55th District Court

Administrative Order 2007-02

PLACES OF HOLDING COURT

RESCINDS: Administrative Order 2005-02

Descripted 2007-02

IT IS ORDERED:

To designate one or more places in Ingham County where sessions of district court may be held to conduct specific hearings for efficiency and improved customer service.

- 1. The 55th District Court is authorized to hold court hearings in the Meridian Township Municipal Building at 5151 Marsh Road and Lansing Township Municipal Building at 3209 W. Michigan in Ingham County.
- 2. Cases will be assigned to the remote hearing locations for incidents alleged to have occurred within Meridian and Lansing Townships.
- 3. Hearings will be conducted in Meridian and Lansing Townships on two days each month.
- 4. Hearing types to be heard at both sites will include civil infraction and probable cause determination hearings. Small claims hearings will be heard in Lansing Township when scheduled.
- 5. Litigants may decline to participate at the remote sites and have their cases heard at the Mason Courthouse.
- 6. The off-site sessions/hearings will be open to the public.
- 7. The plan for these off-site sessions takes into account factors regarding:
 - a. Security
 - b. Approved recording of proceedings
 - c. Notification to parties/witnesses/public
 - d. Adequate sound systems
 - e. Site decorum, furniture and audience preparation
 - f. Transportation of court files and records
 - g. Post hearing transactions such as payments and clearances
 - h. Home Court coverage.

Effective Date: March 1, 2007

Rosemarie E. Aquilina, Chief District Judge

Dated: March

Date

28 Feb 07

Dated: March 4, 2005 Revised: March 14, 2005 Revised: February 26, 2007