

Thomas E. Brennan, Jr.  
Chief Judge



Pamela J. McCabe  
Judge

James B. Pahl  
Magistrate

Larry A. Theisen  
Court Administrator

## 55<sup>th</sup> Judicial District Court of the State of Michigan

700 Buhl Avenue, Mason, Michigan 48854 \* Phone: 517.676.8400

Administrative Order 2003-06

### Court Closure - Inventory

#### **IT IS ORDERED:**

This administrative order is issued in accordance with MCR 8.110(C). The purpose of this order is to close the business offices of the court to the public in order to *conduct the annual caseload inventory*, upon approval by the State Court Administrative Office.

The business offices of the 55<sup>th</sup> District Court will be closed on *January 5 and 6, 2004*. All in-custody arraignments and emergency matters (including emergency filings) will be conducted while the court's business offices are closed to the public.

Notice of the court closure and of how emergency matters and filings shall be accomplished during the closing shall be given to the public, the court's funding unit, and other affected agencies and officials. Notice shall include a sign posted at the court.

Effective Date: January 1, 2004

Date: SEPTEMBER 25, 2003

Chief Judge Signature:

A handwritten signature in cursive script, appearing to read "Thomas E. Brennan Jr.", written over a horizontal line.

Thomas E. Brennan Jr.