HON. DONALD ALLEN, JR.



MICHAEL J. DILLON COURT ADMINISTRATOR

> James B. Pahl Magistrate

STATE OF MICHIGAN 55<sup>TH</sup> JUDICIAL DISTRICT COURT 700 Buhl Avenue • Mason, Michigan 48854 517-676-8400 www.ingham.org/dc

## ADMINISTRATIVE ORDER 2009-02

## PLACES OF HOLDING COURT

## **IT IS ORDERED:**

The purpose of this order is to designate an off-site place in the county where sessions of district court may be held for specific cases.

- 1. The 55<sup>th</sup> District Court is authorized to hold a session of court on March 27, 2009 between the hours of 8:00 a.m. and 1:00 p.m. at Okemos High School, located at 2800 Jolly Rd., Okemos, MI.
- 2. The cases heard in court will be predetermined.
- 3. Litigants may decline to participate and may request that their cases be heard in the courthouse proper at another time.
- 4. The off-site session will be open to the public.
- 5. The plan for this off-site session takes into account factors regarding:
  - a. security
  - b. approved recording of proceedings
  - c. notification to parties/witnesses/public
  - d. adequate sound systems
  - e. site decorum, furniture, and audience preparation
  - f. transportation of court files and records
  - g. post hearing transactions such as payments and clearances
  - h. home court coverage.

Effective Date: March 27, 2009

Date: \_\_\_\_\_

Honorable Thomas P. Boyd Chief Judge