HON. DONALD ALLEN, JR.



JAMES B. PAHL MAGISTRATE

# STATE OF MICHIGAN 55<sup>TH</sup> JUDICIAL DISTRICT COURT 700 BUHL AVENUE • MASON, MICHIGAN 48854 517-676-8400 www.ingham.org/dc

**ADMINISTRATIVE ORDER 2009-08** 

## PLACES OF HOLDING COURT

### IT IS ORDERED:

The purpose of this order is to designate an off-site place in the county where sessions of district court may be held for specific cases.

- 1. The 55<sup>th</sup> District Court is authorized to hold a session of court on November 13, 2009 between the hours of 8:00 a.m. and 1:00 p.m. at Mason High School, located at 1001 S. Barnes, Mason, MI.
- 2. The cases heard in court will be predetermined.
- 3. Litigants may decline to participate and may request that their cases be heard in the courthouse proper at another time.
- 4. The off-site session will be open to the public.
- 5. The plan for this off-site session takes into account factors regarding:
  - a. security
  - b. approved recording of proceedings
  - c. notification to parties/witnesses/public
  - d. adequate sound systems
  - e. site decorum, furniture, and audience preparation
  - f. transportation of court files and records
  - g. post hearing transactions such as payments and clearances
  - h. home court coverage.

Effective Date: November 13, 2009

Date: 10-7-09

Honorable Thomas P. Boyd

Chief Judge

HON. DONALD ALLEN, JR.



MICHAEL J. DILLON
COURT ADMINISTRATOR

JAMES B. PAHL
MAGISTRATE

# STATE OF MICHIGAN 55<sup>TH</sup> JUDICIAL DISTRICT COURT 700 Buhl Avenue • Mason, Michigan 48854 517-676-8400 www.ingham.org/dc

**ADMINISTRATIVE ORDER 2009-09** 

## CLOSING OF COURT - HOLIDAY OBSERVANCE

This administrative order is issued in accordance with MCR 8.110(C), effective December 2, 2009. The purpose of this order is to close the court to the public so court employees may gather in observance of the holidays, upon approval by the State Court Administrative Office

### IT IS ORDERED:

The 55th Judicial District Court will close to the public on Wednesday, December 2, 2009 at 2:00 pm and will reopen for regular business at 8:00 am on Thursday, December 3, 2009. The court will process emergency matters and other special circumstances that may arise during the closure to the public. The court will post a notice with a telephone contact for people needing immediate assistance.

Effective Date: December 2, 2009

Dated: 10-7-09

Honorable Thomas P. Bo

Chief Judge