow, Bob Moore, Dave Stoker, Dr. Sienko, Jack Restuccia and Gerry Brady

The meeting was called to order by Chairperson Grebner at 6:01 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the February 11, 2008 Minutes

The February 11 Minutes were approved as submitted. Absent: Comms. Celentino and Schor

Additions to the Agenda

2. Drain Commissioner – Resolution Re-Authorizing Participants in the Greater Lansing Regional Committee on Phase II (GLRC) and Re-Appointing the Drain Commissioner or His Designee as the County's Representative – This item was pulled from tonight's agenda.
- 8b. Resolution Amended by the County Services Committee – the second WHEREAS paragraph was amended to read as: WHEREAS, Ingham County is committed to providing *access to healthcare* to its residents; and

Limited Public Comment: None

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. HERTEL, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Circuit Court/Family Division
 - a. Resolution to Authorize the Reorganization of the Family Division Psychologist Position
 - b. Resolution to Authorize Entering into a Contract with Michigan State University for the Adolescent Diversion Program
3. Animal Control – Resolution to Accept a \$6,000.00 Donation from Bill Richardson of Zootoo House and to Authorize a Contract with Shelter Planners of America for an Animal Control Shelter Building Assessment
4. Sheriff's Office
 - a. Resolution to Authorize the Ingham County Sheriff's Office to Accept Donations for the Heavy Rescue Unit
 - b. Resolution Authorizing Participation with the Meridian Township Police Department Highway Safety Grant
5. Health Department
 - b. Resolution to Amend the Contract with PTD Technology
 - c. Resolution to Authorize Contracts for Ingham Health Plan

- 6b. Parks and Recreation Commission - Resolution Authorizing an Application to the Michigan Department of Natural Resources to Develop a Fishing Dock and Expand the Boardwalk at the Burchfield Park Pond
7. Facilities Department – Resolution Awarding a Contract to Pavement Management Services, Inc. to Provide Consulting for Pavement Installation Services at the Potter Park Zoo, Human Services Building and Lake Lansing Park

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Celentino and Schor

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. HERTEL, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY. Absent: Comms. Celentino and Schor

1. Circuit Court/Family Division
 - c. Resolution to Authorize Entering into a Contract with Peckham, Inc. for the Family Division Day Program – Footprints
 - d. Resolution to Authorize Entering into a Contract with Peckham, Inc. for the Family Division Day Treatment Program – Crossroads
 - e. Resolution to Authorize Entering into a Contract with Peckham, Inc. for the Crossroads After Hours Program

MOVED BY COMM. HERTEL, SUPPORTED BY COMM. WEATHERWAX-GRANT, TO APPROVE THE FOLLOWING ITEMS:

- 1c. RESOLUTION TO AUTHORIZE ENTERING INTO A CONTRACT WITH PECKHAM, INC. FOR THE FAMILY DIVISION DAY PROGRAM FOOTPRINTS
- 1d. RESOLUTION TO AUTHORIZE ENTERING INTO A CONTRACT WITH PECKHAM, INC. FOR THE FAMILY DIVISION DAY TREATMENT PROGRAM – CROSSROADS
- 1e. RESOLUTION TO AUTHORIZE ENTERING INTO A CONTRACT WITH PECKHAM, INC. FOR THE CROSSROADS AFTER HOURS PROGRAMS.

Comm. Dougan requested clarification for the rate increases. Ms. Winslow explained that Peckham had wanted a 15% increase. After further discussion, both parties agreed 7% and 9.11% increases. The rates have not been increased for a number of years.

Comm. Dougan stated Peckham receives its funding regardless of the number of youth in the programs. Comm. Weatherwax-Grant stated she is comfortable with the increase. Peckham is doing a good job serving our youth.

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Celentino and Schor

4. Sheriff's Office
 - c. Resolution to Extend the Canteen Inmate Commissary Contract for Three Years

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. WEATHERWAX-GRANT, TO APPROVE THE RESOLUTION TO EXTEND THE CANTEEN INMATE COMMISSARY CONTRACT FOR THREE YEARS.

Comm. Dougan asked about the revenue from this contract. Mr. Spyke stated last year's revenue was used to increase the number of security cameras in the Jail. Ms. Morton stated the revenue also funds the commissary clerk position.

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Celentino and Schor

5. Health Department

- a. Resolution to Authorize a Contract for Urban Redevelopment Through Resident Engagement and Mobilization

MOVED BY COMM. WEATHERWAX-GRANT, SUPPORTED BY COMM. HERTEL, TO APPROVE THE RESOLUTION TO AUTHORIZE A CONTRACT FOR URBAN REDEVELOPMENT THROUGH RESIDENT ENGAGEMENT AND MOBILIZATION.

Comm. Dougan stated this trail does not connect to the County Parks. Dr. Sienko stated the path enhances the connectivity for the Lansing Parks. Comm. Grebner asked how this item became a Health Department matter. Dr. Sienko explained the Department is involved with helping people to move to be healthier.

Comm. Dougan stated the County should have a 50/50 arrangement with the City of Lansing. Dr. Sienko stated the County is not the only source of funding for this matter. Chairperson Grebner stated this seems like a worthy project to support.

Comm. Dougan stated the Resolution should be amended to clarify the City's position on this issue. Chairperson Grebner stated Comm. Dougan could work with Dr. Sienko to draft amendment language.

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Celentino and Schor

6. Parks and Recreation Commission

- a. Resolution Authorizing the Approval of Expenditures for an Outdoor Interactive Avian Exhibit Using Australian Seed Eater Birds

MOVED BY COMM. HERTEL, SUPPORTED BY COMM. WEATHERWAX-GRANT, TO APPROVE THE RESOLUTION AUTHORIZING THE APPROVAL OF EXPENDITURES FOR AN OUTDOOR INTERACTIVE AVIAN EXHIBIT USING AUSTRALIAN SEED EATER BIRDS.

Mr. Brady stated the Parks and Recreation Commission would like this Committee's approval to provide an exhibit for the birds. The costs of the exhibit are outlined in the staff review sheet in the agenda material. Mr. Brady explained the exhibit will be interactive. He also stated the Zoo has seen some dynamic changes since the County became involved with the Zoo.

Mr. Moore stated the purpose of the project is to implement something quickly that will have a big impact on the community. The Parks' 2009 budget request will include a funding request to house year round exhibits.

Chairperson Grebner asked if the exhibit will be permanent. Mr. Moore stated the Parks and Recreation Commission will make that determination based on the success of the exhibit.

Comm. Dougan stated the professional staff person should be covered under our bargaining groups. He also expressed his concern that a new position is being added to the budget. Mr. Moore explained the position cost

will come from the exhibit's revenue. The exhibit company owns the birds and will care for the birds until a decision is made to purchase the exhibit or to discontinue same.

Mr. Brady explained the Zoo has a seasonal exhibit which has been established for 15 years. The Zoo union steward has reviewed this matter and has no objections.

Comm. Weatherwax-Grant commended staff for using this approach to bring in something new that can be long term if it's successful.

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Schor and Celentino

8. Controller's Office

- a. Resolution of Intent to Enter into a Conditional Agreement with the Cities of East Lansing and Lansing for the Purposes of Creating an Ingham County Consolidated 911 Center

MOVED BY COMM. HERTEL, SUPPORTED BY COMM. DOUGAN, TO APPROVE THE RESOLUTION OF INTENT TO ENTER INTO A CONDITIONAL AGREEMENT WITH THE CITIES OF EAST LANSING AND LANSING FOR THE PURPOSES OF CREATING AN INGHAM COUNTY CONSOLIDATED 911 CENTER.

Chairperson Grebner stated his surprise that this issue has come this far this fast. He then stated he would like an informal timetable for this process.

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Schor and Celentino

- b. Resolution Authorizing Offering Other Qualified Adult Benefits to Managerial/Confidential Employees

MOVED BY COMM. HERTEL, SUPPORTED BY COMM. WEATHERWAX-GRANT, TO APPROVE THE RESOLUTION AUTHORIZING OFFERING OTHER QUALIFIED ADULT BENEFITS TO MANAGERIAL/CONFIDENTIAL EMPLOYEES.

Chairperson Grebner stated staff came up with a set of fairly extreme criteria for the plan. Employees who are against the new plan are concerned it will increase health care costs for the other employees. Comm. Hertel asked if the people who may receive these benefits are happy with the new plan. Mr. Stoker stated the marriage component has been taken out of the criteria. People have to rigorously share financial issues in their relationship to qualify for the new plan.

Chairperson Grebner stated other municipalities were surveyed which have adopted similar plans. Very few people meet the criteria for those plans. Comm. Hertel stated the County will try to bargain this plan into its contracts. Chairperson Grebner stated the plan will be offered to the unions.

MOTION CARRIED with Comm. Dougan voting NO. Absent: Comms. Celentino and Schor

- c. Information and Discussion Item – Tax Allocation Board/Separate Tax Limitations

The Committee held a brief discussion about entering into a closes session for this item. Mr. Stoker indicated a closed session is not necessary for this item.

Ms. Morton stated this Committee reviewed this matter last summer and directed staff to bring it back at this time. She also stated some of the numbers in the material may have been updated since last summer.

The Committee held a general discussion regarding this matter. Comm. Dougan stated the Township Association will meet in April so there is time to put them on notice. Chairperson Grebner stated once the Board adopts a resolution for this matter, a timetable will be set in motion. The Townships should be notified that the County intends to take this matter up and that the Townships may want to select a person to sit on the tax limitation committee.

Chairperson Grebner asked if the Committee wants to move forward and send a letter to each Township Supervisor informing them of our position. This matter would be placed on the November 2008 ballot. The Committee consented to moving forward.

9. Board Referrals

- a. Letters from the State Treasury Department Regarding a Resolution from Delhi Charter Township Requesting Revocation of the Personal Property Component and the Real and Personal Property Component of the Industrial Facilities Exemption Certificate No. 2002-458 Issued to Tailor Steel America, LLC
- b. Notice of Public Hearing from Delhi Charter Township Regarding an Application for an Industrial Facilities Exemption Certificate by Eisen Electric Corporation
- c. Letter from Rehman Robson Confirming the Services they are to Provide to Ingham County as Part of the Audit for the Year Ending December 31, 2007
- d. Notice of Public Hearing from the City of Lansing Economic Development Corporation Regarding an Application for an Industrial Facilities Exemption Certificate for Spartan Internet Consulting Corporation
- e. Notice of Public Hearing from the City of Lansing Economic Development Corporation Regarding an Application for an Industrial Facilities Exemption Certificate for XG Sciences, Inc.
- f. Letter from the State Department of Treasury Forwarding an Order of Revocation of the Real and Personal Property Component(s) of Industrial Facilities Exemption Certificate 2005-552, Issued to Quantum, Graphiz, LLC.

The Board Referrals were received and placed on file.

Public Comment: None

Announcements: None

The meeting adjourned at 6:42 p.m.

Respectfully submitted,

Debra Neff

RESOLUTION STAFF REVIEW

DATE February 27, 2008

Agenda Item Title: Resolution Authorizing an Agreement with Refugee Development Center for the English as a Second Language Program

Submitted by: Human Services Committee

Committees: LE ____, JD ____, HS X, CS ____, Finance X

Summary of Proposed Action:

This resolution will authorize a contract with Refugee Development Center for English as a second language programming in Ingham County.

Greater Lansing Arab American Social Services (GLAASS) was allocated \$6,175 in Community Agency funds for 2008 to be utilized for the purpose of providing English as a second language courses. GLAASS has returned their 2008 Community Agency allocation to Ingham County, and the Refugee Development Center seeks funding to continue the English as a second language program begun by GLAASS.

Financial Implications:

The contract amount will be \$8,000. \$6,175 will be reallocated from GLAASS, with an additional \$1,825 appropriated from the 2008 Contingency Fund, for the time period of January 1, 2008 through December 31, 2008.

Other Implications:

The Human Services Committee voted to support this request at their meeting on Monday, February 25, 2008.

This request is consistent with the Board of Commissioners' priority of "Meeting Basic Needs".

Staff Recommendation: MM __ JN __ TL __ TM __ JC X

Staff recommends approval of the resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE
REFUGEE DEVELOPMENT CENTER FOR THE ENGLISH AS A SECOND LANGUAGE
PROGRAM**

WHEREAS, Greater Lansing Arab American Social Services (GLAASS) was allocated \$6,175 in Community Agency funds for 2008; and

WHEREAS, these funds were to be utilized for the purpose of providing English as a second language courses; and

WHEREAS, GLAASS has returned their 2008 Community Agency allocation to Ingham County; and

WHEREAS, the Ingham County Board of Commissioners still desires to support English as a second language programming within Ingham County; and

WHEREAS, Refugee Development Center seeks funding in the amount of \$8,000 to continue the English as a second language program begun by GLAASS; and

WHEREAS, this request is consistent with the Board of Commissioners' priorities of "Meeting Basic Needs".

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby approves entering into a contract for \$8,000 with Refugee Development Center for the English as a second language program for the period of January 1, 2008 through December 31, 2008.

BE IT FURTHER RESOLVED, in addition to reallocating \$6,175 that was previously approved for GLAASS, the Controller is authorized to appropriate an additional \$1,825 from the 2008 Contingency Fund for this purpose.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the necessary contracts consistent with this resolution as prepared as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE: February 26, 2008

Agenda Item Title: Resolution to Accept the 2008 Firearms Proficiency Workshop Grant

Submitted by: Sheriff's Office

Committees: LE X, JD____, H.S.____, CS ____ , Finance X

Summary of Proposed Action: This resolution will authorize the Sheriff's Office to accept this training grant and to enter into contract with the Michigan Commission on Law Enforcement Standards.

Financial Implications: There are no new positions created and a 25% in-kind match (\$5,400 in Personnel Wages) requirement for this training grant.

Michigan Commission on Law Enforcement Standards, \$9,304 for the Firearms Proficiency Workshop Program:

\$8,640	Personnel Wages (overtime and related fringe costs)
<u>\$ 664</u>	Supplies and Operating Expense
\$9,304	TOTAL

Other Implications: This training grant will benefit law enforcement firearms training within Ingham County.

Staff Recommendation: MM ____ JN X TL ____ TM____ JC ____
Staff recommends approval of the resolution.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE 2008 FIREARMS PROFICIENCY WORKSHOP GRANT

WHEREAS, the Ingham County Sheriff's Office applied to receive a Firearms Proficiency Workshop Grant from the Michigan Commission on Law Enforcement Standards; and

WHEREAS, the purpose of the training is to improve firearms skills and reduce risk; and

WHEREAS, the amount of the grant is \$9,304 with a required in-kind match of \$5,400 assumed by the Ingham County Sheriff's Office in personnel wages and equipment, for a total project cost of \$14,704; and

WHEREAS, \$8,640 of the 2008 Firearms Proficiency Workshop Grant is for personnel wages; and

WHEREAS, \$664 of the 2008 Firearms Proficiency Workshop Grant is for supplies and operating expense.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the 2008 Firearms Proficiency Workshop Grant from the Michigan Commission on Law Enforcement Standards in the amount of \$9,304 for the time period of January 1, 2008 through December 31, 2008.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to make the necessary budget adjustments in the Ingham County Sheriff's Office 2008 Budget.

RESOLUTION STAFF REVIEW

DATE: February 26, 2008

Agenda Item Title: Resolution to Accept the 2008 Emergency Vehicle Operations Grant

Submitted by: Sheriff's Office

Committees: LE X, JD ____, H.S. ____, CS ____, Finance X

Summary of Proposed Action: This resolution will authorize the Sheriff's Office to accept this training grant and to enter into contract with the Michigan Commission on Law Enforcement Standards.

Financial Implications: There are no new positions created and a 25% in-kind match requirement (\$28,748 worth of existing trainer costs) for this training grant.

Michigan Commission on Law Enforcement Standards, \$61,178 for the Emergency Vehicle Operations Grant

\$20,807	Personnel wages (overtime and related fringe costs)
\$ 1,088	Travel Expense
<u>\$39,283</u>	Supplies and Operating Expense
\$61,178	TOTAL

Other Implications: This is a training grant that the County has received for several years now.

Staff Recommendation: MM ____, JN X, TL ____, TM ____, JC ____
Staff recommends approval of the resolution.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE 2008 EMERGENCY VEHICLE OPERATIONS GRANT

WHEREAS, the Ingham County Sheriff's Office applied to receive a police drivers training grant from the Michigan Commission on Law Enforcement Standards; and

WHEREAS, the purpose of the training is to improve driving skills and reduce risk; and

WHEREAS, the amount of the grant is \$61,178 with a required in-kind match of \$28,748 assumed by the Ingham County Sheriff's Office in personnel wages and equipment for a total project cost of \$89,926; and

WHEREAS, \$20,807 of the 2008 Emergency Vehicle Operations Grant is for personnel wages; and

WHEREAS, \$1,088 of the 2008 Emergency Vehicle Operations Grant is for travel; and

WHEREAS, \$39,283 of the 2008 Emergency Vehicle Operations Grant is for supplies and operating expense.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the 2008 Emergency Vehicle Operations Grant from the Michigan Commission on Law Enforcement Standards, in the amount of \$61,178, for the time period of January 1, 2008 through December 31, 2008.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to make the necessary budget adjustments in the Ingham County Sheriff's Office 2008 Budget.

TO: County Services and Finance Committees
FROM: Teri Morton, Budget Director
DATE: February 21, 2008
SUBJECT: Line Item Transfer Request – Parks

Attached is a line item transfer request from the Parks Department. The department is requesting to transfer \$8,900 originally budgeted for floor replacement in the Classroom Building in order to make an emergency repair to the Bird and Reptile House. Please see the attached memo from the Parks Department for additional information.

Because this is a capital project transfer of over \$5,000, according to the county's line item transfer policy, it requires approval by the County Services and Finance Committees. Your approval of this transfer is recommended.

cc: Karen Fraser
Bob Moore
Janeil Valentine

INGHAM COUNTY PARKS DEPARTMENT
121 E. Maple Street, P.O. Box 178, Mason, MI 48854
(517) 676-2233 Fax (517) 244-7190

MEMO

DATE: February 20, 2008

TO: Teri Morton

FROM: Karen Fraser

CC: Bob Moore

RE: Bird House Repair

We have an emergency repair that needs addressing at Potter Park Zoo. We have water running into the basement from the bird pool, located in the bird house. The leak is creating unsanitary conditions in the basement, damage to walls and structural damage. This repair needs immediate attention.

There is currently \$10,000 budgeted for a floor replacement in the Classroom Building. Earlier this year a decision was made to postpone the floor project. We request to transfer \$8,900 budgeted for the floor replacement project to make the needed repairs in the bird house.

Thank you

LINE ITEM TRANSFER REQUEST

Department	PARKS / ZOO	Date	2/20/2008
Contact	Karen	244-7186	
Reason for Transfer (explain fully)	EMERGENCY REPAIR – BIRD & REPTILE HOUSE. We request to transfer \$8,900 within the 2008 CIP budget for Potter Park Zoo. There is currently \$10,000 budgeted for a floor replacement in the Classroom Building. We have a significant leak in the bird pool in the Bird house. Water is running into the basement causing structural damage and unsanitary conditions. This needs to be repaired immediately. We request to transfer \$8,900 budgeted for the floor replacement that is not urgent to this project.		

	From	Amount		To	Amount
Acct	258-69900-977000-0711Z	8,900	Acct	258-69300-977000-0729Z	8,900
Acct			Acct		
Acct			Acct		
Acct			Acct		
Acct			Acct		
	Total	\$8,900		Total	\$8,900

BUDGET OFFICE VERIFICATION BELOW THIS LINE

Transfer Action Required	5		
Description	Transfer of \$5,000 but less than \$25,000		
Budget Office	TM	Date	2/21/08
Input Done		Date	
Controller	MJM	Date	2/21/08
Human Svcs Comm		Date	
Law & Courts Comm		Date	
Admin Svcs Comm		Date	
Finance Comm		Date	
Board Comm		Date	
Resolution #		Date	

RESOLUTION STAFF REVIEW

DATE February 22, 2008

Agenda Item Title: Resolution Authorizing Adjustments to the 2008 Potter Park Zoo Budget

Submitted by: Ingham County Parks and Recreation Commission

Committees: LE____, JD____, HS____, CS_ X_, Finance X__

Summary of Proposed Action:

There are three main reasons for this proposed Budget Adjustment:

1. The 2007 Budget (6 months) was adopted in a compressed time frame, and without a solid budget history. The structure of Lansing's previous maintenance budgets did not allow for a smooth integration into our system. In addition, those budgets did not reflect the true maintenance costs of the facility. The 2008 Budget that is being adjusted by this resolution was developed prior to 2007 actual expenditures becoming available. This resolution primarily adjusts the 2008 Budget based upon the actual 2007 year end expenditures.
2. There was a clerical error in the Salaries/Seasonal Wages line item that underestimated the seasonal wages by 50% that is being corrected by this resolution.
3. The revenue and expense side of the budget has been adjusted to reflect the Board's decision to enter into a contract to construct the Avian Interactive Exhibit at the Zoo.

Financial Implications:

All of the adjustments are being made within the existing Potter Park Zoo Fund. No additional appropriations are necessary.

Other Implications: None.

Staff Recommendation: MM_ X_ JN ___ TL ___ TM___ JC ___
Staff recommends approval of the resolution.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 25, 2008
RESOLUTION #06-08

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2008 POTTER PARK ZOO BUDGET

WHEREAS, the 2007 and 2008 Potter Park Zoo Budgets were done in an expedited manner with minimal or no history available for projections; and

WHEREAS, the 2007 Zoo revenue and expenses are largely now accounted for; and

WHEREAS, Park and Zoo staff have now analyzed 6 months of data from Potter Park Zoo operations; and

WHEREAS, the Board of Commissioners adopted the 2008 Potter Park Zoo Budget on November 13, 2007, it is now necessary to make some adjustments as result of updated revenue and expenditure projections and historical data, errors and omissions, and additional appropriation needs.

WHEREAS, the Ingham County Zoo Board recommends that the projected revenue for the Potter Park Zoo 2008 Budget be increased by \$189,700, bringing the total projected 2008 revenue to \$5,437,336.

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation Commission recommends the Board of Commissioners authorize a \$287,408 transfer from the Potter Park Zoo fund balance to the 2008 Potter Park Zoo Budget.

Revenue Line Item	Description	2008 Budget	Proposed Changes	Proposed Budget
258-69200-652100-32000	Zoo Admission Fees	234,000	99,700	333,700
258-69200-627400-31300	Interactive Exhibit Revenue – Entry	0	60,000	60,000
258-69200-627500-31300	Interactive Exhibit Revenue – Food	0	30,000	30,000
Total Revenue Increase			\$189,700	

Expense Line Item	Description	2008 Budget	Proposed Changes	Proposed Budget
258-69200-705000-31200	Salaries Seasonal Wages	\$119,137	\$177,003	\$296,140
258-69200-706000-31000	Salaries and Wages Overtime	38,335	-8,335	30,000
258-69200-715000-31200	FICA–County Share	83,958	13,972	97,930
258-69300-735100-31000	Control Cap Items Other	41,950	50,000	91,950
258-69200-740000-34000	Maintenance Supplies	92,000	96,468	188,468
258-69200-818000-31000	Contractual Services	20,790	125,000	145,790
258-69200-861110-31200	Prof Dev – Out State	2,200	4,000	6,200
258-69300-931000-37000	Building Repair	40,000	60,000	100,000
258-69300-932000-31600	Equipment Repair	20,000	15,000	35,000
258-69300-978010-38000	Vehicle Purchase	0	6,000	6,000
258-69900-977000-0713Z	Leasehold Improvements	1,875,100	-62,000	1,813,100
Total Transfer			\$477,108.00	

Moved by Mr. Rustem and Supported by Mr. Smith that Resolution #06-08 be approved. **Yes-9; No-0.**
MOTION CARRIED.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ADJUSTMENTS TO THE
2008 POTTER PARK ZOO BUDGET**

WHEREAS, the 2007 and 2008 Potter Park Zoo Budgets were done in an expedited manner with minimal or no history available for projections; and

WHEREAS, the 2007 Zoo revenue and expenses are largely now accounted for; and

WHEREAS, Park and Zoo staff have now analyzed six months of data from the Potter Park Zoo operations; and

WHEREAS, the Board of Commissioners adopted the 2008 Potter Park Zoo Budget on November 13, 2007, it is now necessary to make some adjustments as a result of updated revenue and expenditure projections and historical data, errors and omissions, and additional appropriation needs; and

WHEREAS, the Ingham County Zoo Board and the Ingham County Parks and Recreation Commission recommend that the projected revenue for the Potter Park Zoo 2008 Budget be increased by \$189,700, bringing the total projected 2008 revenue to \$5,437,336.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a \$287,408 transfer from the Potter Park Zoo fund balance to the 2008 Potter Park Zoo Budget.

Revenue Line Item	Description	2008 Budget	Proposed Changes	Proposed Budget
258-69200-652100-32000	Zoo Admission Fees	234,000	99,700	333,700
258-69200-627400-31300	Interactive Exhibit Revenue – Entry	0	60,000	60,000
258-69200-627500-31300	Interactive Exhibit Revenue – Food	0	30,000	30,000
Total Revenue Increase			\$189,700	

Expense Line Item	Description	2008 Budget	Proposed Changes	Proposed Budget
258-69200-705000-31200	Salaries Seasonal Wages	\$119,137	\$177,003	\$296,140
258-69200-706000-31000	Salaries and Wages Overtime	38,335	-8,335	30,000
258-69200-715000-31200	FICA–County Share	83,958	13,972	97,930
258-69300-735100-31000	Control Cap Items Other	41,950	50,000	91,950
258-69200-740000-34000	Maintenance Supplies	92,000	96,468	188,468
258-69200-818000-31000	Contractual Services	20,790	125,000	145,790
258-69200-861110-31200	Prof Dev – Out State	2,200	4,000	6,200
258-69300-931000-37000	Building Repair	40,000	60,000	100,000
258-69300-932000-31600	Equipment Repair	20,000	15,000	35,000
258-69300-978010-38000	Vehicle Purchase	0	6,000	6,000
258-69900-977000-0713Z	Leasehold Improvements	1,875,100	-62,000	1,813,100
Total Transfer			\$477,108.00	

RESOLUTION STAFF REVIEW

DATE February 22, 2008

Agenda Item Title: Resolution Authorizing the Acceptance of a Land and Water Conservation Fund Grant to Fund a Snow Tubing Hill at Hawk Island Park

Submitted by: Ingham County Parks and Recreation Commission

Committees: LE___, JD___, HS___, CS__X__, Finance __X__

Summary of Proposed Action:

This resolution will authorize entering into a project agreement with the Department of Natural Resources and the National Park Service for a grant to assist with the construction of a tubing hill at Hawk Island Park.

Financial Implications:

The total project cost is \$150,000 with one-half of that coming in the form of a grant through the Land and Water Conservation Fund through the National Park Service. The County match of \$75,000 will come from previously appropriated county funds reserved for this purpose by Resolution #06-149.

Other Implications:

The Parks and Recreation Commission recommends approval of this resolution.

Staff Recommendation: MM__X__ JN___ TL___ TM___ JC___

Staff recommends approval of the resolution.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 25, 2008

RESOLUTION #07-08

RESOLUTION TO RECOMMEND THE ACCEPTANCE OF THE PROJECT AGREEMENT FOR A LAND AND WATER CONSERVATION FUND GRANT TO FUND A SNOW TUBING HILL AT HAWK ISLAND PARK

WHEREAS, The Ingham County Board of Commissioners authorized submission of an application to the Michigan Department of Natural Resources requesting a grant from the Land and Water Conservation Fund in the amount of \$75,000 to assist with the development of a snow tubing hill at Hawk Island Park; and

WHEREAS, notification has been received that the National Park Service and the Michigan Department of Natural Resources have approved the grant request and have offered Ingham County Parks a Project Agreement; and

WHEREAS, the required matching funds of \$75,000 will come from previously appropriated County funds reserved for this purpose (Resolution #06-149).

BE IT THEREFORE RESOLVED, that the Ingham County Parks Board recommends that the Ingham County Board of Commissioners approve entering into a Project Agreement to accept the funds from the Michigan Department of Natural Resources.

Moved by Mr. Czarnecki and Supported by Commissioner Soule that Resolution #07-08 be approved.
Yes-9; No-0. MOTION CARRIED

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN APPLICATION TO THE MICHIGAN
DEPARTMENT OF NATURAL RESOURCES FOR A LAND AND WATER
CONSERVATION FUND GRANT TO DEVELOP A SNOW TUBING HILL AT HAWK
ISLAND COUNTY PARK**

RESOLUTION #06-149

WHEREAS, the Ingham County Parks Master Plan was developed under the direction of the Ingham County Board of Commissioners to establish a systematic plan to meet the goal of providing adequate recreational facilities for the residents of Ingham County; and

WHEREAS, the development of Hawk Island County Park was listed as a top priority; and

WHEREAS, the location of Hawk Island County Park is ideal for the development of a snow tubing hill due to the proximity of the park to the majority of the population of Ingham County; and

WHEREAS, the Ingham County Parks & Recreation Commission has recommended that the Ingham County Board of Commissioners authorize an application to be submitted to the Michigan Department of Natural Resources requesting a grant from the Land and Water Conservation Fund in the amount of \$75,000 to assist in the development of a snow tubing hill, complete with equipment and utilities, at Hawk Island County Park with a total cost of \$150,000 as detailed below:

Ingham County Proposed 2007 Appropriation	\$ 75,000
Land and Water Conservation Fund Grant	<u>\$ 75,000</u>

TOTAL PROJECT COST	<u>\$150,000</u>
---------------------------	-------------------------

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a grant application to the Michigan Department of Natural Resources for a Land and Water Conservation Fund Grant in the amount of \$75,000, subject to review and approval by the Ingham County Parks & Recreation Commission.

BE IT FURTHER RESOLVED that page 66 and the "Capital Improvement Schedule" of the Ingham County Park Facility Master Plan be modified to reflect the addition of the tubing hill project.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commits the local match of \$75,000, to be available in 2007 contingent upon the grant being approved.

COUNTY SERVICES: Yeas: De Leon, Holman, Copedge, Severino

Nays: None **Absent:** Schor, Vickers **Approved 6/6/06**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF A LAND AND WATER
CONSERVATION FUND GRANT TO FUND A SNOW TUBING HILL
AT HAWK ISLAND PARK**

WHEREAS, the Ingham County Board of Commissioners authorized the submission of an application to the Michigan Department of Natural Resources requesting a grant from the Land and Water Conservation Fund in the amount of \$75,000 to assist with the development of a snow tubing hill at Hawk Island Park; and

WHEREAS, notification has been received that the National Park Service and the Michigan Department of Natural Resources have approved the grant request and have offered Ingham County Parks a Project Agreement; and

WHEREAS, the required matching funds of \$75,000 will come from previously appropriated County funds reserved for this purpose (Resolution #06-149); and

WHEREAS, the Ingham County Parks and Recreation Commission recommends the acceptance of this grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of a Land and Water Conservation Fund grant and approves entering into a contract to accept the funds from the Michigan Department of Natural Resources.

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson and County Clerk are authorized to sign any contract documents consistent with this resolution after approval as to form by the County Attorney.

Agenda Item 4

RESOLUTION STAFF REVIEW

DATE February 22, 2008

Agenda Item Title: Resolution Authorizing a Contract with Mihm Enterprises, Inc. to Provide Exterior Restorations at the Ingham County Courthouse

Submitted by: Facilities Department

Committees: LE____, JD____, HS____, CS__X__, Finance__X__

Summary of Proposed Action: (See the attached letter of explanation.)

This resolution will authorize a contract with Mihm Enterprises, Inc. to provide exterior restoration to the Ingham County Courthouse.

Financial Implications: The contract amount is \$175,317. This is a Capital Improvement item.

Other Implications: 17 Contractors were contacted and two bids were received. Mihm Enterprises was the low bid. There were no local bidders.

Staff Recommendation: MM__X__ JN__ TL__ TM__ JC__

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

MEMORANDUM

TO: County Services and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: February 21, 2008

SUBJECT: Ingham County Courthouse- Exterior Restoration Services

The resolution before you authorizes awarding a contract to Mihm Enterprises, Inc. for an amount not to exceed \$175,317.00, for the purpose of providing the services needed to restore the exterior of the Ingham County Courthouse.

Mihm Enterprises, Inc., who submitted the lowest responsive and responsible bid, was chosen after going through a competitive bidding process and the recommendation of the Purchasing Department. Due to the scope and size of this project, it is necessary to contract with a qualified and experienced firm. After checking several references, we are confident that Mihm Enterprises, Inc. will provide us with the quality service we need to complete this project successfully.

Ingham County Courthouse exterior restoration services are necessary to retain this historical building for many more years to come. The exterior of the building has deteriorated over the years and is in need of some restoration services.

A budget for this project was approved in the 2007 CIP Budget, 245-90212-931000-7FAC1. I recommend approval of this resolution.

Recommendation to Enter Into Contract with
Mihm Enterprises, Inc.

Project:

This project consists of making exterior restorations to the Ingham County Courthouse.

Bid Summary:

Bidders Contacted: 17 Local: 6
Bidders Responding: 2 Local: 0

The following firms submitted a bid:

<u>Firm</u>	<u>Cost</u>	<u>Location</u>
Mihm Enterprises, Inc.	\$175,317	Hamilton, MI
C3 Contracting, Inc.	\$217,995	Kalamazoo, MI

Recommendation:

Award a contract to Mihm Enterprises, Inc. in an amount not to exceed \$175,317.

Source of Funding:

Carryover/General Fund Balance

Other:

- The RFP was advertised in the LSJ, the Chronicle, the construction trades, and posted on the Purchasing Department's Web Page.
- Contractor is required to comply with the County's Prevailing Wage Policy.
- This is the third time that this project has been bid.

Contact Person(s):

Rick Terrill
Facilities Director
676-7310

Jim Hudgins
Purchasing Director
676-7222

Agenda Item 4

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS
RESOLUTION AUTHORIZING A CONTRACT WITH
MIHM ENTERPRISES INC. TO PROVIDE EXTERIOR RESTORATIONS
AT THE INGHAM COUNTY COURTHOUSE

WHEREAS, the exterior of the Ingham County Courthouse is in need of restorations due to deterioration over time; and

WHEREAS, the funds for this project are available within the 2007 Capital Improvement Project; 245-90212-931000-7FAC1 Mason Courthouse Exterior Painting; and

WHEREAS, the Purchasing Department solicited bids for this project, and after review, it is the recommendation of the Facilities Department in concurrence with the Purchasing Department to award a contract to Mihm Enterprises, Inc. to provide exterior courthouse restorations at the Ingham County Courthouse, for a not to exceed cost of \$175,317.00, which reflects the payment of prevailing wage.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Mihm Enterprises, Inc., 4065 38th Street, Hamilton, Michigan 49419 to perform exterior courthouse renovations at the Ingham County Courthouse for a total cost not to exceed \$175,317.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 5

RESOLUTION STAFF REVIEW

DATE February 28, 2008

Agenda Item Title: Resolution to Adopt an Amendment to the Ingham Community Health Center Board Bylaws

Submitted by: Health Department

Committees: LE ____, JD ____, HS ____, CS ____, Finance X

Summary of Proposed Action: (See attached letter of explanation)

This resolution will amend the Ingham County Community Health Center Board's Bylaws to clearly indicate that the governing board is composed of members whom are at least fifty-one (51%) percent active users of the health care services available at the health centers. The Bylaws currently state that a majority of the governing board will be composed of individuals who are or will be served by the Community Health Centers.

This is based on feedback from the Health Department's Health Resources and Services Administration (HRSA) Look-Alike project officer.

Financial Implications:

No immediate financial implications, however the Health Department has been advised that failure to amend the Ingham County Community Health Center Board Bylaws may result in a recommendation to de-designate the Department's Federally Qualified Health Center Look Alike sites. De-designation would most likely compromise the Department's ability to continue services to medically vulnerable Medicaid and Medicare beneficiaries due to the loss of cost based reimbursement afforded to FQHC designated entities.

Other Implications:

None.

Staff Recommendation: MM __ JN __ HH __ TM __ JC X

Staff recommends approval of the resolution.

MEMORANDUM

To: Finance Committee

From: Dean Sienko, M.D. Health Officer

Date: February 29, 2008

Subject: Ingham Community Health Center Board's Bylaws change

This is a recommendation to amend the Ingham Community Health Center Board's Bylaws.

In December 2002 (Resolution No. 02-294) the Board of Commissioners authorized a Cooperative Operational Agreement with the Ingham Community Health Center Board with this resolution also authorizing and establishing the Bylaws for the Community Health Center Board of Directors.

The Ingham Community Health Center Board is required to have established Bylaws as required through Section 330 of the Public Health Services Act. This requirement was affirmed with programmatic guidance issued by the Health Resources and Services Administration (HRSA) in 1998 (Policy Information Notice 98-23). This document details the core requirements of a Community Health Center Board's Bylaws.

Most of these requirements were included in the Bylaws as previously authorized by the Board of Commissioners through resolution numbers 02-294 and 07-197. However, the Health Department received feedback from its HRSA Look-Alike project officer that the Ingham County Community Health Center Board's Bylaws must clearly indicate that the governing board is composed of members whom are at least fifty-one (51%) percent active users of the health care services available at the health centers. The Bylaws currently state that a majority of the governing board will be composed of individuals who are or will be served by the Community Health Centers.

The Health Department has been advised that failure to amend the Ingham County Community Health Center Board Bylaws may result in a recommendation to de-designate the Department's Federally Qualified Health Center Look Alike sites. De-designation would most likely compromise the Department's ability to continue services to medically vulnerable Medicaid and Medicare beneficiaries due to the loss of cost based reimbursement afforded to FQHC designated entities.

In order to ensure compliance with federal statute and this required change I recommend that the Board of Commissioners adopt the attached resolution and authorize the change to the Ingham Community Health Center Board's Bylaws.

Cc: Anne Smiley w/attachment, Chairperson, Ingham Community Health Center Board
Jaeson Fournier w/attachment, Deputy Health Officer, Health Department

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT AN AMENDMENT TO THE INGHAM
COMMUNITY HEALTH CENTER BOARD BYLAWS**

WHEREAS, Ingham County operates a network of community health centers that provide outpatient ambulatory primary care health care services to 25,000 medically underserved individuals annually; and

WHEREAS, Ingham County operates six community health centers that undergo annual recertification through the Health Resources and Services Administration's Bureau of Primary Health Care (BPHC) as Federally Qualified Health Center Look-Alike (FQHC-LA) operations; and

WHEREAS, successful FQHC-LA recertification results in the BPHC's recommendation to the Centers for Medicare and Medicaid Services requesting continued designation of each of these community health centers as a Federally Qualified Health Center (FQHC); and

WHEREAS, the BPHC's review of Ingham County's recertification has determined that the Ingham County Community Health Center Board's Bylaws composition language must be changed from "A majority of the Community Health Center Board members shall be individuals who are or will be served by the Community Health Centers and who, as a group, represent the individuals being served or to be served in terms of demographic factors, such as race, ethnicity and gender." to "At least fifty-one (51%) percent of the Community Health Center Board members must be active patients served by the Community Health Centers and who, as a group, represent the individuals being served or to be served in terms of demographic factors, such as race, ethnicity and gender."

WHEREAS, the BPHC has indicated that failure to comply with this requirement could result in de-designation of the six community health centers; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Ingham County Community Health Center Board's amended Bylaws as presented.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the following amendment to the Ingham County Community Health Center Board's Bylaws pending final approval of this change by the Ingham Community Health Center Board of Directors: the Ingham County Community Health Center Board's Bylaws composition language is changed from "A majority of the Community Health Center Board members shall be individuals who are or will be served by the Community Health Centers and who, as a group, represent the individuals being served or to be

served in terms of demographic factors, such as race, ethnicity and gender.” to “At least fifty-one (51%) percent of the Community Health Center Board members must be active patients served by the Community Health Centers and who, as a group, represent the individuals being served or to be served in terms of demographic factors, such as race, ethnicity and gender.”

MEMORANDUM

February 21, 2008

TO: Finance Committee

FROM: Teri Morton, Budget Director

RE: Resolution Establishing the 2009 Budget Calendar

Attached is a resolution establishing the Budget Calendar for 2009. Included in this schedule is the presentation of performance measures and activity indicators to assist the Board of Commissioners in formulating its strategic goals for 2009 as well as the annual review of fees for various county services.

The liaison committees of the Board of Commissioners will review the departments' 2009 background information and make recommendations for strategic goals during the round of committee meetings starting April 17. The strategic goals for 2009 are scheduled to be recommended by the Finance Committee on April 23 and passed by the Board of Commissioners on April 29. These goals will be forwarded to departments for use in preparation of their 2009 budget requests, which will be due on May 23. Date ranges are given for the Controller's budget meetings and liaison and Finance budget hearings. Exact dates will be released as they become available. Commissioners are invited to attend all of these meetings.

Please contact me if you have any questions.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ESTABLISHING THE BUDGET CALENDAR FOR 2009

WHEREAS, Public Act 621 of 1978 provides that the Board of Commissioners establishes an appropriate time schedule for preparing the budget; and

WHEREAS, this Act requires that each elected official, department head, administrative office or employer of a budgetary center shall comply with the time schedule and requests for information from the Controller.

THEREFORE BE IT RESOLVED, that the attached budget calendar for the 2009 budget process be adopted.

BE IT FURTHER RESOLVED, that the County Clerk shall be directed to provide written notification of the attached budget calendar to all elected officials and department heads.

SUMMARY
2009 BUDGET CALENDAR

- | | |
|------------------|---|
| March 5 | Finance Committee recommends 2009 budget calendar. |
| March 11 | Board of Commissioners approves 2009 budget calendar. |
| April 17 - 22 | Liaison Committees forward recommendations for strategic goals for 2009 to the Finance Committee. |
| April 23 | Finance Committee recommends strategic goals for 2009. |
| April 29 | Board of Commissioners adopts strategic goals for 2009. |
| May 1 - 7 | Committees review fees for various county services to make recommendations for any appropriate increases to be effective January 1, 2009. |
| May 15 -21 | Committees make recommendations for increases to fees for various county services to be effective January 1, 2009. |
| May 23 | Department heads, agencies and community agencies submit operating and capital budgets. |
| May 27 | Board of Commissioners adopts increases to fees for various county services to be effective January 1, 2009. |
| June 24 - July 3 | Controller holds budget meetings with departments. |
| August 26 | Controller's Recommended Budget distributed to full Board of Commissioners. |
| September 2 - 10 | Liaison Committees hold hearings on operating and capital budget recommendations. (Exact dates to be announced by August 1.) |
| September 24 | Finance Committee holds hearings and makes operating and capital improvement budget recommendations. |
| October 28 | Board holds public hearing on the General Fund Budget. Board adopts operating and capital budgets and millages. |

City of Mason

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P.O. Box 370
Mason, MI 48854-0370
www.mason.mi.us



City Hall 517 676-9155
Police 517 676-2458
Fax 517 676-1330
TDD 1-800-649-3777

RECEIVED

FEB 15

Mason City Council Public Hearing

INGHAM COUNTY CLERK

The Mason City Council will hold a public hearing on Monday, March 3, 2008 at 7:30 p.m. or as soon thereafter as possible in City Hall Council Chamber, 201 W. Ash Street, Mason, MI to consider approval of an Application for an Industrial Facilities Exemption Certificate, submitted by Nitrex Inc., Michigan Operations 822 Kim Drive.

Parcel 33-19-10-05-126-014

COM NW COR SEC 5, 1616.75 FT S 89-55-18 E ALG N SEC LN, S 00-34-55 E 384.43 FT TO POB, S 89-55-18 E 237.92 FT, S 19-31-11 E PLL WITH & 300 FT MEAS AT R/A TO PCRR R/W LN 281.28 FT, N 89-55-18 W 329.22 FT TO E LN OF KIM DR, N 00-34-55 W 265 FT TO POB SUBJ TO 66 FT WIDE ESMT OF INGRESS & EGRESS ON NW 1/4 OF SEC 5 T2N R1W. 1.725 AC CITY OF MASON

Oral or written comments will be accepted at the Public Hearing. The application is available for public inspection in the City Clerk's office at City Hall.

Martin A. Colburn
City Clerk