HON. DONALD ALLEN, JR.



JAMES B. PAHL MAGISTRATE

STATE OF MICHIGAN 55TH JUDICIAL DISTRICT COURT 700 Buhl Avenue • Mason, Michigan 48854 517-676-8400 www.ingham.org/dc

ADMINISTRATIVE ORDER 2011-06

PLACES OF HOLDING COURT

IT IS ORDERED:

The purpose of this order is to designate an off-site place in the county where sessions of district court may be held for specific cases.

- 1. The 55th District Court is authorized to hold a session of court on Tuesday, November 8, 2011 between the hours of 8:00 a.m. and 1:00 p.m. at Holt High School, located at 5885 West Holt Road, Holt, MI.
- 2. The cases heard in court will be predetermined.
- 3. Litigants may decline to participate and may request that their cases be heard in the courthouse proper at another time.
- 4. The off-site session will be open to the public.
- 5. The plan for this off-site session takes into account factors regarding:
 - a. security
 - b. approved recording of proceedings
 - c. notification to parties/witnesses/public
 - d. adequate sound systems
 - e. site decorum, furniture, and audience preparation
 - f. transportation of court files and records
 - g. post hearing transactions such as payments and clearances
 - h. home court coverage.

Effective Date: November 8, 2011

Date: OCT 0 7 2011

Honorable Thomas P. Boyd

Chief Judge

HON. DONALD ALLEN, JR.



JAMES B. PAHL MAGISTRATE

STATE OF MICHIGAN 55[™] JUDICIAL DISTRICT COURT 700 Buhl Avenue • Mason, Michigan 48854 517-676-8400 www.ingham.org/dc

ADMINISTRATIVE ORDER 2011-07

PLACES OF HOLDING COURT

IT IS ORDERED:

The purpose of this order is to designate an off-site place in the county where sessions of district court may be held for specific cases.

- 1. The 55th District Court is authorized to hold a session of court on Friday, November 18, 2011 between the hours of 8:00 a.m. and 1:00 p.m. at Mason High School, located at 1001 S. Barnes, Mason, MI.
- 2. The cases heard in court will be predetermined.
- 3. Litigants may decline to participate and may request that their cases be heard in the courthouse proper at another time.
- 4. The off-site session will be open to the public.
- 5. The plan for this off-site session takes into account factors regarding:
 - security
 - approved recording of proceedings b.
 - notification to parties/witnesses/public c.
 - d. adequate sound systems
 - site decorum, furniture, and audience preparation
 - transportation of court files and records f.
 - post hearing transactions such as payments and clearances g.
 - home court coverage. h.

Effective Date: November 18, 2011

Date: OCT 0 7 2011

Honorable Thomas P. Box

Chief Judge