

AGENDA

- I. CALL TO ORDER AND ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. TIME FOR MEDITATION
- IV. APPROVAL OF THE MINUTES OF **JUNE 24, 2003**
- V. ADDITIONS TO THE AGENDA
- VI. PETITIONS AND COMMUNICATIONS
 1. RESOLUTION FROM BERRIAN COUNTY SUPPORTING ITS COUNTY CLERK'S EFFORTS TO IMPROVE THE DELIVERY OF **ELECTION BALLOTS**
 2. RESOLUTION FROM BAY COUNTY REQUESTING LOCAL GOVERNMENT PARTICIPATION IN THE **STATE PURCHASING PROGRAM** FOR PHARMACEUTICAL DRUGS
 3. LETTER FROM THE MICHIGAN DEPARTMENT OF CORRECTIONS GRANTING PRELIMINARY APPROVAL OF THE **JAIL RENOVATIONS**
 4. RESOLUTION FROM SCHOOLCRAFT COUNTY REQUESTING LOCAL GOVERNMENT PARTICIPATION IN THE **STATE PURCHASING PROGRAM**
 5. LETTER FROM THE INGHAM COUNTY CHAPTER OF THE MICHIGAN TOWNSHIPS ASSOCIATION ANNOUNCING THE DATE FOR THEIR **JULY MEETING**
 6. LETTER FROM WHITE OAK TOWNSHIP, EXPRESSING SUPPORT FOR THE DEVELOPMENT OF A PURCHASE OF **DEVELOPMENT RIGHTS** PROGRAM IN INGHAM COUNTY
 7. MID-SOUTH SUBSTANCE ABUSE COMMISSION'S **FINANCIAL AUDIT** FOR FISCAL YEAR 2001/2002 (Audit Report on File in the Clerk's Office)
 8. RESOLUTION FROM GENESEE COUNTY REGARDING IMPORTATION OF **SOLID WASTE** INTO MICHIGAN (Attachments on file in the Clerk's Office)
 9. LETTER FROM MASON PUBLIC SCHOOLS EXPRESSING OPPOSITION TO ANY EXPANSION TO THE **MASON JEWETT AIRPORT**
 10. LETTER FROM WILLIAMSTOWN TOWNSHIP NOTIFYING INGHAM COUNTY OF ITS UPDATE OF THE **TOWNSHIP MASTER PLAN**

11. THANK YOU LETTER FROM [KINAWA MIDDLE SCHOOL'S TEAM EXPLORE](#)
12. MEMORANDUM FROM INGHAM COUNTY'S OUT-COUNTY FIRE CHIEFS RECOMMENDING A COUNTY-WIDE [RADIO SYSTEM UPGRADE](#)
13. 2002 ANNUAL REPORT FROM THE INGHAM COUNTY ROAD COMMISSION (To be distributed at the meeting)
14. 2002 ANNUAL REPORT FROM THE INGHAM COUNTY HEALTH DEPARTMENT (To be distributed at the meeting)
15. 2002 ANNUAL REPORT FROM THE VETERANS AFFAIRS DEPARTMENT (To be distributed at the meeting)
16. 2002 ANNUAL REPORT FROM THE INGHAM COUNTY PARKS DEPARTMENT (To be distributed at the meeting)

VII. LIMITED PUBLIC COMMENT

VIII. CONSIDERATION OF CONSENT AGENDA

IX. COMMITTEE REPORTS AND RESOLUTIONS

17. INGHAM COUNTY BOARD OF COMMISSIONERS - RESOLUTION HONORING LAURA [BUMPUS](#)
18. COUNTY SERVICES COMMITTEE - RESOLUTION HONORING [BILL PRAHLER](#)
19. COUNTY SERVICES COMMITTEE - RESOLUTION HONORING [JUSTINE McCOY](#)
20. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION SUPPORTING THE SOUTH SIDE [COMMUNITY SHOWCASE](#)
21. COUNTY SERVICES COMMITTEE - RESOLUTION AUTHORIZING THE ADOPTION OF THE INGHAM COUNTY [YOUTH COMMISSION BYLAWS](#)
22. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION BY INGHAM COUNTY ON BEHALF OF THE CITY OF EAST LANSING FOR FUNDING A [DOWNTOWN MARKETING STUDY](#)
23. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING A CONTRACT WITH [PURCELL'S HEATING & AIR, INC.](#) TO REMOVE/DISPOSE OF AND REPLACE THE EXISTING CHIMNEY AT THE HILLIARD BUILDING IN MASON
24. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING RENEWAL OF A CONTRACT WITH LANSING BUILDING SERVICES FOR JANITORIAL AND CLEANING SERVICES AT THE [HUMAN SERVICES BUILDING](#)

25. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING RENEWAL OF A CONTRACT WITH [MOORE'S SECURITY SERVICES, INC.](#) FOR SECURITY SERVICES AT VARIOUS COUNTY FACILITIES
26. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING THE TERMINATION OF THE CONTRACT WITH [DIETZ JANITORIAL SERVICES](#) FOR JANITORIAL AND CLEANING SERVICES AT THE GRADY PORTER BUILDING AND THE VETERANS MEMORIAL COURTHOUSE
27. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AMENDING RESOLUTION #03-283 (REQUIRING COUNTY VENDORS TO CONFORM TO THE INGHAM COUNTY EQUAL OPPORTUNITY [EMPLOYMENT/NONDISCRIMINATION POLICY](#))
28. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING THE ESTABLISHMENT OF AN ASSISTANT [PARK MANAGER](#) POSITION AND DELETING ONE PARK RANGER I POSITION WITHIN THE PARKS DEPARTMENT
29. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION CREATING AN ENTRY LEVEL JUVENILE COURT OFFICER CLASSIFICATION IN THE OPEIU CONTRACT OF THE FAMILY DIVISION OF THE [INGHAM COUNTY CIRCUIT COURT](#)
30. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION CERTIFYING REPRESENTATIVES TO THE [MERS ANNUAL MEETING](#)
31. FINANCE COMMITTEE - RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2003 [INGHAM COUNTY BUDGET](#)
32. HUMAN SERVICES COMMITTEE - RESOLUTION APPROVING THE FISCAL YEAR 2004 TRI-COUNTY OFFICE ON AGING [ANNUAL IMPLEMENTATION PLAN](#)
33. HUMAN SERVICES COMMITTEE - RESOLUTION TO APPOINT [SUGANDHA LOWHIM AS](#) A DEPUTY MEDICAL DIRECTOR
34. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AMEND THE [HEALTH DEPARTMENT FEE SCHEDULES](#)
35. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN STATE UNIVERSITY AND TO DELEGATE CERTAIN ENVIRONMENTAL [HEALTH RESPONSIBILITIES](#)
36. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE STAFFING ADJUSTMENTS IN THE [IMMUNIZATION CLINIC](#)
37. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION APPOINTING MARK F. JONES, M.D. AS [DEPUTY MEDICAL EXAMINER](#) AND TO AUTHORIZE A CONTRACT
38. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A 2003-2004 FEDERAL [ABSTINENCE GRANT](#)

39. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A 2003-2004 SUBCONTRACT WITH THE INGHAM INTERMEDIATE SCHOOL DISTRICT TO CONTINUE THE ALL CHILDREN CONNECTED TO [SUCCEED INITIATIVE](#)
 40. LAW ENFORCEMENT AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING THE RELOCATION OF [HAYFORD STREET CLINIC](#)
 41. LAW ENFORCEMENT COMMITTEE - RESOLUTION TO AMEND RESOLUTION #03-165, RESOLUTION TO CREATE AN [ANIMAL CONTROL SHELTER ADVISORY BOARD](#)
 42. LAW ENFORCEMENT COMMITTEE - RESOLUTION TO [ADOPT POLICY](#) AT THE ANIMAL CONTROL DEPARTMENT
- X. SPECIAL ORDERS OF THE DAY
 - XI. PUBLIC COMMENT
 - XII. COMMISSIONER ANNOUNCEMENTS
 - XIII. CONSIDERATION AND ALLOWANCE OF CLAIMS
 - XIV. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

**PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE
OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

JUNE 24, 2003 REGULAR MEETING

Commissioners Room - Courthouse
Mason, Michigan - 7:30 p.m.
June 24, 2003

The Ingham County Board of Commissioners met for their regular meeting at the above time and place. The meeting was called to order at 7:39 p.m. by Chairperson Lynch. Roll was called and all Commissioners were present, except Commissioner Schafer and Severino.

PLEDGE OF ALLEGIANCE:

Patricia Sonnenberg, UAW Local 2256, led the Board in the Pledge of Allegiance and a few moments of silence were observed for meditation.

APPROVAL OF THE MINUTES:

Moved by Commissioner Celentino, supported by Commissioner Minter to approve the Minutes of the June 10, 2003 meeting, with the following correction: on page 225, it should reflect that Commissioner Schor voted against the rules proposed by Commissioner Grebner, and on page 198, under "Additions to the Agenda" the last paragraph should read: "...Designating June 14 as Lesbian, Gay, Bisexual and Transgender day in Ingham County." Motion carried unanimously. Absent: Commissioners Schafer and Severino.

ADDITIONS TO THE AGENDA:

Commissioner De Leon indicated that there would be a substitute for agenda item 11 - Resolution Authorizing the Appointment of the Communications/Media Representative to the Ingham County/City of Lansing Community Corrections Advisory Board. This was accepted by the Chairperson.

PETITIONS AND COMMUNICATIONS:

Letter from OPEIU Local 512, expressing support for the proposed living wage ordinance. Received and placed on file.

Annual accounting for the Ingham County 9-1-1 Service District from McCartney & Company, LLC. Referred to the Law Enforcement Committee.

Resolution from Osceola County urging state and federal action to help cut health care costs. Referred to the Human Services Committee.

Multi-year Implementation Plan for Fiscal Years 2004-2006 from the Tri-County Office on Aging. Referred to the Human Services Committee.

Resolution from Marquette County regarding local government participation in the state purchasing program. Referred to the County Services Committee.

Letter from the Department of Environmental Quality regarding pending NSR Applications within our county. Received and placed on file.

E-mail correspondence from Theodore Sinnaeve in regards to resigning his position on the Equal Opportunity Commission. Accepted with regrets and placed on file.

Commissioner Severino entered the meeting at 7:53 p.m.

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LIMITED PUBLIC COMMENT:

Howard Jones, Lansing, spoke in favor of the living wage ordinance.

Thomas Larkins, Unit Chairperson for UAW Local 2256, spoke in favor of the living wage ordinance; urged the Board to adopt the collective bargaining agreement for the county's TOPS employees; and asked that the UAW have a representative on the Animal Control Advisory Committee.

Ken Bliesner, Mason, spoke in favor of the living wage ordinance.

Patricia Sonnenberg, UAW Local 2256, spoke in favor of the living wage ordinance.

Bill Sepic, Lansing Regional Chamber of Commerce, spoke in opposition to the living wage ordinance.

Dennis Litos, Ingham Regional Medical Center, spoke in opposition to the living wage ordinance.

Michael Rogers, Small Business Association of Michigan, spoke in opposition to the living wage ordinance.

Curt Gates, IBEW Local 352, spoke in favor of the living wage ordinance.

Glen Freeman, Greater Lansing Labor Council, spoke in favor of the living wage ordinance.

Joseph Davis, IBEW Local 352, spoke in favor of the living wage ordinance.

Barb Lazat, Greater Lansing Chamber of Commerce, spoke in opposition of the living wage ordinance.

Thomas Eastwood, IBEW Local 665, spoke in favor of the living wage ordinance.

CONSIDERATION OF CONSENT AGENDA:

Moved by Commissioner Minter, supported by Commissioner Grebner to adopt a consent agenda consisting of all items, and substitutes, except 5, 6, 7 and 9. Motion carried unanimously. Absent: Commissioner Schafer. Items on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Schafer. Items voted on separately are so noted.

COMMITTEE REPORTS AND RESOLUTIONS:

The following resolution was introduced by the Ingham County Board of Commissioners

RESOLUTION HONORING TEAM EXPLORE AT KINAWA MIDDLE SCHOOL

RESOLUTION #03-166

WHEREAS, Team Explore, is a group of 55 6th grade students from Kinawa Middle School in Okemos and two teachers Mrs. Kissling and Mrs. Sullivan; and

WHEREAS; Team Explore has been participating in a Toyota TIME Grant called "Mathematics for Our Past", a two year project that Mrs. Kissling designed, monitored by the National Council of Teachers of Mathematics; and

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WHEREAS, in 1843, Ingham County was required by state law to establish a tax and a Board of Superintendents to oversee the care of poor and homeless people throughout the County, this resulted in the establishment in 1844 of the County's first Poor House which was located in Alaiedon Township, after a fire and the loss of 6 lives, a new building was constructed on the site; and

WHEREAS, in 1880 the County traded land for property on what is now known as Dobie Road, near the Ingham Medical Care Facility and Carriage Lane Apartments, to relocate the Poor Farm to house those who had poor health, disease, mental illness or other problems and no other means of support; and

WHEREAS, Team Explore has been working on a project called "Explore the Past" by exploring the Ingham County Home Cemetery which was part of the Ingham County Poor Farm used to bury the remains of the residents whose bodies were not claimed by family; and

WHEREAS, through this project, the Ingham County Home Cemetery has been integrated into their 6th grade curriculum by collecting data from the tombstones for a statistics unit in math, writing letters to local politicians and other interested parties for language arts, mapping the cemetery for a topography unit in science, measuring the cemetery for a perimeter and area unit in math and exploring the history of the cemetery and the Poor Farm; and

WHEREAS, Team Explore has been eager to make improvements to the cemetery such as raking, planting flowers, adding a bench and have raised funds for a much needed Ingham County Historical Marker to make the public aware of an important aspect of Ingham County's history.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honor and commend the students of Team Explore, Mrs. Kissling and Mrs. Sullivan for the hard work, dedication and devotion they have displayed while working on the "Explore the Past" project and unlocking the history behind the Ingham County Poor Farm and Ingham County Home Cemetery.

SS| Celentino, Dedden, De Leon, Grebner, Hertel, Holman, Lynch, Minter, Nevin, Schafer, Severino, Schor, Stid, Swope, Thomas, Weatherwax-Grant

Moved by Commissioner Stid, supported by Commissioner Grebner to adopt the resolution. Motion carried unanimously. Absent: Commissioner Schafer.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE COUNTY OF INGHAM, INGHAM COUNTY PROBATE COURT, THIRTIETH JUDICIAL CIRCUIT COURT, FIFTY-FIFTH JUDICIAL DISTRICT COURT, INGHAM COUNTY PROSECUTING ATTORNEY, INGHAM COUNTY CLERK, INGHAM COUNTY REGISTER OF DEEDS, INGHAM COUNTY TREASURER, INGHAM COUNTY DRAIN COMMISSIONER AND INGHAM COUNTY SHERIFF WITH THE TECHNICAL, OFFICE, PARA-PROFESSIONAL AND SERVICE CLASSIFICATIONS OF THE UNITED AUTOMOBILE AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA (UAW) - LOCAL 2256

RESOLUTION #03-167

WHEREAS, an Agreement has been achieved between representatives of the UAW and the County of Ingham on

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a Collective Bargaining Agreement for 2003-2005 covering TOPS employees; and

WHEREAS, the Agreement has been ratified by the employees in that bargaining unit; and

WHEREAS, the Agreement has been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Collective Bargaining Agreement with the UAW for TOPS employees is hereby approved and the Chairperson of the Board of Commissioners and the County Elected Officials are authorized to sign the contract. Further, no wage increase or retro pay shall be given until the contract is signed by the parties.

BE IT FURTHER RESOLVED, that this Board of Commissioners recognizes and acknowledges that the Circuit, Probate and District Courts have the legal authority and are required to ratify the tentative agreement reached with the UAW for their employees before such tentative agreement can become effective for the court employees.

COUNTY SERVICES: Yeas: Celentino, Holman, De Leon, Schor, Nevin

Nays: None **Absent:** Severino **Approved 6/17/03**

FINANCE: Yeas: Grebner, Swope, Dedden, Hertel, Thomas, Minter

Nays: None **Absent:** None **Approved 6/18/03**

Moved by Commissioner Celentino, supported by Commissioner De Leon to adopt the resolution. Motion carried unanimously. Absent: Commissioner Schafer.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION ESTABLISHING A POLICY TO REQUIRE THE PAYMENT OF A LIVING WAGE

RESOLUTION #03-168

WHEREAS, the Ingham County Board of Commissioners desires to increase the quality and reliability of services procured for Ingham County or provided Ingham County inhabitants by promoting higher productivity and retention of employees working for Ingham County on Ingham County contracts; and

WHEREAS, the Ingham County Board of Commissioners desires to use Ingham County spending and procurement of services to require covered employers who provide services to Ingham County to pay their employees a "Living Wage" sufficient to meet their employees' basic subsistence needs; and

WHEREAS, the Ingham County Board of Commissioners desires to raise the income of low-income working people and their families employed by covered employers on Ingham County contracts; and

WHEREAS, the Ingham County Board of Commissioners desires to use Ingham County spending to encourage the development of jobs paying wages above the poverty level; and

WHEREAS, the Ingham County Board of Commissioners, under this policy, does not intend to establish any generally applicable County minimum wage, or regulate the wages paid by any business or individual that chooses not to provide services covered by this policy to the County; and

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WHEREAS, the Ingham County Board of Commissioners desires to provide incentives for covered employers to provide health insurance to their employees; and

WHEREAS, the economic research summarized in the Economic Policy Institute's August 2000 issue guide, "Higher Wages Lead to More Efficient Service Provision," indicate that payment of higher wages is associated with greater business investment in employee training, higher productivity, and lower employee turnover; and

WHEREAS, the Ingham County Board of Commissioners references the Michigan League for Human Services October 1998 report, "Economic Self-Sufficiency: A Michigan Benchmark," that a family of three required at that time, on average \$2,724 a month to pay for housing, food, child care, health care, transportation, clothing, household supplies, a telephone, and taxes, and this was at the time equivalent to an hourly wage of \$15.83 for households with a single worker and \$7.92 for households with two workers; and

WHEREAS, while the 2002 United States Department of Health and Human Services federal poverty guideline was \$18,100 a year for a four-person family income near the poverty level is not a desirable standard of living sufficient to meet the subsistence needs of a family in Ingham County and its surrounding communities.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby requires that each contractor pay its employees providing services under the contract wages which are greater than or equal to a living wage, and meets other conditions, as defined in this policy.

BE IT FURTHER RESOLVED, that this policy applies to any individual, proprietorship, partnership, corporation, trust, association or other entity that is a contractor, defined as follows:

- i. A "contractor" is a party to a contract with Ingham County primarily for the furnishing of services (as opposed to purchasing or leasing of goods or property), where the total expenditure for such contract exceeds \$50,000 in a twelve-month period and employs five or more employees, or where the total value of contracts that the contractor has in effect on the effective date of the contract with Ingham County exceeds \$50,000 and where the contractor employs five (5) or more employees. It does not include contractors who pay Ingham County a commission for the right to offer their services in county facilities or in conjunction with county events;
- ii. A "subcontractor" is a party to a contract with a contractor providing services to Ingham County who is required to pay a "living wage" under the terms of this policy; whose contract with the contractor is for the purpose of furnishing services to Ingham County under the terms of the contractor's contract with Ingham County; where the subcontractor employs five or more employees and where the total value of the subcontractor's contract for that purpose exceeds \$25,000.

BE IT FURTHER RESOLVED, that the living wage requirement of this policy shall apply with respect to any employee of a contractor or subcontractor who is employed either part time or full time providing services directly under the contract.

BE IT FURTHER RESOLVED, that for the purposes of this policy, the following terms and phrases are defined as follows:

IX "Contract" means an agreement to perform services, including the subcontracting of services. Contracts for the purchase of goods and contracts to lease or purchase property are excluded.

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- IX** “Employer” means a person who engages employees to provide labor in exchange for payment of wages or salary.
- IX** “Federal poverty line” means the official poverty line defined by the Office of Management and Budget based on Bureau of Census data for a family of four (4), as adjusted to reflect the percentage change in the Consumer Price Index for all urban consumers.
- D.** “Health care benefits” means the right granted to an employee under a contract, certificate or policy of insurance to have payment made by a health care insurer or health care corporation for specified medical or health care services for the employee and dependents.
- E.** “Living wage” means an hourly wage rate which is equivalent to 125% of the federal poverty line on an annual basis when calculated based on forty (40) hours per week, fifty (50) weeks per year; provided however, that costs paid by the employer for an employee’s health care benefits may be counted toward up to one-fifth (1/5) of the hourly rate payable to the employee.
- 6.** “Person” includes individuals, proprietorships, partnership, corporations, trusts, associations, joint ventures, and other legal entities, either incorporated or unincorporated, however operating or named, and whether acting by themselves or by a servant, agent or fiduciary, and includes all legal representatives, heirs, successors and assigns thereof.
- 7.** “Public entity” means the State of Michigan including all agencies thereof, any public body corporate within the state, including all agencies thereof, or any non-incorporated public body within the state of whatever nature, including all agencies thereof.

BE IT FURTHER RESOLVED, that the County Controller shall annually adjust the living wage as provided herein to incorporate changes in the federal poverty level. The Controller shall notify the Board of Commissioners of any change in the amount of the living wage, and shall notify each contractor of such changes and such contractors shall, no later than 30 days after notification, adjust the hourly rates of affected employees as necessary to comply with this policy.

BE IT FURTHER RESOLVED, that the County Controller shall include an explanation of the requirements of this policy in all requests for proposals that may be covered by this policy.

BE IT FURTHER RESOLVED, that each contract covered by this policy shall require compliance with this policy. Each such contract shall provide that a violation of this policy shall be considered a material breach of the contract and Ingham County shall have the right to terminate the contract and disbar the contractor from future Ingham County contracts as provided below.

BE IT FURTHER RESOLVED, that every contractor shall post in a conspicuous place on all job sites subject to this policy a copy of the living wage rate required under this policy. The contractor shall keep accurate records of the names and actual wages and benefits paid to each employee providing services under the contract and subcontract and provide Ingham County with such records within five (5) business days, if requested by the County.

BE IT FURTHER RESOLVED, that each contract shall provide that contractors who are found to be in violation

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of this provision shall be required to pay each affected employee the amount of deficiency for each day the violation occurs. The contract shall also provide that contractors shall be required to also pay Ingham County \$100 per affected employee for each day the violation occurs beginning with the third day after the contractor receives notification of the violation. The County may withhold from payments to the contractor such amounts as are necessary to effectuate the payments or penalties provided in this paragraph.

BE IT FURTHER RESOLVED, that a contractor who is found to be in violation of this provision and is subsequently required to pay the \$100.00 penalty provided above for more than three (3) incidents within a two (2) year period shall be barred from bidding on or entering into any contracts with the County for a period of ten (10) years from the date of the last violation. An incident for purposes of this paragraph is defined as a failure to pay the living wage rate in a payroll period, a payday or numerous paydays, regardless of the number of employees affected by each incident.

BE IT FURTHER RESOLVED, that anyone with knowledge of a violation of this policy may file a complaint with the County Controller, who shall have thirty (30) days to investigate and remedy the complaint. If the complaint is not resolved to the complainant's satisfaction within the thirty (30) day period, the complainant or his representative may bring forward his/her complaint to the County Services Committee of the Ingham County Board of Commissioners. The Committee shall forward its recommendation on the matter to the Board of Commissioners for final resolution.

BE IT FURTHER RESOLVED, a contractor or subcontractor found to have retaliated in violation of federal or state law against an employee for filing a claim of non-payment of a wage rate shall be ineligible to bid on any contract involving the County for a period of (five) 5 years from the date of such finding.

BE IT FURTHER RESOLVED, that the following exemptions from this policy apply:

- A. Public entities are exempt from compliance with this policy.
- B. Entities with 501(c)(3) status with who have nine (9) or fewer employees are exempt from compliance with this policy.
- C. Employees who are working under the terms of a collective bargaining agreement are exempt from compliance with this agreement.
- D. Exempt employees working on projects where federal, state or local law, or Ingham County policy requires payment of a prevailing wage are exempt from compliance with this policy.
- E. The following programs are exempt if developed specifically for high school and/or college students by Ingham County or one of its contractors:
 - II A bona fide training program;
 - II A summer or youth employment program;
 - II A work study, volunteer/public service, or internship program;
- 6. Co-op employees employed as part of a high school or college co-op program which is part of the

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employee's educational curricula.

7. Programs which operate to train people with disabilities and which are designated as community rehabilitation programs, work activity centers and/or sheltered workshops.

VIII. Temporary or seasonal employees hired by a contractor. For purposes of this policy, temporary and/or seasonal employees are defined as employees hired to augment the regular workforce and are hired for three (3) months or less in the case of a temporary employee or nine (9) months or less in the case of a seasonal employee.

BE IT FURTHER RESOLVED, that a contractor may request a wavier of the provisions of this policy if they believe that the application of the policy to the contractor would violate federal, state, or local laws. Requests for waivers shall be made to the Controller, who shall refer such request to the County Services Committee of the Board. The Committee shall review the request and provide its recommendation to the Board of Commissioners for final action.

BE IT FURTHER RESOLVED, that a non-profit human services agency may request a waiver of the provisions of this policy if they believe that the application of the policy would cause economic harm to the agency in a fashion that would result in the harm created by application of the policy outweighing the benefits of applying this policy. Requests for waivers shall be made to the Controller, who shall refer such request to the County Services Committee of the Board. The Committee shall review the request and provide its recommendation to the Board of Commissioners for final action.

BE IT FURTHER RESOLVED, that this policy shall apply to any contract entered into or renewed after the effective date of this policy.

BE IT FURTHER RESOLVED, that entering an agreement for extension of a contract for a period beyond its original term shall be considered entering a contract for purposes of this policy.

BE IT FURTHER RESOLVED, that this policy shall go into effect ninety (90) days after adoption by the Ingham County Board of Commissioners.

BE IT FURTHER RESOLVED, that it is the intent of the Ingham County Board of Commissioners that the requirement for payment of a living wage as defined in this policy will apply to employees of Ingham County.

COUNTY SERVICES: Yeas: Celentino, Holman, De Leon, Schor

Nays: Severino, Nevin **Absent:** None **Approved 6/17/03**

FINANCE: Yeas: Swope, Dedden, Hertel, Thomas

Nays: Grebner, Minter **Absent:** None **Approved 6/18/03**

Moved by Commissioner Celentino, supported by Commissioner Swope to adopt the resolution.

Moved by Commissioner Grebner, supported by Commissioner Thomas to substitute the resolution with the following:

WHEREAS, the County Board of Commissioners respects the right of its employees to organize and bargain

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collectively, and

WHEREAS, Ingham County has enjoyed a lengthy history of productive and harmonious labor relations; and

WHEREAS, the entire community benefits when wage earners receive adequate and fair compensation including benefits, and

WHEREAS, Ingham County continues to seek new and more efficient methods of providing the services on which our citizens depend, and

WHEREAS, in some situations it may be desirable to consider and possibly act to adopt arrangements whereby work is performed by the employees of private contractors rather than Ingham County employees, and

WHEREAS, the Ingham County Board of Commissioners rejects a strategy of undermining the collectively bargained wages and benefits to its employees through the threat of transferring work to low-wage contractors, and

WHEREAS, the possibility of this situation is particularly dangerous at the lowest-paid levels, and

WHEREAS, it will be beneficial to formalize this policy in order to reassure Ingham County employees and contractors.

THEREFORE BE IT RESOLVED, consideration of whether to have work performed by Ingham County employees or private contractors shall not be affected by savings which result from an ability of a contractor to employ persons at a level of compensation less than the lowest rate for similar work covered by Ingham County collective bargaining contracts.

BE IT FURTHER RESOLVED, the Controller is instructed to identify situations where a potential contract covers work which has been or would be likely to be performed otherwise by regular County employees.

BE IT FURTHER RESOLVED, that any solicitation by Ingham County in such identified circumstance shall specify such work and require that the workers who perform it be compensated at least as much as the lowest paid, represented, Ingham County employee would receive who performs such work.

BE IT FURTHER RESOLVED, this policy does not apply to any contract which involves less than \$25,000 per year, nor does it apply where the work would be performed by part-time, temporary, or seasonal employees of Ingham County, nor does it apply where the contractor's employee's regular wage exceeds \$15 per hour.

BE IT FURTHER RESOLVED, this policy will be waived in cases where the privately employed workers are represented by a union, or where the contractor is a not-for-profit corporation or a governmental entity.

Motion to substitute failed, with Commissioners Celentino, Dedden, De Leon, Hertel, Holman, Swope, Weatherwax-Grant and Lynch voting no, all others voting yes. Absent: Commissioner Schafer.

Moved by Commissioner Nevin, supported by Commissioner Severino to amend the resolution by changing the second from last "Be it further resolved" paragraph to read: **BE IT FURTHER RESOLVED, that this policy shall go into effect only when the Health Department and Sheriff's Department are fully funded.** Motion to amend failed, with Commissioners Nevin and Severino voting yes, all others voting no.

JUNE 24, 2003 REGULAR MEETING

Motion to adopt the resolution as originally submitted, carried on a roll call vote, with Commissioners Celentino, Dedden, De Leon, Hertel, Holman, Schor, Swope, Thomas, Weatherwax-Grant and Lynch voting yes; all others voting no. Absent: Commissioner Schafer.

The following resolution was introduced by the Human Services, County Services, and Finance Committees:

**RESOLUTION TO AUTHORIZE A PUBLIC HEALTH NURSING
LETTER OF UNDERSTANDING WITH THE INGHAM INTERMEDIATE SCHOOL DISTRICT**

RESOLUTION #03-169

WHEREAS, the Ingham Intermediate School District is the administrator of Michigan's Early-On Program, a program to identify and serve high risk infants and children through three years of age; and

WHEREAS, the Health Department's Public Health Nursing Unit and the Child Health Clinic represent important resources to identify, prevent, and correct health problems in high risk infants and children; and

WHEREAS, in FY 1996-97, the Intermediate School District initiated a Letter of Understanding with Ingham County to help support public health nursing services to high risk infants and children; and

WHEREAS, the Intermediate School District proposes to execute a new Letter of Understanding for public health nursing and paraprofessional outreach services for FY 2003-2004; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with the Intermediate School District to accept the funds and provide the supportive services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Ingham Intermediate School District to provide up to \$110,897 in Early-On funds to reimburse Ingham County for public health nursing and paraprofessional services to high risk infants and children.

BE IT FURTHER RESOLVED, that the period of the agreement shall be July 1, 2003 through June 30, 2004.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement and to sign any documents that might be required by the Intermediate School District, after review by the County Attorney.

HUMAN SERVICES: Yeas: Dedden, Celentino, Swope, Hertel, Severino

Nays: None **Absent:** Weatherwax-Grant **Approved 6/16/03**

COUNTY SERVICES: Yeas: Celentino, Holman, De Leon, Schor, Nevin

Nays: None **Absent:** Severino **Approved 6/17/03**

FINANCE: Yeas: Grebner, Swope, Dedden, Hertel, Thomas, Minter

Nays: None **Absent:** None **Approved 6/18/03**

Adopted as part of the consent agenda.

The following resolution was introduced by the Judiciary, County Services, and Finance Committees:

RESOLUTION APPROVING A CONTRACT WITH THE UNIVERSITY OF CINCINNATI

RESOLUTION #03-170

WHEREAS, the Ingham County Board of Commissioners authorized an agreement with the University of Cincinnati on behalf of the Center for Criminal Justice Research (CCJR) to advise Ingham County on the use of the Juvenile Justice Millage proceeds; and

WHEREAS, a contract has been negotiated which is in conformance with the expectations of the County and the Court, except that there is an impasse as to the inclusion of specific non-discrimination language as required by county policy; and

WHEREAS, the County Attorney's Office has negotiated alternate language, which, in their opinion, provides a level of protection to the county and to employees who may potentially be affected which is substantially the same as required by county policy; and

WHEREAS, the Board of Commissioners wishes to approve the contract with the alternate non-discrimination language as proposed by the County Attorney.

THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the contract authorized in Resolution #03-118 as negotiated and as recommended by the County Attorney with the inclusion of the following nondiscrimination language, which waives the Ingham County Equal Opportunity Policy in part for this Agreement only:

Nondiscrimination. The Consultant, as required by law and/or the Ingham County Equal Opportunity Employment/Nondiscrimination Policy, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual orientation, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. The Consultant shall adhere to all applicable Federal and State rules, regulations, and policies prohibiting discrimination, including, but not limited to, the following:

- (a) Civil Rights Act of 1964 Title VI and Title VII (42 USC 2000d), as amended.
- (b) Rehabilitation Act of 1973 (29 USC 794 Section 504), as amended, and rules adopted thereunder.
- (c) The Americans with Disabilities Act of 1990, PL 101-336, 104 Stat 327 (42 USCA § 12101 et seq.), as amended.
- (d) Equal Employment Opportunity Act of 1972 (42 USC 2000e et seq.)

Breach of this Section shall be regarded as a material breach of this Agreement.

JUNE 24, 2003 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign said agreement.

JUDICIARY: Yeas: Stid, Thomas, Holman, Nevin

Nays: Schafer **Absent:** Weatherwax-Grant **Approved 6/12/03**

COUNTY SERVICES: Yeas: Holman, De Leon, Nevin

Nays: Celentino, Schor **Absent:** Severino **Approved 6/17/03**

FINANCE: Yeas: Grebner, Swope, Dedden, Hertel, Thomas, Minter

Nays: None **Absent:** None **Approved 6/18/03**

Moved by Commissioner Stid, supported by Commissioner Hertel to adopt the resolution. Motion carried, with Commissioners Celentino and Schor voting no, all others voting yes. Absent: Commissioner Schafer

The following resolution was introduced by the Law Enforcement and Finance Committees:

RESOLUTION TO ACCEPT A VICTIM SERVICES GRANT FROM THE CRIME VICTIM SERVICES COMMISSION TOTALING \$799.00

RESOLUTION #03-171

WHEREAS, the Ingham County Sheriff's Office applied for a grant for the Ingham County Sheriff's Office Victim Services Unit; and

WHEREAS, the Crime Victim Services Commission of the State of Michigan has made an award in the amount of \$799.00; and

WHEREAS, the grant award is for the purpose of maintaining and purchasing pagers or cellular phones needed to support the Victim Services Unit; and

WHEREAS, no additional County funds are needed for a match.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Sheriff's Office Victim Services Unit to accept the grant award of \$799.00 from the Crime Victim Services Commission for the time period of October 1, 2002 to September 30, 2003.

BE IT FURTHER RESOLVED, that the grant award received by the Sheriff's Office Victim Services Unit will be used to purchase and maintain pagers or cellular phones for the Victim Services Unit.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Treasurer's Office to deposit the \$799.00 grant monies and the Controller's Office to make the necessary budget adjustments in the Ingham County Sheriff's Office 2003 budget.

JUNE 24, 2003 REGULAR MEETING

LAW ENFORCEMENT: Yeas: De Leon, Schor, Grebner, Stid, Schafer, Minter
Nays: None **Absent:** None **Approved 6/12/03**

FINANCE: Yeas: Grebner, Swope, Dedden, Hertel, Thomas, Minter
Nays: None **Absent:** None **Approved 6/18/03**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement Committee:

RESOLUTION AUTHORIZING THE APPOINTMENT OF THE COMMUNICATIONS/MEDIA REPRESENTATIVE TO THE INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS ADVISORY BOARD

RESOLUTION #03-172

WHEREAS, the Ingham County Board of Commissioners authorized participation of Ingham County with the City of Lansing in a joint City/County Community Corrections Advisory Board (CCAB) through Resolution 90-51; and

WHEREAS, the make-up of the CCAB must represent various criminal justice and community interests as specified in Public Act 511; and

WHEREAS, the communications/media representative position is currently vacant; and

WHEREAS, Denice VanLooy is interested in being appointed to the CCAB as the communications/ media representative.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoint Denice VanLooy to serve on the CCAB as a communications/media representative to a term expiring September 17, 2004.

BE IT FURTHER RESOLVED that the County Clerk forward a copy of this resolution to the City of Lansing for consideration of this joint appointment.

BE IT FURTHER RESOLVED that the City of Lansing is requested to review and confirm the above appointment as soon as possible.

LAW ENFORCEMENT: Yeas: De Leon, Schor, Grebner, Stid, Schafer, Minter
Nays: None **Absent:** None **Approved 6/12/03**

Adopted as part of the consent agenda.

SPECIAL ORDERS OF THE DAY:

Chairperson Lynch requested approval of the following appointments: Geoffrey Ehnis-Clark to the Historical Commission; Art Walker to the Equal Opportunity Committee and Tanya Pillow to the Friend of the Court Citizens Advisory Committee (waiving the two-term limit).

Moved by Commissioner Celentino, supported by Commissioner Hertel to confirm the appointments. Motion carried unanimously. Absent: Commissioner Schafer.

PUBLIC COMMENT:

Thomas Larkins, Unit Chairperson for UAW Local 2256, addressed the board in response to a concern addressed by Commissioner De Leon.

COMMISSIONER ANNOUNCEMENTS:

Several Commissioners offered congratulations to Commissioner Weatherwax-Grant on the birth of her second child.

Commissioner Weatherwax-Grant thanked everyone for their well wishes and apologized for missing the June 10, 2003 meeting.

Commissioner Stid announced that the Judiciary Committee would be hosting a special meeting on July 7th, beginning at 7:30 p.m.

Commissioner Dedden thanked the Lansing City Attorney and his staff and John Pollard for all their assistance on the pipeline issue.

Chairperson Lynch reminded everyone that the Board would be on its summer schedule for the next three months and would only be meeting once a month.

CONSIDERATION AND ALLOWANCE OF CLAIMS:

Moved by Commissioner Swope, supported by Commissioner Grebner to approve payment of the claims submitted by the County Clerk and the Financial Services Department in the amount of \$7,619,597.65. Motion carried unanimously. Absent: Commissioner Schafer.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:17 p.m.

CALVIN LYNCH, CHAIRPERSON

MIKE BRYANTON, INGHAM COUNTY CLERK

Teresa Borsuk, Deputy Clerk

BERRIEN COUNTY
ADMINISTRATION CENTER

Agenda Item 1

OFFICE OF THE COUNTY CLERK

M. LOUISE STINE
County Clerk
Clerk of the Circuit Court



701 Main Street
St. Joseph, Michigan 49085
Telephone: (269) 983-7111, Ext 8233
FAX: (269) 982-8667
www.berriencounty.org
email: records@berriencounty.org

RESOLUTION

WHEREAS, Berrien County has utilized the AccuVote Voting System over the course of the last several election cycles; and

WHEREAS, the voting system encountered certain challenges in connection with software developed for Y2K issues; and

WHEREAS, those issues were eventually resolved, however, certain counties, including Berrien County, experienced difficulties with memory cards during the course of the November, 2002 election; and

WHEREAS, the Berrien County Clerk and other county clerks would benefit from information sharing regarding the above mentioned circumstances and challenges; and

WHEREAS, the ability of the county clerks to secure quality ballots and timely delivery of those ballots would be enhanced by the pooling of resources and speaking with one voice in future dealings with the equipment providers, software providers and programming and printer vendors.

NOW THEREFORE BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners supports the Berrien County Clerk in her efforts to upgrade the quality and improve the timely delivery of election ballots.

BE IT FURTHER RESOLVED that the Board also supports the Clerk in her efforts to gather and share information with other county clerks, with an eye toward improving the AccuVote voting system in Berrien County and across the State of Michigan.

Roll call vote: 13 Yeas: Atterberry, Bartz, Chandler, Clymer, Converse, Ferguson, Gast, Leahey, Panozzo, Ryman, Vavra, Wooley and Witkowski. 0 Nays. 0 Absent.

CERTIFICATION

The undersigned, being the Clerk of Berrien County, does hereby certify that on the 10th day of July, 2003, the Berrien County Board of Commissioners did adopt the above resolution at its Regular Meeting. This Board of Commissioners did also request that a copy of said resolution be sent to all the Michigan County Clerks and the Michigan Secretary of State.

RECEIVED

JUL 15 2003

INGHAM COUNTY CLERK

M. Louise Stine, Clerk
Berrien County
Board of Commissioners



BAY COUNTY BUILDING 1932

BAY COUNTY BOARD OF COMMISSIONERS

515 CENTER AVENUE, SUITE 405, BAY CITY, MICHIGAN 48708-5125

(989) 895-4120 FAX (989) 895-4226 TDD (989) 895-4049

e-mail address: boardofcomm@baycounty.net

www.co.bay.mi.us

MEMORANDUM

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JUL 14 2003

INGHAM COUNTY CLERK

RICHARD L. BYRNE
CHAIRMAN
1ST DISTRICT

EUGENE F. GWIZDALA
VICE CHAIRMAN
8TH DISTRICT

PATRICK H. BESON
2ND DISTRICT

SCOTT S. HOLMAN
3RD DISTRICT

DAWN A. KLIDA
4TH DISTRICT

MICHAEL E. LUTZ
5TH DISTRICT

KIM COONAN
6TH DISTRICT

BRIAN K. ELDER
7TH DISTRICT

DENNIS R. POIRIER
9TH DISTRICT

ROBERT J. REDMOND
FINANCIAL ANALYST
(989) 895-4125
redmond@baycounty.net

DEANNE C. BERGER
BOARD COORDINATOR
(989) 895-4121
bergerd@baycounty.net

To: All Michigan Counties
Governor Jennifer M. Granholm
Senator James Barcia
State Representative Joseph Rivet
State Representative Jennifer Elkins
Michigan Association of Counties

From: Bay County Board of Commissioners

Date: July 11, 2003

Subject: Local Government Participation in State Purchasing
Program for Pharmaceutical Drugs

=====

Attached please find a copy of resolution no. 2003-111 adopted by the Bay County Board of Commissioners on July 8, 2003. This resolution urges all counties to request local government participation in the state purchasing program for pharmaceutical drugs.

Your support of Bay County's position regarding this issue is greatly appreciated.

Encl.

NO. 2003-111

RESOLUTION
REQUESTING LOCAL GOVERNMENT PARTICIPATION
IN THE STATE PURCHASING PROGRAM FOR PHARMACEUTICAL DRUGS

7/8/03

BY: WAYS AND MEANS COMMITTEE (7/1/03)

WHEREAS, Affordable health care is a national issue impacting state and local governments, non-profit organizations, and private business; and

WHEREAS, The pharmaceutical drug costs are increasing faster than the medical inflation rate; and

WHEREAS, The pharmaceutical drug costs are projected to increase rapidly because of the aging population, drug treatments for medical conditions, and marketing and product development costs; and

WHEREAS, The State of Michigan has joined with other states in a purchasing program for pharmaceutical drugs; and

WHEREAS, Counties could assist with implementation at the local level; Therefore Be It

RESOLVED That the Bay County Board of Commissioners urges counties to request local government participation in the **state purchasing program for pharmaceutical drugs**; Be It Further

RESOLVED That the counties' request be provided to Governor Granholm, our area legislators, and all 83 counties; Be It Finally

RESOLVED That the Michigan Association of Counties adopt county inclusion in the drug-purchasing program as a priority.

EUGENE F. GWIZDALA, CHAIRMAN
AND COMMITTEE

StatePurchasingProg-PharmaceuticalDrugs

BAY COUNTY BOARD OF COMMISSIONERS 7/8/03 MEETING

RESOLUTION NO. 2003-111

MOTION NO. _____

MOVED BY COMM. Gwizdala

SUPPORTED BY COMM. Lutz

VOTE:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS 9 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

-19-



STATE OF MICHIGAN
DEPARTMENT OF CORRECTIONS
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

WILLIAM S. OVERTON
DIRECTOR

June 23, 2003

Sheriff Gene Wriggelsworth
Ingham County Sheriff's Office
630 North Cedar Street
Mason, MI 48854

Re: Preliminary Plan Approval

Dear Sheriff Wriggelsworth:

We have reviewed the preliminary floor plan that we received June 6, 2003, prepared by Wigen, Tincknell, Meyer & Associates to renovate the old kitchen area to house work release inmates at the Ingham County Jail.

It is our opinion that these documents comply with the criteria in the Michigan Department of Corrections Construction Handbook for Jails and Lockups, and appropriate statutes.

Our opinion is subject to the approval of the Fire Marshal and other State and Local authorities if applicable.

Please be advised we are required to give a final written opinion on building documents before the start of construction work.

If we can be of further assistance, please call (517) 241-7686.

Sincerely,

A handwritten signature in black ink that reads "Wayne E. Schaudt".

Wayne E. Schaudt
Correctional Facility Specialist

cc: Wigen, Tincknell, Meyer & Associates
Ingham County Clerk

RECEIVED

JUN 24 2003

INGHAM COUNTY CLERK

County of Schoolcraft



Chairperson, Oliver H. Sholander, District No. 2
Vice-chairperson, Douglas W. Erickson, District No. 4
Commissioner Keith P. Aldrich, District No. 3
Commissioner Lindsley B. Frenette, District No. 1
Commissioner Dale J. DuFour, District No. 5

Schoolcraft County Board of Commissioners

RESOLUTION REQUESTING LOCAL GOVERNMENT PARTICIPATION IN THE STATE PURCHASING PROGRAM

WHEREAS, affordable health care is a national issue impacting state and local governments, non-profit organizations, and private business; and

WHEREAS, the pharmaceutical drug costs are increasing faster than the medical inflation rate; and

WHEREAS, the pharmaceutical drug costs are projected to increase rapidly because of the aging population, drug treatments for medical conditions, and marketing and product development costs; and

WHEREAS, the State of Michigan has joined with other states in a purchasing program for pharmaceutical drugs; and

WHEREAS, Counties could assist with implementation at the local level.

THEREFORE, BE IT RESOLVED, that the Schoolcraft County Board of Commissioners urges counties to request local government participation in the state purchasing program; and

BE IT FURTHER RESOLVED, that the counties' request be provided to Governor Granholm, all Upper Peninsula Legislators and all eighty-three counties; and

BE IT FURTHER RESOLVED that the Michigan Association of County Commissioners adopt county inclusion in the drug-purchasing program as a priority.

I, Sigrid I. Hedberg, County Clerk and Clerk of the Schoolcraft County Board of Commissioners, do hereby certify that the above is a true copy of a Resolution passed by the Schoolcraft County Board of Commissioners at a duly noticed meeting of the Board on June 26, 2003.

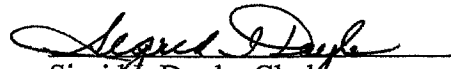
Dated: June 27, 2003

SEAL

RECEIVED

JUL 1 2003

INGHAM COUNTY CLERK


 Sigrid I. Hedberg, Clerk
 Board of Commissioners
 Schoolcraft County, Michigan

INGHAM COUNTY CHAPTER
MICHIGAN TOWNSHIPS ASSOCIATION
MARY JOAN McARTHUR, SEC/TREAS.
4530 DANSVILLE ROAD E.
WEBBERVILLE, MI. 48892-9222

7 JULY, 2003

DEAR PUBLIC OFFICIAL:

THE JULY MEETING OF THE ICC/MTA WILL BE A PICNIC AT THE WHITE OAK TOWNSHIP HALL AND NORTH PAVILION ON WED. JULY 23, 2003, AT 6:00 P.M. THE HALL IS LOCATED AT 1002 S. M-52, WEBBERVILLE.

MEAT AND BEVERAGE WILL BE PROVIDED. PLEASE BRING A DISH TO PASS AND YOUR OWN TABLEWARE.

OUR PRESIDENT, CHARLIE GALBREATH, WILL BRING US UP TO DATE ON THE PROGRESS OF THE I.C.E. COMMITTEE WORKING ON THE 2004 MTA EDUCATIONAL CONFERENCE TO BE HELD IN LANSING IN JANUARY NEXT YEAR. THE COUNTY CHAPTERS FROM INGHAM, CLINTON AND EATON WILL BE THE FEATURED COUNTY FOR THE CONFERENCE.

PLEASE CALL ME AT (517) 851-8563 OR CHARLIE GALBREATH AT (517) 468-3695 BY JULY 21, 2003, TO LET US KNOW HOW MANY PEOPLE FROM YOUR WORK PLACE WILL BE ATTENDING. THIS IS SO THAT WE CAN PLAN ON HOW MUCH FOOD TO BUY.

THANK YOU.

YOURS TRULY,



MARY JOAN McARTHUR,
SEC/TREAS - ICC/MTA

RECEIVED

JUL - 1 2003

INGHAM COUNTY CLERK,

WHITE OAK TOWNSHIP

***Carole Oesterle, Clerk
4675 Iosco Rd. E.
Webberville, MI 48892-9247
(517) 521-3160***

July 7, 2003

Ingham County Board of Commissioners
P. O. Box 319
Mason, MI 48854

Dear County Commissioners:

We would like to go on record that White Oak Township board supports the development of a Purchase of Development Rights Program in Ingham County.

Michigan is losing its farm land everyday to urban and development. If it keeps going at the rate it has been, we may not have enough farm land to sustain us in the future. The purchase of development rights program allows landowners one more option when contemplating the future of their agricultural operation. It is a voluntary program and open to those that qualify.

This program gives farmers the option of being compensated for the development value of their farmland, in exchange for a permanent conservation easement. The passage of P.A. 262 established the Agriculture Preservation Fund to administer matching grants to counties who wish to participate in a farmland preservation program. In order for Ingham County to be competitive for those dollars, a program must be in place. We strongly encourage you to support the development of a farmland protection program here in Ingham County.

Thank you for your consideration.

Sincerely,



Carole Oesterle, Clerk
White Oak Township

Enclosures

July 10, 2003

**Commissioner Calvin Lynch, Chairman
Ingham County Board of Commissioners
P.O. Box 319
Mason, MI 48854**

Dear Commissioner Lynch:

**Please find enclosed a copy of the Mid-South Substance Abuse
Commission's Financial Audit for fiscal year 2001/2002.**

**If you have any questions regarding this audit report, please feel
free to contact me.**

Sincerely,



**Robin L. Reynolds
Executive Director**

**RLR/lg
enclosure**



Genesee County Board of Commissioners

1101 BEACH STREET, ROOM 312

FLINT, MICHIGAN 48502

June 23, 2003

TELEPHONE (810) 257-3020
FAX (810) 257-3008

Ingham County Board of Commissioners
c/o County Clerk
County Building
Mason, MI 49954

Dear County Leader:

The Genesee County Board of Commissioners wants to inform all Michigan Counties as to the latest activity with regard to the importation of solid waste into our community, and perhaps other communities in Michigan, and ask you to be alert to this new activity.

On March 5, 2003, the Genesee County Metropolitan Planning Commission received a letter from Transflo Corporation, a subsidiary company of CSX Transportation, Inc., (letter and accompanying information herein attached) regarding what they refer to as "a new business opportunity" that they are proposing to develop. This "new business opportunity" involves the shipment by train from the East Coast to Genesee County, Michigan of municipal solid waste.

This new activity envisions the shipment of East Coast trash in sealed intermodal containers that are air-tight and leak proof. As proposed by Transflo, these shipments would come into a local rail siding, and be transferred to a flatbed truck that will then take the containers to area landfills.

The attached information provides a description of the process, what equipment might be needed, including photographs of that proposed equipment, and a DEQ memo that provides specifications for the kind of container that can be used. The DEQ memo (Operational Memo 115-4) also includes a paragraph that states that because the company will be "handling" containers and not the trash itself, the facility at which this transfer process takes place **is not considered** to be a transfer facility. The memo goes on to state that the containers must continue to be in transit, and they cannot be placed into storage. But the memo goes on to state that "a short delay" in transferring these containers would not be considered storage if that delay is brief. There is **no definition** of these terms in the memo. Further, such a transfer process would be unmonitored and unlicensed, and such a process could be located anywhere in Genesee County, or anywhere in the State.

Representatives from Genesee County have met with our area legislators and with representatives from the Michigan Department of Environmental Quality to review some of the critical issues associated with this "new business opportunity." What came out of that meeting was an agreement that the Michigan DEQ would send a letter to CSX/Transflo further clarifying how an intermodal transfer facility would

— COMMISSIONERS —

RAYNETTA P. SPEED
DISTRICT 1

FLOYD CLACK
DISTRICT 2

TED HAMMON
DISTRICT 3

JOHN NORTHRUP
DISTRICT 4

MILES T. GADOLA
DISTRICT 5

FRED SHALTZ
DISTRICT 6

ARCHIE H. BAILEY
DISTRICT 7

RICHARD E. HAMMEL
DISTRICT 8

ROSE BOGARDUS
DISTRICT 9

DAN HARRELL
COORDINATOR

June 23, 2003

Page 2

operate under their regulations and identify which regulations they would be required to follow. We expect to hear from the Michigan DEQ within the next two weeks. The Genesee County Board of Commissioners wants to alert every Michigan county that has a landfill and a railroad going through its borders, that discussions and plans are being developed regarding additional shipments by train into Michigan of imported municipal solid waste. Right now, such a plan could immediately impact Genesee County, but tomorrow, the same process could be initiated in your county.

Sincerely,

A handwritten signature in cursive script that reads "Richard E. Hammel".

RICHARD E. HAMMEL, CHAIRPERSON
BOARD OF COMMISSIONERS

Attachment

pc:\hm3\0623



March 4, 2003

RECEIVED
GENESEE COUNTY
MAR 05 2003
METROPOLITAN
PLANNING COMMISSION

Mr. Thomas Goergen
 Assistant Director
 Genesee County Metropolitan Planning Commission
 1101 Beach Street, Room 223
 Flint, Michigan 48502-1470

**RE: TRANSFLO Terminal Services, Inc – Flint, MI Terminal
 Operational Update**

Dear Mr. Goergen:

As we discussed recently, TRANSFLO Terminal Services, Inc. (TRANSFLO) wishes to keep the County informed of operational changes at our Flint Michigan terminal. We are pleased to inform you that a new business opportunity has arisen consisting of the transloading from railcar to trucks of sealed Intermodal containers containing municipal solid waste (MSW). Upon arrival at the terminal the sealed containers will be transferred from railcars to tractor trailer flatbeds utilizing specialized mobile transfer equipment. The tractor trailer will transport the container to permitted Michigan landfills for disposal. Pictures of sealed containers and mobile transloading equipment equivalent to what will be used in Flint are provided as Attachment A.

The containers to be used must meet the high standards required by CSX Transportation, Inc. (CSXT) as established by the American Association of Railroads and verified by the American Bureau of Shipping or other independent verification agency. The standards require the containers to be sealed, water tight and with sufficient internal strength as required to support stacking. Testing and certification of containers is required in all CSXT Intermodal contracts prior to acceptance of the waste for shipment. A copy of CSXT's AAR sealed container standards are attached (Attachment B) for your review.

All shippers of the sealed Intermodal containers of MSW are supplied with the State of Michigan definition of municipal solid waste as defined in Part 115 of the Michigan Natural Resources and Environmental Protection Act (MCL 324.11501 *et seq.*, "Part 115"), and required to offer for transport waste that meets Michigan's definition of MSW.

According to a October 31, 2001 Michigan Department of Environmental Quality (MDEQ) Operational Memorandum 115-4, "a facility that receives waste containers and moves them from one transportation vehicle or mode to another (such as from rail to truck), but where no actual handling of the waste itself occurs is not considered a transfer facility." Operational Memorandum 115-4 further states that "containers at such a facility must remain in transit and may not be placed into storage. A short delay in making a transfer between one type of transportation vehicle and another will not be considered storage provided that delay is brief and is the result of and consistent with the type of vehicles and containers employed and involved essentially continuous movement of the container." Thus, a solid waste transfer facility permit is not required for TRANSFLO's handling of MSW in sealed containers at its Flint terminal. A copy of the

ATTACHMENT A

Pictures of Transloading of Sealed Intermodal Containers

ATTACHMENT B

CSX-T Intermodal Container Standards

compatibility. Dimensional tolerances shall be as per ABS requirements for Certification of Cargo Containers.

- B. Corners: The containers may be fitted with eight (8) ISO corner castings, or utilize a passive restrain system, and shall be located to meet AAR standards and tolerances for a container of the size required. There shall be no protrusion of any kind, including hardware, doors, lids, etc., past the outer envelope of the corner castings.
- C. Load Transfers: Load transfer areas on the floor must be provided as per ABS requirements.

Section III - Minimum Construction Requirements:

NOTE: This specification sets forth minimum requirements for ISO type containers only. It is the responsibility of Industry to provide containers which the manufacturer has designed and built to meet the use, and wear and tear associated with this application and solid waste handling equipment in general.

The proprietary Intermodal Technologies Railway Plus System is deemed acceptable in all regards.

- A. Floor shall be designed to handle the design loads of the system and meet ABS loading tests.
- B. Sidewall design should have smooth interior walls. All side posts shall be full welded to side sheets. Bottom of side sheet and bottom of formed tubes shall be full welded.
- C. All four (4) corners shall have vertical structural welded tubing, between and supporting the top and bottom corner castings. These tubes shall be designed structurally to meet stacking requirements for stacking loaded containers.
- D. A venting system shall be installed in the container to prevent implosion of the container during unloading. Vents can be manually opened and closed, or passive, always open. Containers will not be air tight with passive venting system.
- E. Top of container may be welded roof or sealable open top. For welded roof containers, the welded roof shall be a minimum of 14-gauge corrosion resistant steel sheet, full welded and weather tight. Containers with welded roof must have a fire port welded in top side on driver's side.
- F. Door shall be one (1) piece construction. Liquids present in the loads to be hauled are considered to be a CONTAMINATED WASTE. Therefore, it is imperative to have a proven watertight seal system to keep liquids inside the container. A proven design of a neoprene gasket shall be provided between the door and doorjamb mating face to guarantee a watertight seal so that no liquids from the waste material can leak out of the containers. Gasket membrane of durable material and easily replaceable. Manufacturer shall provide design details, sample, and evidence of successful field usage to owner for approval.
- G. Bulkhead shall be designed to resist pressure from loading operations. It shall have vertical structural stiffeners, welded to the bulkhead sheet to resist pressure from loading operations.

ATTACHMENT C

MIDEQ Operational Memorandum 115-4,
"Permitting of Transfer Stations"

October 31, 2001

- (b) The solid waste transfer facility accepts less than 200 uncompacted cubic yards per day.
- (2) A solid waste transfer facility that is exempt from the construction permit and operating license requirements of this part under subsection (1) shall comply with the operating requirements of this part and the rules promulgated under this part.

This section exempts certain transfer facilities from the requirement to obtain a permit or license. These facilities are still required to operate in compliance with the rules.

Section 11509(1) reads in part:

Except as otherwise provided in section 11529, a person otherwise allowed under this part to own or operate a solid waste disposal area shall not establish a disposal area without a construction permit from the department, contrary to an approved solid waste management plan, or contrary to a permit, license, or final order issued pursuant to this part.

This section requires all transfer facilities to be consistent and comply with the applicable county solid waste management plan or final orders of the Department of Environmental Quality regardless of whether they are subject to permitting/licensing or not.

R 299.4501(3), (a) and (b) state the following:

- (3) Based on design and type of refuse received, solid waste transfer facilities are classified as follows:
 - (a) A Type A facility is a facility designed and operated to receive solid waste primarily from mechanically unloaded vehicles.
 - (b) A Type B facility is a facility designed and operated to receive domestic and commercial solid waste from vehicles unloaded by hand.

These classifications define site construction requirements applicable to each and do not establish a categorization for permit/license requirements (i.e., nothing in this rule says that Type A facilities need a permit and Type B facilities do not). The rule language does not conform to the exemption language in

daily volume of equivalent uncompacted waste = total volume of uncompacted waste received per day, (yd³/day) + 2 [total volume of compacted waste received per day (yd³/day)].

A Type B facility generally consists of a ramp or concrete pad type operation, not necessarily closed, but where waste is taken generally uncompacted from one vehicle and loaded directly onto another vehicle or container by hand for transporting purposes. It is unlikely that any Type B facilities will require permits or licenses.

The permit requirements are summarized in the following table:

Table 1.

	Designed to accept waste from vehicles with mechanical compaction	Not designed to accept waste from vehicles with mechanical compaction
<200yd ³ /dyE U*	Exempt	Exempt
>200yd ³ /dyE U*	Permit Required	Exempt

* EU = Equivalent Uncompacted

II. EXISTING FACILITIES

Upon receipt of a renewal license application for a transfer facility, a letter should be sent to the owner/operator informing them that in accordance with Part 115, an operating license for their facility is no longer required if the facility is not designed to accept waste from vehicles with mechanical compaction devices or accepts less than 200 yd³/day of equivalent uncompacted waste. State in the letter that if the owner certifies either of these conditions and requests license termination and return of their bond, the request will be processed.



LARRY J. CORBETT, Ed.D.
Superintendent
E-mail: lcorbett@mason.k12.mi.us

JAMES C. HARVEY
Assistant Superintendent
for Instruction
E-mail: jharvey@mason.k12.mi.us

KELLY S. CLOFT
Executive Director of Finance
E-mail: kcloft@mason.k12.mi.us

JAMES R. TOBE
Executive Director
of Human Resources
E-mail: jtobe@mason.k12.mi.us

118 West Oak Street • Mason, Michigan 48854 • Phone 517/676-2484 • Fax 517/676-6058

June 24, 2003

Mr. Mark Grebner
Ingham County Commissioner
P.O. Box 319
Mason, MI 48854

Dear Mr. Grebner:

Please be advised that the Mason Board of Education passed the following resolution regarding the proposed expansion of the Mason-Jewett Airport at a special meeting of the Board of Education held on June 23, 2003.

Tom Cochran made and Peter Curtis supported the following motion:

WHEREAS:

The Capital Region Airport Authority proposes to update the Master Plan for Mason Jewett Airport to establish a North-South runway and is considering airport expansion activities with 54 acres of land adjacent to the airport.

AND WHEREAS:

In the last several years modified traffic pattern rules have been adopted to avoid traffic over school buildings due to noise and safety concerns, the North-South runway has been removed from the Master Plan, and the Capital Region Airport Authority has recommended the sale of the additional acreage. Mason Public Schools praises the Capital Region Airport Authority for being responsive to school and community needs with these actions.

THEREFORE BE IT RESOLVED:

Mason Public Schools opposes any expansion of the Mason Jewett Airport and advocates that the revised Master Plan reflect no further construction at the airport for the following reasons:

1. It would not benefit the Mason community.
2. It would result in increased noise over schools and homes.
3. It would place the entire community at greater risk by increasing safety concerns with flight patterns that are in very close proximity to our school buildings and homes.

“to inspire, to empower, to succeed”

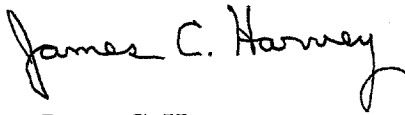
Mason Public Schools is an Equal Opportunity District.

Mr. Mark Grebner
Ingham County Commissioner
June 24, 2003
Page 2

4. Single-family residential home development vital to the well being of the valued life-style of the Mason community would be deterred.
5. An alternative airport serving the Mason community is available less than thirty minutes away.

Cochran, Curtis, Rogers, Verseput – yes; Hensinger, Taggart – No. Motion carried 4-2. [Board member Bonnie Friend was absent.].

Sincerely,

A handwritten signature in black ink that reads "James C. Harvey". The signature is written in a cursive style with a large, sweeping "H" and "V".

James C. Harvey
Superintendent

JCH:ml



Township of Williamstown

Agenda Item 10

4990 N. ZIMMER ROAD
COUNTY OF INGHAM
WILLIAMSTON, MICHIGAN 48895-9609
(517) 655-3193
(517) 655-4923
FAX (517) 655-3971

June 24, 2003

Ingham County Board of Commissioners
Box 319
Mason MI 48854

Dear Commissioners:

Please be advised that the Williamstown Township Planning Commission has begun preparation of a Master Plan update. Consistent with the provisions of the Township Planning Act, Michigan Public Act 168 of 1959, as amended, the Williamstown Township Planning Commission is providing this notice.

Regular meetings of the Planning Commission are held on the third Tuesday of each month, although some special meetings are being scheduled on the fourth Tuesday for the purpose of Master Plan discussion. Issues the Planning Commission is considering with this update include the limits of commercial development on Grand River Avenue, locations for mobile home parks, and greenways.

We ask for your cooperation and invite your comments regarding the Master Plan update. You may express your comments by mail at the address indicated on this correspondence or in person at one of our meetings.

Thank you for your cooperation in this regard.

Sincerely,

Daniel L. Kraft
Planning Commission Chairperson
WILLIAMSTOWN TOWNSHIP

June 25, 2003

Ingham County Board of Commissioners
P.O. Box 319
Mason, MI 48854

Dear Commissioners,

Thank you for the resolution honoring Team Explore from Kinawa Middle School in Okemos at your meeting on Tuesday, June 24, 2003. We appreciate your recognition for our integration of the Ingham County Home Cemetery into the 6th grade curriculum, our work to improve the cemetery, and our efforts to acquire an Ingham County Historical Marker. We will send you an invitation to attend the dedication of this Marker next fall.

Our goal for the next school year is to produce a booklet about the Ingham County Poor Farm and Cemetery. We plan to share that booklet with you next spring.

If you have any suggestions or questions about our project, please contact Mrs. Kissling (517-349-0188 or kissling@okemos.k12.mi.us). We are happy to do presentations about the project for interested groups during the school year.

Thank you again!

Team Explore, Kinawa Middle School, Okemos
Barbara Kissling and Suzanne Sullivan, Teachers



Kinawa Middle School

Explore the Past

WITH
"MATHEMATICS FOR OUR PAST"
A TOYOTA TIME GRANT

This project integrates the Ingham County Home Cemetery into the Team Explore 6th grade curriculum at Kinawa Middle School, Okemos Public Schools, Okemos, Michigan. The activities range from data collection/analysis to investigating the history of the Poor Farm connected to this cemetery to service learning experiences.

Project Director: Barbara Kissling
6th Grade Teacher
Kinawa Middle School
517-349-9220 ext.2740
kissling@okemos.k12.mi.us

<http://www.teacherweb.com/mi/Kinawamiddleschool/teamexplore/>
<http://okemos.k12.mi.us/users/kms/KINAWEBF/TEAMS/KIDS/index.html>



MEMORANDUM

TO: Ingham County 911 Advisory Committee
Ingham County Board of Commissioners

FROM: Ingham County Fire Chiefs (Out County)

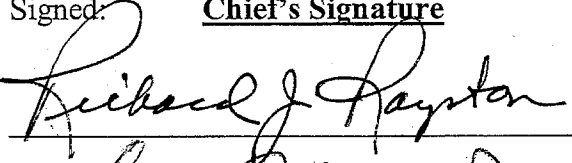
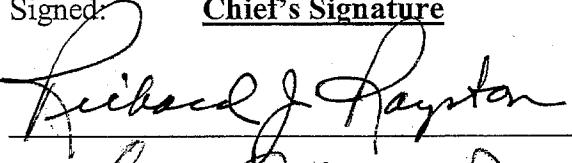
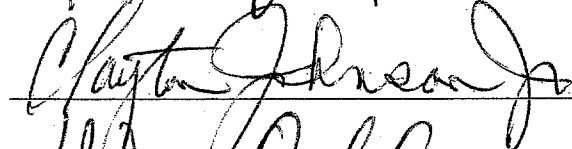
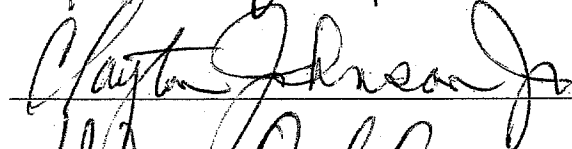


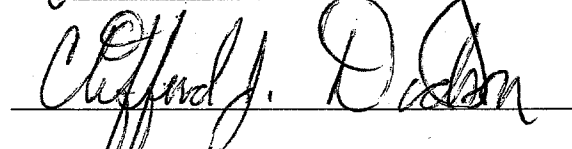
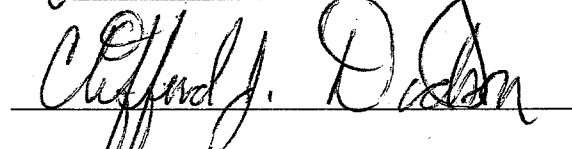
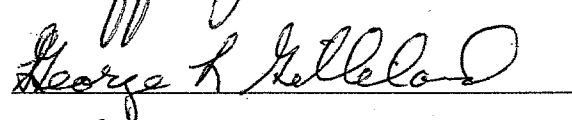
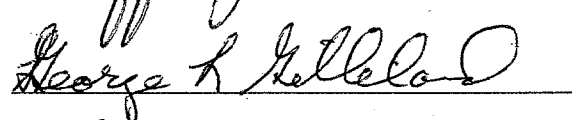




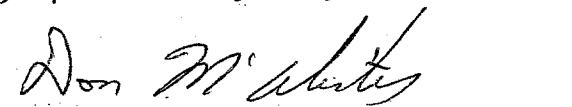
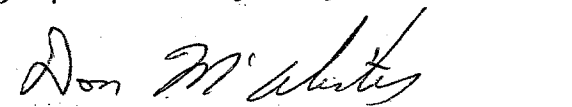
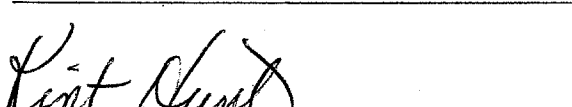
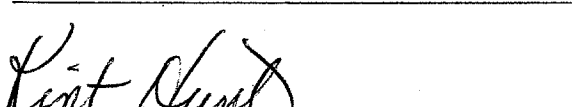
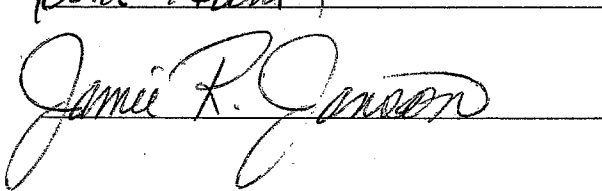
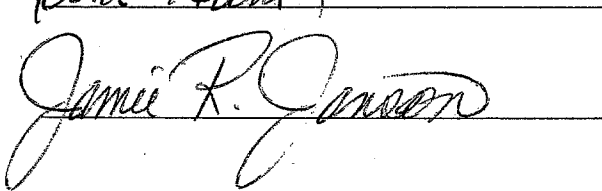
DATE: April 17, 2003

RE: County-Wide Radio System Upgrade Recommendation

Ingham County has selected MA/COM as the vendor for our new countywide radio system. With this decision the out-county fire chiefs realize that we now have two options in meeting our communication needs, conventional or trunked. After reviewing our radio system options with the county consultant, the MA/COM vendor and our radio repair technician, we recommend a single countywide trunked system, citing the following reasons.

1. We have many more communication options, including patches.
2. The ability for all county fire agencies to interface with all other fire agencies on a single radio.
3. The ability for all county fire agencies to interface with all police agencies (except possibly the Sheriff's Office) on a single radio.
4. The ability to have more channel options by using "talk groups".
5. All radios for all agencies will have the same signal strength and communication ability everywhere in the county.
6. Only one system will need to be maintained rather than two separate systems if conventional were chosen.
7. UHF frequencies (that are in short supply) will be placed into one system and utilized by everyone creating the most efficient use of our current frequencies.
8. The trunked system can be enhanced to facilitate fire department paging/monitoring via pager needs.

Therefore, we direct the 911 Advisory Committee to recommend a single "trunked" Tyco/MA/COM to the Ingham County Board of Commissioners as the design for Ingham County's new radio system.

<u>Signed:</u>	<u>Chief's Signature</u>	<u>Agency</u>
		Delhi Township Fire
		Dansville/Ingham Township Fire
		Lansing Township Fire
		Leroy Township Fire
		Leslie Fire
		Mason Fire
		Onondaga Township Fire
		Stockbridge Township Fire
		Williamston Fire
		NIESA EMS

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING LAURA BUMPUS

RESOLUTION #03-

WHEREAS, Laura Bumpus began her career with Ingham County on August 1, 1966, as a Clerk-Typist for the Ingham County Probate Court; and

WHEREAS, Laura Bumpus was promoted to the position of Clerk-Stenographer on January 1, 1969; and

WHEREAS, Laura Bumpus was appointed to the position of Deputy Probate Register on January 2, 1974; and

WHEREAS, Laura Bumpus was promoted to the position of Chief Deputy Probate Register on November 17, 1979; and

WHEREAS, Laura Bumpus had for many years staffed the Mason office of the Ingham County Probate Court with distinction; and

WHEREAS, Laura Bumpus was a tremendous source of experience and knowledge in all matters relating to probate cases and the administration of the Probate Court; and

WHEREAS, Laura Bumpus has given the Ingham County Probate Court and the residents of Ingham County over 36 years of high quality service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Laura Bumpus for her many years of dedicated service to the County of Ingham and for the contributions she has made to the Ingham County Probate Court.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

Victor Celentino

Calvin Lynch

Mike Severino

Lisa Dedden

Thomas Minter

Mary Stid

Debbie De Leon

John Nevin

Chris Swope

Mark Grebner

Randy Schafer

Marc Thomas

Curtis Hertel, Jr.

Andy Schor

Tina-Weatherwax-Grant

Dianne Holman

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING BILL PRAHLER

RESOLUTION #03-

WHEREAS, Bill Prahler taught Social Studies and Government at the Waverly High School until his recent retirement in June, 2003; and

WHEREAS, Bill, a former high school and Michigan State University lacrosse player, has been recognized by the State of Michigan as well as the U.S. Lacrosse Association for his lacrosse program and the efforts he has made to bring the sport to the Lansing area; and

WHEREAS, he has opened up the Waverly Lacrosse Program to other schools to provide an opportunity for their students to play lacrosse at the high school and college level; and

WHEREAS, Bill has coached players from Grand Ledge, Holt, Mason, Williamston, Fenton, and Olivet and is responsible for the men's, women's and middle school teams in the East Lansing, Holt, Okemos, Everett and Eastern school districts and has diligently strived to make the lacrosse program at Waverly a varsity sport in 2005; and

WHEREAS, after coaching for 10 seasons taking his men's program from Class C to Class A and the women's program from Class C to Class B, 8 Final Four appearances, winning two State Championships and being selected Coach of the Year by the Michigan Scholastic Lacrosse Association, Bill retired from the lacrosse program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honor Bill Prahler for the many contributions he has made to the citizens of Ingham County and for his dedication, commitment and the positive influence he has had on the youth in the community.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

COUNTY SERVICES: Yeas: Celentino, Holman De Leon, Schor

Nays: None Absent: Severino, Nevin **Approved 7/15/03**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING JUSTINE Mc COY

RESOLUTION #03-

WHEREAS, Justine McCoy began playing lacrosse at the age of 13; and

WHEREAS, since there was no middle school girls' team in place, Justine became the first African American female to play on the Waverly Middle School Boys' Team; and

WHEREAS, Justine started out as a midfielder where she offensively had 18 assists and defensively had 10 steals and 2 block shots; and

WHEREAS, due to her defensive and offensive knowledge, Coach Bill Prahler asked Justine to be the goalie of the first varsity women's team in Lansing, making her the first African American female to hold this position; and

WHEREAS, Justine coaches beginning middle school girls and boys on lacrosse basics and is also a goalie coach for the program; and

WHEREAS, during her high school lacrosse career as goalie for the Waverly Warriors Women's Varsity Lacrosse Team, she has made 2 goals, posted 1 shutout and has 960 saves; and

WHEREAS, Justine has won 1 State Championship, had 2 Final Four appearances, received State honorable mention, named Michigan Schoolgirls Lacrosse Association All Festival Goalie for 3 years in regional competition, received 1st Team All State honors and will be honored on the Waverly High School "Wall of Fame" for her athletic achievements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honor Justine McCoy for her outstanding accomplishments and for serving as a positive role model for the youth in the community.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

COUNTY SERVICES: Yeas: Celentino, Holman De Leon, Schor

Nays: None **Absent:** Severino, Nevin **Approved 7/15/03**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION SUPPORTING THE SOUTH SIDE COMMUNITY SHOWCASE

RESOLUTION #03-

WHEREAS, the South Lansing Community Development Advisory Board (CDAB) is hosting the first annual South Side Community Showcase on Saturday, August 23, 2003 from noon to 6:00 p.m., at Benjamin Davis Park; and

WHEREAS, the CDAB brings representatives of south side businesses, churches, schools, neighborhoods, service agencies, community organizations, and the City together to improve quality of life; and

WHEREAS, Ingham County is a key player in CDAB's efforts to build a stronger sense of community by enhancing the quality of life on the south side; and

WHEREAS, unfortunately, many residents are unaware of all the services that are available to them by Ingham County; and

WHEREAS, the South Side Community Showcase will allow thousands of residents to learn what Ingham County government has to offer to assist its citizens.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners supports the efforts of CDAB to host the first annual South Side Community Showcase.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners will host an information booth to acquaint County residents with the services the County government provides to assist its citizens such as health department services.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners will compensate the CDAB for costs up to \$500 from the Board of Commissioners' budget, upon presentation of appropriate receipts approved by the County Controller related to the distribution of information on Ingham County services, including the provision of space for Ingham County departments and offices to distribute this material.

BE IT FURTHER RESOLVED, that the Chairperson is authorized to sign any required contract after approval as to form by civil counsel.

COUNTY SERVICES: Yeas: Celentino, Holman De Leon, Schor
Nays: None Absent: Severino, Nevin Approved 7/15/03

FINANCE: Yeas: Grebner, Hertel, Thomas, Minter
Nays: None Absent: Swope, Dedden Approved 7/16/03

**July 22, 2003
Agenda Item 21**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE ADOPTION OF THE INGHAM COUNTY YOUTH
COMMISSION BYLAWS**

RESOLUTION #03-

WHEREAS, Resolution # 01-283, adopted by the Ingham County Board of Commissioners on September 18, 2001, approved the creation and establishment of the Ingham County Youth Commission; and

WHEREAS, the Board has deemed the Ingham County Youth Commission responsible for setting its own guidelines, structure, policies, and Bylaws; and

WHEREAS, the Ingham County Youth Commission and its adult advisors have drafted a set of Bylaws to include guidelines for its membership, attendance, officers, and structure; and

WHEREAS, the County Services Committee, at its July 17, 2003 meeting, reviewed the drafted Bylaws.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the Bylaws of the Ingham County Youth Commission.

BE IT FURTHER RESOLVED, that these Bylaws shall take effect immediately and apply to all Ingham County Youth Commission members.

BE IT FURTHER RESOLVED, that these Bylaws shall be repealed or amended only by a 2/3 vote of the total Ingham County Youth Commission membership and approval by the County Services Committee.

COUNTY SERVICES: Yeas: Celentino, Holman De Leon, Schor

Nays: None **Absent:** Severino, Nevin **Approved 7/15/03**

Ingham County Youth Commission Bylaws

- I. Primary Purpose/Mission
- II. Goals/Objectives
- III. Membership
- IV. Meetings
- V. Officers
- VI. Amendments

I. Primary Purpose/Mission

The primary function of the Ingham County Youth Commission is to advise the Board of Commissioners, and others within the county government, on issues relating to young people throughout the county. The Ingham County Youth Commission is committed to expressing the ideas of opinions of all youth on issues involving local government and, therefore, will educate and create awareness for all youth in the county so that they will understand and have opportunity to respond to local issues affecting them.

II. Goals/Objectives

- A. The engagement of youth in the role of youth commissioners could increase youth knowledge and participation in local government; encourage youth to take ownership of their communities through service; and build many relationships between Ingham County youth and adults that will lead to improved youth-related policy and programs. Some of the specific goals set by the youth commission include:
 - To have youth voice their opinions/positions on issues related to their community and government
 - To develop leadership skills
 - To communicate with and serve as a model to other county commissions
 - To educate youth about local government
 - To develop new/improve existing community programs for youth

III. Membership

- A. The members of the ICYC will be chosen by the Board of Commissioners through the process normally used for the selection of members to other county advisory bodies. This will include an application process, an interview by the County Services (with one current ICYC representative present) and official appointment by the full Board of Commissioners.
- B. Using criteria such as residence, ethnicity, gender, interests, and age, provided that the members shall be no younger than 12 years of age and no older than 18 years of age.
- C. The number of members shall not exceed 15, and to the extent possible, there shall be balanced representation in all of the following age groups: 12-13 years, 14-16

- years, and 17-18 years.
- D. Membership will be for no more than three years, with one additional reappointment for no more than an additional three years.

IV. Meetings

- A. The ICYC shall hold regular meetings, at least once per month, with additional meetings scheduled as needed. All meetings are open to the public.
- B. ICYC members shall decide (with their adult advisors) on the date, time, and location of their meetings and all meetings will be preceded by an agenda.
- C. A motion can pass with the majority vote of total ICYC members present. The person chairing the meeting at the time of a vote may only vote in the case of a tie.
- D. Each ICYC member is granted 3 absences from the monthly ICYC meetings. No more than 1 of those may be unexcused. For an absence to be considered excused, the ICYC member must notify an adult advisor of his/her absence at least 24 hours prior to the meeting. Any member exceeding 3 absences or 1 unexcused absence will have their membership reviewed by the Executive Committee. (See Review Board functions.)

V. Officers

ICYC officers shall consist of President, Vice President, Secretary, Treasurer, Public Relations Reporter, and Webmaster. These officers will be elected by the ICYC by October of each year and will serve for 1 year terms.

- A. *President* - The President will be in charge of the procedure of each meeting and will work with MSUE staff to develop appropriate agenda items for each meeting. The President will consult with other officers before each meeting to plan and prepare what needs to be accomplished at the meeting. The President, along with the Public Relations Reporter, will also be responsible for making quarterly reports to the Board of Commissioners.
- B. *Vice President* - The Vice President will be in charge of the proceedings of a meeting when the President is not present. The Vice President will communicate with the President before meetings to plan and prepare what needs to be accomplished at the meeting. The Vice President will be in charge of overseeing the subcommittee meetings and communicate with committee chairpersons of the ICYC.
- C. *Secretary* - The Secretary shall take notes at every meeting which will consist of all business discussed, the attendance, interesting and important comments, and miscellaneous notes. The Secretary will be responsible for typing the minutes and e-mailing them to the ICYC Adult Advisor two weeks after each meeting date.
- D. *Treasurer* - The Treasurer will be responsible for reporting on the condition of the budget at

each meeting. The Treasurer will manage the finances of fund-raising activities. The Treasurer will also be responsible for compiling a detailed report on the money spent and made and items purchased. He or she will then give a monthly report to the ICYC regarding these reports.

- E. *Public Relations Reporter* - The Public Relations Reporter, along with the President, will be responsible for making quarterly reports to the Board. The Public Relations Reporter will be in charge of writing press releases. The Public Relations Reporter will also update Youth Commissioners on pertinent current events or news stories that may be of interest to the ICYC.
- F. *Webmaster* - The Webmaster will be responsible for creating and updating the ICYC web page and for setting deadlines pertaining to the submitting of information to be used on the web page.

VI. Committees

All committees (with the exception of the Executive Committee and Review Board) shall be made up of ICYC members and can include Ingham County youth representatives who are not appointed ICYC members.

- A. Executive Committee
- B. Review Board (BOC Representative, Adult Advisors)
- C. Community Service Committee
The Community Service Committee is responsible for identifying various community service opportunities in which the ICYC could be involved. This committee coordinates the implementation of these activities along with the other ICYC members.
- D. Government Education Committee
The Government Education Committee is responsible for identifying assorted activities that would increase youth awareness of and involvement in various aspects of government. This committee coordinates the implementation of these activities.
- E. Public Relations and Marketing Committee
The Public Relations and Marketing Committee is responsible for coordinating and designing various publications the ICYC distributes including pamphlets, business cards, letterhead, etc. This committee is also responsible for designing an ICYC logo and ordering clothing for the youth commissioners. This committee directs the entire ICYC in recruiting for vacancies on the youth commission.

VII. Amendments

- A. Any of these bylaws may be amended or repealed and new bylaws adopted at any time by a 2/3 vote.
- B. All amendments will need approval of the Administrative Services/Personnel Committee.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION BY INGHAM COUNTY ON BEHALF OF THE CITY OF EAST LANSING FOR FUNDING A DOWNTOWN MARKETING STUDY

RESOLUTION #03-

WHEREAS, the City of East Lansing is a Core Community based on specific population and income criteria as described under Act 146 of P.A. 2000; and

WHEREAS, the downtown area of the City of East Lansing faces new competition for commercial and retail business; and

WHEREAS, the rules of the Community Development Block Grant program permit the County unit of government to apply for a grant on behalf of an entitlement community; and

WHEREAS, the City of East Lansing has prepared a grant application request for funding a downtown marketing study utilizing this provision of the CDBG rules; and

WHEREAS, the City of East Lansing will provide the entire local match for the grant.

THEREFORE BE IT RESOLVED, that the Ingham County Economic Development Corporation acknowledges the necessity and importance of the proposed marketing study.

BE IT FURTHER RESOLVED, the Ingham County Economic Development Corporation recommends the approval by the Ingham County Board of Commissioners of the submission of the grant application by Ingham County on behalf of the City of East Lansing.

COUNTY SERVICES: Yeas: Celentino, Holman De Leon, Schor
Nays: None Absent: Severino, Nevin **Approved 7/15/03**

FINANCE: Yeas: Grebner, Hertel, Thomas, Minter
Nays: None Absent: Swope, Dedden **Approved 7/16/03**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH PURCELL'S HEATING & AIR, INC. TO REMOVE/DISPOSE OF AND REPLACE THE EXISTING CHIMNEY AT THE HILLIARD BUILDING IN MASON

RESOLUTION #03-

WHEREAS, the chimney at the Hilliard Building is deteriorating rapidly and in need of replacement; and

WHEREAS, the funds for this project, New Stack for Hilliard \$35,000, are approved and available within the appropriate CIP distribution, the additional funds of \$8,202 needed to complete the project will be transferred from the County Wide Parking Lot Repair funds into the appropriate CIP distribution; and

WHEREAS, the Purchasing Department solicited interested and qualified private and commercial vendors for the purpose of removing, disposing of, and replacement of the existing chimney stack at the Hilliard Building; and

WHEREAS, it is the recommendation of both the Purchasing and Facilities Departments that a contract be awarded to Purcell's Heating & Air, Inc., who was the only vendor that submitted a proposal due to having the capabilities to be able to handle the scope of work, the cost for this contract shall not to exceed \$43,0002, and this price does include prevailing wages.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$43,002 to remove, dispose of, and replace the existing chimney stack with a stainless steel inner and outer chimney, remove and reinstall all wind braces inside, install five (5) new barometric dampers and to remove, dispose of, and replace one (1) water heater in the Boiler Room, basement of the Hilliard Building for a cost not to exceed \$43,002.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the County Attorney to prepare the necessary documents with the Board Chairperson and County Clerk to sign the same.

COUNTY SERVICES: Yeas: Celentino, Holman De Leon, Schor
Nays: None **Absent:** Severino, Nevin **Approved 7/15/03**

FINANCE: Yeas: Grebner, Hertel, Thomas, Minter
Nays: None **Absent:** Swope, Dedden **Approved 7/16/03**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING RENEWAL OF A CONTRACT WITH LANSING BUILDING SERVICES FOR JANITORIAL AND CLEANING SERVICES AT THE HUMAN SERVICES BUILDING

RESOLUTION #03-

WHEREAS, a contract for janitorial and cleaning services with Lansing Building Services was approved by the Board of Commissioners effective August 1, 2002; and

WHEREAS, that contract was for one year, renewable annually up to four additional years; and

WHEREAS, it has been recommended that the contract be renewed for one year, ending July 31, 2004, with the understanding that it will not be renewed again, but will be rebid; and

WHEREAS, when it is rebid, it will be subject to the County's Living Wage policy, which goes into effect on September 22, 2003, for contracts entered into, renewed, or extended after that date; and

WHEREAS, Lansing Building Services has proposed a cost of \$266,198 for the renewal, which staff has found to be acceptable.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes renewal of the contract with Lansing Building Services for janitorial and cleaning services at the Human Services Building at a cost not to exceed \$266,198, effective for the period August 1, 2003 through July 31, 2004.

BE IT FURTHER RESOLVED, that the contract will not be renewed after July 31, 2004, but will be rebid.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Holman De Leon, Schor

Nays: None Absent: Severino, Nevin **Approved 7/15/03**

FINANCE: Yeas: Grebner, Hertel, Thomas

Nays: Minter Absent: Swope, Dedden **Approved 7/16/03**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING RENEWAL OF A CONTRACT WITH MOORE'S
SECURITY SERVICES, INC. FOR SECURITY SERVICES AT VARIOUS
COUNTY FACILITIES**

RESOLUTION #03-

WHEREAS, a contract for security services with Moore's Security Services, Inc. was approved by the Board of Commissioners effective June 1, 2000, and

WHEREAS, that contract was for one year, renewable annually up to four additional years; and

WHEREAS, it has been renewed twice, and can be renewed an additional two (2) times; and

WHEREAS, it has been recommended that the contract be renewed for one additional year, ending May 31, 2004, with the understanding that it will not be renewed for the last year, but will be rebid; and

WHEREAS, when it is rebid, it will be subject to the County's Living Wage policy, which goes into effect on September 22, 2003, for contracts entered into, renewed, or extended after that date; and

WHEREAS, Moore's Security has proposed the rate of \$12 per hour for the renewal, which staff has found to be acceptable.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes renewal of the contract with Moore's Security Services, Inc., 5900 Millett Highway, Lansing, MI 48917 for uniformed, unarmed guards to monitor entry into various County facilities, Monday through Friday with the exception of weekends and County holidays at the hourly rate of \$12.00 per hour per guard for a total estimated cost of \$125,364, effective for the period June 1st, 2003 through May 31st, 2004.

BE IT FURTHER RESOLVED, that the contract will not be renewed after May 31, 2004, but will be rebid.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Holman De Leon, Schor
Nays: None Absent: Severino, Nevin Approved 7/15/03

FINANCE: Yeas: Grebner, Hertel, Thomas
Nays: Minter Absent: Swope, Dedden Approved 7/16/03

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE TERMINATION OF THE CONTRACT WITH DIETZ
JANITORIAL SERVICES FOR JANITORIAL AND CLEANING SERVICES AT THE GRADY
PORTER BUILDING AND THE VETERANS MEMORIAL COURTHOUSE**

RESOLUTION #03-

WHEREAS, a contract for janitorial and cleaning services with Dietz Janitorial Services was approved by the Board of Commissioners for a five-year period ending June 9, 2006; and

WHEREAS, that contract can be cancelled upon thirty days notice for any reason; and

WHEREAS, it has been recommended that the contract be terminated on July 31, 2004, in order to align the termination of the contract with other contract expiration dates for janitorial and cleaning services; and

WHEREAS, when it is rebid, it will be subject to the County's Living Wage policy, which goes into effect on September 22, 2003, for contracts entered into, renewed, or extended after that date.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the termination of the contract with Dietz Janitorial Services, to be effective July 31, 2004.

COUNTY SERVICES: Yeas: Celentino, Holman De Leon, Schor
Nays: None **Absent:** Severino, Nevin **Approved 7/15/03**

FINANCE: Yeas: Grebner, Hertel, Thomas
Nays: Minter **Absent:** Swope, Dedden **Approved 7/16/03**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING RESOLUTION #02-283 (REQUIRING COUNTY VENDORS TO CONFORM TO THE INGHAM COUNTY EQUAL OPPORTUNITY EMPLOYMENT/NONDISCRIMINATION POLICY)

RESOLUTION #03-

WHEREAS, the Board of Commissioners believes that it is in the best interest of the people of Ingham County that vendors providing goods and services to Ingham County government conform to Ingham County's Equal Opportunity Employment/Nondiscrimination Policy; and

WHEREAS, in Resolution #02-283 the Board of Commissioners adopted the policy of the Board of Commissioners that all vendors who provide goods and services to Ingham County government by contract, shall, as a condition of providing goods and services, adhere to all federal, state and local laws, ordinances, rules and regulations, and policies, if applicable, prohibiting discrimination in regard to persons to be served and employees and applicants for employment; and

WHEREAS, in Resolution #03-71, the Board of Commissioners amended this policy to encourage its vendors to develop and maintain a diverse workforce that is reflective of the Ingham County population; and

WHEREAS, the Board of Commissioners wishes to amend this policy to address situations in which the goods or services of an out of state vendor are utilized.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby amends Resolution #02-283 by adding the following:

“BE IT FURTHER RESOLVED, upon approval of the County Controller, if an out of state vendor is selected, the contract may alternatively state that the vendor shall, as a condition of providing goods and services, specifically adhere to all federal, state, and local laws, ordinances, rules and regulations, and policies prohibiting discrimination in regard to persons to be served and employees and applicants for employment including, but not limited to the following:

1. Civil Rights Act of 1964, 42 USCA 2000d, as amended.
2. Equal Employment Opportunity Act of 1972, 42 USCA 2000e
3. Section 504 of the Federal Rehabilitation Act of 1973, PL 93-112, 87 Stat 355, as amended, and rules adopted thereunder.
4. The Americans with Disabilities Act of 1990, PL 101-336, 104 Stat 327 (42 USCA § 12101 et seq.), as amended, and regulations promulgated thereunder.”

BE IT FURTHER RESOLVED, that an out of state vendor shall be required to adhere to all other requirements of the Ingham County Equal Opportunity Employment/Nondiscrimination Policy including but not limited to, not discriminating against persons to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual orientation, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation.

RESOLUTION #03-

BE IT FURTHER RESOLVED, that notice of the requirements of this policy shall be included in all formal Requests for Proposals or Bids issued by Ingham County for goods and services.

COUNTY SERVICES: Yeas: Celentino, Holman De Leon, Schor
Nays: None Absent: Severino, Nevin **Approved 7/15/03**

FINANCE: Yeas: Grebner, Hertel, Thomas, Minter
Nays: None Absent: Swope, Dedden **Approved 7/16/03**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF AN ASSISTANT PARK MANAGER
POSITION AND DELETING ONE PARK RANGER I POSITION
WITHIN THE PARKS DEPARTMENT**

RESOLUTION #03

WHEREAS, there is currently a vacant Park Ranger I position within the Parks Department; and

WHEREAS, the Assistant Park Manager job description includes most of the tasks currently performed by a Park Ranger I, in addition to responsibilities associated with managing a park facility in the Manager's absence; and

WHEREAS, that additional flexibility will allow for a more efficient delivery of services to the park visitor, and

WHEREAS, the additional annual cost of \$6,303 will be absorbed within the existing Parks Department budget through the reduction of a corresponding number of seasonal employee hours; and

WHEREAS, the Ingham County Parks Board has recommended that the vacant Park Ranger I position be eliminated and an additional Assistant Park Manager position be created; and

WHEREAS, the Human Resources Director has evaluated and concurs with this request.

THEREFORE BE IT RESOLVED, that the Parks Department's position list be modified to reflect the elimination of a Park Ranger I position and the addition of one Assistant Park Manager position.

COUNTY SERVICES: Yeas: Celentino, Holman De Leon, Schor
Nays: None Absent: Severino, Nevin **Approved 7/15/03**

FINANCE: Yeas: Grebner, Hertel, Thomas, Minter
Nays: None Absent: Swope, Dedden **Approved 7/16/03**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CREATING AN ENTRY LEVEL JUVENILE COURT OFFICER CLASSIFICATION
IN THE OPEIU CONTRACT OF THE FAMILY DIVISION OF THE INGHAM COUNTY CIRCUIT
COURT**

RESOLUTION #03-

WHEREAS, the Family Division of the County Circuit Court desires to create an entry level position for interns that do not have the work experience to qualify for the higher level Juvenile Court Officer position; and

WHEREAS, a person hired under the Juvenile Court Officer entry level status successfully completes the six (6) months probationary period, and completes the nineteen (19) months experience requirement, shall be promoted to a Juvenile Court officer at Step 1 of the P-5 salary level; and

WHEREAS, the salary level for the entry level Juvenile Court Officer shall be established at the current P-4 level.

THEREFORE BE IT RESOLVED, that the Board of Commissioners approves this resolution creating an entry level Juvenile Court Officer position.

BE IT FURTHER RESOLVED, that the entry level Juvenile Court Officer will only be filled when a vacant Juvenile Court Officer position exists.

BE IT FURTHER RESOLVED, that the County Attorney's office be authorized to draft a Letter of Understanding between the OPEIU and the Family Division of the Ingham County Circuit Court.

BE IT FURTHER RESOLVED, that the Chair of the Board of Commissioners is authorized to sign the agreement on behalf of the County.

COUNTY SERVICES: Yeas: Celentino, Holman De Leon, Schor

Nays: None Absent: Severino, Nevin Approved 7/15/03

FINANCE: Yeas: Grebner, Hertel, Thomas, Minter

Nays: None Absent: Swope, Dedden Approved 7/16/03

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CERTIFYING REPRESENTATIVES FOR THE MERS ANNUAL MEETING

RESOLUTION #03-

WHEREAS, the Municipal Employees' Retirement System will hold an annual meeting at the Hyatt Regency in Dearborn, Michigan on October 1 and 2, 2003; and

WHEREAS, the governing body of each member municipality must certify an employee delegate and alternate who have been elected by the other employee members, and appoint an officer delegate and alternate of the governing body; and

WHEREAS, Ingham County will pay the expenses of the Officer Delegate and Employee Delegate pursuant to the County's mileage policy to a maximum of \$875.

THEREFORE BE IT RESOLVED, that the following persons are hereby certified as Ingham County's representatives for the MERS annual meeting:

Officer Delegate: Robert Smith

Officer Alternate: Brenda Newman

Employee Delegate: Mark Bowser

Employee Alternate: Don Bishop

COUNTY SERVICES: Yeas: Celentino, Holman De Leon, Schor
Nays: None Absent: Severino, Nevin **Approved 7/15/03**

FINANCE: Yeas: Grebner, Hertel, Thomas, Minter
Nays: None Absent: Swope, Dedden **Approved 7/16/03**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2003 INGHAM COUNTY BUDGET

RESOLUTION #03-

WHEREAS, the Board of Commissioners adopted the 2003 Budget on October 22, 2002 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	2003 BUDGET <u>06/01/03</u>	<u>PROPOSED</u> <u>CHANGES</u>	<u>PROPOSED</u> <u>BUDGET</u>
101*	General Fund	\$66,613,244	\$1,500	\$66,614,744
215	Friend of the Court	4,467,861	0	4,467,861
288	FIA Child Care	1,789,056	35,000	1,824,056
636	MIS Fund	2,690,586	2,214	2,692,800
664	Mach. & Equip. Revolving	463,612	23,133	486,745

* Does not include funds associated with the sale of Ingham Medical Center.

FINANCE: Yeas: Grebner, Hertel, Thomas, Minter

Nays: None **Absent:** Swope, Dedden **Approved 7/16/03**

GENERAL FUND REVENUES

	2003 Budget - <u>6/01/03</u>	Proposed <u>Changes</u>	2003 Proposed <u>Budget</u>
Tax Revenues			
County Property Tax	37,492,141		37,492,141
Property Tax Adjustments	(150,000)		(150,000)
Delinquent Real Property Tax	12,000		12,000
Unpaid Personally Property Tax	25,000		25,000
PILT/IFT/CFT	469,000		469,000
Trailer Fee Tax	20,000		20,000
Intergovernmental Transfers			
Single Business Tax	895,139		895,139
State Revenue Sharing	5,182,086		5,182,086
Convention/Tourism Tax - Liquor	1,284,419		1,284,419
Health and Safety Fund	230,000		230,000
Use of Fund Balance	297,485		297,485
Department Generated Revenue			
Animal Control	346,315	1,500	347,815
Circuit Court - Family Division	441,824		441,824
Circuit Court - Friend of the Court	89,685		89,685
Circuit Crt - General Trial	1,488,328		1,488,328
Cooperative Extension	275,195		275,195
County Clerk	319,888		319,888
District Court	2,039,116		2,039,116
Drain Commissioner/Drain Tax	335,485		335,485
Economic Development	156,474		156,474
Elections	40,000		40,000
Emergency Operations	450,760		450,760
Equalization /Tax Services	30,800		30,800
Probate Court	252,932		252,932
Prosecuting Attorney	777,521		777,521
Purchasing	46,858		46,858

Register of Deeds	2,286,607		2,286,607
Remonumentation Grant	88,241		88,241
Sheriff	5,345,246		5,345,246
Treasurer	5,868,725		5,868,725
Tri-County Regional Planning	36,186		36,186
Veteran Affairs	139,788		139,788
Total General Fund Revenues	66,613,244	1,500	66,614,744

GENERAL FUND EXPENDITURES

	2003 Budget - <u>6/01/03</u>	Proposed <u>Changes</u>	2003 Proposed <u>Budget</u>
Board of Commissioners	472,353		472,353
Circuit Court - General Trial	5,877,081		5,877,081
District Court	1,617,304		1,617,304
Circuit Court - Friend of the Court	390,237		390,237
Jury Board	1,208		1,208
Probate Court	1,194,735		1,194,735
Circuit Court - Family Division	6,423,674		6,423,674
Jury Selection	60,117		60,117
Elections	174,252		174,252
Financial Services	596,180		596,180
County Attorney	373,623		373,623
County Clerk	663,366		663,366
Controller	819,714		819,714
Equalization/Tax Services	583,192		583,192
Human Resources	671,063		671,063
Prosecuting Attorney	5,128,977		5,128,977
Purchasing	231,448		231,448
Facilities	1,398,908		1,398,908
Register of Deeds	656,170		656,170
Remonumentation Grant	88,241		88,241
Treasurer	597,097		597,097

Drain Commissioner	786,926		786,926
Economic Development	254,785	11,800	266,585
Community Agencies	209,371		209,371
Women's Commission	5,940		5,940
Environmental Affairs Comm	636		636
FOC Advisory Committee	2,000		2,000
Historical Commission	500		500
Tri-County Regional Planning	60,310		60,310
Jail Maintenance	205,120		205,120
Sheriff	18,631,056		18,631,056
Community Corrections	90,231		90,231
Animal Control	1,118,860	1,500	1,120,360
Emergency Operations	602,835		602,835
Board of Public Works	960		960
Drain Tax at Large	117,000		117,000
Health Department	7,690,809		7,690,809
Medical Examiner	231,531		231,531
Substance Abuse	646,344		646,344
Community Mental Health	1,755,402		1,755,402
Family Independence Agency	915,288		915,288
Tri-County Aging	66,890		66,890
Veterans Affairs	319,055		319,055
Cooperative Extension	901,179		901,179
Parks and Recreation	1,706,520		1,706,520
Contingency Reserves	443,764	(11,800)	431,964
Capital Area Rail Council	2,350		2,350
Capital Improvements	1,828,642		1,828,642
Total General Fund Expenditures	66,613,244	1,500	66,614,744

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING THE FISCAL
YEAR 2004 TRI-COUNTY OFFICE ON AGING ANNUAL IMPLEMENTATION PLAN**

RESOLUTION #03-

WHEREAS, the Tri-County Office on Aging has prepared an Annual Fiscal Implementation Plan for Fiscal Year 2004 as required by the Older Americans Act and the Older Michiganians Act; and

WHEREAS, the Ingham County Board of Commissioners have reviewed the Plan and determined it to be in the best interest of Ingham County residents.

THEREFORE BE IT RESOLVED, that the Annual Implementation Plan for Fiscal Year 2004 as prepared by the Tri-County Office on Aging be approved as presented.

HUMAN SERVICES: Yeas: Dedden, Celentino, Swope, Hertel, Severino

Nays: None **Absent:** Weatherwax-Grant **Approved 7/14/03**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPOINT SUGANDHA LOWHIM AS A DEPUTY MEDICAL DIRECTOR

RESOLUTION #03-

WHEREAS, the Ingham County Health Department is responsible for assuring the capacity to identify and respond to disease outbreaks and environmental hazards; and

WHEREAS, Ingham County operates a network of community health centers providing primary health care and categorical public health services to thousands of persons each year; and

WHEREAS, in the absence of Dean Sienko, MD, Medical Director, currently on active military duty, it is necessary to have in place a structure for medical practice and medical direction which assures the availability of properly trained physicians at all times; and

WHEREAS, Sugandha Lowhim, MD, MPH has worked for Ingham County as a Primary Care Physician since 1996; and

WHEREAS, Dr. Lowhim is a board certified Internal Medicine physician and also holds a Master's Degree in Public Health; and

WHEREAS, Dr. Lowhim has been acting as a Deputy Medical Director since Dr. Sienko left for active military duty in March 2003, and the County Attorney has suggested that Dr. Lowhim's role as Deputy Medical Director should be formally recognized by the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoints Sugandha Lowhim, MD, MPH as Deputy Medical Director in the Ingham County Health Department, in addition to her duties as a Primary Care Physician.

HUMAN SERVICES: Yeas: Dedden, Celentino, Swope, Hertel, Severino

Nays: None **Absent:** Weatherwax-Grant **Approved 7/14/03**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE HEALTH DEPARTMENT FEE SCHEDULES

RESOLUTION #03-

WHEREAS, the Ingham County Health Department is supported by revenues from the County General Fund, from state/federal and foundation grant contracts, and fee for service revenue; and

WHEREAS, the Health Department is confronted with declining grant revenues and stable fee for service revenues, placing the burden on the General Fund in order to continue the current level of services; and

WHEREAS, early indications are that the Health Department will require approximately \$1 million in additional revenue from the General Fund to carry current levels of services through 2004; and

WHEREAS, the Department has reviewed its fee structures to identify areas where it would be reasonable to increase fees and place a higher level of support for services on direct service recipients; and

WHEREAS, the Board of Commissioners has authority under the Public Health Code to establish fees for services provided by the Health Department; and

WHEREAS, the Health Officer has recommended that certain fees for service be established and certain fees for service be increased, and has advised that these proposed fees do not exceed the reasonable cost for providing the services.

THEREFORE BE IT RESOLVED, that the following fees for service be amended effective October 1, 2003:

Food Services - Annual License Renewal:

For non-profit establishments (temporary license) increased from \$50 to \$75

For profit establishments with gross sales less than \$250,000, increased from \$290 to \$360

For profit establishments with gross sales between \$250,000 and \$500,000 increased from \$435 to \$505

For profit establishments with gross sales between \$500,000 and \$750,000 increased from \$585 to \$655

For profit establishments with gross sales over \$750,000 increased from \$730 to \$800

Tattoo Facility - Annual License Fee: increased from \$85 to \$160

Tuberculin Skin Test Fee: from \$10 to \$15

INS Physical Examination Fee for Adults: from \$75 to \$125

Tattoo Facility - Annual License Fee: increased from \$85 to \$160

Tuberculin Skin Test Fee: from \$10 to \$15

INS Physical Examination Fee for Adults: from \$75 to \$125

RESOLUTION #03-

BE IT FURTHER RESOLVED, that the following fees for service be established effective October 1, 2003:

Diabetes Counseling and Education Fee (six month support) - \$325
Continuing Education Unit Fee for Disease Control and Immunization - \$10
INS Vaccination Verification Form (I-693) - \$25
Immunization Record Copying Fee - \$3
On-site Sewage System Plan Review Fee - \$300

HUMAN SERVICES: Yeas: Dedden, Weatherwax-Grant, Celentino, Swope, Hertel
Nays: Severino **Absent:** None **Approved 7/14/03**

FINANCE: Yeas: Grebner, Hertel, Thomas, Minter
Nays: None **Absent:** Swope, Dedden **Approved 7/16/03**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN STATE UNIVERSITY AND
TO DELEGATE CERTAIN ENVIRONMENTAL HEALTH RESPONSIBILITIES**

RESOLUTION #03-

WHEREAS, the Ingham County Health Department and Michigan State University are desirous of adhering to the provisions of the Food Law of 2000 and certain provisions of the Public Health Code pertaining to swimming pool, child care facility, and campground inspections; and

WHEREAS, the parties will accomplish the same by entering into an Agency Agreement as allowed by the Food Law, MCL 289.3105 and the Public Health Code, MCL 333.2435; and

WHEREAS, the terms of the Agency Agreement will be advantageous to both parties; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize and execute the proposed Agency Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Agency Agreement with Michigan State University (MSU).

BE IT FURTHER RESOLVED, that the County, on behalf of the Department, hereby appoints MSU as its agent for the purpose of making recommendations on license applications and suspensions and for the administration and enforcement of other provisions set forth in 2000 PA 92 Minimum Program Requirements as established by the Michigan Department of Community Health, and Chapter IV of the Ingham County Sanitary Code, 1978 Edition, regarding food service establishments and facilities that are owned, kept, operated or sponsored by MSU or an outside entity, whether fixed or mobile, temporary or permanent, that are located on the MSU campus at East Lansing, which shall be limited to locations identified in the Agency Agreement.

BE IT FURTHER RESOLVED, that MSU shall accept from applicants all fees for food service establishment licenses, swimming pool renewal permits, child care licensing permits and campground license and shall submit same with ten (10) business days of receipt. Upon receipt of all fees, the Department shall reimburse MSU for the fees received by MSU for the above referenced licenses minus the portion of the fees belonging to the State of Michigan.

BE IT FURTHER RESOLVED, the period of the Agency Agreement shall commence on July 15, 2003 and shall continue through July 14, 2005.

RESOLUTION #03-

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Agency Agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Dedden, Celentino, Swope, Hertel, Severino

Nays: None **Absent:** Weatherwax-Grant **Approved 7/14/03**

FINANCE: Yeas: Grebner, Hertel, Thomas, Minter

Nays: None **Absent:** Swope, Dedden **Approved 7/16/03**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE STAFFING ADJUSTMENTS IN THE IMMUNIZATION CLINIC

RESOLUTION #03-

WHEREAS, the Health Department is faced with the need to reduce expenditures and/or increase revenues for FY 2004; and

WHEREAS, the Immunization Clinic has proposed that a vacant, part-time Clinic Nurse position can be eliminated, if another part-time Clinic Nurse position can be increased to 3/4 time status; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the staffing changes in the Immunization Clinic.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the following staffing adjustments in the Immunization Clinic effective August 1, 2003:

HLHIMM009, a part-time Clinic Nurse, ICEA Nursing N1, position be eliminated
HLHIMM016, a part-time Clinic Nurse, ICEA Nursing N1, be changed to 3/4 time status

HUMAN SERVICES: Yeas: Dedden, Celentino, Swope, Hertel, Severino
Nays: None **Absent:** Weatherwax-Grant **Approved 7/14/03**

COUNTY SERVICES: Yeas: Celentino, Holman De Leon, Schor
Nays: None **Absent:** Severino, Nevin **Approved 7/15/03**

FINANCE: Yeas: Grebner, Hertel, Thomas, Minter
Nays: None **Absent:** Swope, Dedden **Approved 7/16/03**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPOINTING MARTIN F. JONES, M.D. AS DEPUTY MEDICAL EXAMINER AND
TO AUTHORIZE A CONTRACT**

RESOLUTION #03-

WHEREAS, the Ingham County Board of Commissioners, under the authority of Public Act 181 of 1953, as amended, is responsible for appointing the County Medical Examiner, and with the approval of the Medical Examiner, may appoint Deputy Medical Examiners; and

WHEREAS, the Board of Commissioners has granted authority to contract with the physicians appointed as Deputy Medical Examiners and has set out certain contractual terms and conditions including term of office and method and rate of compensation, in Resolutions 00-009 and 00-010; and

WHEREAS, the Ingham County Board of Commissioners has appointed Dean G. Sienko, M.D., as the Medical Examiner in Ingham County to a term expiring December 31, 2003; and

WHEREAS, the Ingham County Board of Commissioners, under Resolution #03-61, authorized an amendment to Dr. Dennis Jurczak's Deputy Medical Examiner Agreement in order to fulfill the duties of the Medical Director/Chief Medical Examiner; and

WHEREAS, Dr. Jurczak is requesting that the Board of Commissioners hereby appoint Martin F. Jones, M.D. as a Deputy Medical Examiner.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints Martin F. Jones, M.D., 1443 N. Homer Street, Lansing, Michigan, 48912, as a Deputy Medical Examiner to a term of office expiring December 31, 2003 subject to the terms and conditions set out in Resolutions 00-009 and 00-010.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorize a contract with Dr. Jones subject to the terms and conditions set out in Resolutions 00-009 and 00-010.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the contract after review by the County Attorney.

HUMAN SERVICES: Yeas: Dedden, Celentino, Swope, Hertel, Severino

Nays: None **Absent:** Weatherwax-Grant **Approved 7/14/03**

FINANCE: Yeas: Grebner, Hertel, Thomas, Minter

Nays: None **Absent:** Swope, Dedden **Approved 7/16/03**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A 2003-2004 FEDERAL ABSTINENCE GRANT

RESOLUTION #03-

WHEREAS, young people can learn skills and techniques to assist in abstaining from early sexual activity, the use of tobacco, alcohol and other substances and other risky behavior that are dangerous to their health; and

WHEREAS, Ingham County has coordinated an Abstinence Program in Ingham County for several years; and

WHEREAS, the United States Department of Health and Human Services has offered an Abstinence Grant for FY 2003-2004; and

WHEREAS, the Health Officer has advised the Board of Commissioners that the activities and funding of this grant program are included in the Health Department's 2004 budget request to the Controller and recommends that the Board authorize and accept the Federal grant.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts a Federal Abstinence Program Grant of \$144,340 for the period September 16, 2003 through September 15, 2004.

BE IT FURTHER RESOLVED, that a \$7,217 contract with the Michigan State University Institute of Children, Youth and Families be authorized for evaluation of the project for the same period as the grant award.

BE IT FURTHER RESOLVED, that up to 15 mini-grants are authorized with community agencies and organizations for abstinence education activities, not to exceed \$7,500 in total, nor more than \$4,000 for any single grant.

BE IT FURTHER RESOLVED, that the Health Department is authorized to execute contracts with individuals to conduct after-school abstinence education activities in community schools at the rate of \$20 per hour to a maximum of 120 hours.

BE IT FURTHER RESOLVED, that the Health Department is authorized to execute contracts with local organizations for recreational and meeting space to support Abstinence Program activities.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any grant documents, mini-grants, contracts or subcontracts authorized by this resolution after review by the County Attorney.

HUMAN SERVICES: Yeas: Dedden, Celentino, Swope, Hertel, Severino

Nays: None **Absent:** Weatherwax-Grant **Approved 7/14/03**

FINANCE: Yeas: Grebner, Hertel, Thomas, Minter

Nays: None **Absent:** Swope, Dedden **Approved 7/16/03**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A 2003-2004 SUBCONTRACT WITH THE INGHAM
INTERMEDIATE SCHOOL DISTRICT TO CONTINUE THE
ALL CHILDREN CONNECTED TO SUCCEED INITIATIVE**

RESOLUTION #03-

WHEREAS, a comprehensive community plan for a universal and high-quality early childhood education and care system has been developed by a collaborative group of community agencies; and

WHEREAS, the plan was submitted to the Michigan Department of Education in response to a request for proposals for the "All Students Achieve Program - Parent Involvement and Education" initiative; and

WHEREAS, the State of Michigan has awarded the Ingham Intermediate School District (IISD) with a multi-year grant to implement the Ingham County initiative, known as "All Children Connected to Succeed"; and

WHEREAS, the Board of Commissioners authorized the provision of services to the All Children Connected to Succeed project for year one of the grant in Resolution #01-108, and year two of the grant in Resolution #02-290; and

WHEREAS, the State's FY 2004 budget does not provide for continuation funding; and

WHEREAS, the IISD has proposed to continue subcontracting with Ingham County for a third year at a reduced level, using funds carried over from years one and two; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the subcontract with the IISD for 2003-2004.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract with the Ingham Intermediate School District, as part of the continuation of the All Student Achieve Program - Parent Involvement and Education grant from the Michigan Department of Education.

BE IT FURTHER RESOLVED, that the subcontract shall be for the period July 1, 2003, through June 30, 2004, and that the Ingham Intermediate School District shall provide Ingham County with \$318,830 to continue the Ingham County portion of the initiative, known as "All Children Connected to Succeed" (ACTS).

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the subcontract with the Ingham Intermediate School District after review by the County Attorney.

HUMAN SERVICES: Yeas: Dedden, Celentino, Swope, Hertel, Severino

Nays: None **Absent:** Weatherwax-Grant **Approved 7/14/03**

FINANCE: Yeas: Grebner, Hertel, Thomas, Minter

Nays: None **Absent:** Swope, Dedden **Approved 7/16/03**

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE RELOCATION OF HAYFORD STREET CLINIC

RESOLUTION #03-

WHEREAS, the current location for the Project Sentry-Hayford Street Clinic is inadequate for the clinic operations; and

WHEREAS, staff has evaluated more than 20 alternative locations; and

WHEREAS, 3 sites have been determined to best meet the needs of the clinic without detriment to the surrounding area; and

WHEREAS, a recommendation has been made as to the preferred site.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the Controller to negotiate a lease with **Advanced Development & Realty Company** for the property located at 812 S. MLK Blvd., Lansing, Michigan, based on the July 7, 2003 letter from Purchasing Director Jim Hudgins.

BE IT FURTHER RESOLVED, that if a lease cannot be negotiated for the property at 812 MLK Boulevard to the satisfaction of the County Controller by August 1, 2003, then the County Controller is authorized to negotiate a lease for either 1122 Logan Square or failing that, 930 Mt. Hope.

BE IT FURTHER RESOLVED, that if a lease is negotiated for 1122 Logan Square or failing that, 930 Mt. Hope, that lease is to be presented to the Law Enforcement Committee.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the negotiated lease and any related documents as recommended by the County Controller and drafted by the County Attorney.

BE IT FURTHER RESOLVED, that the cost of the lease shall be payable from the operating budget of the Project Sentry-Hayford Street Clinic.

BE IT FURTHER RESOLVED, that if the negotiation of the lease results in a decision that the County will be responsible for some or all necessary improvements, then an advance from the General Fund is authorized for the term of the lease in the amount necessary for the improvements, to be repaid from the Project Sentry-Hayford Street Clinic budget over the term of the lease; and that the Controller is authorized to cause the improvements to be made.

LAW ENFORCEMENT: Yeas: De Leon, Grebner, Stid

Nays: Schor, Schafer **Absent:** Minter **Approved 7/14/03**

FINANCE: Yeas: Grebner, Hertel, Thomas

Nays: Minter **Absent:** Swope, Dedden **Approved 7/16/03**

Introduced by the Law Enforcement Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #03-165, RESOLUTION TO CREATE AN ANIMAL CONTROL SHELTER ADVISORY BOARD

RESOLUTION #03-

WHEREAS, the Ingham County Board of Commissioners created an Animal Control Shelter Advisory Board through **RESOLUTION #03-165, RESOLUTION TO CREATE AN ANIMAL CONTROL SHELTER ADVISORY BOARD** on June 10, 2003; and

WHEREAS, the Law Enforcement Committee reviewed the resolution and desires to make several amendments to the resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends **RESOLUTION #03-165, RESOLUTION TO CREATE AN ANIMAL CONTROL SHELTER ADVISORY BOARD** as follows:

BE IT FURTHER RESOLVED, that this resolution will automatically expire on December 31, 2009 unless extended by the Board of Commissioners.

BE IT FURTHER RESOLVED, that the task and responsibilities of the Advisory Board are as follows:

- ▶ Consider concerns about the shelter policies and operations as referred to them by the Law Enforcement Committee and Animal Control Director.
- ▶ Work with the public, rescue organizations, and Board of Commissioners to recommend ways that will make the shelter more efficient, user-friendly, and promote adoptions.
- ▶ Developing ways to promote adoption of animals at the shelter.
- ▶ Seek funds from outside agencies, including grants, for the improvement of the Shelter.
- ▶ Develop recommendations to the Board of Commissioners regarding the Ingham County Animal Control's mission, and services for which there is a need.
- ▶ Research and review successful programs which could serve as models for improvements in our County, and invite participation at its meetings of other persons with useful expertise and experience.
- ▶ Regularly review the operations of the Ingham County Animal Control and make suggestions to the Law Enforcement committee for changes as needed.
- ▶ Continue efforts to increase and encourage participation by volunteers at the shelter.

BE IT FURTHER RESOLVED, that this Advisory Board will consist of eight members, as follows:

Two (2) members of the Board of Commissioners, one of who will be a member of the Law Enforcement Committee and representations from the following groups:

- Animal Research
- Rescue Organization or Humane Society
- Shelter Volunteers

- Department of Agriculture
- Professional Veterinarians

BE IT FURTHER RESOLVED, the initial term will be one year after the establishment of the Advisory Board.

LAW ENFORCEMENT: Yeas: De Leon, Grebner, Stid, Schor, Schafer

Nays: None **Absent:** Minter **Approved 7/14/03**

Introduced by the Law Enforcement Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT POLICY AT THE ANIMAL CONTROL DEPARTMENT

RESOLUTION #03-

WHEREAS, by Resolution #03-164 the Ingham County Board of Commissioners reaffirmed and amended its policy of allowing the sale for research purposes of animals which would otherwise be destroyed by the Animal Control Department; and

WHEREAS, the amendments included:

- that the sale of live animals by the Ingham County Animal Control Department to Class B Dealers is hereby prohibited and that animals may still be provided directly to Michigan State University, the University of Michigan, and Wayne State University for scientific or veterinary purposes; and

WHEREAS, additional Ingham County Board of Commissioners' policy would codify practices at the Ingham County Animal Control Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopt the following policy at the Ingham County Animal Control Department effective immediately as follows:

1. The Ingham County Animal Control will scan each animal for a microchip before selling or euthanizing any animal.
2. That no animal may be released to any institution for research until it has been up for adoption by the general public and rescue organizations for at least three (3) days after the state mandated requirement in a public place in the county animal shelter.
3. That the Department will electronically inform the list of rescue organizations that are qualified to purchase animals at the discount price and anyone else that is interested. The Department will electronically inform the rescue organizations when they need to euthanize animals or sell animals to research because of space needs. Electronic notices must be sent out at least 24 hours before the animal is euthanized or sold for research.

LAW ENFORCEMENT: Yeas: De Leon, Grebner, Stid, Schor, Schafer

Nays: None **Absent:** Minter **Approved 7/14/03**